

Subject Skills conference
From Adrian Williamson <ajghw2@cam.ac.uk>
To Kumar Aniket <ka323@cam.ac.uk>, kumar.aniket@gmail.com
<kumar.aniket@gmail.com>, Ryan, Niamh <niamh.ryan@ucl.ac.uk>
Copy D'Maris Coffman <d.coffman@ucl.ac.uk>, Mortimer, Alix
<alix.mortimer@kcl.ac.uk>
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Dear Niamh,

I have just been speaking to Kumar, copied, and he has agreed to write a short introduction to the themes of the conference, to go in the brochure. He hopes to have that done in circa a week.

He and I also discussed a possible short trailer video to go on the various websites. Perhaps you could liaise with him on that?

I am attaching for Kumar's benefit the current details provided by the speakers on their talks etc.

I hope this is all clear – please let me know if there are any queries.

Regards

Adrian