

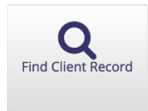
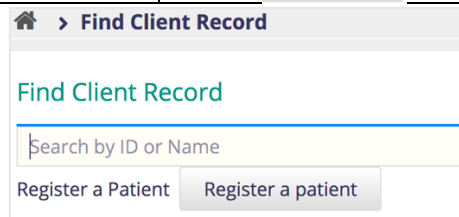
## a. How to Record a Follow-up ANC Visit

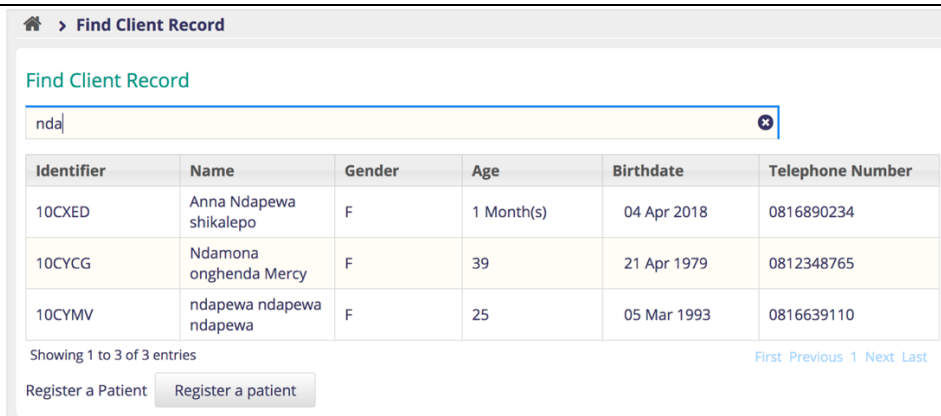
<b>Objective:</b>	Ensure that ALL MCH clients attending ANC clinic have an ANC follow-up visit record in PTracker
<b>Tasks:</b>	a. Search for a registered client before a Follow-up ANC visit is recorded b. Create a Follow-up ANC visit record
<b>When:</b>	When a client arrives for an ANC Follow-up visit previously enrolled in PTracker
<b>Who:</b>	ANC nurses staff who receive clients. These users should have logins and data entry roles to create visits.
<b>Required Materials:</b>	Username, password, hardware with a Firefox web browser or ODK collect application to access the PTracker remotely installed, <b>Antenatal Clinic/Care Register</b> with client details for ANC visits (Gravida, Para, Last Normal Menstrual period (LNMP), HIV testing and ART initiation details, Next visit date).


STEP	ACTION	
1.	<b>If</b>	<b>Then</b>
	a. Newly unregistered client on this visit.	See steps in Section 2. <b>How to Register or Create a New Client Record in PTracker</b>
	b. Client is already in PTracker from a previous registration or encounter	<b>Go to step 2</b>

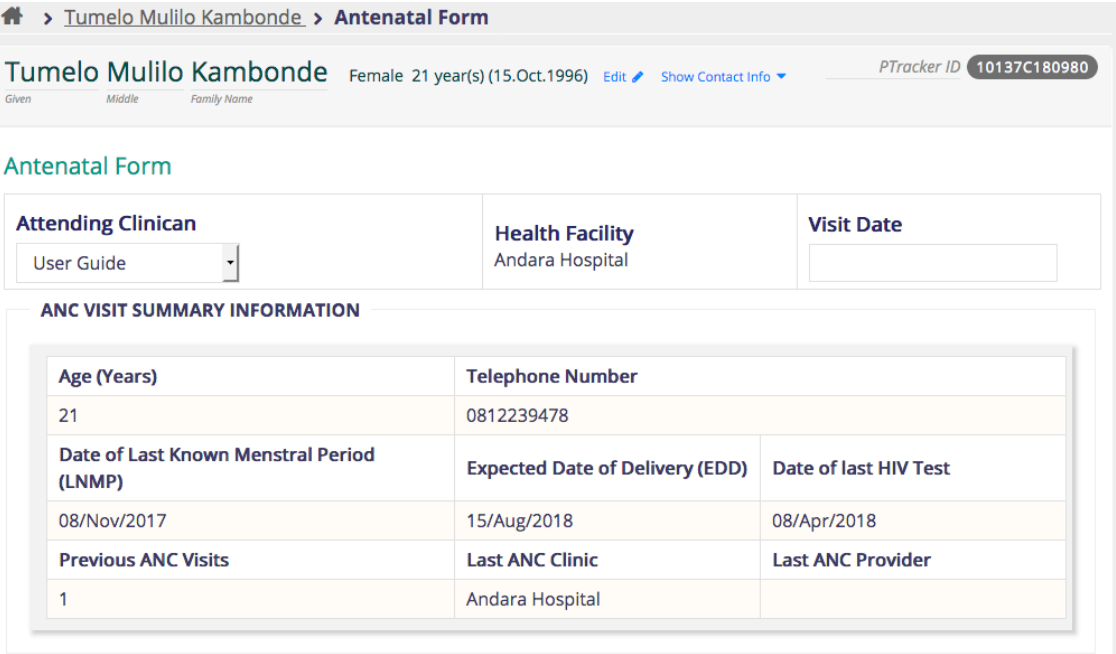
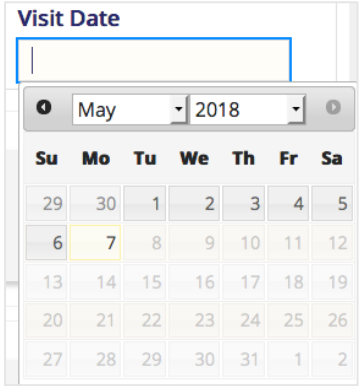
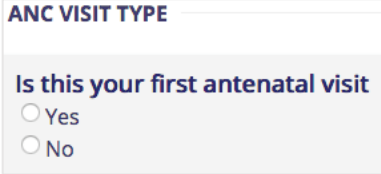
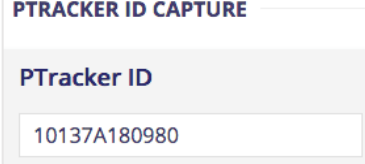
### Avoid creating duplicate client records!

