

# Eric B. Ward

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## EDUCATION & TRAINING:

Coding Boot Camp **Full Stack** web development program, University of Utah, will graduate in June 2020  
B.S. Degree, **Construction Management**, Brigham Young University, August 2002  
Certificate of Completion - Commercial and Residential Energy Code Training - 2013  
Certificate of Completion - Pella Design Solutions for Multifamily Projects - 2013  
Enterprise Green Communities and Building Envelopes Course

## EXPERIENCE:

**Sr. Project Engineer/Estimator/Drafting Manager**, *Global Stone and Tile*, Vineyard, UT Aug. 2013 - present

- Successfully bid two temple remodel projects and one resort in Hawaii; total combined value \$7M+
- Responsible for ordering all materials & issuing change orders, RFI's, and billings for several projects
- Proficient in using the estimating programs On Screen Takeoff and Quick Bid
- Have done stone and tile shop drawings for several temples and two Four Seasons resorts

**Contract Architectural Draftsman**, *America's Home Place*, Gainesville, Georgia Apr. 2012 - present

- Perform contract drafting work for customized house plans throughout the Southeastern U.S.A.
- Have completed designs for more than 100 homes within a turnaround time of less than a week
- Ensure plans are in compliance with local codes
- Use AutoCAD, Softplan, and Revit to produce plans

**CAD Manager/Senior Draftsman**, *The LaPorte Group*, Salt Lake City, Utah Jan. 2012 - Aug 2013

- Collaborated with staff architect to design two apartment complexes (240 units total), one of which was required to meet Enterprise Green Communities criteria (similar to LEED)
- Responsible for creating construction document sets (with minimal supervision) based on architect's floor plan layouts and elevations, and in keeping with building codes
- Coordinated with engineers the architectural, structural, mechanical, plumbing, and electrical plans
- Informed architect of design conflicts and presented ways to resolve them

**Construction Project Manager**, *Berry Architecture & Associates*, Alberta, Canada Apr 2008 – Aug. 2011

- Oversaw the construction of 6 seniors lodges, valued between \$2.5 million to \$12.5 million
- Coordinated and led biweekly project site meetings with clients, contractors, and engineers
- Responsible for answering RFI's, processing proposed change notices, change orders, shop drawings, and contractor's payment claims
- Performed final inspections and biweekly field reviews to ensure quality control

**Architectural Technologist**, *Berry Architecture & Associates*, Alberta, Canada Jan. 2008 – April 2008

- Collaborated in drafting plans for public elementary school renovations
- Responsible for confirming measurements of existing buildings and making as-built plans
- Worked as project manager of small renovation project for a federal government building
- Involved in the plan review of a historic hotel renovation project to be made into affordable housing
- Compiled a thorough estimate and schedule for a project valued at \$1 million
- Performed onsite inspections to ensure that contractor was following plans and specifications

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**Superintendent**, *Harvest Park Homes*, Springville, Utah Nov. 2006 – Dec. 2007

- Managed the construction of a 6,200 sq.ft. home using “green” building techniques, such as ICF walls, geothermal heating, system for reusing gray water, and others
- Responsible for maintaining and following the budget and schedule
- Established good relationships with subcontractors, suppliers, and building inspectors
- Did hands-on work such as maintenance and clean-up of the construction site
- Responsible for scheduling meetings, leading training sessions, hiring various subcontractors, reporting to the client, inspecting, and maintaining quality control.
- Ensured that the building was in accordance with city codes and regulations

**Architectural Draftsman**, *Babcock Design Group*, Salt Lake City, Utah May 2005 – April 2007

- Responsible for drafting 6 multimillion-dollar residences
- Collaborated on a team in drafting a high-end retail/office building at Gateway in S.L.C.
- Developed skills in various computer software including Revit
- Assisted others in learning Revit
- Worked closely with experienced architects to generate quality building plans

**CAD Manager**, *Americraft Homes*, American Fork, Utah June 2004 – May 2005

- Responsible for supervising a team of draftsmen and assigning jobs to them
- Self-taught on Revit and then taught it to drafting team
- Reviewed and corrected customized house plans as well as newly developed house plans
- Created 8 new single-family house plans, 4 duplex plans, and 9 townhome plans
- Responsible for ensuring that building plans are correct and compliant with building code

**CAD Technician**, *America’s Home Place*, Gainesville, Georgia June 2002 – June 2004

- Responsible for the design of over 200 customized house plans for the Southeast U.S.
- Assisted Vice President with customer service issues and maintenance of warranty database
- Served as a Spanish translator for the owner of the company

**Assistant Estimator Intern**, *Ellsworth Paulsen Construction*, American Fork, Utah May 2001 – Oct. 2001

- Assisted in estimating a variety of commercial projects up to \$20 million in value
- Responsible for collecting and reviewing bids for accuracy from subcontractors

**General Laborer**, *Contract-work for Lennis Knighton*, Pleasant Grove, Utah May 2000 - Aug. 2000

- Part of team of 6 who built a 4,000 square foot rambler
- Learned a variety of trades including concrete forming, framing, plumbing, and roofing

## **SKILLS:**

*Computer:* HTML, CSS, On Screen Takeoff, QuickBid, Procore, Bluebeam, Autocad, Revit, Microsoft Excel, Word, Outlook, Project, & can type 60+ w.p.m.  
Proficient in using cloud-based file storage systems such as Dropbox and Cubby

*Language:* **Spanish**, fluent oral and written

*Strengths:* Highly organized, responsible, loyal, self-starter, hard-working, team player, good communicator

