

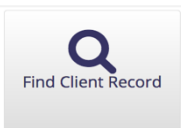
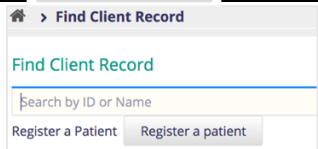
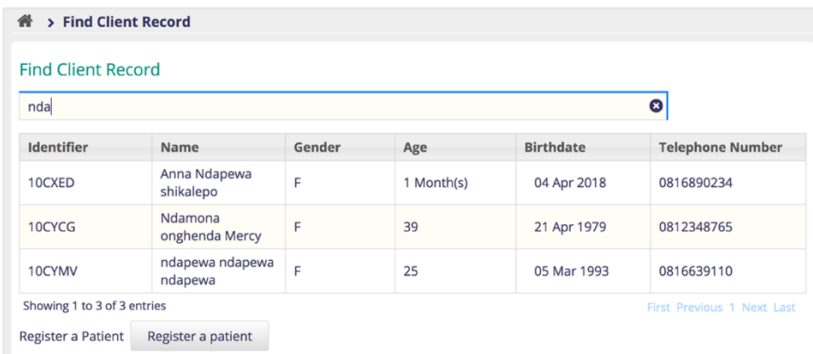
## 7. How to Record a Post Natal Visit for an HIV Exposed Infant in PTracker



<b>Objective:</b>	Ensure that details for an HIV exposed infant visit at postnatal care and follow-up (mother-baby follow-up visits) are recorded in PTracker
<b>Tasks:</b>	a. Enter client's (Baby) PNC details, either as linked to the mother who is already registered b. Create a new client record then enter details as recorded in register
<b>When:</b>	When an HIV exposed infant comes for a PMTCT visit or ensuing follow up visits at PNC from 6 days up to when infant is between 18-24 months old OR after cessation of breastfeeding when final PMTC outcome for baby is determined.
<b>Who:</b>	PMTCT staff. These users should have logins and have data entry roles to create visits.
<b>Required Materials:</b>	Username, password, hardware with a Firefox web browser or ODK collect application installed on tablets to access the PTracker, <b>Mother Baby Follow up Care Register</b> infant details for PNC visits (Demographics, PTracker ID, EID testing, ARV prophylaxis, visit date breastfeeding and if infant is positive, ART Unique number and linkage details.

