

#### Immigration and citizenship

Subclass 892

# State or Territory Sponsored Business Owner visa

This visa is for people who own and manage a business in Australia. It allows you to stay in Australia indefinitely. To apply as a primary applicant, you must have a qualifying visa granted on a particular basis.

### Overview

#### Stay

Permanent

#### Cost

From AUD2,810.00

#### **Processing times**

For an indication of processing times for this visa, use the <u>visa processing time guide tool</u> (<u>/visas/getting-a-visa/visa-processing-times/global-visa-processi</u>

#### With this visa, you can

- continue to own and operate a business in Australia
- sponsor eligible relatives for permanent residence
- apply for Australian citizenship, if eligible

See all conditions (/visas/already-have-a-visa/check-visa-details-and-conditions/see-your-visa-conditions?product=892)

Check your eligibility (#Eligibility)

#### You must

- hold an eligible visa (/visas/getting-a-visa/visa-listing/state-or-territory-sponsored-business-owner-892#Eligibility)
- have lived in Australian on that visa for at least 12 months in the 2 years immediately before the application is made while holding this visa
- have owned and operated a business in Australia for at least 2 years immediately before the application is made

Ask a question

#### Help with your visa

If you are getting help with your visa, before you pay someone, read information on Who can help with your visa application (/help-support/who-can-help-with-your-application/overview).

# About this visa

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# With this visa, you can

- stay in Australia indefinitely
- · work and study in Australia
- enrol in Australia's public health care scheme, Medicare (https://www.humanservices.gov.au/individuals/medicare)
- sponsor your relatives to come to Australia
- travel to and from Australia for 5 years
- if eligible, become an Australian citizen (/citizenship/become-a-citizen)

Newly arrived residents may have to <u>wait before they can access certain Australian Government payments and benefits</u> (https://www.humanservices.gov.au/individuals/enablers/newly-arrived-residents-waiting-period).

# How long you can stay

This is a permanent visa. It lets you stay in Australia indefinitely. This visa has a travel component that expires 5 years after the date of visa grant.

You become a permanent resident on the day we grant the visa.

For citizenship purposes, your permanent residence starts on the day:

- we grant the visa, if you are in Australia
- you enter Australia on this visa, if you are outside Australia

# Include family

You can include members of the family unit in your application when you apply.

A member of the family unit can include family members who hold an eligible visa (/visas/getting-a-visa/visa-listing/state-or-territory-sponsored-business-owner-892#Eligibility) that was granted on the basis that they were a member of your family unit at the time their eligible visa was granted. This provision may apply even where the person would no longer meet the definition of members of the family unit, for example a child who has turned 23 years of age since their eligible visa was granted.

Members of the family unit who apply for the visa must meet our <u>health (/help-support/meeting-our-requirements/health)</u> and <u>character (/help-support/meeting-our-requirements/character)</u>. Family members not accompanying you to Australia may also need to meet our health and character requirements.

### Cost

### **Application charge**

The visa costs AUD2,810.00 for the main applicant.

There is also a charge for each member of the family unit who applies for the visa with you.

#### Second instalment charge

You might have to pay an extra charge for any applicant 18 years old or older who has less than <u>functional English</u> (/help-support/meeting-our-requirements/english-language/functional-english) and who does not hold an eligible visa when they apply. This charge is called the second instalment. This charge is only payable if you are requested to pay it and we send you an invoice.

The second instalment charge for family members is AUD4,890.

You might also have to pay other costs for health checks, police certificates and biometrics.

To work out what your visa will cost use the Visa Pricing Estimator (/visas/visa-pricing-estimator?visa=890).

The Visa Pricing estimator does not include the second instalment or other costs.

We can't process your application if you do not pay the correct visa application charge. We will notify you if this is the case and if necessary return your application.

# **Apply from**

You must be in Australia when you submit your application. Members of your family unit can be in or outside Australia but not in immigration clearance.

You must hold an <u>eligible visa (/visas/getting-a-visa/visa-listing/state-or-territory-sponsored-business-owner-892#Eligibility)</u> to make a valid application for this visa.

### **Processing times**

For an indication of processing times for this visa, use the <u>visa processing time guide tool</u> (*/visas/getting-a-visa/visa-processing-times/global-visa-processing-times)*. This will show the processing times for recently decided applications. It is a guide only and not specific to your application.

We assess applications on a case-by case basis and actual processing times can vary due to individual circumstances including:

- whether you have lodged a complete application, including all necessary supporting documents
- how quickly you respond to any requests for additional information
- how long it takes to perform required checks on the supporting information provided
- how long it takes to receive additional information from external agencies, particularly in relation to health, character and national security requirements
- for permanent migration visa applications, how many places are available in the migration program

# Your obligations

You, and members of your family unit, must follow all Australian laws.

