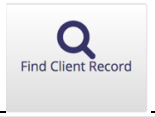
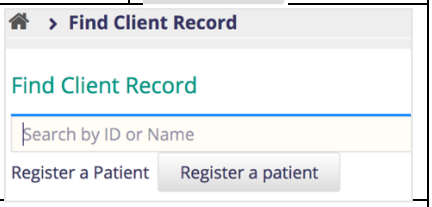
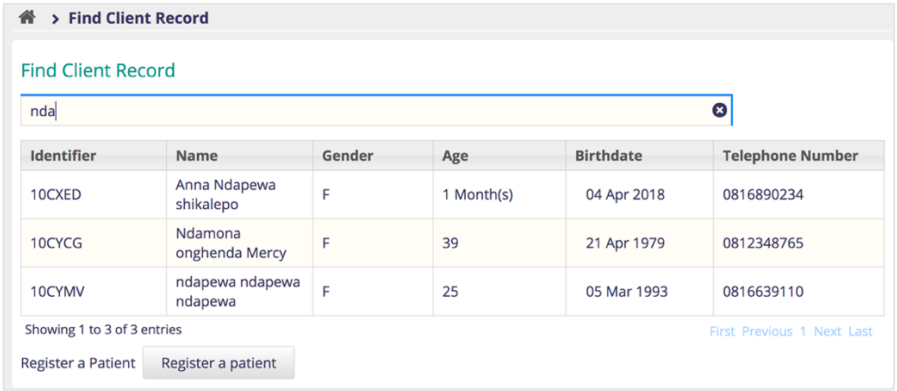
6. How to Record a Mother's Post Natal Care Visit PTracker

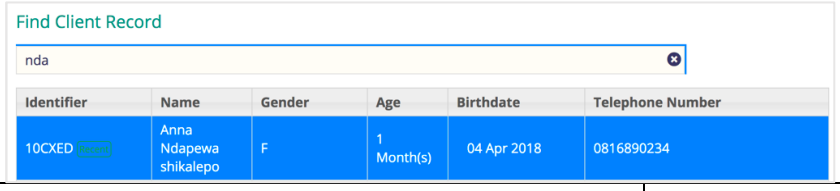
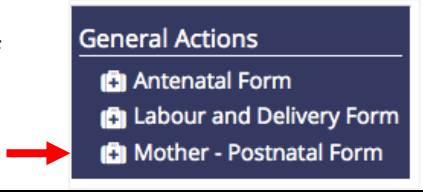
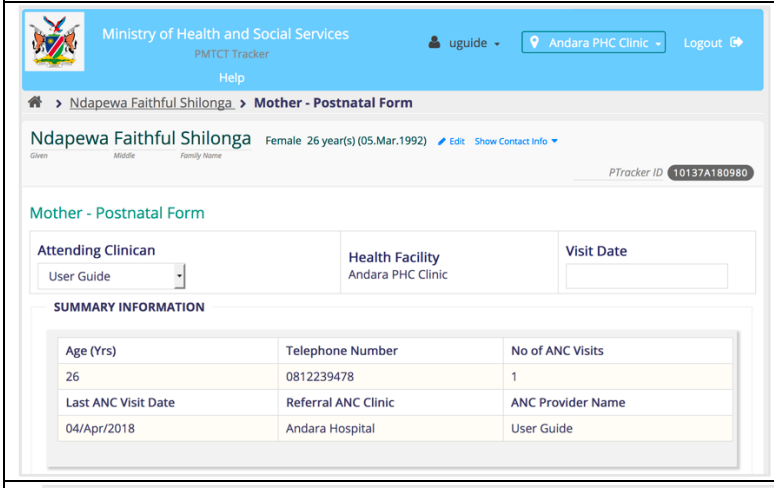
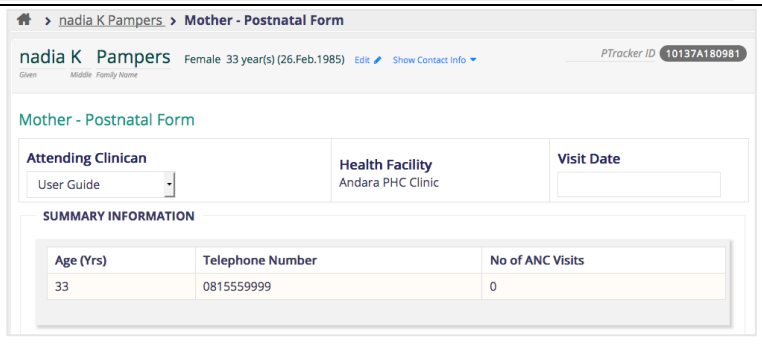
Objective:	To ensure that the client's (Mother) postnatal care (PNC) visits details are recorded in PTracker
Tasks:	a. Enter client's (Mother) PNC visit details b. Create a new client record – if not previously registered- then enter details as recorded in Mother-Baby Follow Up Care register
When:	When a client (Mother) comes for PNC visits and ensuing follow up visits after delivery (maternity) from 6 days up to when infant is between 18-24 months old OR after cessation of breastfeeding when final PMTC outcome for baby is determined.
Who:	PMTCT staff. These users should have logins and data entry roles to create visits.
Required Materials:	Username, password, hardware with a Firefox web browser or ODK collect application to access the PTracker remotely installed **Mother Baby Follow up Care Register** with client details for PNC visits (HIV testing and ART initiation details, ARV prophylaxis, demographic information, PTracker ID and Next visit date).