Before creating a new client record, **FIRST** confirm that the client does not have an existing record in PTracker by searching for the client's name or previously used PTracker ID


2.	Navigate to the <b>Search Client</b> screen by clicking on the <b>Find Client Record</b> button.	
	From the <b>Find Client Record</b> page, enter the client's name or Ptracker ID into the search box.	
	<i>For example, if a new client's name recorded in the register as or client gives her name as <b>Ndapewa Shilonga</b>. <b>First</b> search for the clients name by a part of the provided name. Entering "Nda" in the Search box returns a list of all records for clients whose names contain with "Nda".</i>	

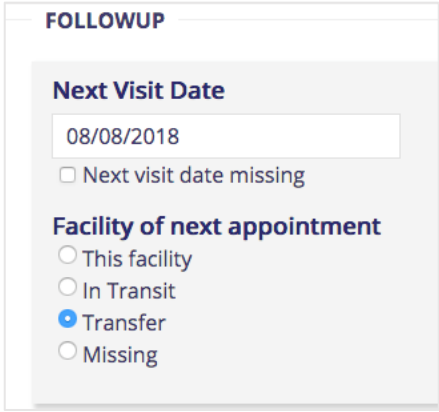

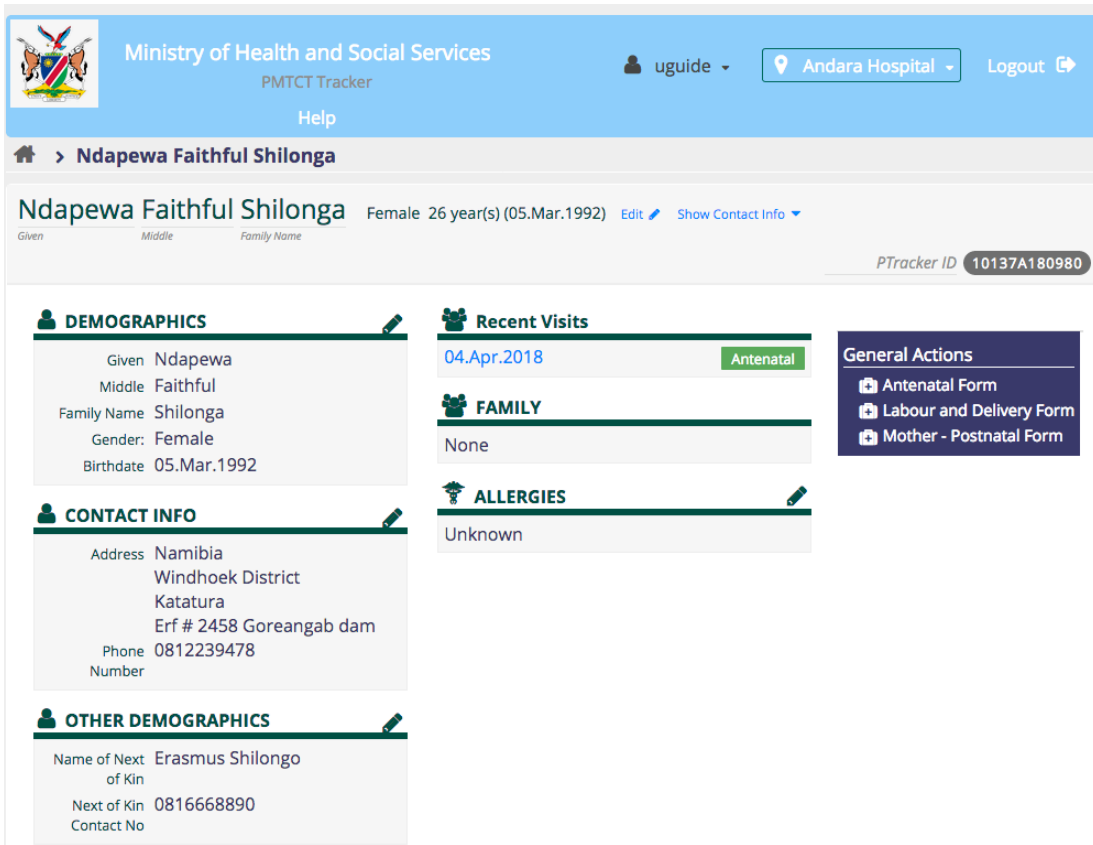

3.	
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STEP	ACTION													
4.	One or more PTracker client record(s) matches the client.	Double-check the client’s age, demographic information, and/or PTracker Identifier to be sure you have the correct record. You can click on the client highlighted row by moving the mouse over it to see a client’s full record in <b>step 5</b> .												
	<div><div>Find Client Record</div><div><div>nda</div></div><table><tr><th>Identifier</th><th>Name</th><th>Gender</th><th>Age</th><th>Birthdate</th><th>Telephone Number</th></tr><tr><td>10CXED <span>Recent</span></td><td>Anna Ndapewa shikalepo</td><td>F</td><td>1 Month(s)</td><td>04 Apr 2018</td><td>0816890234</td></tr></table></div>		Identifier	Name	Gender	Age	Birthdate	Telephone Number	10CXED <span>Recent</span>	Anna Ndapewa shikalepo	F	1 Month(s)	04 Apr 2018	0816890234
Identifier	Name	Gender	Age	Birthdate	Telephone Number									
10CXED <span>Recent</span>	Anna Ndapewa shikalepo	F	1 Month(s)	04 Apr 2018	0816890234									