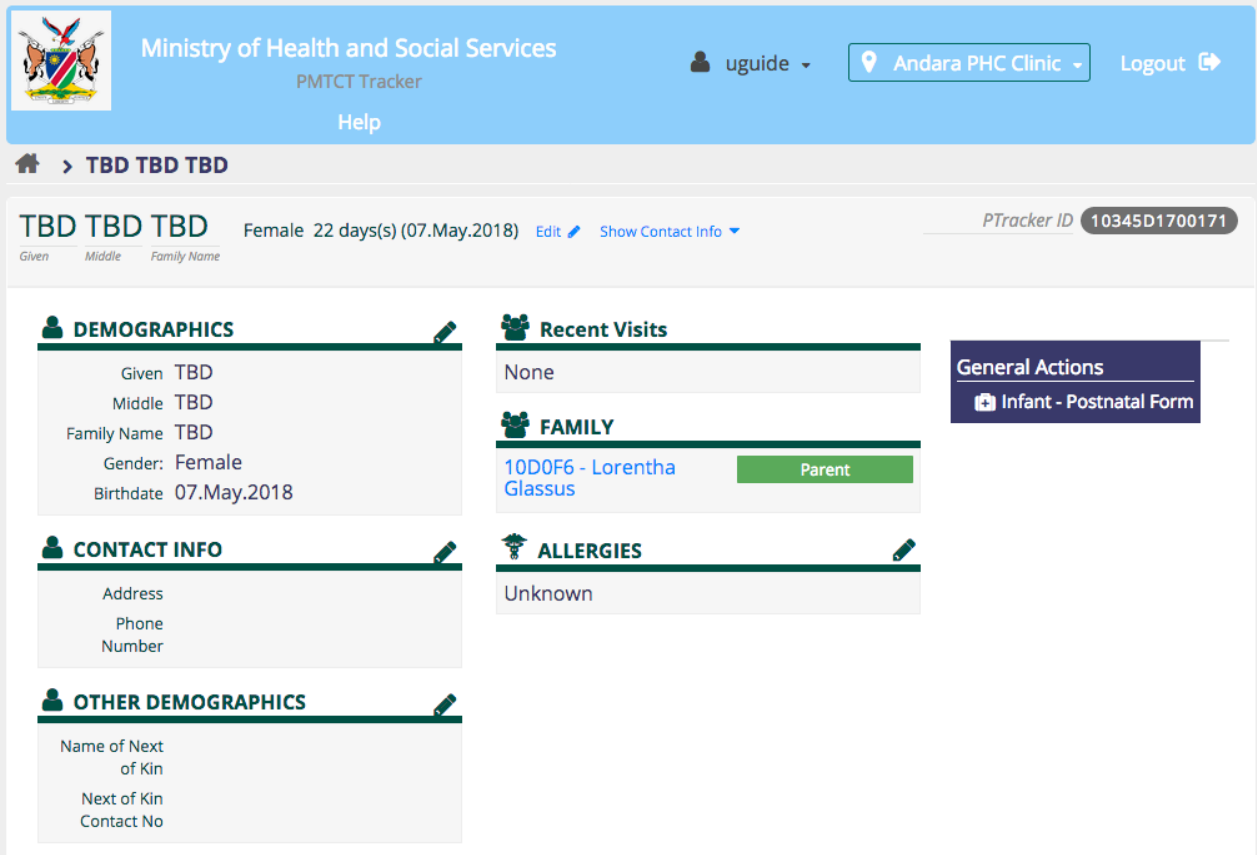




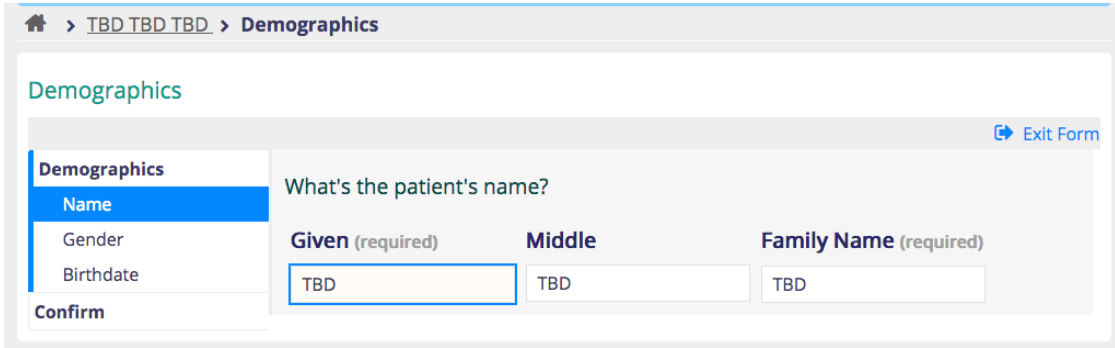
STEP	ACTION	
	IF	THEN
1.	a. Newly unregistered HIV exposed infant on this visit.	See steps in Section 2. <b>How to Register or Create a New Client Record in PTracker</b>
	b. Infant is already in PTracker from previous registration at Maternity.	<b>Go to step 2</b>


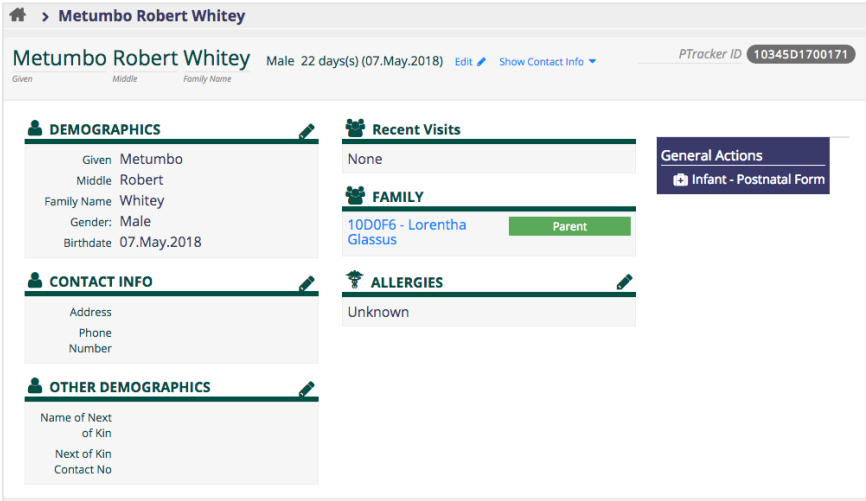
### Avoid creating duplicate client records!

