
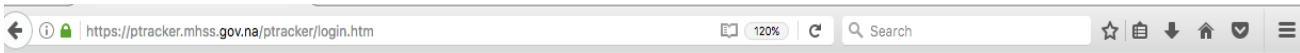
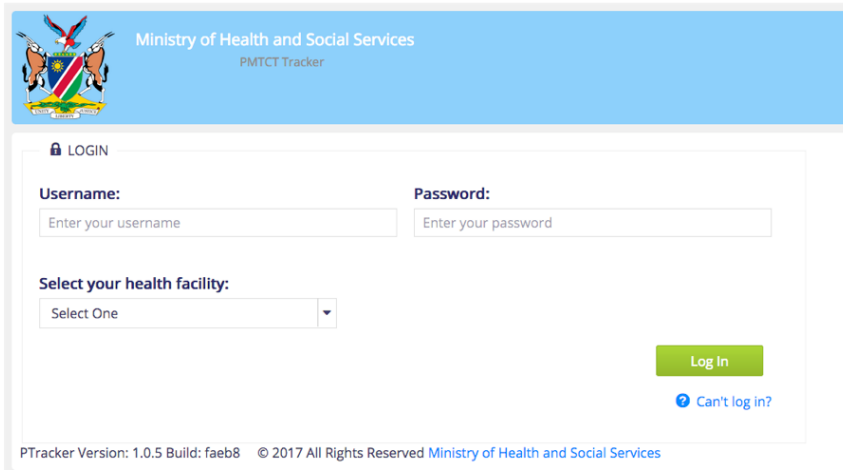
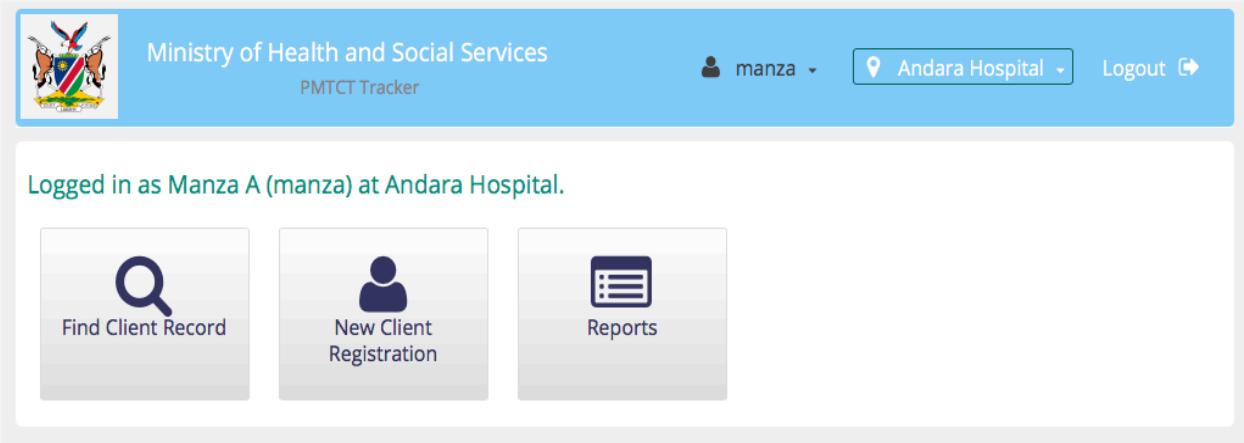


# 1. How to Login to PTracker

| <b>Objective:</b>          |   | To successfully log in the PTracker as a user   |
|----------------------------|---|---|
| <b>Tasks:</b>              |   | <ul style="list-style-type: none"> <li>Enter provided username and password</li> <li>Select correct user facility where service was provided</li> </ul> |
| <b>When:</b>               |   | Ready to start using the system   |
| <b>Who:</b>                |   | MCH staff who receive clients and all authorized users of PTracker. These users should have logins.   |
| <b>Required Materials:</b> |   | Username, password, hardware with Firefox web browser or ODK collect application to access the PTracker application.                                    |
| STEP                       | ACTION  |   |
| 1.                         | Open up the Firefox web browser by clicking on the icon<br>  |   |
| 2.                         | On the Firefox web browser enter the following web address <a href="https://ptracker.mhss.gov.na">https://ptracker.mhss.gov.na</a> in the URL window and hit the <b>Enter/Return</b> key on your keyboard.<br> |   |
| 3.                         | The main PTracker <b>login page</b> will be displayed.<br>  |   |
| 4.                         | Type in your assigned username and password.<br><div> <div> <b>Username:</b><br/> <input type="text" value="manza"/> </div> <div> <b>Password:</b><br/> <input type="password" value="....."/> </div> </div>  |   |
| 5.                         | Select the health facility providing the service  | Select your health facility:<br><input type="text" value="Andara Hospital"/>  |
| 6.                         | Select the login button to access PTracker<br><div>Log In</div>   |   |
|                            | <b>NOTE:</b> A successful login requires you to enter your correct username, password <i>and</i> health facility selected   |   |

| STEP | ACTION   |
|------|--|
| 6.   | <p>When this page is displayed, then the login has been successful.</p> <div data-bbox="225 322 1474 763"><p>The screenshot displays the PMTCT Tracker interface. At the top, a blue header bar contains the Ministry of Health and Social Services logo, the text 'Ministry of Health and Social Services PMTCT Tracker', a user profile for 'manza', a location dropdown for 'Andara Hospital', and a 'Logout' button. Below the header, a message states 'Logged in as Manza A (manza) at Andara Hospital.' Three large, light gray buttons are arranged horizontally: 'Find Client Record' with a magnifying glass icon, 'New Client Registration' with a person icon, and 'Reports' with a document icon.</p></div> <p><b>NOTE:</b> Depending on login account setup, a change of password might be required!</p> |