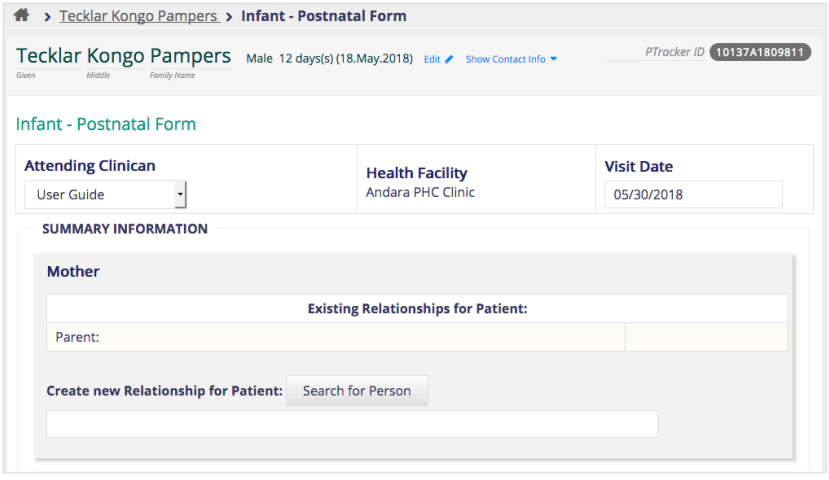
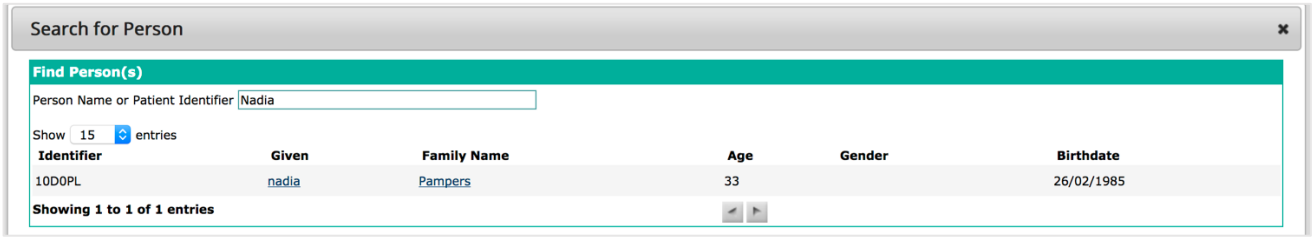
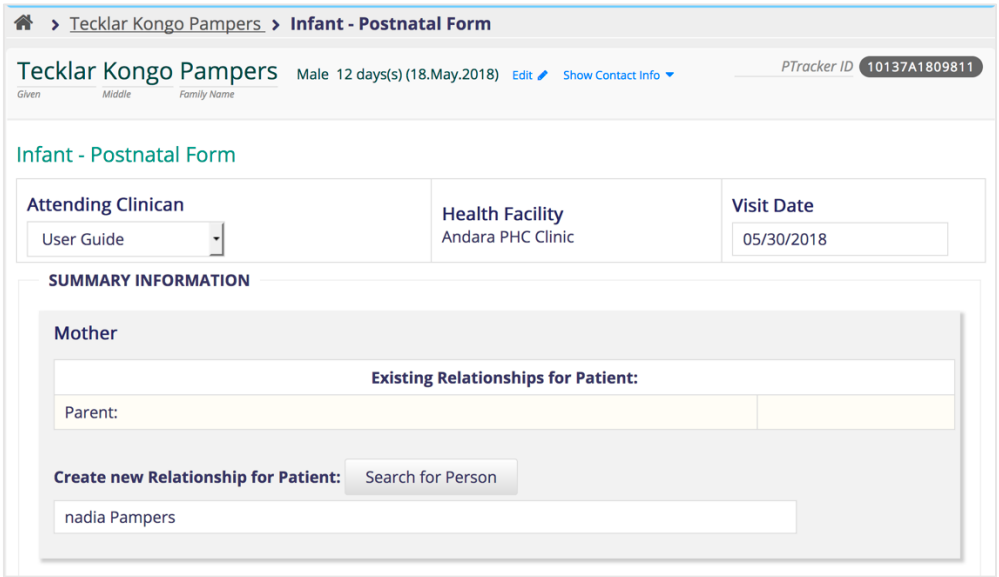
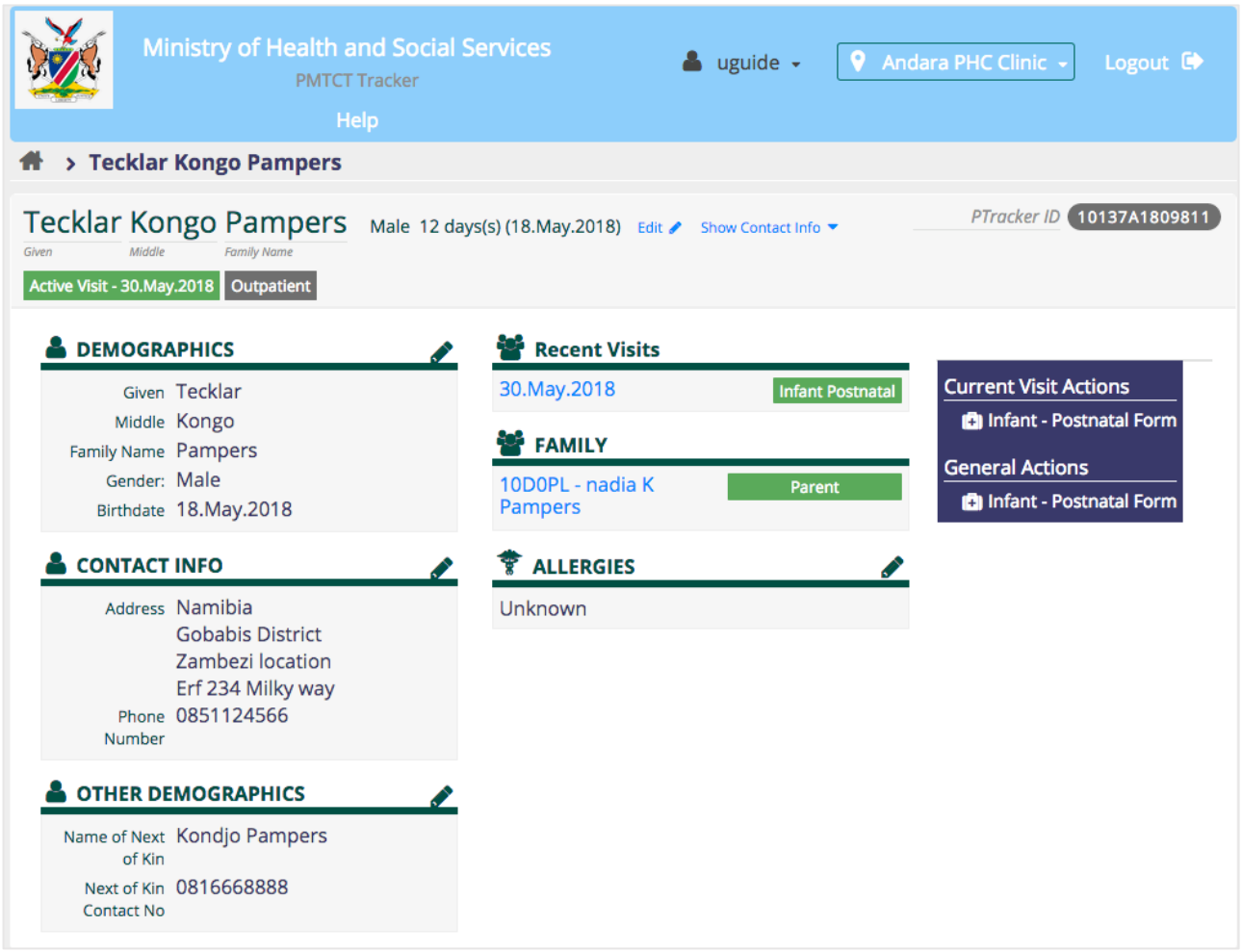
8. How to link an HIV Exposed Infant's record to a Mother's record at a PNC Visit

