

# **Author Guidelines**

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## **Author Guidelines**

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#### **Publication Guidelines**

- 1. Manuscripts should be double-spaced, with wide margins and printed on one side of paper only. All pages should be numbered consecutively. Titles and subtitles should be short. References, tables, and legends for the figures should be printed on separate pages. Manuscripts should not exceed 10,000 words.
- 2. The first page of the manuscript should contain the following information: (1) the Title; (2) the name(s) and institutional affiliation(s) of the author(s); (3) an abstract of 50 to 75 words; (4) email address(es) or author(s); (5) 3 to 5 keywords; (6) 2 to 3 *Journal of Economic Literature* (JEL) codes (http://www.aeaweb.org/journal/jel\_class\_system.php; and/or (7) 2 to 3 Sociology classification codes

(http://www.ovid.com/site/products/fieldguide/soci/Classification\_Codes\_and\_Su.jsp).

- 3. Footnotes should follow the text at the bottom of the page where the footnote occurs and should include only material that cannot be included in the text. Footnotes are numbered consecutively throughout the text by superscript numerals. They should be double-spaced and should not include display formulae or tables.
- 4. Displayed formulae should be numbered consecutively throughout the manuscripts as (1), (2), and so on against the right hand margin of the page. In case where derivation of formulae has been abbreviated, it is of great help to the referees if the full derivation can be presented on a separate sheet (not to be published).
- 5. Quotes should be of the following form:

I cannot admit that a more general distribution of land would not ameliorate the condition of agriculturalists. In support of his theory Mr. George does me the honor of quoting what I wrote in the Corbden Club volume. (Laveleye 1882: 796)

A few pages before the long passage quoted by George, Laveleye had written: "As a rule peasant property is an excellent thing wherever the proprietor is himself the cultivator" (1881: 475).

Use double quotation marks for quoted material in the text, with single quotation marks for quotes within quotes.

6. References to publications should be as follows: "Smith (1992) reported that...." Or "This problem has been studied previously (Smith 1992)." The author should make sure that there is a strict one-to-one correspondence between the names and years in the text and those in the reference list. The list of references should appear at the end of the main text (after any appendices but before tables and legends for figures). It should be double-spaced and listed in alphabetical order by author name.

Use a dash to indicate that a reference is by the exact same author(s) as the one above:

Horowitz, J. (2003). Get Out Now: Winter in Montana. New York: Weather Publishing

-----. (2006). "The Devils and Economics." Journal of Predictable Relationships 54: 123-42.

When there are several references by the same author(s), please arrange them chronologically, with the latest publication listed last.

7. References should appear as follows:

#### For books:

Schumpeter, J. A. (1954). History of Economic Analysis. New York: Oxford University Press.

Lakoff, G., and M. Johnson (1980). Metaphors We Live By. Chicago: University of Chicago Press.

Bunge, M. (1983). *Epistemology and Methodology II: Understanding the World*. Boston: D. Reidel Publishing Company

## For chapters in edited books:

Aliseda, A. and Gillies, D. (2007). "Logical, Historical, and Computational Approaches." In *General Philosophy of Science: Focal Issues*, ed. T. A. F. Kuipers, pp. 431-513. Elsevier: Amsterda

## For journal articles:

Witzum, A. (1977). "Distributed Considerations in Smith's Conception of Economic Justice." *Economics and Philosophy* 13(2): 241-59.

Denzau, A. T., and D. C. North. (1994). "Shared Mental Models: Ideology and Institutions." *Kyklos* 41(1): 3-31.

Da Silva, S. (2009). "Going Parochial in the Assessment of the Brazilian Economics Research Output." *Economics Bulletin* 29(4): 2826-46. http://works.bepress.com/sergiodasilva/88/.

Kodrzycki, Y. K. and Yu, P. (2006). "New Approaches to Ranking Economics Journals." *Contributions to Economic Analysis and Policy* 5(1): article 24. http://www.bepress.com/bejeap/contributions/vol5/iss1/art24

#### Other:

Carmona, S., Garcia-Ferrer, A., and Poncela, P. (2005). "From Zero to Infinity: The Use of Impact Factors in the Evaluation of Economic Research in Spain." Instituto de Empresa Working Paper WP05-22. http://latienda.ie.edu/working paper economia/WP05-22.pdf.

Adler, R., Ewing, J., and Taylor, P. (2008). "Citation Statistics." A report from the International Mathematical Union in cooperation with the International Council of Industrial and Applied Mathematics and the Institute of Mathematical Statistics, available at http://www.mathunion.org/fileadmin/IMU/Report/CitationStatistics.pdf.

