

Job Contract

Dear: ----- , holder of ----- Passport Number: ----- we are Pleased to offer you the position of ----- in the Faculty of -----.

Our offer is itemized below:

1. Position, salary and allowances

Position	Basic Salary	Transportation Allowance	Annual Housing Allowance	Furniture Allowance	Other Allowance
-----	----- SR	----- SR	----- SR	----- SR	-----%Exceptional

2. Duration of Contract: Renewable one academic year contract
3. Annual Leave (Prepaid) 60 days for full Hijri (lunar) year and proportionately for shorter periods.
4. The University will annually issue you and three accompanying family members Economy class return air tickets from Jazan to the nearest International airport to your residence.
5. 400 SR per year will be paid on teaching experience after last degree up to maximum five years.
6. The Contractee with family can take the benefit from Public Health services
7. The University will bear the actual educational cost of children of teaching staff under some conditions.
8. This offer is contingent on your producing:
9. Original Degrees with attestation.
10. Experience certificates with attestation and they should contain the following:
 - a. Reference Numbers.
 - b. Employer Contacts Numbers.
 - c. Duration of employment in years/months/days format.
 - d. Job title (full time only)

Sincerely yours

Second Party

Dr. Omer Yahya Bakather

Phone No : _____

Cell Phone No : _____

Email : _____

Signature : _____

First Party

**Director General
Financial and Administrative Affairs**

Dr. Hussein Bin Hamad Dighreeri