We expect you to continue your business activity in Australia, or make a realistic commitment to doing so.

### **Travel**

You can travel in and out of Australia as many times as you want for 5 years from the date we grant the visa. After 5 years, you will need a Resident Return (RRV) visa (subclass 155 and 157) (/visas/getting-a-visa/visa-listing/resident-return-visa-155-157) to re-enter Australia as a permanent resident.

To see when your travel facility ends, use VEVO. (/visas/already-have-a-visa/check-visa-details-and-conditions)

### Visa label

We will digitally link your visa to your passport. You will not get a label in your passport.

# Eligibility

# Have an eligible visa

You must currently hold an eligible visa. Eligible visa means:

- 1. You hold a visa in any of the following visa subclasses:
  - Business Owner (Provisional) visa (subclass 160)
  - Senior Executive (Provisional) visa (subclass 161)
  - Investor (Provisional) visa (subclass 162)
  - State/Territory Sponsored Business Owner (Provisional) visa (subclass 163)
  - State/Territory Sponsored Senior Executive (Provisional) visa (subclass 164)
  - State/Territory Sponsored Investor (Provisional) visa (subclass 165)

2. Your current visa was granted to you on the basis that you, or your <u>partner</u>, or your former partner satisfied the primary criteria for the grant of that visa.

# Meet the residence requirement

You must have been in Australia as the holder of an eligible visa for a total of at least 1 year in the 2 years immediately before the application is made. The 1-year period does not have to be continuous.

# Own and manage a business

For the 2 years immediately before you apply, you must have had, and continue to have, an <u>ownership interest</u> in one or more actively operating main businesses in Australia.

For each nominated main business you must provide evidence of:

- ownership interest in the business
- value of your ownership interest
- for the 2 years immediately before you apply, the value of your ownership interest or the total value of the ownership interest of you and your partner, must have been at least:
  - 51% of a business with a turnover of less than AUD400,000 per year, or
  - 30% of a business with a turnover of AUD400,000 or more per year, or
  - 10% of a publicly listed company
- that you had and continue to have, a direct and continuous management role in that business on a day to day basis (including periods when you are outside of Australia)
- that each main business meets the criteria to be assessed as a qualifying business
- obtained an Australian Business Number (ABN) for each of your <u>main businesss</u> (you can rely on a maximum of two ABNs)
- provide evidence of portal process Business Activity Statements issued by the Australian Taxation Office

If you spent more than 6 weeks in total outside Australia during the 2 years, you must explain how you managed the business while you were away.

# Meet the assets and employees requirement

#### **Business Attributes**

At the time you apply and throughout the 12 months immediately before you apply, you must show that you and/or your partner met at least 2 of the following requirements

- Provided an employee, or employees with a total number of hours of employment at least equivalent to the total number of hours that would have been worked by 1 full-time employee. Employees must be Australian citizens, permanent residents or New Zealand passport holders and you cannot include yourself or members of the family unit. s
- how that the net value of your and/or your partner's net business and personal assets in Australia was at least AUD250,000.
- net business assets in the main businesses of at least AUD 75,000 and those assets were lawfully acquired

#### **Business Turnover**

• for the 12 months immediately before you apply, you must evidence annual turnover in your main business (or 2 main businesses together) of at least AUD200,000

#### **Business Practices**

You must not have engaged in business activities that are generally unacceptable in Australia.

### Have a sponsor

You must be sponsored by the regional authority in the state or territory where you conduct your business.

# Be this age

There is no age limit for this visa

# Meet our health requirement

You must meet our <u>health requirement</u> (/help-support/meeting-our-requirements/health) and any family members who apply with you might have to meet our health requirement, depending upon their circumstances. In some circumstances you will not have to do medicals again.

You should not do medicals until we ask you to do so.

New criteria description

# Meet our character requirement

You, and family aged 16 years and over who apply for the visa with you, must meet our <u>character requirement (/help-support/meeting-our-requirements/character)</u>.

Family members not accompanying you to Australia must also meet the requirement.

# Sign the Australian values statement

All applicants who are 18 years of age or older, must:

- have read, or had explained to them, the Life in Australia (/help-support/meeting-our-requirements/australian-values) and
- confirm they will respect the Australian way of life and obey Australian laws when they sign an <u>Australian Values</u> Statement (/help-support/meeting-our-requirements/australian-values)

# Have paid back your debt to the Australian government

If you or any family members (including those who don't apply for the visa with you) owe the Australian Government money, you or they must have paid it back or arranged to pay it back.