5.	<p>The client details page includes <b>Demographic Details, Contact Info, Recent Visits, Family (Infant), and General Actions</b> on the right. In example below we will use the record of a client named <b>“Tumelo Kambonde”</b></p> <div><div><div><div><div><div>Ministry of Health and Social Services</div><div>PMTCT Tracker</div><div>Help</div></div><div><div>uguide</div><div>Andara Hospital</div><div>Logout</div></div></div></div><div><div>&gt; Tumelo Mulilo Kambonde</div><div><div>Tumelo Mulilo Kambonde</div><div>Female 21 year(s) (15.Oct.1996)</div><div>EditShow Contact Info</div><div>PTracker ID 10137C180980</div></div><div><div><div><div><div>DEMOGRAPHICS</div><div><div>Given Tumelo</div><div>Middle Mulilo</div><div>Family Name Kambonde</div><div>Gender: Female</div><div>Birthdate 15.Oct.1996</div></div></div></div><div><div><div><div>CONTACT INFO</div><div><div>Address Namibia Katima Mulilo District Choto Erf 567 Cowboy road</div><div>Phone 0812239478</div><div>Number</div></div></div></div><div><div><div><div>OTHER DEMOGRAPHICS</div><div><div>Name of Next of Kin Julius Ngweda</div><div>Next of Kin 0812796600</div><div>Contact No</div></div></div></div></div><div><div><div><div>Recent Visits</div><div>08.Apr.2018Antenatal</div></div><div><div><div>FAMILY</div><div>None</div></div><div><div><div>ALLERGIES</div><div>Unknown</div></div></div></div><div><div><div>General Actions</div><div><div>Antenatal Form</div><div>Labour and Delivery Form</div><div>Mother - Postnatal Form</div></div></div></div></div></div></div></div></div></div></div></div>													
6.	On the <b>General Actions</b> box on the right, select and click on the <b>Antenatal Form</b> , to fill in details of the <b>Follow-up ANC visit form</b> .	<div><div>General Actions</div><div><div>Antenatal Form</div><div>Labour and Delivery Form</div><div>Mother - Postnatal Form</div></div></div>												