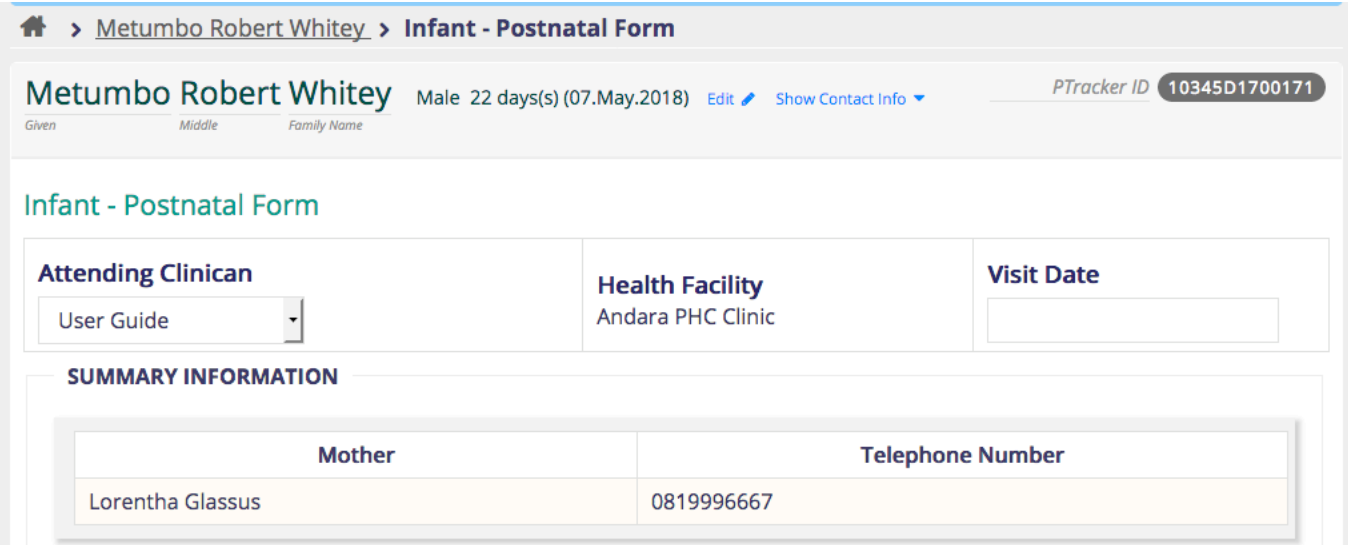
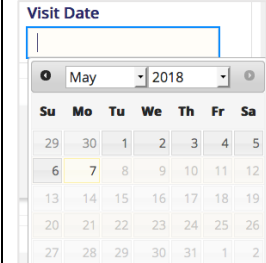

Before creating a new client record for an infant, **FIRST** confirm that the infant does not have an existing record in PTracker by searching for the infant's name or previously used PTracker ID

2.	Navigate to the <b>Search Client</b> screen to confirm that the Infant exists in PTracker by clicking on the <b>Find Client Record</b> button.	
	From the <b>Find Client Record</b> page, enter the client's name into the search box.	
	From the <b>Find Client Record</b> page, enter the client's name (Mother's name) or PTracker ID into the search box. <i>For example, if a mother's name is recorded in the register as or client gives her name as <b>Ndapewa Shilonga</b>. <u>First</u> search for the clients name by a part of the provided name. Entering "<b>Nda</b>" in the Search box returns a list of all records for clients whose names contain with "<b>Nda</b>".</i>	
3.		

