

STEP BY STEP PROCEDURE – HOW TO USE 64 kB ECHS SMART CARD AT KIOSK IN POLYCLINIC

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Once you receive the 64 kB ECHS Smart Card, it can be used at the Kiosk fitted in the Polyclinic (PC), in an interactive manner. The Kiosk is a Menu driven display system, where a Beneficiary can use the Keypad and the Card reader to perform the following actions

A) One Time Activity Only

- i. Register your 64 kB Smart Card at your PC Kiosk*
- ii. Change the PIN for the 64 kB Card*

B) Whenever you want to Consult the PC Doctor (OPD)

- i. Generate OPD Token to consult the PC Doctor*
- ii. Generate OPD Token to consult the PC Dental Doctor*
- iii. Generate Priority token for OPD with PC Doctor*

The following paragraphs briefly describe the above features

- I. How to Register your 64 kB Smart Card at your PC Kiosk & Change the PIN - One Time Activity Only – PC Staff will help you**

STEP # 1 (Kiosk is powered up & working)

- a. Select language English or Hindi (Figure 1)



FIGURE 1

b. Select New 64 kB Smart Card (Fig 2)

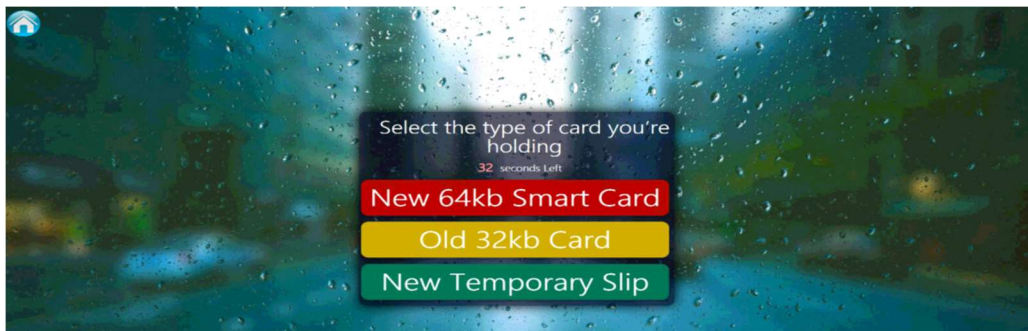


FIGURE 2

c. Enter PIN 123456 - This is a Default PIN (Fig 3)

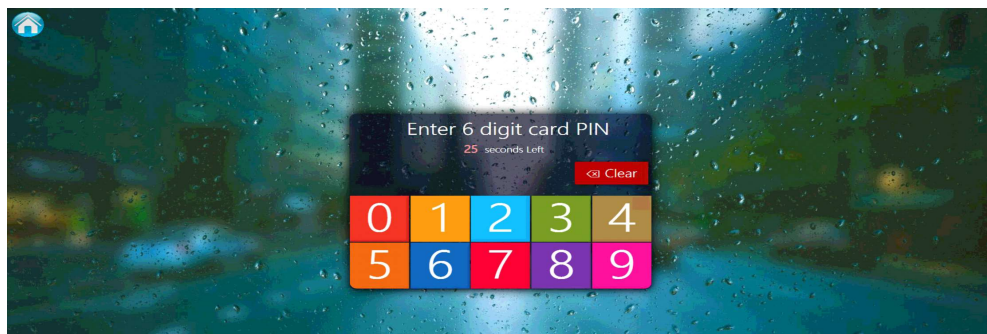


FIGURE 3

d. Click on Proceed (Fig 4)

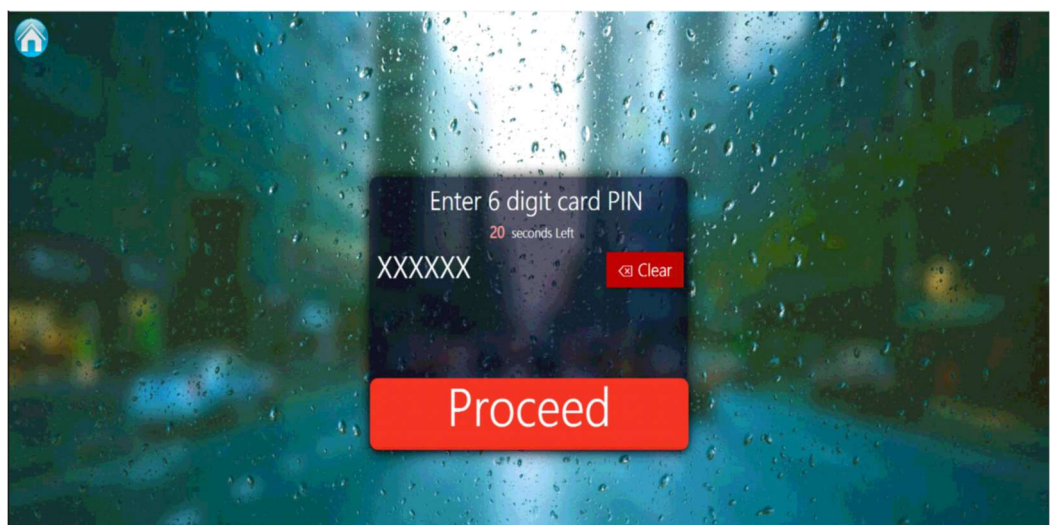


FIGURE 4

- e. System will ask you to TAP & Hold your 64 kB Smart Card in the location below keypad (Fig 5)

