



# Feature at a glance

## Auto generation of requisitions for fixed/recurring fee items of a release order contract

Mani Sreedharala / Johan Holm, SAP Ariba

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## Feature at a Glance

# Introducing: Auto generation of requisitions for fixed/recurring fee items of a release order contract

### Customer challenge

Today, the use of non-release contracts and invoice against contracts can be challenging as there's no visibility in ERP's for related accruals, and the process of invoice against contract differs from PO-invoices.



### Meet that challenge with **SAP Ariba**

With this feature, SAP Ariba support the ability to automatically generate Requisitions and PO from a Non-release Contract, either for fixed fee or recurring fee items.



### Experience key benefits

This allows customers to follow a standardized process for release orders for all spend types, with the benefit of accruals reporting and the visibility it entails.

### Solution area

SAP Ariba Buying, and SAP Ariba Buying and Invoicing

### Enablement information

Please contact Ariba Support to enable the feature on the site.

Parameter(s):

- Application.Contract.MasterAgreement.AutoReleaseContractForPRAutoGeneration

Value measure		High
Ease of implementation		Some complexity
Geographic relevance		Global

# Use case

Currently, the no-release contract feature provides a flexible way to receive against and/or invoice against this specific contract.

This may cause process gaps, especially whenever there is a long term contract for fixed/recurring fee items, as well as spend reporting gaps (Accrual Reporting) in the ERP, as the Contract is not reflected. Also, spend reporting in Ariba Analytics against Purchase Orders will not include this type of spend.

With this feature, SAP Ariba support the ability to *automatically generate a Requisitions and Purchase Order from a Non-release Contract*, either for fixed fee or recurring fee items.

# Feature highlights

This feature include follow functionality;

- Provide the ability to automatically generate releases (Requisitions and Purchase Order) for Release type contracts.
- “Auto Release” will be provided for “Item Level” Contracts
- A daily schedule task to pick up these auto release contracts and generate Requisition and subsequent Purchase Order automatically based on the configured schedule/frequency
- Separate Requisitions will be generated for mix of fixed and recurring fee items;
  - One Requisition will contain all Recurring items
  - Another Requisition will contain Non-Recurring (Fixed) items.
- All Auto generated Requisitions will be auto approved and a (or 2) Purchase Order created, as the contract would have already gone through an approval process.

Note:

- Requisitions with invalid fields will be created in Composing State, and the Preparer will have to correct the issues before submitting

# How to configure an auto release contract

1. Create a new “Release” contract with Contract type “Item Level” to display the “Auto Release” functionality option.
2. By setting the fields ‘Auto Release’ as Yes, and option to select user who should be the ‘Auto Release Preparer’ is displayed. This is mandatory. Subsequent Requisitions will be created as this preparer as owner.
3. In pricing terms items, set the ‘Release Quantity’, and recurring frequency. The Release Quantity is the quantity released in the recurrence.
4. Approve the Contract

Now, every night, a Requisition will be automatically created and Submitted for approval based on the release frequency. As the Contract is approved, the Requisition will subsequently require no approval, and the Purchase Order is automatically generated.