STEP	ACTION												
	IF	THEN											
4.	One or more PTracker client record(s) matches the client	Double-check the client’s age, sex, and/or PTracker Identifier to be sure you have the correct record. Click on the client highlighted row by moving the mouse over it to open the client detail page.											
	<div><div>Find Client Record</div><div>nda</div><table><tr><th>Identifier</th><th>Name</th><th>Gender</th><th>Age</th><th>Birthdate</th><th>Telephone Number</th></tr><tr><td>10CXED</td><td>Anna Ndapewa shikalapo</td><td>F</td><td>1 Month(s)</td><td>04 Apr 2018</td><td>0816890234</td></tr></table></div>		Identifier	Name	Gender	Age	Birthdate	Telephone Number	10CXED	Anna Ndapewa shikalapo	F	1 Month(s)	04 Apr 2018
Identifier	Name	Gender	Age	Birthdate	Telephone Number								
10CXED	Anna Ndapewa shikalapo	F	1 Month(s)	04 Apr 2018	0816890234								
	<b>Important:</b> Search by the mother’s name or by the infant’s name if known at the time of the visit.												
5.	Client (infant) has an existing record	<b>Proceed with step 7</b>											
6.	If the search was done by the infant’s mother’s name eg. <b>Lorentha Glassus</b> , then a summary page with the <b>Mother’s Details</b> appears including <b>the infant’s record (TBD TBD TBD)</b> located under <b>Family</b> section as shown below.												
	<div><div><div><div><div></div><div>Ministry of Health and Social Services</div></div><div><div>PMTCT Tracker</div><div>Help</div></div></div><div><div>uguide</div><div>Andara PHC Clinic</div><div>Logout</div></div></div><div><div>&gt; Lorentha Glassus</div><div><div>Lorentha Glassus</div><div>Female 41 year(s) (05.Jul.1976)</div><div>Edit Show Contact Info</div></div><div><div>PTTracker ID</div><div>10345D170017</div></div></div><div><div><div><div>DEMOGRAPHICS</div><div>Given Lorentha</div><div>Middle</div><div>Family Name Glassus</div><div>Gender: Female</div><div>Birthdate 05.Jul.1976</div></div><div><div>CONTACT INFO</div><div>Address Angola</div><div>Angola District</div><div>Karambe</div><div>347 Korean street</div><div>Phone Number 0819996667</div></div><div><div>OTHER DEMOGRAPHICS</div><div>Name of Next of Kin Izak Khomas</div><div>Next of Kin Contact No 0891223422</div></div></div><div><div><div>Recent Visits</div><div>08.May.2018</div><div>Labor and Delivery</div></div><div><div>FAMILY</div><div>10D0G3 - TBD TBD</div><div>TBD</div><div>Child</div></div><div><div>ALLERGIES</div><div>Unknown</div></div></div><div><div>General Actions</div><div>Antenatal Form</div><div>Labour and Delivery Form</div><div>Mother - Postnatal Form</div></div></div></div>												
In the example above the infants mother name is <b>Lorentha Glassus</b> . We can gather from the <b>Summary Information</b> that Lorentha has a child but name is not yet registered in PTracker.													


STEP	ACTION	
7.	<p>Click on Infant's record <b>TBD TBD TBD</b> highlighted in <b>blue</b>. The infant's PTracker record with summary details will appear as below. The infant summary page shows a linkage to the record of <b>Lorentha Glassus</b>, the infant's mother.</p> 	
8.	<p>To edit the following details of the <b>Infant's Record</b></p> <p><b>Demographics</b>,  <b>DEMOGRAPHICS</b></p> <p><b>Contact</b>  <b>CONTACT INFO</b></p> <p><b>Other Demographics</b>  <b>OTHER DEMOGRAPHICS</b></p> <p>Do this if the Infants demographic details have not been previously recorded</p>	<p>Click on the edit button  and follow Instructions in <b>step 9</b> to update the infants page as if demographic details of the infant are now available as shown below.</p> <p>if you are registering a new client. see steps in Section 2. <b>How to Register or Create a New Client Record in PTracker</b></p> 