# Not have had a visa cancelled or a previous application refused

We will consider your immigration history when we make a decision on your application, which means you might not be eligible for this visa if you have had a visa cancelled or refused.

In some circumstances you may still apply for a permanent visa if you have had a visa cancelled or an application refused see Limitations on applications in Australia (129KB PDF) (/form-listing/forms/1026i.pdf).

If applying for a visa from outside Australia see Can I go to Australia (/entering-and-leaving-australia/entering-australia/can-i-go-to-australia/re-entry-ban).

If you want immigration assistance, see Who can help with your visa application (/help-support/who-can-help-with-your-application/overview).

Meet all these criteria? Check how to apply in our step by step (#HowTo) guide.

# Step by step

Step 1

# Before you apply

You must get sponsorship from a regional authority in the state or territory. You also need to gather and prepare other documents.

#### Get help with your application

Only some people can help you with your application. If you appoint someone to give you immigration assistance they must be:

- a registered migration agent (/help-support/who-can-help-with-your-application/using-a-migration-agent)
- a legal practitioner (/help-support/who-can-help-with-your-application/using-a-legal-practitioner), or
- an exempt person (/help-support/who-can-help-with-your-application/exempt-person).

You can appoint anyone to <u>receive documents</u> (/help-support/who-can-help-with-your-application/authorised-recipents) on your behalf relating to your visa matter.

#### **Get sponsorship**

Complete Form 949 State/Territory notification: Business Skills (219KB PDF) (/form-listing/forms/949.pdf).

Send to the appropriate state or territory:

- Australian Capital Territory (http://www.canberrayourfuture.com.au/)
- New South Wales (http://www.industry.nsw.gov.au/)
- Northern Territory (https://www.nt.gov.au/)
- Queensland (https://www.migration.qld.gov.au/)
- South Australia (http://www.migration.sa.gov.au/)
- Tasmania (https://www.migration.tas.gov.au/)
- Victoria (https://www.liveinmelbourne.vic.gov.au/)
- Western Australia (http://www.migration.wa.gov.au/)

A representative of the state or territory authority will sign, stamp and send it back to you. You must include the completed form with your visa application.

Step 2

# **Gather your documents**

You must give us documents proving your identity and about your business activities. You also need to provide documents about members of your family unit applying with you.

#### **Provide accurate information**

Provide accurate information. See what happens if you can't prove your identity or don't provide true information (/help-support/meeting-our-requirements/providing-accurate-information).

### Main applicant documents

#### **Identity documents**

Provide colour copies of the pages of your current passport showing your photo, personal details, and passport issue and expiry dates.

Also provide:

- a national identity card, if you have one
- proof of change of name

Documents that prove a change of name include:

- a marriage or divorce certificate
- change of name documents from an Australian Registry of Births, Deaths and Marriages, or the relevant overseas authority
- documents that show other names you have been known by
- If you have been married, widowed, divorced or permanently separated, provide proof such as marriage certificates,
- divorce documents, birth certificate, separation documents or statutory declarations.

#### **Photos**

Provide two recent photos (45mm x 35mm) for each person in your application. The photos must have:

- · a plain background
- head and shoulders only
- the name of the person on the back

#### **Relevant periods**

Where one of the following criteria requires you to provide evidence for a period that ends not more than 3 months immediately before the date of application you must use the same date for each requirement.

#### Overview of career and business activities

You must provide with your application a completed Form 1217 Business Skills profile: Business Owner (Residence) (180KB PDF) (/form-listing/forms/1217.pdf).

Additionally, provide an overview of your business career in Australia. This should include a statement outlining your business activities.

Also give us a short summary of how you meet the business eligibility for the Business Owner visa. Your summary should be 2 pages or less and explain:

- your ownership interest in your business(es) in Australia and length of ownership
- · your Australian business activities
- your management role over the 2 years before applying

Your summary should also include information about assets, turnover and employees. The information should cover the 12 months before you apply. Please give us information about:

- your net business assets in Australia
- your net personal assets in Australia
- business turnover
- the number of people you employed
- the citizenship status of those employees and relationship to you, if any

#### Organisational chart and business premises

Provide a one-page organisational chart for each business claimed. The chart should cover the 2 years before you apply and show:

- your position
- staff attribution
- · management reporting lines
- · functional responsibilities

Also give us photos of business premises and business activities (maximum 6 photos).

#### **Business documents**

#### Overview of career and business activities

You must provide with your application a completed Form 1217 Business Skills profile: Business Owner (Residence) (180KB PDF) (/form-listing/forms/1217.pdf).

Additionally, provide an overview of your business career in Australia. This should include a statement outlining your business activities.