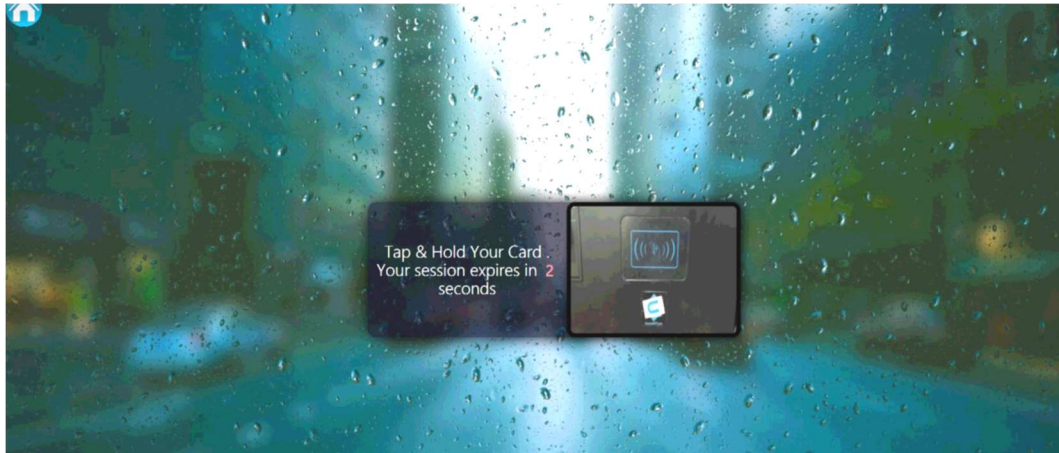


FIGURE 5

STEP # 2

- f. Kiosk will display a message to Change PIN. You can use any SIX (6) Digit number of your choice **(Remember this for future use)**
- g. Click Change PIN
- h. Insert your 64 kB card in the slot (at Right side). Photo on your card faces up and towards you
- i. Enter Default PIN - 123456, Scroll Down. Enter New PIN of your choice TWO times. **(Remember this for future use)**
- j. Remove your card from the slot

STEP # 3

- k. Select New 64 kB smart card → Enter **NEW PIN** set by you
- l. Insert 64 kB Card in slot. Photo on your card faces up and towards you
- m. Message will Flash - ***“Card Registered Successfully”***
- n. Remove Card from Slot

The above activities Step #1 to STEP # 3 are “One Time Only”. PC staff are providing Help to Beneficiaries

B) 64kB Card already Registered at Kiosk

Beneficiary wants to meet a DOCTOR for Consultation

I) At Kiosk Generate an OPD Token to consult a PC Doctor

- i. **Select** Language
- ii. **Select** New 64 kB Smart Card
- iii. **Enter** PIN (Your PIN set in STEP # 2)
- iv. **Click** Proceed
- v. **Click** on OPD Token (Fig 6 - Top Left Icon)



FIGURE 6

vi. **Choose Doctor & Click (Fig 7)**

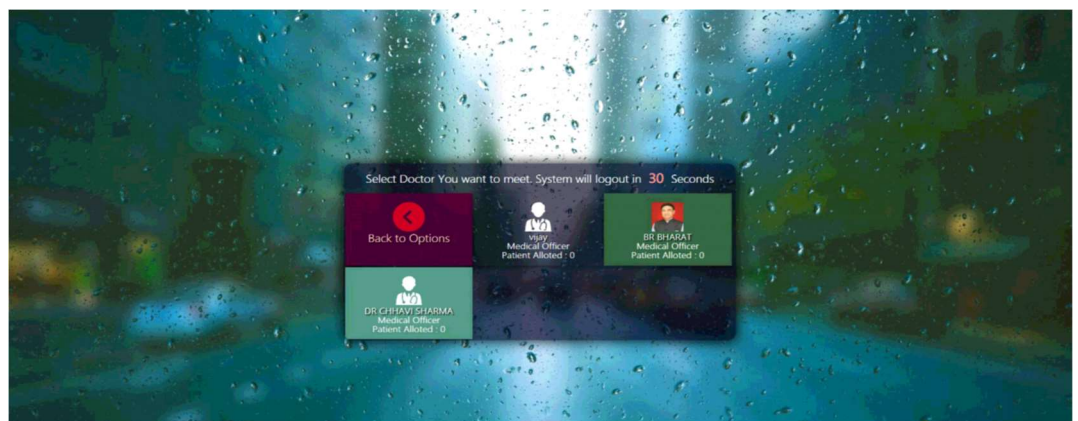


FIGURE 7

vii. **Collect the Printed Token (Fig 8 sample token below)**

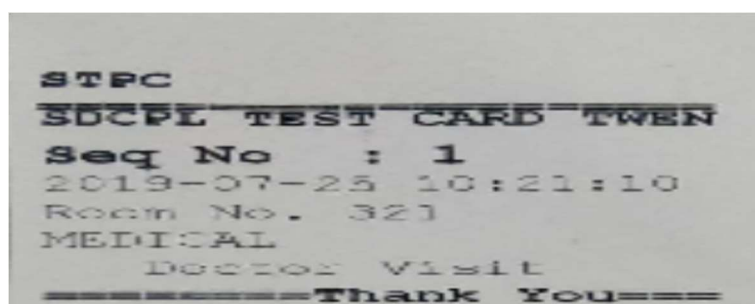


FIGURE 8

viii. **Proceed to Waiting area & Consult when you are called**

II. To Generate OPD Token to consult Dental Doctor,

**Same procedure as above but choose OPD Token for Dental.
(Fig 6)**

III. Use of 32 kB Card & Temporary Slip at Kiosk

The Kiosk supports use of 32 kB Card and Temporary Slip as on date. You need to choose the appropriate option and enter the Information displayed to generate OPD Token for Consultation. (This is slightly cumbersome).