Objective:	Ensure that details for an HIV positive mother and her exposed infant, previously not registered, are linked when recording a postnatal care (PNC) visit in PTracker.
Tasks:	• To link the newly created infant's record at PNC to the mother's record during a PNC visit for a Mother-baby pair.
When:	When an exposed infant, not previously registered on PTracker at any facility, comes for a PNC visit after delivery (maternity) from 6 days to 18-24 months old.
Who:	PMTCT staff. These users should have logins and data entry roles to create visits.
Required Materials:	Username, password, hardware with a Firefox web browser or ODK collect application to access the PTracker remotely installed **Mother Baby Follow up Care Register** with client details for PNC visits (HIV testing and ART initiation details, ARV prophylaxis, demographic information, Mother's PTracker ID and Next visit date).

STEP	ACTION
1.	**Follow these steps BEFORE linking a Mother to her Exposed Infant(s)** a. First create a new client record for the exposed Infant's Mother (who may OR may not be previously registered) in PTracker. If mother is not previously registered see steps in **Section 2. How to Register or Create a New Client Record in PTracker.** b. After registering the mother's demographic details, record the mother's PNC visit as recorded in MBFU register. See steps in **Section 6. How to Record a Mother's Post Natal Care Visit in PTracker.** c. If this is a newly unregistered HIV exposed infant, create a new client record for the infant. See steps in **Section 2. How to Register or Create a New Client Record in PTracker.** **Remember the Infant's PTracker ID has to be generated from the mother's PTracker ID!!!**
2.	After registering the infant, go to the **General Actions** box on the right. Select and click on the **Infant-Postnatal Form**, to fill in details of the **PNC visit for the Infant.**
3.	**The Infant's Postnatal Form** is shown on the screen and should appear as below. An infant who is **already linked** to the mother, will have the mother's name and contact information displayed under Summary information. 

STEP	ACTION
4.	To link the baby to the mother, go to **Summary Information tab** then **Create new relationship for Infant** and **click Search for Person**
5.	After clicking **Search for Person**, the page should appear as shown. As you enter the mother's name, her summary details should appear, then click on her details. In this case the search was made for **Nadia Pampers.** 
6.	**First verify** the Mother's **Birthdate** and the **Given Names** to ensure it is the correct mother. Click on the mother's details to update the **Infant Postnatal Form** as is shown below. 
	Note: The link between mother and baby (creating a relationship) can only be done from the Infant's Postnatal Form.

STEP	ACTION
7.	Follow **Steps 13-27 in Section 7** (**How to record a Post Natal Visit for an HIV Exposed Infant in PTracker**) to record the details of the infant's PNC visit.
8.	This task is complete when, after clicking on **Enter Form**.
9.	The client summary page appears and displays the **recorded PNC visit** on 30th May 30, 2018 is shown under **Recent visits** for **Tecklar Kongo Pampers.** This infant has now been successfully linked to his Mother's record (**Nadia K Pampers**) as noted under the Family Section shown below