Also give us a short summary of how you meet the business eligibility for the Business Owner visa. Your summary should be 2 pages or less and explain:

- your ownership interest in your business(es) in Australia and length of ownership
- · your Australian business activities
- your management role over the 2 years before applying

Your summary should also include information about assets, turnover and employees. The information should cover the 12 months before you apply. Please give us information about:

- your net business assets in Australia
- your net personal assets in Australia
- · business turnover
- the number of people you employed
- the citizenship status of those employees and relationship to you, if any

#### Ownership of a main business or main businesses

To prove your legal ownership of the business, include all the items below that apply:

- a complete certified copy of your partnership, trust or franchise agreement with evidence of associated stamp duty payment (where applicable)
- current and historical ASIC extract, with copies of any changes lodged with ASIC for the 2 years immediately before you submit your visa application
- evidence of your share issue, purchase or transfer showing the date of ownership and evidence of stamp duty paid or ASIC registration
- evidence of an Australian Business Number (ABN) for each business claimed covering the 2 years before lodging your visa application
- business or company name registration
- lease agreements for the business from the date you acquired it and copies of subsequent transfers or renewals up until date you submit your visa application

#### Legal purchase of businesses

If you bought the business or businesses, provide documentary evidence of all applicable items below:

- purchase contract
- transfer of funds between your personal and company bank accounts
- invoices, payment receipts or bank statements relating to the sale
- settlement statements relating to buying the business (or businesses)
- · evidence of stamp duty paid

If you established the business or businesses, include documentary evidence of all applicable items below:

- evidence of payment for tenancy fit out or property, plant and equipment
- evidence of entering into a new franchise agreement
- lease agreement associated with the business premises

#### **Turnover**

For the 2 years before you apply, please provide:

- the Australian Business number (ABN) for each business
- Portal generated Business Activity Statements (BAS) for each quarter for each business
- financial statements for each business

Please ensure that:

- the statements cover the beginning and end of a 12-month period ending no more than 3 months before you apply
- you provide full financial statements prepared in accordance with the Australian Accounting Standards. The statements must include a profit and loss statement, detailed balance sheet, depreciation schedule, and all notes to the accounts.
- the directors and the accountant sign the statements

#### **Employees**

If you want to meet the **employees' requirement** you will need to provide evidence that shows you have employed 1 or more people over the 12 months before applying for the visa. Their employment must be equivalent to 1 full-time employee working at least 30 hours a week. Employees must have been paid at the federal minimum wage or Award rate.

Evidence of employees should include:

- hourly wage rates and hours worked
- wage books
- the most recent PAYG summary for each employee
- 3-4 payslips for each employee showing salary details during the relevant 12 month period
- employment agreements or contracts workers compensation
- statements from your employees' superannuation provider confirming contributiond made by you for the 12 months immediately before you applied for the visa
- evidence of the business' workers compensation cover

Also provide evidence that those employees are Australian citizens, permanent residents or New Zealand passport holders. Evidence can include:

- passport
- · birth certificate
- citizenship certificate

#### Meet the assets and employees requirement

**Business** assets

At the time you apply and throughout the 12 months immediately before you apply, you must show that you and/or your partner met at least 2 of the following requirements:

- Provided an employee, or employees with a total number of hours of employment at least equivalent tot he total numbers of hours that would have been worked by 1 fulltime employee. Employees must be Australian citizens, permanent residents or New Zealand passport holders and you cannot include yourself or members of the family unit.
- show that the net value of your and/or your partner's net business and personal assets in Australia was at least AUD250,000.
- net business assets in the main businesses of at least AUD 75,000 and those assets were lawfully acquired

#### **Business Turnover**

• for the 12 months immediately before you apply, you must evidence annual turnover in your main business (or 2 main businesses together) of at least AUD200,000

#### **Business Practices**

You must not have engaged in business activities that are generally unacceptable in Australia.

#### **Assets**

To meet the business and personal assets requirement, provide evidence of combined business and personal assets in Australia equalling no less than AUD250,000 owned by you, your spouse or de facto partner. These can be held together or separately throughout the 12 months ending immediately before you apply for this visa.

Use the same 2 dates for calculating both net personal assets and business assets that you used for the business assets requirement.

Please provide a 1-page summary statement outlining all your assets and liabilities. Liabilities can include mortgages, credit cards, and loans (including unsecured and third party loans).

**Note**: Please note that if claims are not proven by the audited financial statements, or with other evidence recommended above, they may not be accepted. A decision on the visa application may be made without requesting additional documents or information.