STEP	ACTION	
9.	Enter in the <b>Infant's Given and Family name, Gender, and Date of Birth</b>	
	Editing of the Infants summary page is complete after clicking on <b>Confirm</b> button to confirm submission.	
	<b>Note:</b> Clicking on the <b>Exit Form</b> button  <b>Exit Form</b> on this page allows you exit the edit page without saving your form!	
10.	The edited infant's summary page is shown here with Infants name updated from TBD TBD TBD to <b>Metumbo Robert Whitey</b> with the mother listed as <b>Lorentha Glassus</b> .	
		
11.	If Infant does not have an existing record	<b>Proceed with steps to register or create a New Client Record.</b> See steps in Section 2. <b>How to Register or Create a New Client Record in PTracker</b>
12.	From the main client details page find the <b>General Actions</b> box on the right. Select and click on the <b>Infant-Postnatal Form</b> , to fill in details of the <b>PNC visit for the Infant</b>	
	<b>Note:</b> The only form that can be entered for the infant is the <b>Infant-Postnatal Form</b> .	

STEP	ACTION
13.	<p>Once you click the <b>Infant-Postnatal Form</b> the Infant's summary information is shown on the screen as shown on the next page. Since this infant is already linked to the mother, the mother's name and contact information is shown as well.</p> 
14.	<p>Begin with entering the <b>Visit Date</b> from the drop down menu for PNC encounter being recorded. This is a <b>required</b> field in PTracker.</p> 
<b>EXPOSURE AND INFANT PROPHYLAXIS</b>	
15.	<div> <div> <p>Enter <b>HIV Exposure Status</b> of the Infant as <b>Currently Exposed</b> (HIV Postive Mother) and proceed to <b>Step 16</b></p> </div> <div> <p><b>HIV Exposure Status</b></p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Currently Exposed</li> <li><input type="radio"/> Currently Unexposed</li> <li><input type="radio"/> Missing</li> </ul> </div> </div> <p><b>HIV Exposure Status is <b>currently unexposed</b> (HIV Negative Mother) or <b>unknown STOP!!!</b></b></p> <p>Do <b>NOT</b> Record a <b>PNC Visit</b> for Infants with <b>HIV Negative Mothers</b> or Infants with <b>Missing HIV Exposure Status</b></p> 
16.	<p>Enter <b>ARV Prophylaxis (Nevirapine)</b> status of the infant and <b>the ARV Prohylaxis Adherence</b></p> <div> <p><b>ARV Prophylaxis status</b></p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Received ARV prophylaxis</li> <li><input type="radio"/> Never received ARV prophylaxis</li> <li><input type="radio"/> Stopped ARV prophylaxis according to guideline</li> <li><input type="radio"/> Missing</li> </ul> <p><b>ARV Adherence</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Good</li> <li><input type="radio"/> Fair</li> <li><input type="radio"/> Poor</li> <li><input type="radio"/> Starting prophylaxis on this visit</li> <li><input type="radio"/> Missing</li> </ul> </div>