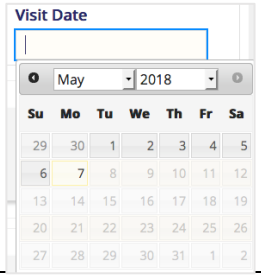
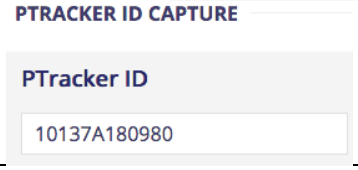
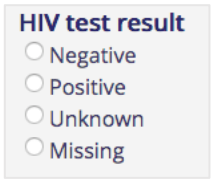
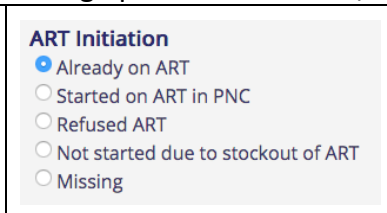
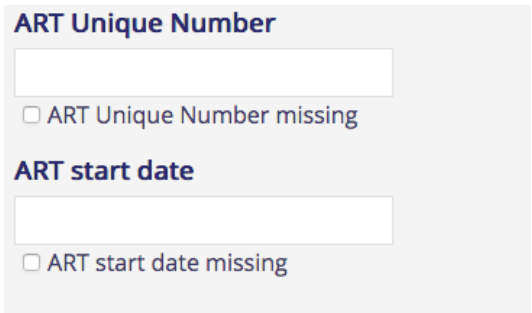
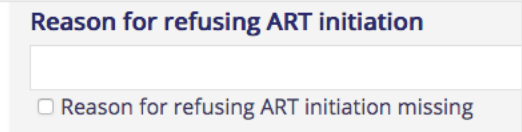
STEP	ACTION	
	IF	**THEN**
1.	a. Newly unregistered client on this visit.	See steps in Section 2. **How to Register or Create a New Client Record in PTracker**
	b. Client is already in PTracker from previous registration	**Go to step 2**

Avoid creating duplicate client records!

Before creating a new client record, **FIRST** confirm that the client does not have an existing record in PTracker by searching for the client's name or previously used PTracker ID

2.	Navigate to the **Search Client** screen to confirm that the client exists in PTracker. by clicking on the **Find Client Record** button.	
	From the **Find Client Record** page, enter the client's name into the search box.	
	*For example, if a new client's nameis recorded in the register as or client gives her name as **Ndapewa Shilonga.** First search for the clients name by a part of the provided name. Entering "Nda" in the Search box returns a list of all records for clients whose names contain with "Nda".*	
3.		

