



Feature at a Glance Ability to edit request forms during check out and map fields to requisitions

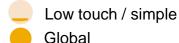
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Feature at a Glance

Ease of implementation Geographic relevance



Introducing: Ability to edit request forms during check out and map fields to requisitions

Customer challenge

Today, once a requisition form has been submitted it can no longer be edited. Any changes that need to be made to the requisition form require the user to delete the line item and the form will need to be refilled out. Fields filled out in a form today do not map to the standard requisition fields in Ariba Buying so fields on a req form would not be able to change/update the data stored on a standard requisition form.

Meet that challenge with

SAP Ariba

With this feature, a requisition form that has been submitted for approval can be edited and updated as needed. Fields on a form can also map to the standard fields on a requisition in Ariba Buying.

Experience key benefits

Users can now internally collaborate on a requisition form as it is being approved and before it is sent to the supplier.

Solution area

Guided buying

Implementation information

Editing a submitted request form is "on" by default. No action is required to utilize this feature.

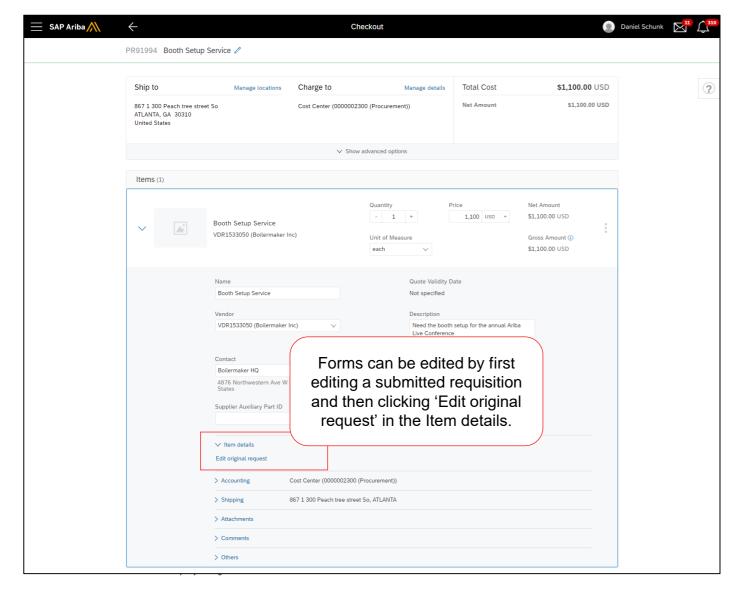
Prerequisites and Limitations

None

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After the form is edited, users can click the 'Submit' button to set the changes and to continue editing the requisition. Marketing booth setup service Event type * Booth size (sq ft) Ariba Live USA 100 Start date End date -6-MM/DD/YYYY MM/DD/YYYY Booth additional options Audience size AV setup Chairs Carpets Booth detailed specification Upload file Setup instruction template Booth setup instructions.doc

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