STEP	ACTION	
17.	Enter the <b>Cotrimoxazole (CTX) Prophylaxis</b> status of the infant, the <b>CTX Adherence</b> .	<div> <b>CTX Prophylaxis status</b> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Received CTX prophylaxis</li> <li><input type="radio"/> Never received CTX prophylaxis</li> <li><input type="radio"/> Stopped CTX prophylaxis</li> <li><input type="radio"/> Missing</li> </ul> <b>CTX Adherence</b> <ul style="list-style-type: none"> <li><input type="radio"/> Good</li> <li><input type="radio"/> Fair</li> <li><input type="radio"/> Poor</li> <li><input type="radio"/> Starting prophylaxis on this visit</li> <li><input type="radio"/> Missing</li> </ul> </div>
18.	Also indicate if the <b>Infant was tested for HIV</b> during the PNC visit <b>being recorded</b> .	<div> <b>Was this infant tested for HIV during this visit?</b> <ul style="list-style-type: none"> <li><input type="radio"/> Tested for HIV during this visit</li> <li><input type="radio"/> Not tested for HIV during this visit</li> <li><input type="radio"/> Missing</li> </ul> </div>
	<b>IF</b>	<b>THEN</b>
	a. <b>Tested for HIV during this visit</b>	Go to <b>Step 19</b>
	b. <b>Not tested for HIV during this visit</b>	Go to <b>Breastfeeding Section</b> in <b>Step 24</b>
	c. <b>Missing</b>	Go to <b>Breastfeeding Section</b> in <b>Step 24</b>
19.	Enter details on <b>what kind of test was used</b> .	<div> <b>What kind of test was used?</b> <ul style="list-style-type: none"> <li><input type="radio"/> DNA PCR</li> <li><input type="radio"/> Rapid Test</li> <li><input type="radio"/> Missing</li> </ul> </div>
		If <b>DNA PCR</b> , proceed to <b>Step 20</b> to enter test result
		If <b>Rapid Test</b> , proceed to <b>Step 20</b> to enter test result
		If <b>Missing</b> , proceed to <b>Breastfeeding Section</b> in <b>Step 24</b>
20.	<b>Enter response on HIV test result on PCR or Rapid Test</b>	
	a. If <b>“Negative”</b> or <b>“Results pending”</b> or <b>“Missing”</b>	Go to <b>Step 21</b>
	b. If <b>Positive</b> PCR or Rapid test result	Go to <b>Step 21</b>
21.	Indicate if a confirmatory test was performed	<div> <b>Was a confirmatory test performed during this visit?</b> <ul style="list-style-type: none"> <li><input type="radio"/> Yes</li> <li><input type="radio"/> No</li> <li><input type="radio"/> Missing</li> </ul> </div>
	If <b>“Yes”</b> , Go to <b>Step 22</b> to enter test result response for the Confirmatory test performed.	<div> <b>What was the final test result for the confirmatory test?</b> <ul style="list-style-type: none"> <li><input type="radio"/> Negative</li> <li><input type="radio"/> Positive</li> <li><input type="radio"/> Results Pending</li> <li><input type="radio"/> Missing</li> </ul> </div>
	If <b>“No”</b> or <b>“Results pending”</b> or <b>“Missing”</b>	Go to <b>Breastfeeding Section</b> in <b>Step 24</b>
	<b>Enter response on Confirmatory test performed</b>	
22.	a. If <b>“Negative”</b> or <b>“Results pending”</b> or <b>“Missing”</b>	Go to <b>Breastfeeding Section</b> in <b>Step 24</b>
	b. If <b>Positive</b> Confirmatory test result	The final PMTCT outcome is <b>Positive</b> . Go to <b>Step 23</b>

