From: Mao, Xuxin xuxin.mao@ucl.ac.uk & Subject: Re: Module Description ENVS1006
Date: 20 September 2017 at 14:26
To: Aniket, Kumar k.aniket@ucl.ac.uk



# Dear Kumar,

It was nice to chat with you about the Economics 1 course.

I have enrolled you into the module via Moodle.

Meanwhile, I have adjusted the autumn teaching schedule a bit (Please refer to the attached document).

Thanks and look forward to teaching with you!

**Xuxin** 

Dr Xuxin Mao

Lecturer (Assistant Professor) in Economics Deputy Director, MSc Programme in Construction Economics and Management

the Bartlett, University College London (UCL) Room 251, 2nd Floor 1-19 Torrington Place London WC1E 7HB United Kingdom

Tel: +44 (0)7404490133

https://www.linkedin.com/in/dr-xuxin-mao-frm-ab8a9b3b

From: Mao, Xuxin

Sent: 20 September 2017 13:01:11

To: Aniket, Kumar

Subject: Re: Module Description ENVS1006

FYI

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# Dr Xuxin Mao

Lecturer (Assistant Professor) in Economics Deputy Director, MSc Programme in Construction Economics and Management

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From: Mao, Xuxin

Sent: 20 September 2017 12:47:07

To: Aniket, Kumar

Subject: Fw: Module Description ENVS1006

FYI

Dr Xuxin Mao

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From: Mao, Xuxin

**Sent:** 16 August 2017 17:14

To: Taka, Katerina

Subject: Re: Module Descriptor

Dear Katerina,

Thanks for your consideration and please find attached my module description for ENVS 1006.

Best wishes,

Xuxin

Dr Xuxin Mao

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From: Mao, Xuxin

**Sent:** 09 August 2017 13:54:56

To: Taka, Katerina

Subject: Re: Module Descriptor

Dear Katerina,

Thanks for your email.

Baseline, no need to ask for a computer cluster change.

I will update you with the module descriptor by Monday.

Thanks.

**Xuxin** 

Dr Xuxin Mao

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https://www.linkedin.com/in/dr-xuxin-mao-frm-ab8a9b3b

From: Taka, Katerina

**Sent:** 09 August 2017 13:34:57

To: Mao, Xuxin

Subject: RE: Module Descriptor

Hi Xuxin

Thank for letting me know.

Please let me know as soon as you can. I have requested a computer cluster for the assessment. If we need to change it to a classroom I don't think we will have a problem, but it might become difficult to ask for a computer cluster at another week.

Do you have all the information you need to update the Module Descriptor as well? Will it be possible to have the descriptor on Monday?

Kind Regards Katerina

## **Katerina Taka**

Teaching and Learning Administrator
BSc Project Management for Construction
The Bartlett School of Construction & Project Management / UCL

1-19 Torrington Place London WC1E 7HB

Tel: 020 3108 3216 (x53216) e-mail: k.taka@ucl.ac.uk

From: Mao, Xuxin

Sent: 09 August 2017 12:30

To: Taka, Katerina <k.taka@ucl.ac.uk>

Subject: Re: Module Descriptor

Dear katerina,

Sorry for just noticing your email.

As far as I know, I am the module leader for ENVS 1006 (Economics 1) and I am thinking of updating its assessment methods. I will provide more information by this weekend.

Thanks,

**Xuxin** 

Dr Xuxin Mao

Lecturer (Assistant Professor) in Economics Deputy Director, MSc Programme in Construction Economics and Management

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https://www.linkedin.com/in/dr-xuxin-mao-frm-ab8a9b3b

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From: Taka, Katerina

**Sent:** 26 July 2017 13:06:34

To: Mao, Xuxin; O'Connor, Peter; Graham Bailey; Hind, Richard; Mills, Grant; Murray,

Alex; Razmdoost, Kamran; Miraglia, Stefano; Opoku, Alex; Zerjav, Vedran;

Papadonikolaki, Eleni

**Cc:** Roberts, Aeli; West, Victoria **Subject:** RE: Module Descriptor

#### Dear All

Just a reminder about the Module Descriptors as we need to update the Programme Handbook.

I have also attached a copy of the Assessment deadlines. I have updated the information based on comments I have received previously.

Can you please have a look and let me know by the **2<sup>nd</sup> of August 2017** if the information is correct? Let me know if the information cannot be verified at this point (i.e. if you are waiting for confirmation from other people involved). Kind Regards

### Katerina

#### **Katerina Taka**

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Tel: 020 3108 3216 (x53216) e-mail: <u>k.taka@ucl.ac.uk</u>

From: Taka, Katerina Sent: 30 June 2017 16:29

To: Mao, Xuxin <a href="mailto:xuxin.mao@ucl.ac.uk">xuxin.mao@ucl.ac.uk</a>; O'Connor, Peter <p.o'connor@ucl.ac.uk</a>; 'Graham Bailey' <a href="mailto:ybailey9">ybailey9</a> @hotmail.com</a>; Hind, Richard <a href="mailto:richard.hind@ucl.ac.uk">richard.hind@ucl.ac.uk</a>; Woolven, David <a href="mailto:d.woolven@ucl.ac.uk">d.woolven@ucl.ac.uk</a>; Mills, Grant <a href="mailto:q.mills@ucl.ac.uk">g.mills@ucl.ac.uk</a>; Sergeeva, Natalya <a href="mailto:n.sergeeva@ucl.ac.uk">n.sergeeva@ucl.ac.uk</a>; Coles, David <a href="mailto:d.coles@ucl.ac.uk">d.coles@ucl.ac.uk</a>; Murtagh, Niamh <a href="mailto:n.murtagh@ucl.ac.uk">n.murtagh@ucl.ac.uk</a>; Murray, Alex <a href="mailto:alex.m.murray@ucl.ac.uk">alex.m.murray@ucl.ac.uk</a>; Razmdoost, Kamran <a href="mailto:k.razmdoost@ucl.ac.uk">k.razmdoost@ucl.ac.uk</a>; Miraglia, Stefano <a href="mailto:s.miraglia@ucl.ac.uk">s.miraglia@ucl.ac.uk</a>; Opoku, Alex <a href="mailto:alex.opoku@ucl.ac.uk">alex.opoku@ucl.ac.uk</a>; Zerjav, Vedran <a href="mailto:v.zerjav@ucl.ac.uk">v.zerjav@ucl.ac.uk</a>; Papadonikolaki, Eleni <a href="mailto:e.papadonikolaki@ucl.ac.uk">e.papadonikolaki@ucl.ac.uk</a>

Cc: Roberts, Aeli <a.roberts@ucl.ac.uk>; West, Victoria <v.west@ucl.ac.uk>

Subject: Module Descriptor

### Dear All

I am sending you the Template and Example that Aeli developed last year for the Unit Descriptors as well as the part of the 2016/2017 Programme Handbook that has the descriptors that we used.

Can you please update them and send them to me by the 31<sup>st</sup> of July 2017 so I can incorporate them in the 2017/2018 Programme Handbook.

Kind Regards

Katerina

## **Katerina Taka**

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