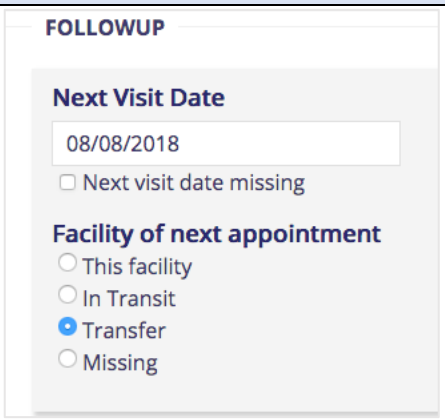
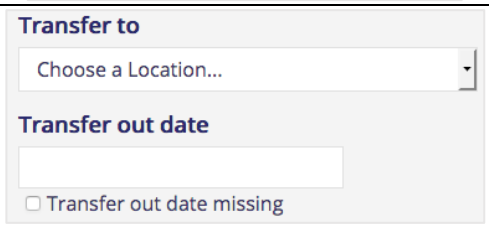
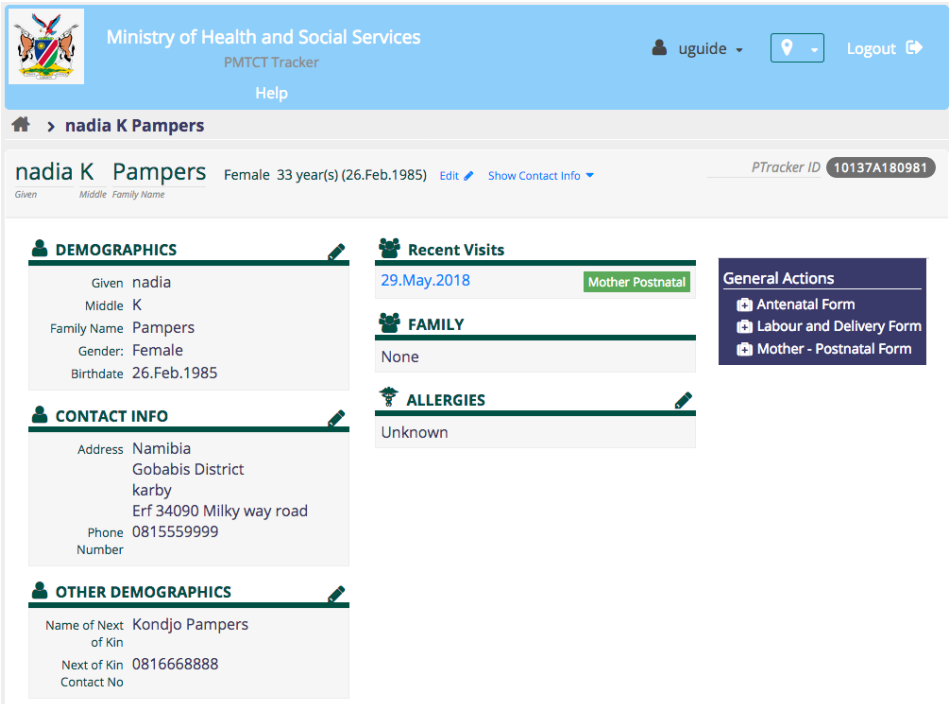
<table>
<tr><th>STEP</th><th colspan="3">ACTION</th></tr>
<tr><td>4.</td><td colspan="2">IF</td><td>THEN</td></tr>
<tr><td></td><td>One or more PTracker client record(s) matches the client</td><td colspan="2">Double-check the client’s age, sex, and/or PTracker Identifier to be sure you have the correct record. Click on the client highlighted row by moving the mouse over it to open the client detail page.</td></tr>
<tr><td></td><td colspan="3"> 
</td></tr>
<tr><td>5.</td><td colspan="2">Client does have an existing record</td><td>Proceed with step 7</td></tr>
<tr><td>6.</td><td>Client does not have an existing record</td><td colspan="2">Proceed with steps to register or create a New Client Record. See steps in Section 2. How to Register or Create a New Client Record in PTracker</td></tr>
<tr><td>7.</td><td colspan="3">From the main client details page find the General Actions box on the right. Select and click on the Mother-Postnatal Form, to fill in details of the PNC visit for the Mother.