#### **Business assets**

Please provide evidence that the net value of the business assets was AUD75,000 at the beginning and end of a 12-month period ending no more than 3 months before application:

The following evidence is required:

- Financial statements completed by a licenced accountant. These must:
  - be dated no earlier than 3 months immediately before you apply
  - be signed by the directors of the business and the accountant
  - be prepared in accordance with the Australian Accounting Standards AASB102 Inventories, AASB116 Property, plant and equipment, AASB117 Leases, AASB118 Revenue, AASB138 Intangibles
  - include portal generated Integrated Client Account from the Australian Tax Office that covers the relevant period

Include supporting information such as:

#### Cash assets

Bank statements or similar documents showing:

- account holders names and
- the account balances at the same 2 points in time at the beginning and end of 12-month period ending no more than 3 months before you apply
- trade debtor's listings with evidence of repayment

#### Plant and equipment

Provide:

- evidence of purchase
- evidence of current registration(for vehicles)
- · depreciation schedules

#### Director's loans

Bank statements or similar documents showing

- withdrawal of amounts from personal accounts
- · deposit of loan amounts in business account
- · loan agreement
- · general ledger for the loan

#### Real estate assets

Provide:

- evidence of ownership, such as title deeds
- evidence of value, such as a valuation certificate by an accredited property valuer or a contract of sale
- mortgage statements (if applicable) showing balance of amount owed

Note: We do not accept valuations by real estate agents who are not accredited property valuers.

#### Goodwill

Goodwill may be included as an asset for Business Skills purposes, but only if:

- The goodwill has been purchased. The goodwill component must appear in the balance sheet of the business as an asset arising from the purchase of the business; and be valued at no more than the original value paid; or
- The goodwill has been built up over a period of time and realised with the sale of the business.

Provide a certified copy of the original purchasing agreement for the business and a copy of the associated Stamp Duty Assessment.

#### Personal assets

#### Cash assets

Bank statements or similar documents showing:

- · account holders names and
- the account balances at the same 2 points in time at the beginning and end of 12-month period ending no more than 3 months before you apply

#### Real estate assets

Provide:

- evidence of ownership, such as title deeds
- evidence of value, such as a valuation certificate by an accredited property valuer or a contract of sale
- mortgage statements (if applicable) showing balance of amount owed
- We do not accept valuations by real estate agents who are not accredited property valuers.

#### Personal loans

Please provide:

- · loan agreements
- · loan statements showing the amount borrowed and repayment schedule
- if the loan is to or from a business, provide a general ledger for the loan along with evidence to support each loan transaction
- bank statements showing loan contributions from your personal account into the business's account to support a director's loan claim if applicable

#### Stocks and bonds

Give us evidence of the stocks or bonds you hold and their value. Evidence can include:

- share or bond registers
- · share or fixed interest securities certificates
- debentures certificates
- · transfer certificates
- market value for example a market report for a specific date

#### Assets held in trust

Provide a copy of the trust deed

#### Other personal assets

For other personal assets such as antiques or motor vehicles, give us evidence of ownership and value. This can include a valuation certificate by an accredited valuer.

#### Management in the main business or businesses

You must prove that you:

- Contributed to the day-to-day management of your nominated main business or businesses
- made decisions that affected the direction and performance of the business in the 2 years immediately before you apply

Evidence may include

- documents prepared or signed by you(supplier contracts, credit applications, eftpos or merchant agreements, insurance policy agreements, employment contracts)
- copies of Food Assessment reports
- copies of emails, letters, faxes between you and third parties
- documents from customers or suppliers addressed to you
- statements or references from customers, suppliers, neighbouring businesses, or landlord
- a copy of your business' bank authority confirming you as a signatory
- documents showing any repair or maintenance work you have managed
- · council registration and any applicable licenses
- business insurance papers
- employee PAYG summaries
- export shipping summary sheet together with associated evidence for each export if applicable
- photos of your business premises and activities

If you spent more than 6 weeks overseas during the 2-year period, you must tell us how you managed the business during this period.

It is important that you provide all documents and evidence that best supports your claims as processing may be delayed when excessive inconsequential documents are provided.

The evidence provided must directly link your management to that of the claimed business and must support activity over the specified period, including periods when you may have been absent from Australia. General correspondence etc., addressed to the company with no reference to you may not be sufficient to demonstrate this requirement.

#### **Character documents**

For each person in your application, provide an Australian police certificate if they have spent a total of 12 months or more in Australia in the last 10 years since they turned 16. We only accept complete disclosure National Police Certificates issued by the Australian Federal Police

(https://www.afp.gov.au/what-we-do/services/criminal-records/national-police-checks). We do not accept standard disclosure certificates or national police certificates issued by Australian state or territory police.

