

Taylor Atkins

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SUMMARY

An adaptable and results-oriented COLLEGE STUDENT with expertise in written and recorded news reporting and computer programming and data analysis with a balance of liberal arts-related and technical skills. Focus on leveraging a combination of technical, process, writing, and communication skills to analyze problems and needs and convert them into customer-focused support solutions.

EDUCATION

GEORGE WASHINGTON UNIVERSITY, Washington D.C.

Expected Graduation June 2023

B.A, Major in American Studies, Minor in Journalism & Mass Communications + Computer Science
Overall GPA: 3.26

Relevant Coursework: Intro News Writing & Reporting, Media in a Free Society, Intro Video Production, Broadcast News Reporting, Science Communication, Intro American Politics, Algorithms & Data Structures, Discrete Structures, Cultural Reporting

Chatham High School, Chatham, NJ

June 2019

MULTI-MEDIA SKILLS

- Experience and knowledge in video and audio editing
- Designed, developed, and maintained multiple websites
- Extensive experience in writing short-form, long-form, fiction and non-fiction for personal, hobby, and school work including news reporting

COMPUTER SKILLS

- Microsoft Office Suite, including Excel, Word, PowerPoint, and Visual Basic for Applications. Proficient in Java, C+, Adobe Creative Cloud, Photoshop, Premier Pro, and email marketing services (MailChimp).
- Extensive understanding of organizational structures of coding and in terminal services, including lists, linked lists, arrays, and more

WORK EXPERIENCE / LEADERSHIP ACTIVITIES / EXTRACURRICULAR

- Internship with QBE North America, Summer of 2020 – developed tool for policy issuance of new “Custom Property” insurance product. Worked with Underwriting Support operations team to assess requirements, understand workflow and policy forms, and develop end-user tool.
- President of Trans and Non-Binary Students at GW (Sept 2019 – Present) – organized, managed, and planned large-scale events for the largest GWU community of transgender people.
- Member of George Hacks Club (Sept 2019 – Present) - participated in and developed teamwork skills in group ‘hackathon’ projects for GW University Computer Science club.
- Varsity Men’s Swimming, Chatham High School, Chatham, NJ (December 2015 – March 2019) – Member of Varsity team for four years. As swim team *Captain*, I developed critical leadership and time management capabilities by training junior members and organizing team-building events.
- Eagle Scout, Boy Scout Troop 121, Chatham, NJ – Served in various leadership positions, including Patrol Leader, Senior Patrol Leader, and Troop Webmaster. Leadership roles in high adventure trips to the Bahamas (sailing) and Philmont, New Mexico (87-mile high adventure hiking/camping)
- Extracurricular activities include: Host show with WRGW: District Radio (GW University), swimming, Relay for Life, playing, and designing video games