



EDITH HEIDMANN

WEB DEVELOPER

ABOUT ME

Berlin based, Full-(MERN)-Stack Web Developer in the making - with a focus on Frontend Design, UX & UI.

Diverse background varying from the Arts and hospitality, through to finance, office management/HR in both corporate and start-up environments in Sydney and Berlin.

TOOLS & TECHNOLOGY

- HTML5
- CSS3
- Sass/SCSS
- React
- JavaScript
- ES5 & ES6
- Node.js
- Express.js
- MongoDB
- Postman API
- Chrome DevTools
- React DevTools
- Git
- GitHub
- Bootstrap
- Figma
- Adobe Photoshop
- VSCode

LANGUAGES

- English - Native
- German - Limited Working Proficiency
- Polish - Elementary Proficiency

CONTACT

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edithsdev.com

[github/ediheid](https://github.com/ediheid)

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EDUCATION

Full-stack Web Development

2021 - 2022 (February) | DCI Digital Career Institute - Berlin

- One-year, project-based, intensive full-time training with a focus on JavaScript and MERN stack

Diploma in Fine and Studio Arts

2009 - 2011 | TAFE NSW - Sydney Gallery School - Sydney

- Sculpture and Photography Major

EXPERIENCE

OFFICE MANAGER

06/2019 - 07/2020 | Stoyo Media UG - Berlin

- Happiness Officer and 'Office Mum'
- Management of internal office operations - creating a beautiful, warm and welcoming environment
- Accounts payable and receivable
- Travel and expense reports for executive team

INTERNATIONAL PAYROLL AGENT

11/2018 - 5/2019 | SIXT GmbH - Berlin

- Ensure accurate and timely processing of payroll data and communication with the payroll providers across Europe
- Prepare and provide all relevant data to support the payroll service supplier
- Manage day to day tasks and requests in close collaboration with the local HR departments, People Administration and other supporting teams
- Support constant enhancements of the payroll process globally

ACCOUNTS RECEIVABLE SPECIALIST

10/2015 - 10/2017 | eKomi Ltd - Berlin

- B2B invoice reconciliation
- Oversee contracts
- Resolve technical issues and implement payment strategies
- Collections and legal service coordination