#### Also provide:

- an overseas police certificate from every <u>country</u> (/help-support/contact-us/offices-and-locations), including your home country, where you spent a total of 12 months or more in the last 10 years since they turned 16
- military service records, military exemption certificate or discharge papers if they served in the armed forces of any country

Complete and provide the following forms:

- Form 80 Personal particulars for assessment including character assessment (596KB PDF) (/form-listing/forms/80.pdf)
- Form 1221 Additional personal particulars information (331KB PDF) (/form-listing/forms/1221.pdf)

#### Partner documents

Please provide evidence of your partner's identity and relationship with you.

#### Provide:

- identity documents and photos
- · character documents
- · as marriage certificate, if applicable
- documents about other relationships, if applicable

For de facto relationship provide either:

• evidence that your relationship is registered by an Australian State or Territory

If your partner is a person who was not included in or a subsequent entrant to your provisional visa application, please also provide evidence that you are in a genuine and continuing relationship. Evidence can include but is not limited to:

- documents to prove you have been in a de facto relationship with your partner for at least 12 months before you applied for this visa
- joint bank account statements
- billing accounts in joint names
- joint leases or mortgages
- documents that show your partner has lived at the same address as you for the 12 months immediately before you made the application.

### **Dependants under 18 documents**

For every dependant 18 years old or younger who is applying with you, provide:

- copies of birth certificates or the family book showing the names of both parents of all your dependent children
- copies of the adoption paper, if applicable.

#### Parental responsibility documents

You must get consent for any applicant under 18 years of age to migrate to Australia from anyone who:

- · has a legal right to decide where the child lives and
- is not coming to Australia with the child

They must complete either:

- Form 1229 Consent form to grant an Australian visa to a child under the age of 18 years (276KB PDF) (/form-listing/forms/1229.pdf)
- a statutory declaration (https://www.ag.gov.au/Publications/Statutory-declarations/Pages/default.aspx) giving their consent for the child to visit Australia on this visa

Alternatively, you can show us:

- an Australian court order that allows your child to migrate to Australia, or
- that the laws of your home country allow them to migrate

Include:

- an identity document that shows the signature and photo of the person who completed the form or declaration, such as a passport or driver's licence
- adoption papers or other court documents if applicable

Note: If your child is likely to turn 18 while your application is being processed, you will need to provide evidence they are dependent on you. See the section 'Dependants over 18 documents' below for further information. A child who turns 18 while your application is being processed and who is not dependent on you cannot satisfy the criteria for this visa.

#### **Dependants over 18 documents**

If you are including a dependant aged over 18 years of age who holds an eligible visa (/visas/getting-a-visa/visa-listing/state-or-territory-sponsored-business-owner-892#Eligibility) granted on the basis of being a member of your family unit at time of grant of that visa, this section does not apply.

To include in your visa application your child who is over 18 and doesn't hold an eligible visa, they must be:

over 18 years of age but not yet turned 23, and dependent on you or your partner, or

• over 23 years of age and unable to earn a living to support themselves due to physical or cognitive limitations and dependent on you or your partner

If your child is likely to turn 23 while your application is being processed, you will need to provide evidence in relation to the second dot point above.

#### Provide:

- · identity documents
- documents about their other relationships, if applicable

You must also provide proof the child is dependent on you:

- proof of your relationship with the dependant such as a birth certificate or adoption papers
- a completed Form 47a Details of a child or other dependent family member aged 18 years or over (307KB PDF) (/form-listing/forms/47a.pdf)
- proof of financial dependency such as bank statements, money transfers and rent receipts
- if the child is aged 23 or is likely to turn 23 while your application is being processed, you must also provide a report from a qualified medical practitioner that states they are dependent on you or your partner due to the total or partial loss of their bodily or mental functions

Note: A child who turns 23 while your application is being processed and who does not meet these requirements cannot satisfy the criteria for this visa.

#### **Proof of functional English**

This information applies to dependent family members who are 18 years or older and who do not hold an eligible visa (/visas/getting-a-visa/visa-listing/state-or-territory-sponsored-business-owner-892#Eligibility) at the time of application for this visa.

You don't have to provide any documents to prove functional English if your dependant is a citizen of and holds a valid passport from:

- the United Kingdom
- the Republic of Ireland
- the United States
- Canada
- New Zealand

Otherwise, provide proof your dependant has <u>functional English (/help-support/meeting-our-requirements/english-language)</u>.

If you can't show us your dependant has functional English, you will need to pay the second instalment of the visa application charge (/visas/getting-a-visa/visa-listing/state-or-territory-sponsored-business-owner-892?bk=aboutVisa-index-3#About)When we ask you to.