STEP	ACTION																		
8.	<p>Once you click the <b>Antenatal Form</b>, the screen below will appear this screen containing the ANC VISIT summary information will appear. We can gather <b>Summary Information</b> about the client entered in from previous ANC visits. For example:</p> <ul style="list-style-type: none"> <li>▪ Client has had 1 previous ANC visits</li> <li>▪ Client's date of last HIV Test was administered on <b>08<sup>th</sup> April 2018</b></li> <li>▪ Client EDD is <b>15<sup>th</sup> August, 2018</b></li> </ul>																		
	 <p>The screenshot shows the 'Antenatal Form' for Tumelo Mulilo Kambonde. Client details include: Female, 21 year(s) (15.Oct.1996), PTracker ID 10137C180980. The 'ANC VISIT SUMMARY INFORMATION' table is as follows:</p> <table border="1"> <thead> <tr> <th>Age (Years)</th><th colspan="2">Telephone Number</th></tr> </thead> <tbody> <tr> <td>21</td><td colspan="2">0812239478</td></tr> <tr> <th>Date of Last Known Menstrual Period (LNMP)</th><th>Expected Date of Delivery (EDD)</th><th>Date of last HIV Test</th></tr> <tr> <td>08/Nov/2017</td><td>15/Aug/2018</td><td>08/Apr/2018</td></tr> <tr> <th>Previous ANC Visits</th><th>Last ANC Clinic</th><th>Last ANC Provider</th></tr> <tr> <td>1</td><td>Andara Hospital</td><td></td></tr> </tbody> </table>		Age (Years)	Telephone Number		21	0812239478		Date of Last Known Menstrual Period (LNMP)	Expected Date of Delivery (EDD)	Date of last HIV Test	08/Nov/2017	15/Aug/2018	08/Apr/2018	Previous ANC Visits	Last ANC Clinic	Last ANC Provider	1	Andara Hospital
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Previous ANC Visits	Last ANC Clinic	Last ANC Provider																	
1	Andara Hospital																		
9.	<p>Begin with entering the <b>Visit Date</b> from the drop down menu for ANC encounter being recorded. This is a <b>required</b> field in PTracker.</p>	 <p>The screenshot shows the 'Visit Date' field with a calendar picker. The date selected is May 7, 2018.</p>																	
10.	<p>Proceed with the <b>ANC VISIT TYPE</b> Section and select “No” as the option to record the encounter as an ANC Follow-up visit for the current pregnancy.</p>	 <p>The screenshot shows the 'ANC VISIT TYPE' section with the question 'Is this your first antenatal visit'. The 'No' option is selected.</p>																	
	<p>Enter the assigned PTracker ID from the Pink book and continue to <b>STEP 11.</b></p>	 <p>The screenshot shows the 'PTRACKER ID CAPTURE' section with the PTracker ID 10137A180980 entered.</p>																	

STEP	ACTION	
11a.	HIV Testing and ART Initiation	
	If	Then
	HIV Test Status is Tested for HIV during this visit, Indicate the result of the HIV test result at the Follow-up visit.	<div>HIV test result</div> <div> <input type="radio"/> Negative           <input type="radio"/> Positive           <input type="radio"/> Unknown           <input type="radio"/> Missing         </div>
	HIV Test result is Positive	Proceed to the Step 11c to enter details of the ART initiation for the Client
	HIV Test result is Negative, Unknown or Missing	Proceed to Step 11f
NOTE: HIV Test status question automatically appears on follow-up encounters ONLY if the HIV status on a previous encounter recorded in PTracker for the client is either Unknown, Negative or Missing		
11b.	HIV test Status is Previously Known Positive (KP)	Proceed to the Step 11c to enter details of the ART initiation for the Client
11c.	Client Already on ART before current Pregnancy <div> <b>ART initiation</b> <input checked="" type="radio"/> Already on ART before current pregnancy             <input type="radio"/> Started on ART in ANC current pregnancy             <input type="radio"/> Refused ART             <input type="radio"/> Not started due to stockout of ART             <input type="radio"/> Missing           </div>	<div> <b>ART Unique Number</b> <input type="text"/> <input type="checkbox"/> ART Unique Number missing         </div> <div> <b>ART start date</b> <input type="text"/> <input type="checkbox"/> ART start date missing         </div>
	Client Started on ART before current Pregnancy <div> <b>ART initiation</b> <input type="radio"/> Already on ART before current pregnancy             <input checked="" type="radio"/> Started on ART in ANC current pregnancy             <input type="radio"/> Refused ART             <input type="radio"/> Not started due to stockout of ART             <input type="radio"/> Missing           </div>	NOTE: ART Unique number may not be available at the time of data entry for newly initiated clients. If unavailable, please select the missing option for ART start/initiation date.
	Client Refused ART In a few words Enter Reason for refusing ART in the text field	<div> <b>Reason for refusing ART initiation</b> <input type="text"/> <input type="checkbox"/> Reason for refusing ART initiation missing         </div>
	Client not started due to Stock out of ART	Proceed to Step 11.d to enter details of Viral Load Test
11d.	Viral Load	
	Viral load test done is "YES" <div> <b>Viral Load test done?</b> <input checked="" type="radio"/> Yes             <input type="radio"/> No             <input type="radio"/> Missing           </div>	Enter Viral load test date and Viral load results <div> <b>Viral load test date</b> <input type="text"/> <input type="checkbox"/> Viral load test date missing         </div> <div> <b>Viral load results</b> <input type="radio"/> Target Detected             <input type="radio"/> Not Detected             <input type="radio"/> Sample Rejected             <input type="radio"/> Results Pending             <input type="radio"/> Missing         </div>

