

# Meeting Minutes

Subject			
Routine Group Meeting			
Date, Time (duration) and Venue			
<ul style="list-style-type: none"> <li>13 September 2018, 10:30 AM – 12:30 PM (2 Hours)</li> <li>Software Lab 3, NTU</li> </ul>			
Attendees		Non-Attendees	
<ul style="list-style-type: none"> <li>Chaitanya Joshi (Project Manager)</li> <li>Genevieve Lam (Front-End Developer)</li> <li>Yong Chen Feng (Back-End Developer)</li> <li>Heng Zhi Guang (Lead Developer)</li> <li>Chen Guanyu (QA Engineer &amp; Manager)</li> </ul>		<ul style="list-style-type: none"> <li>Vidur Sharma (Release Engineer)</li> </ul>	
Chaired by			Chaitanya Joshi
Last meeting minutes have been reviewed			Yes
Progress Updates			
Task	Problem/Issue/Progress	Solution/Action	Taken by & deadline
<b>Discussion of Project Prototype</b>	Game design and game flow	Discussed about elderly-friendly UI and game flow. Discussed different roles in the game.	Team  Deadline: Completed
<b>Discussion of Tech Stack</b>	Find a suitable tech stack	Node.js + ExpressJS + EJS Templating Engine + MongoDB for back-end system. Front-end will be vanilla HTML + CSS + JS.	Zhi Guang, Genevieve, Chen Feng, Chaitanya  Deadline: 22nd September 2018
<b>Discussion of technical requirement</b>	Understanding the technical requirements of the project	Login and optional login through elderly-friendly interfaces such as fingerprint/facial recognition.	Team  Deadline: 22nd September 2018
<b>Activity Diagram</b>	Created an activity diagram for the application	Discussed the different functionalities and user stories for the application.	Team  Deadline: 22nd September 2018
<b>Discussion of SRS</b>	Started work on the SRS document	Discussed the different user and software requirements.	Team  Deadline: 27th September 2018

The next meeting will be held	22nd September, 2:30 PM, Software Projects Lab
This minutes have been agreed by all attendees	<i>Chaitanya</i>