

Church of the Holy Spirit  
Annual Trustee Meeting

Parish Council Minutes

December 2, 2008

Present: Karen Adams-Secretary, Vinny Amuso, Adam Calcagano-Vice-President, Irene Calendo, Josie Debruyn, Fr. Helfrich, Jim Isaac, Deacon Brian Mahoney, John Marchand, Chuck Mertz-President

Absent: Grace Costich Schlageter, Chris Gauderi, Tom Salamida, Brian Sheba

Guests: Kevin and Mary Ann Gottermeier, Ron Maggio, Ed Matuck, Chuck Romano, Alice Winter

Called to Order: 7:15 PM

Opening Prayer offered by Josie Debruyn

Chuck Mertz introduced Trustees: Ron Maggio and Chuck Romano and guests: Kevin and Mary Ann Gottermeier.

Alice distributed and reviewed the following Parish 2008 corporate financial statements: June 30<sup>th</sup> and October 31<sup>st</sup> Balance Sheets, Income Statement-with comparatives-all accounts and, the 2008-2009 Budget.

Alice pointed out that our Church has to make up the variances not met by 100% parishioner participation of the CMA campaign. The Church always has to make up the difference of falling short of our planned goal. Increasing weekly stewardship and fundraising were noted as means to improve income balances. Father Helfrich reminded the council that the sudden death of a very generous contributor will affect our total income.

Review of Action Register:

Chuck Mertz to write article for the Bulletin regarding a couple of new ways to submit Suggestions and/or Comments to the Parish Council.

Grace and Vinny will contact Deacon Brian to schedule a meeting date to evaluate Communion under both species and prepare a recommendation to the council.

Karen prepared and distributed Parish Council Minutes and Communiqué.

Chuck ordered name badge for Brian Sheba.

Chuck and Karen replied to writers of last month's suggestions.

Josie updated Parish Council Roster.

John will work with Deacon Brian to update new parishioner program.

Vinny will work on report on status of Sister Parish events.

#### Suggestion Box/Open Forum:

Deacon Brian mentioned that the Communiqué was too long and requested that it be shortened.

Ed Matuck, Head Usher, discussed the need for more active participation to increase the number of ushers.

Chuck Romano pointed out that some can't commit to a particular time slot because they don't always attend the same Mass each week.

Discussion followed regarding same issues for more active participation for bringing Gifts up to the Altar during the Offertory. Again, the need for another stewardship campaign and/or articles in the Bulletin.

It was mentioned that while another parish may appear more lively in stewardship, Holy Spirit is, appreciatively so, more Devotional/Spiritual. Kevin stated a favorable comment about Holy Spirit.

Deacon Brian would like to change and shorten Lector Comments before Mass, and will start the changes in January. Also, anyone may email him of suggestions pertaining these changes.

Two Suggestions received were relating to Masses starting on time. Ed Matuck also suggested the possibility of changing Sunday Mass times to 8, 10, and 12:00, due to the parking lot congestion of cars from both the 10:30 and 12:00 Masses. Discussion concluded that there was ample parking and attention will be given to starting Mass on time and shorter lector comments. We would appreciate parishioners' comments regarding a Mass time change.

#### Old Business:

Karen noted that the first phase of the Gazebo Project was completed and complimented Alice on her timely efforts in obtaining the Town of Penfield Permit and installation of the Gazebo, locking in seasonal pricing.

The second Phase, seating surrounding the inside circumference of the Gazebo, will be a Spring project.

In her absence, Grace Costich Schlageter distributed to Council members, prior to the Annual Meeting, the Norms of receiving Holy communion in both forms. She included the following quote in her cover letter.

“When one receives only consecrated bread, one truly receives the glorified body and blood, soul and divinity of our Savior Jesus Christ. However, the church has given approval to receiving both the consecrated bread and wine because receiving under both species gives a more complete sign of the “new and everlasting covenant” Christ has established with His Bride, the Church (General Instruction to the Roman Missal (GIRM), no.281, as cited in Norms for the Distribution and reception of Holy Communion Under Both Kinds in the Dioceses of the United States of America (Norms), No 20).”

Deacon Brian distributed and reviewed his synopsis of the contents of the Norms, submitted by Grace, which were appreciated. He noted that receiving under One Form is sufficient. Possibly *one* aisle can be designated for Communion under Both Species. He also notes that Communion by Intinction ranks second, and can be given by a Priest only. Vinny and Mary Ann noted and all agreed that the degree of reverence needs to always be maintained. Deacon Brian additionally noted that receiving Communion under Both Kinds is also an opportunity to catechize. If not used at weekly Masses, can be used for special Holy Day Feasts, like the Feast of Corpus Christi.

After lengthy pros and cons, the subject was tabled to include discussion with Grace upon her return at the next meeting in January. Finally, it was noted that the final decision on the subject is Father's.

Jim Isaac suggested having designated parking spots for visiting/assisting Priests and Gabe.

#### Father's Report:

Father Helfrich gave an update on the Handicap Entrance and stated that the contractor quoted finish date of Christmas. That date is pending weather permitting and receiving materials on time. Father mentioned the need to be more careful in the parking lot with less lighting due to the electricity having to be turned off.

Father thanked Father Peter and Deacon Brian for assisting Father McAlear while he was here and was pleased with the increased response of his visit.

There was an excellent response to the WPCC Thanksgiving Mass. Our Church was full to capacity.

On December 8<sup>th</sup>, the Feast of the Immaculate Conception, which is a Holy Day of Obligation, there will be an additional Mass at 12:10 PM for those who can't make the evening Masses at 5:30 and 7:30 PM.

The next Tridentine (Latin) Mass will be on Saturday, December 13<sup>th</sup>.

The New Year's Party will have a TV to watch the Ball Drop Countdown, and there will also be Benediction at 11:45 PM.

The delay of the Pictorial Directory is proofs-related and, apologies extended.

The next meeting will be January 20, 2009!

Closing Prayer by Father Helfrich: 9:20 PM