



Impact Hub Oakland

EVENT INVOICE

IMPACT HUB OAKLAND LLC

2323 Broadway
Oakland, CA 94612
Phone (510) 858-2323

September 22, 2015
INVOICE #815007-2

BILL TO:
Shlomo Blomo
Plip Ploop Inc.
plip@ploop.org
510-555-5555

EVENT TITLE:
CEO's Dinner

EVENT TYPE:
AT

Notes:

Set up: 1:00pm-5:00pm
Event: 5:00pm-8:30pm
Reset: 8:30pm-10:30pm

All of our space rentals include staff point person, staff to setup, move and reset furniture. The event space comes with tables, chairs, use of the kitchen, wireless internet, mounted or portable 52" monitor or projector, white board and markers. All available AV equipment is included. If your AV needs require anything more than 2 mics and a projector for slides, a professional sound tech is required for an additional charge. Last minute AV Techs may not be available.

RATE: Non Member Weekend Rate - Multi Room Discount

DATE OF EVENT	DESCRIPTION	AMOUNT	HOURS/UNITS	SUBTOTAL	DISCOUNT	TOTAL
10/1/2015	On Broadway	\$315	3.50	\$1,103		\$ 1,102.50
	Atrium	\$225	3.50	\$788	50%	\$ 393.75
	Jingletown Lounge					\$ -
	OMI Gallery					\$ -
	Meridian Room					\$ -
	Uptown					\$ -
	Downtown					\$ -
	East Oakland					\$ -
	West Oakland					\$ -
	Set Up & Reset	\$65	6.00	\$390		\$ 390.00
	IHO Staffing	\$40	9.50	\$380		\$ 380.00
	Standard Janitorial/Waste Removal Fee	\$250	Flat Fee	\$250		\$ 250.00
	Additional Services As Needed					
	Speciality A/V Sound Technician	\$40	5.50	\$220		\$ 220.00
	Coffee Service					\$ -
	Compostables: cutlery, sm plates, napkins, cups					\$ -
	Security (Outsourced upon request)					
	Total			\$ 3,130.00		\$ 2,736.25

Deposit PAID \$ 1,210.63
Remaining Balance due by 10/3 \$ 1,525.62

Please make check payable to Hub Oakland LLC.
Credit card payment will be assessed a 5% service charge
Thank you!