Lee, F. S. (2008b). *Informational Directory for Heterodox Economists: Graduate and Undergraduate Programs, Journals, Publishers and Book Series, Associations, Blogs, and Institutes and other Websites,* 3rd ed. http://www.heterodoxnews.com/directory/index.htm.

Lee, F. S. (2010). "Who Talks to Whom: Pluralism and Identity of Heterodox Economics Journals." Unpublished.

#### **Electronic References:**

These should appear in the main bibliography and should include additional details as outlined.

 A book, part of a book, a journal, or a journal article which has been published and is also available on the internet should contain the usual reference details followed by the medium (online...), what it's available through (HTTP, gopher, email) and then the actual electronic address (URL) in angled brackets. Always include the date on which you last accessed the information in brackets:

Smith, A. (1997). Publishing on the Internet, London: Routledge. Online. Available. HTTP: <a href="http://www.ingress.com/~astanart.pritzker.html">http://www.ingress.com/~astanart.pritzker.html</a> (accessed 4 June 1997).

- If the reference is to a book, part of a book, journal, or journal article but was published only on the Internet then the entry should be as above but without the place name and published.
- If the reference is to a message on a discussion board the entry should be:

Author (year) 'Subject of message,' Title of Discussion List. Online posting. Available e-mail: <a href="mailto:listserv@american.edu">listserv@american.edu</a> (1 August 1999).

• If the reference is to a personal e-mail message, do not give out the e-mail address:

Author (year) 'Subject of message.' E-mail (30 January 2000).

As online material may be continually updated or revised, you cannot be sure that the material you refer to will not have been changed since the time you cited it. Therefore you should always include the date that you accessed the material.

## 8. Citing in the Text:

Buchanon (2004)

(Buchanon 2004: 69; Willow 1985: 105-121; Smith and Fisher 2008: 2010)

Note that the order inside the parentheses does not need to be either alphabetical or chronological; however, when there is more than one date for a single author, or set of authors, the dates should be chronological.

Do not use ibid.; repeat the reference.

Truncate numbers in a page range: 121-29 not 121-129

It is OK to have initials for authors: Willow, D., and J. McMillan.

Add a, b, c...to distinguish between two or more references with the same author name and year date (Roitt 1999 a, b).

When citing an anonymous editorial in a journal, use the name of the journal and the date, list this reference by the first letter of the journal name.

#### 9. Each section of the article should

## **Research Quality Ranking of Heterodox Journals**

Methodology

Bibliometric Measure of Research Quality

Social Network Analysis and Research Quality

Results and Discussions

## Research Quality-Equality Ranking of Heterodox and Mainstream Journals

#### Conclusion

## **Notes**

## References

- 10. Please provide all illustrations in electronic format (JPEG, TIFF, EPS). The illustrations should not be inserted in the text and should be marked on the back with figure number, title of paper, and author name. All graphs and diagrams should be referred to as figures and should be numbered consecutively in the text in Arabic numerals. Each entry must contain full publication details; do not use op. cit. or short titles referring to other entries in the references.
- 11. Tables should be numbered consecutively in the text in Arabic numerals and printed on separate sheets.

#### 12. Grammatical Guidelines

Double-space the text, use one column only, and left align.

Font-Times New Roman

Size-12

American English: behavior not behaviour

Series comma: black, white, and brown not black, white and brown

Ordinals in superscript: 20<sup>th</sup> century *not* 20th century; 3<sup>rd</sup> edition *not* 3rd edition

No e.g.; i.e.; or etc.-say what you mean.

No contractions-can't; won't....

The word "which" is nearly always preceded by a comma. If no comma seems necessary, most likely the correct word is "that": "This is the concept that I find most important" *not* "This is the concept which I find most important."

Avoid overcapitalization of the names of theories and models: Bayes's theorem, or even Bayes's Theorem, is correct but Rational Action Theory of Economics is not.

13. Use italic for titles of books, plays, films, long poems, newspapers, journals (but not for articles in journals), ships. Italic type for emphasis should be used only sparingly. Bold should not be used for emphasis.

#### 14. Numerals

- Spell out numbers under 10. Use numerals for measurements, 12 km, and ages, 10 years old.
- You should use numerals for percentages in the text but spell out 'per cent,' 24 percent. The % sign should only be used in tables and figures.
- Insert a comma for thousands and tens of thousands, 1,000 and 10,000.
- Use minimums numbers for number spans except in 'teens,' 25-8, 136-42, 150-1, but 12-16.
- Make sure you use the numeral keys on your keyboard for 1 (one) and 0 (zero) and not lower case 'I' or an upper case 'O.'

15. Page proofs will be sent to the corresponding author. Proofs should be corrected carefully; responsibility for detecting errors lies with the author. Corrections should be restricted to instances in which the proof is at variance with the manuscript. Extensive alterations will be charged.

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