



MEMORANDUM

TO: Eric Bredder

CC: John Donnelly; Andrew Renshaw

FROM: Harry Stillerman

SUBJECT: PVCC Educational Foundation Teaching and Learning Grants

DATE: March 28, 2019

Congratulations! The PVCC Educational Foundation is pleased to inform you that we have reviewed your proposal entitled **Technology Courses Online** and have approved funding up to the amount of **\$2,000** to support this project.

After you complete your project, please prepare a summary report on meeting the objectives described in your proposal and submit it to your dean for written sign off that you have accomplished the goals of the project. The summary and dean's approval should then be e-mailed to me. After receiving this, we will submit paperwork for full payment to you. Please contact me with any questions.

Congratulations again on your grant award. We look forward to celebrating the positive outcomes of your project idea in the weeks and months ahead.