

Tele : 011-25683476  
ASCON : 36833  
FAX : 011-25684946

Central Organisation ECHS  
Adjutant General's Branch  
IHQ of MoD (Army)  
Thimayya Marg  
Near Gopinath Circle  
Delhi Cantt - 110 010

B/49762/AG/ECHS

18 Nov 2021

IHQ of MoD (Navy)/Dir ECHS (N)  
DAV, Subroto Park  
HQ Southern Command (A/ECHS)  
HQ Eastern Command (A/ECHS)  
HQ Western Command (A/ECHS)  
HQ Central Command (A/ECHS)  
HQ Northern Command (A/ECHS)  
HQ South Western Command (A/ECHS)  
HQ Andaman & Nicobar Command (A/ECHS)  
All Regional Centres EHCS  
AMA ECHS, Embassy of India, Nepal  
DIAV

#### POLYCLINICS TO REMAIN FUNCTIONAL DURING MONTHLY STOCK TAKING

1. PI refer to Central Organisation letter No B/49762/AG/ECHS dated 14 Jan 2019.
2. It is being constantly brought to the notice of Central Organisation ECHS that Polyclinics are being closed and not providing medical services on the days(s) of monthly Stock Taking, thereby causing inconvenience to the beneficiaries. It is reiterated that the ECHS Polyclinics will observe holidays or can remain closed only on Sundays and Central Govt Gazetted holidays.
3. Para 10 (b) of SOP mentioned at Para 1 above is amended as under:-  
  
For  
  
Stocks under count will be frozen during stock taking. Last working day of the month has been earmarked for the said purpose. PC can be closed on this day.  
  
Read  
  
OIC Polyclinics can utilise last working day of the month for Stock Taking. The Polyclinic will continue to function with reduced staff. The day of the Stock Taking will be intimated through wide circulation through WhatsApp Gps, emails, broadcast messages and other dissemination means. No emergency cases will be denied treatment on the day of the Stock Taking.
4. Essence of the above amendment is that administrative activities, as important as these maybe, cannot impinge on the provision of medical attention to the ECHS beneficiaries.

5. For information and necessary action by all ECHS Polyclinics.

(SK Gupta)  
Col  
Jt Dir (Med)  
for MD ECHS

Copy to:-

Internal

Ops & Coord Sec }  
P&FC Sec } - for info pl.  
C&L Sec }  
Vig Sec }

S&A Sec - for uploading the letter on ECHS website pl.