STEP	ACTION	
11d.	If	Then
	Viral load <b>Target detected</b>  <div data-bbox="380 306 643 520"> <b>Viral load results</b>  <input checked="" type="radio"/> Target Detected  <input type="radio"/> Not Detected  <input type="radio"/> Sample Rejected  <input type="radio"/> Results Pending  <input type="radio"/> Missing         </div>	Enter the Viral load copies  <div data-bbox="1003 348 1383 478"> <b>Viral load (copies/ml)</b>  <div></div> <input type="checkbox"/> Viral load copies missing         </div>
	Viral load <b>Not detected or Sample Rejected</b>  <div data-bbox="386 604 636 806"> <b>Viral load results</b>  <input type="radio"/> Target Detected  <input checked="" type="radio"/> Not Detected  <input type="radio"/> Sample Rejected  <input type="radio"/> Results Pending  <input type="radio"/> Missing         </div>	Proceed to <b>Step 12</b>
	Viral load <b>Results Pending</b>  <div data-bbox="423 890 631 1071"> <b>Viral load results</b>  <input type="radio"/> Target Detected  <input type="radio"/> Not Detected  <input type="radio"/> Sample Rejected  <input checked="" type="radio"/> Results Pending  <input type="radio"/> Missing         </div>	Proceed to <b>Step 12</b>  <b>NOTE:</b> This option should only be chosen if a Viral Load Test has been ordered but the results have not been returned by NIP to the facility
	Viral load test done is <b>“NO”</b>  <div data-bbox="349 1142 672 1264"> <b>Viral Load test done?</b>  <input type="radio"/> Yes  <input checked="" type="radio"/> No  <input type="radio"/> Unknown         </div>	Proceed to <b>Step 12</b>
11e.	<b>HIV test Status is Not tested for HIV during this visit / Missing</b>  <div data-bbox="196 1388 641 1629"> <b>HIV TESTING AND ART INITIATION</b>   <b>HIV test status</b>  <input type="radio"/> Tested for HIV during this visit  <input type="radio"/> Previously known positive  <input checked="" type="radio"/> Not tested for HIV during this visit  <input type="radio"/> Missing         </div>	Proceed to <b>Step 11f</b>
11f.	<div data-bbox="241 1709 472 1759"><b>STOP!!!!</b></div> <div data-bbox="506 1656 688 1835"></div>	ANC follow-ups should only be recorded for HIV Positive Clients. Do <b>NOT</b> Record any <i>ANC Follow-up Visits</i> for Clients with <b>HIV Negative Status , Missing HIV Status, Unknown HIV Status.</b>

STEP	ACTION	
12.	Under <b>Follow-up</b> Section, enter <b>Next Visit Date</b> and details for the <b>Facility of next appointment</b>	
	If Client is transferring to another Clinic select <b>Transfer</b> and Select the facility of transfer for next appointment.	
13.	This task is complete when, after clicking on <b>Enter Form</b> .	
14.	<p>The client summary page appears (see next page) and displays the newly <b>recorded ANC Follow-up visit</b> that occurred on <b>04 April 2018</b> under the <b>Recent visits</b> section.</p>  <p><b>Note:</b> To review the details of the recorded ANC Follow-up visit or any other recorded encounter in PTracker, click on the <b>blue highlighted</b> visit to reveal details of the recorded visit.</p>	
	To edit the details of the most recently submitted encounter, see section on <b>HOW to Edit a previously submitted record in PTracker</b> .	