

ENKHZAYA BATMAGNAI

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EDUCATION

University of California, San Diego,

B.A in Political Science - Public Law, Minor in Korean Studies

- Badminton Club, UCSD - Member
- Korean-English Language Exchange Program - Member

La Jolla, CA
2028

George Washington Highs School,

High school diploma, GPA: 3.95.

- Interact Club (Rotary) - Vice President (2yrs), Secretary (2yrs)
- Varsity Badminton - 3 years
- Varsity Golf - 2 years

San Francisco, CA
2024

WORK EXPERIENCE

Housing, Dining and Hospitality, UCSD

Student Worker.

- Execute food preparation, station setup, and cleanliness.
- Ensure adherence to health and safety standards in a fast-paced environment
- Operate cash registers and process transactions efficiently

La Jolla, CA
Oct 2024 - Present

Little Stars Day Care,

Assistant Teacher

- Facilitate children's daily routines including meals, naps, and activities
- Engage in reading, playtime, and interpersonal development
- Fostered nurturing and structured environments for youth

San Francisco, CA
Jan 2020 - Present

Heart In Motion Non-Profit Organization,

Junior Coordinator

- Promoted from intern to Junior Coordinator after one month
- Trained new interns, led lessons on the organization's mission
- Coordinated events including marathons and food banks, logging 100+ service hours

San Francisco, CA
Jul 2022 - Dec 2023

Mayor's Youth Education Employment Program,

Intern, Bakery assistant

- Assisted with food preparation, cleaning, and maintaining hygiene standards
- Contributed to website content and visual updates
- Developed communication and time-management skills in a small business setting

San Francisco, CA
Jul 2023 - Aug 2023

ADDITIONAL INFORMATION

- Languages: English (fluent), Mongolian (fluent), Korean (intermediate), Japanese (beginner)
- Software skills: Google Docs, Sheets, Slides, Drive, Calendar, Sites, Canva
- Certificate of Special Recognition, Student Legal Services
- Other interests: Video blogging and digital media creation; Korean culture, language, and entertainment; Competitive and recreational badminton