

SEG GROUP 9
15:00 - 16:00 FRIDAY 27th APRIL 2012
ROOM 3049 IN BUILDING 32

Expected Attendants:

- Edward Seabrook
- Brian Yu
- Kristian Elliott
- Kelvin Chan (Recorder)
- Oscar Mariani (Chair)
- Sasan Maleki

Please Bring:

- Laptop (at least one for group)
- Logbook
- Any questions regarding your tasks

Points of Discussion:

- Progress report (to Sasan)
- Allow each team member to clear doubts about their next task
- Review status of 'Analysis Design and Test Document' (D3) and 'End of Project Report' (D4)
- Review tasks regarding D3 & D4
- Make sure every member understands how to continue
- Set expected progress for the following week
- Decide date, time and who will be the chair and the recorder for the next meeting