#### Tell us you are getting help

To nominate someone to:

- receive your correspondence, use Form 956A Appointment or withdrawal of an authorised recipient (301KB PDF) (/form-listing/forms/956a.pdf)
- provide immigration assistance, use <u>Form 956 Appointment of a registered migration agent, legal</u> practitioner or exempt person (308KB PDF) (/form-listing/forms/956.pdf).

Send written notification or your forms with your paper application.

#### **Prepare your documents**

#### **Translate**

Have all non-English documents translated into English.

Translators in Australia must be accredited by the <u>National Accreditation Authority for Translators</u> and Interpreters (https://www.naati.com.au/).

Translators outside Australia do not have to be accredited. But on each translation, they must include their:

- full name
- address and telephone number
- qualifications and experience in the language they are translating

These details must be in English.

#### Keep

Keep a copy of your completed application.

#### Send

Send us:

- · original police certificates
- certified copies of all other documents
- as much information as possible to help us decide on your application
- each document only once, even if you are using to show more than one thing
- all documents with your application, if you can



# Apply for the visa

You must be in Australia when we receive your application. Members of your family unit can be in or outside Australia but not in immigration clearance.

#### **Provide accurate information**

Provide accurate information. See what happens <u>if you can't prove your identity or don't provide true</u> information (/help-support/meeting-our-requirements/providing-accurate-information).

#### Apply on paper

To apply for this visa, you need to pay the application fee (/help-support/applying-online-or-on-paper/on-paper/how-to-pay) before you submit your application. We will not process your application until you pay the fee. Form 47BU tells you how to calculate and pay the fee.

Your application should also include evidence of payment of the application fee and all the relevant supporting documentation.

- Form 47BU Application for a Business Skills (permanent) visa (707KB PDF) (/form-listing/forms/47bu.pdf)
- 1217 Business Skills profile: Business Owner (residence) (180KB PDF) (/form-listing/forms/1217.pdf)
- Form 949 State/Territory sponsorship: Business Skills class (/form-listing/forms/949.pdf)

You **must** post (with the correct prepaid postage) or send by courier your application to the Adelaide Business Skills Processing Centre. If you submit your application at any other office or in any other way, it will not be a valid application and can't be considered further.

#### Postal address

Adelaide Business Skills Processing Centre Department of Immigration and Border Protection GPO Box 2399 Adelaide SA 5001 Australia

#### **Courier address**

Adelaide Business Skills Processing Centre
Department of Immigration and Border Protection
Level 4
70 Franklin Street
Adelaide SA 5001
Australia

#### Step 4

# After you apply

We will let you know when we have received your application. See what you can and what you must do after you apply.

#### Status updates

We do not give updates on applications under assessment.

#### Travel after you apply

You don't have to tell us if you want to travel outside Australia while we process your application. However, to be granted this visa you must be in Australia when we make a decision. If your family are part of the application they can be in or outside Australia when we make a decision.

If you leave Australia, make sure you have a valid visa to return. To see if you can return on your current visa, check VEVO (/help-support/tools/vevo).

#### **Health exams**

We will let you know if you need health examinations (/help-support/meeting-our-requirements/health)

#### **Biometrics**

We might ask for <u>biometrics</u> (/help-support/meeting-our-requirements/biometrics) (fingerprints and photo). We will let you know if you need to provide them.

#### **Provide more information**

If you didn't send us all documents when you applied, send them to us by courier or post as soon as you can.

We might also ask you to provide more information; however we are not obliged to do so and may make a decision on your application without asking for more documents.

#### Stay lawful

Make sure you stay lawful in Australia by holding a valid visa while we process your application.

When you apply for this visa, you will be considered for the automatic grant of a Bridging Visa A (BVA). If you are granted a BVA, it will come into effect when your current visa expires and enable you to stay lawfully in Australia while we process your application.

Do not ask to have the visa you currently hold cancelled. If your visa is cancelled:

- you will be staying in Australia unlawfully
- your BVA will cease

Learn more about visa expiry (/visas/visa-about-to-expire).

#### Add family

You can't add family to your application after you have submitted it.

Newborn children

If your child is born after you submit your application but before we decide on your visa, you must tell us as soon as possible. Find out what to do if your child is born after you apply (/change-in-situation/had-a-baby).

#### Mistakes on your application

You must tell us as as soon as possible if you made a mistake on your application.

Complete Form 1023 Notification of incorrect answers (168KB PDF) (/form-listing/forms/1023.pdf) and send to the address you sent your application.

#### Help with your application

Let us know if you no longer want someone to:

- receive your correspondence complete <u>Form 956A Appointment or withdrawal of an authorised</u> recipient (301KB PDF) (/form-listing/forms/956a.pdf)
- provide immigration advice complete Form 956 Appointment of a registered migration agent, legal practitioner or exempt person (308KB PDF) (/form-listing/forms/956.pdf).