STEP	ACTION	
23.	<p>Indicate whether the Infant was linked to ART</p> <div> <p>Was this infant linked to ART</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input type="radio"/> Missing</p> </div>	<p>Then enter the <b>Infant ART Unique Number</b> and proceed to <b>Step 24</b>.</p> <div> <p>Infant ART Unique Number</p> <input type="text"/> <p><input type="checkbox"/> Infant ART Unique Number missing</p> </div>
24.	<p>Enter the details of the Infant's <b>Breastfeeding Status</b> and then proceed to the next step (<b>Step 25</b>)</p> <p><b>Note:</b> Infant Breastfeeding status is a <b>required field</b> in PTracker</p> <div> <p><b>Breastfeeding Status</b></p> <p><input type="radio"/> Exclusive Breastfeeding</p> <p><input type="radio"/> Mixed Feeding</p> <p><input type="radio"/> Complementary Feeding</p> <p><input type="radio"/> Other</p> <p><input type="radio"/> Missing</p> </div>	
	<p>If <b>"Other"</b> breastfeeding is chosen as a response</p>	<p>Briefly describe the other infant feeding method in a few words in the text box provided and proceed to <b>Step 25</b>.</p> <div> <p>Other infant feeding method</p> <input type="text"/> <p><input type="checkbox"/> Other feeding method missing</p> </div>
25.	<p align="center"><b>INFANT STATUS</b></p>	
	<p>Record the <b>Infant outcome Status</b> at for the visit being recorded</p>	<div> <p><b>Infant outcome status</b></p> <p><input type="radio"/> Still in Care</p> <p><input type="radio"/> Transfer In to ART Clinic</p> <p><input type="radio"/> Confirmed HIV negative infant (discharged from PMTCT)</p> <p><input type="radio"/> Transferred Out</p> <p><input type="radio"/> Lost to Follow Up</p> <p><input type="radio"/> Dead</p> <p><input type="radio"/> Missing</p> </div>
	<b>IF</b>	<b>THEN</b>
	<p>a. <b>Infant is still in care</b>, record the <b>Next visit date</b> and proceed to <b>Step 26</b> to submit the form.</p>	<div> <p>Next visit date</p> <input type="text"/> <p><input type="checkbox"/> Next visit date missing</p> </div>
	<p>b. <b>Infant Transfer to ART Clinic</b>, record the ART clinic infant was transferred to, the date of transfer and the next visit date for the ART clinic visit. Proceed to <b>Step 26</b> to submit the form.</p>	<div> <p>Transferred in from</p> <div>Choose a Location...</div> <p>Transfer in date</p> <p>Transfer in date</p> <p><input type="checkbox"/> Transfer in date missing</p> <p>Next visit date</p> <input type="text"/> <p><input type="checkbox"/> Next visit date missing</p> </div>
<p>c. <b>Confirmed HIV negative (discharged from PMTCT)</b>, record the date when infant was confirmed HIV negative and discharged from PMTCT and Proceed to <b>Step 26</b> to submit the form.</p>	<div> <p>Date of event</p> <input type="text"/> <p><input type="checkbox"/> Date of event missing</p> </div>	

STEP	ACTION	
	IF	THEN
25.	<p>d. <b>Transferred out to</b>, record the PHC clinic the infant was transferred to, the date when transfer occurred and Proceed to <b>Step 26</b> to submit the form.</p>	<div data-bbox="959 289 1531 552"> <p>Transferred out to</p> <div>Choose a Location...</div> <p>Transfer out date</p> <div></div> <p><input type="checkbox"/> Transfer out date missing</p> </div>
	e. Infant is <b>“Lost to Follow-up”</b> , <b>“Dead”</b> or <b>“Missing”</b>	Proceed to <b>Step 26</b> to submit the form
26.	This task is complete when, after clicking on <b>Enter Form</b> .	<div>Enter Form</div>
27.	<p>The Infant summary page below appears and displays the newly <b>recorded PNC visit</b> under the <b>Recent visits</b> section.</p> <div data-bbox="185 764 1539 1520"> <div> <a href="#">Home</a> &gt; <b>Metumbo Robert Whitey</b> </div> <div> <div> <div>Metumbo Robert Whitey</div> <div> <small>Given</small> <small>Middle</small> <small>Family Name</small> </div> </div> <div> Male 23 days(s) (07.May.2018) Edit Show Contact Info </div> <div> PTracker ID 10345D1700171 </div> </div> <div> <div> <div>DEMOGRAPHICS</div> <div> Given Metumbo Middle Robert Family Name Whitey Gender: Male Birthdate 07.May.2018 </div> </div> <div> <div>CONTACT INFO</div> <div> Address Phone Number </div> </div> <div> <div>OTHER DEMOGRAPHICS</div> <div> Name of Next of Kin Next of Kin Contact No </div> </div> </div> <div> <div> <div>Recent Visits</div> <div> 21.May.2018 <div>Infant Postnatal</div> </div> </div> <div> <div>FAMILY</div> <div> 10D0F6 - Lorentha Glassus <div>Parent</div> </div> </div> <div> <div>ALLERGIES</div> <div>Unknown</div> </div> </div> <div> <div>General Actions</div> <div> <div>Infant - Postnatal Form</div> </div> </div> </div>	
	<p><b>Note:</b> To review the details of the recorded PNC visit or any other recorded encounter in PTracker, click on the <b>blue highlighted</b> visit to reveal details of the recorded visit.</p> <p>To edit the details of the most recently submitted encounter, see section on <b>HOW to Edit a previously submitted record in PTracker</b>.</p>	