

# SUBMIT REQUEST FOR TPP PRODUCTION

Quick Reference Sheet Version 1.0 April 2024



## **User Story**

User submits production request against one or more TPPs.

#### **Pre-condition**

TPP(s) must be registered in Genedata Biologics.

# How to submit production request

- Access: <a href="https://gdbio.pfizer.com:8081/">https://gdbio.pfizer.com:8081/</a>
  - Sign in with own NT credential.
- 2 Go to either:
  - PRJ page, which contains TPP(s).
  - TPP page.
- If on PRJ page, go to <u>Target Product</u> section (Figure 1):
  - 1. Select 1 or more TPPs.
  - 2. Select "Request Production" from the gear icon.

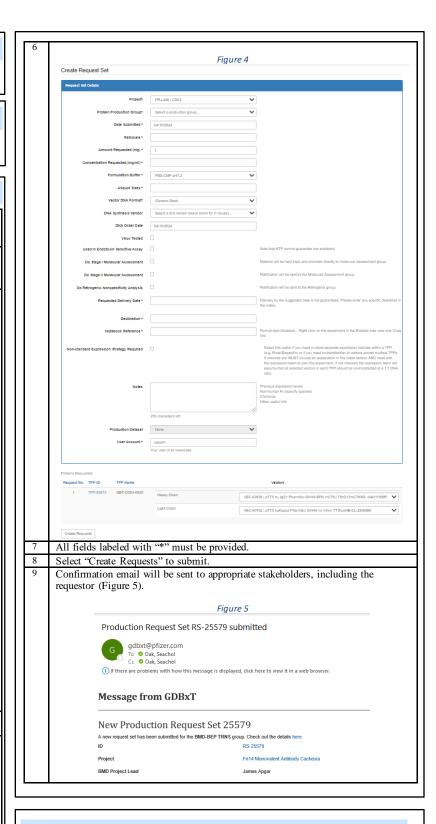


If on TPP page, select "Request Production" from the gear icon (Figure 2).



- 4 Upon selecting "Request Production", the system will navigate to GDBxT, and the production request form will get loaded (Figure 4)
- 5 In the request form, selects appropriate Production Group under "Protein Production Group" field (Figure 3).





## WHAT'S NEXT

- $\bullet \;\;$  If the transient, deliver DNA plasmid(s) to appropriate Production Group.
  - For Cambridge Transient Production, deliver DNA to its drop box and fill in the form: <a href="https://gdbio.pfizer.com:8092/gdbxt/dnaDropoff/index">https://gdbio.pfizer.com:8092/gdbxt/dnaDropoff/index</a>