Send written notification or your forms to the office your submitted your application.

For more information see Who can help you with your application (/help-support/who-can-help-with-your-application/overview).

#### Tell us if things change

Things you need to let us know about after you have applied include:

- changes to your phone number, email, address or passport
- changes to your marital or de facto status
- changes to your business status
- · the birth of a child
- you want to withdraw your application

See how to tell us if your situation changes (/change-in-situation)

#### Step 5

### Visa outcome

You must be inside Australia when we decide on your visa application.

We will let you know our decision in writing. If we grant your visa, we will tell you:

- your visa grant number
- the date your visa starts
- · your visa conditions, if applicable

Keep a copy of the decision.

If we refuse your visa, we will tell you:

- · why we refused the visa
- · whether you have a right to a review of the decision

We will not refund the application charge if we refuse your application.

# When you have this visa

In Australia (#haveThisVisa-index-0)

Leaving Australia (#haveThisVisa-index-1)

### In Australia

### What you can do when you have this visa

- stay in Australia indefinitely
- · work and study in Australia
- enrol in Australia's public health care scheme, Medicare (http://www.humanservices.gov.au/individuals/medicare)
- sponsor your relatives to come to Australia
- travel to and from Australia for 5 years
- if eligible, become an Australian citizen (/citizenship/become-a-citizen)

Your visa may have conditions. To see your conditions use <u>VEVO</u>. (/visas/already-have-a-visa/check-visa-details-and-conditions/check-conditions-online)

### What you must do on this visa

You and members of your family unit must obey all Australian laws.

We expect you to continue your business activity in Australia, or make a realistic commitment to doing so.

### Tell us if things change

Things you need to let us know about include:

- · a new passport
- · the birth of a child

See how to tell us if there is change in your situation (/change-in-situation).

### See how long you can stay

his is a permanent visa. It lets you stay in Australia indefinitely.

You become a permanent resident on the day we grant the visa.

For citizenship purposes, your permanent residency starts on the day we grant the visa.

### Travelling on your visa

You can travel in and out of Australia as many times as you want for 5 years from the date we grant the visa. After 5 years you will need a Resident Return (RRV) visa (subclasses 155 and 157) (/visas/getting-a-visa/visa-listing/resident-return-visa-155-157) to re-enter Australia as a permanent resident.

To see when your travel facility ends, use VEVO (/visas/already-have-a-visa/check-visa-details-and-conditions).

#### **New Zealand passport holders**

If an immigration officer processes your clearance at our border, we recommend you tell them:

- you have a State or Territory Sponsored Business Owner visa (subclass 892)
- you do not want a Special Category visa (subclass 444)

If you don't tell them, you might be granted a 444 visa. Grant of a subclass 444 visa will cease your permanent visa, which will then affect your eligibility for permanent citizenship.

### Proving you have a visa

To prove you have a visa and show your conditions to someone, use <u>VEVO</u> (/visas/already-have-a-visa/check-visa-details-and-conditions). (/visas/already-have-a-visa/check-visa-details-and-conditions/check-conditions-online)

### Working

You are protected by Australian workplace law. See your <u>workplace rights and entitlements</u>. (https://www.fairwork.gov.au/how-we-will-help/templates-and-guides/fact-sheets/rights-and-obligations/visa-holders-and-migrant-workers-workplace-rights-and-entitlements)

### **Bringing family**

As an Australian permanent resident, you might be able to sponsor eligible family to come to Australia.

To find a visa for your family member, explore visa options (/visas/getting-a-visa/visa-finder).

### Becoming an Australian citizen

After a certain time, you might be eligible for Australian citizenship. Find out more about <u>becoming a citizen</u> (/citizenship/become-a-citizen).

For citizenship purposes, your permanent residency starts on the day:

- we grant the visa, if you are in Australia
- you enter Australia on this visa, if you are outside Australia

# **Leaving Australia**

### Before you leave

#### **Check your travel documents**

You must have a valid passport or other travel document to leave Australia.

#### Ensure your visa is still valid and allows you to re-enter Australia

Check the travel component of your current visa in VEVO (/visas/already-have-a-visa/check-visa-details-and-conditions).

See what to do if your visa has expired or is about to expire (/visas/visa-about-to-expire).

#### At the border

#### Leaving the airport faster

We have an automated process that uses facial recognition technology and your ePassport. You might be able to leave the airport faster if you use SmartGate (http://www.abf.gov.au/smartgates).

### After you leave

### Proving you have been to Australia

Request your international movement records (https://immi.homeaffairs.gov.au/entering-and-leaving-australia/request-movement-records) to get proof of your travel in and out of Australia.

Last updated: 31 August 2023