

# **ZAAN:** pitch

#### In a world overflowed with digital information...

- 98% of SME have no Electronic Document Management solution,
- 99% of PC users are using file management systems based on 30 years old concepts,
- ... waste 20% to 40% of their work time in document searching and
- ... generate multiple file copies everywhere that cost a lot of CO2!

### ZAAN innovative solution organizes all your documents...

- ✓ in your current **Microsoft environment**, with no additional IT infrastructure,
- ✓ using a shared cube of 4 to 6 dimensions defined in your business vocabulary,
- ✓ for your individual and collective needs, securely, and enables you...
  - ✓ to save up to 4 h. per week of work time per employee,
  - ✓ to reduce up to 80% the file storage and backup volumes.

### What are the drawbacks of the file managers?

- Wasting time for retrieving long and unique paths to the searched documents (if not lost).
- Wasting time in documents filing, which often requires to re-create folders or paths, following a "paper defined" filing structure (if any available).
- Wasting time in updating folder tree views and manually repeating these updates in every paths they are used, namely for respecting a consistent filing structure.
- Wasting IT storage resources in duplicating files everywhere for making them visible from multiple view points and many people.

## What are the benefits of ZAAN cube manager?

- **ZAAN document cubes** are multidimensional folders with multiple access paths (When/Who/What/Where...) which tree views are created only once, thus defining a sustainable and easy to memorize filing structure.
- Each document is stored in only one cube and is visible from all encompassing cubes.
- Document search is done by selecting related cube paths, starting from any dimension, by progressively zooming in corresponding sub-cubes or by direct access to your favorite cubes.
- Documents filing is made by simply dragging and dropping them from a Windows directory to a selected ZAAN cube.