</td></tr>
<tr><td>8.</td><td colspan="3">Once you click the Mother-Postnatal Form the client’s summary screen will appear as below. If recorded in PTracker, we can gather from Summary screen information about previous ANC visits and/or a maternity visit. See the examples below.</td></tr>
<tr><td></td><td colspan="2"> 
</td><td>• Only 1 previous ANC visit from April 4th, 2018 recorded by no Maternity visit for client in PTracker</td></tr>
<tr><td></td><td colspan="2"> 
</td><td>• No previous ANC visit recorded for client in PTracker</td></tr>
</table>

STEP	ACTION	
9.	Begin with entering the **Visit Date** from the drop down menu for PNC encounter being recorded. This is a **required** field in PTracker.	
10.	Proceed with PTracker ID capture. Enter the assigned PTracker ID and Continue to **STEP 11.**	
11.	**HIV Testing and ART Initiation**	
	IF	**ACTION**
11a.	**HIV Test Status** is **Tested for HIV during this visit** 	Indicate the **HIV test result** 
	HIV Test result is **Negative or Unknown** **STOP!!!!** Do **NOT** Record a *PNC Visit* for Clients with **HIV Negative Status** or with **Missing HIV Status.**	
	HIV Test result is **Positive**	Proceed to the **Step 11b. to** enter **details of the ART initiation**
	HIV test Status is **Previously Known Positive (KP)**	Proceed to the **Step 11b. to** enter **details of the ART initiation**
11b.	**NOTE:** ART Unique number may not be available at the time of data entry for newly initiated clients. If unavailable, please select the missing option for ART start/initiation date.	
	Client Already on ART 	
	Client started on ART in PNC 	
	Client Refused ART In a few words Enter **Reason for refusing ART** in the text field	
	Client not started due to Stockout of ART	Proceed to **Step 11c.** to enter **details of Viral Load Test**

<table>
<tr><th>STEP</th><th colspan="3">ACTION</th></tr>
<tr><td rowspan="5">11c.</td><td colspan="3">Viral Load</td></tr>
<tr><td>Has patient had a recent Viral load test is “YES”

Has the patient had a recent viral load test?
○ Yes
○ No
○ Missing</td><td colspan="2">Enter Viral load test date and Viral load results
Viral load test date
☐ Viral load test date missing
Viral load results
○ Target Detected
○ Not Detected
○ Sample Rejected
○ Results Pending
○ Missing</td></tr>
<tr><td>Viral load Target detected
Viral load results
◉ Target Detected
○ Not Detected
○ Sample Rejected
○ Results Pending
○ Missing</td><td colspan="2">Enter the Viral load copies
Viral load (copies/ml)
☐ Viral load copies missing</td></tr>
<tr><td>Viral load Not detected or Sample Rejected
Viral load results
○ Target Detected
◉ Not Detected
○ Sample Rejected
○ Results Pending
○ Missing</td><td colspan="2">Proceed to Step 12</td></tr>
<tr><td>Viral load Results Pending
Viral load results
○ Target Detected
○ Not Detected
○ Sample Rejected
◉ Results Pending
○ Missing</td><td colspan="2">Proceed to Step 12

NOTE:This option should only be chosen if a Viral Load Test has been ordered but the results have not been returned by NIP to the facility</td></tr>
<tr><td>Viral load test done is “NO”
Viral Load test done?
○ Yes
◉ No
○ Unknown</td><td colspan="2">Proceed to Step 12</td></tr>
<tr><td>11d.</td><td>HIV test Status is Not tested for HIV during this visit / Missing
HIV TESTING AND ART INITIATION
HIV test status
○ Tested for HIV during this visit
○ Previously known positive
◉ Not tested for HIV during this visit
○ Missing</td><td colspan="2">Proceed to Step 12</td></tr>
</table>

STEP	ACTION	
12.	Under **Follow-up** Section, enter **Next Visit Date** and details for the **Facility of next appointment**	
	If Client is transferring to another Clinic select **Transfer.**	
	Select the facility of transfer for next appointment and **Transfer out date**	
13.	This task is complete when, after clicking on **Enter Form**.	
14.	The client summary page appears (below)and displays the newly **recorded PNC visit** that occurred on **29 May 2018** under the **Recent visits** section.	
	Note: To review the details of the recorded PNC visit or any other recorded encounter in PTracker, click on the blue highlighted visit to reveal details of the recorded visit.	
		
	To edit the details of the most recently submitted encounter, see section on HOW to Edit a previously submitted record in PTracker.	