
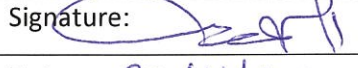
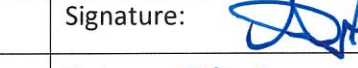


Request For Equipment Disposal

Equipment Description: Paper core manufacturing machine				
Originator:	Hussain Alsairafi	Department:	Finishing Department	
Equipment Number:	47300	Asset Number:	14395	
Location:	Packing	Cost Centre:	3890	
Date:	21/11/2022	Method of Disposal:	Scrap	Sale
Reason for Disposal: Not in use / obsolete spare parts / no after sales support from manufacturers				

Approved by:

Department Manager	Sr. Engineering Manager	EM Operations
Signature: 	Signature: 	Signature: 
Date: 22/11/22	Date: 22/11/2022	Date: 22/11

Finance Department Use:

	Year of Purchase	Original Cost BD	Depreciation BD	Net Book Value BD	Salvage Value BD	Amount Received
Equipment						
Spares						
Finance Department Comments:						
Checked By:		Approved By:			Date:	

Authorised By EM Finance	Approved By Chief Executive Officer
Signature:	Signature:
Date:	Date:

Disposal Assets Control Checks:

Spares Clearance (Engineer)	
Equipment Number / Drawing Update (Drawing Office)	

Distribution: Original - Finance Department
 Copy - Originator
 - Engineering Register (Drawing Office)
 - Purchasing Department (For disposal action)