SMARTePlans™

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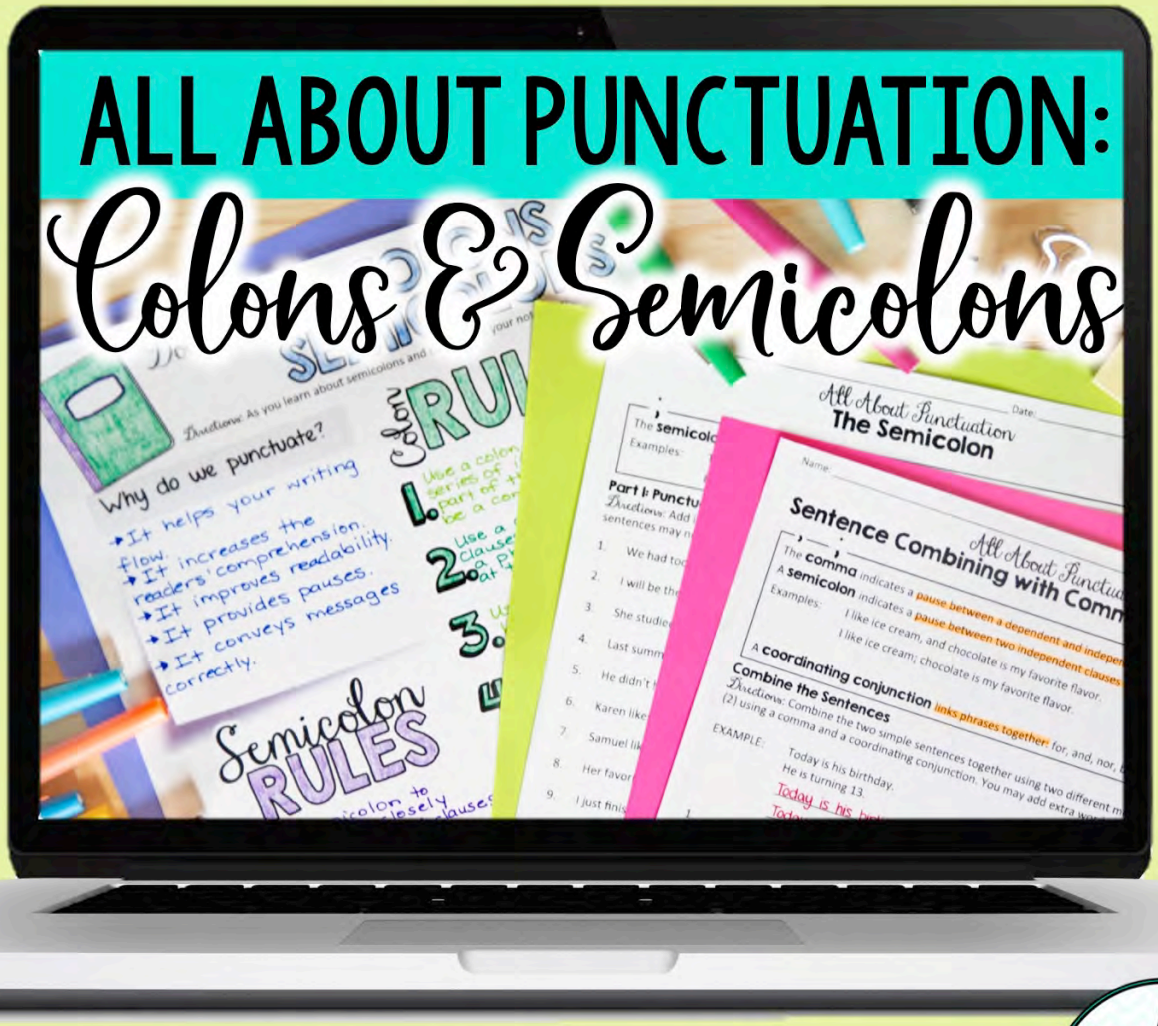
DIGITAL RESOURCE



FOR DIGITAL LEARNING

THE Daring English TEACHER

A paperless resource to use with students via Google Drive

SMARTePlans™

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Please feel free to contact me if you have any questions.

Thank you for your cooperation,

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DIGITAL SEMICOLON TEACHING UNIT

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When teaching this unit, I suggest that you break up the Slides into different days and provide students with only a couple of worksheets at a time.

Share With Me on Social Media!

I would absolutely LOVE to see the beautiful work your students complete with this resource. Post pictures of your students working on these activities or the final product and mention me in the comments.

Instagram: @TheDaringEnglishTeacher

Twitter: @DaringEnglish

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Why use ePlans?

Right now, education is experiencing a huge shift. As technology becomes more abundant and accessible, schools are acquiring the means to create a 1:1 classroom – an educational setting that places an electronic device in the hands of every student. Using SMART*e*Plans in your classrooms provides you with the ability to assign your students engaging, interactive, top-notch educational resources.

Students CRAVE technology. For them, using technology is second-nature. It is what they know. Going digital allows students to thrive in a 21st century learning environment.

Students have access to the materials anywhere, anytime as long as they are connected to a mobile device. Students can download the Google Drive app, which allows them to work on classroom materials anywhere.

Students can upload their work to Turnitin.com directly from Google Drive.

Using Google Drive fosters collaboration and prepares students for college and their careers.

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How to use ePlans?

Utilizing Google Drive

1. Read **ALL** of the directions first!

2. If you haven't created a free Google account, you will need to do that before beginning the project. Each student will need their own Google account to work on their individual SMARTePlans lessons or activities.

3. Make sure you have Internet access and download the link for your SMARTePlans lesson. This link will automatically create a copy of the Google Slide for you.

4. Share the link/files with students. **Instruct each student** to save a copy of the file to their own Google Drive before editing the assignment. If you are using Google Classroom, simply assign a copy for each student. This will ensure that students are editing their own documents. If you are using Google Classroom, upload the assignment and create a copy for each student.

INSTRUCTIONAL GOOGLE SLIDE LINK

GOOGLE DOC REFERENCE PAGES

GOOGLE DOC WORKSHEETS LINK

PRE-ASSESSMENT LINK

POST-ASSESSMENT LINK

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How to use ePlans?

Utilizing Microsoft OneDrive

1. Go to the shared link you received in your product file. This link will bring you to the SMARTePlans activity. Open the Google Slides file.

2. From the menu go to **FILE**> **Download as**> **Microsoft PowerPoint (.pptx)**. You will need to download the file to your own computer before the next step.

3. Open your OneDrive. Create a folder for your new digital interactive notebook. This step is recommended to keep you and your students organized.

4. From the menu, select Upload>Files

   You can drag and drop the file from your computer or select the file and upload it here.

5. Instruct your users to interact with the digital notebook in the "edit mode." This will allow your students to add their own text and move pieces. The user will be prompted to choose to edit the file in PowerPoint or online. Select online. It will then open in a browser.

6. Follow your normal steps in sharing the file with your students. Go to **Share**> **Share with people**

   Choose the option to View only. Then require your students to make a copy on their own drive before editing the file. This ensures your students do not edit your file.

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How to use ePlans?

Utilizing Google Forms

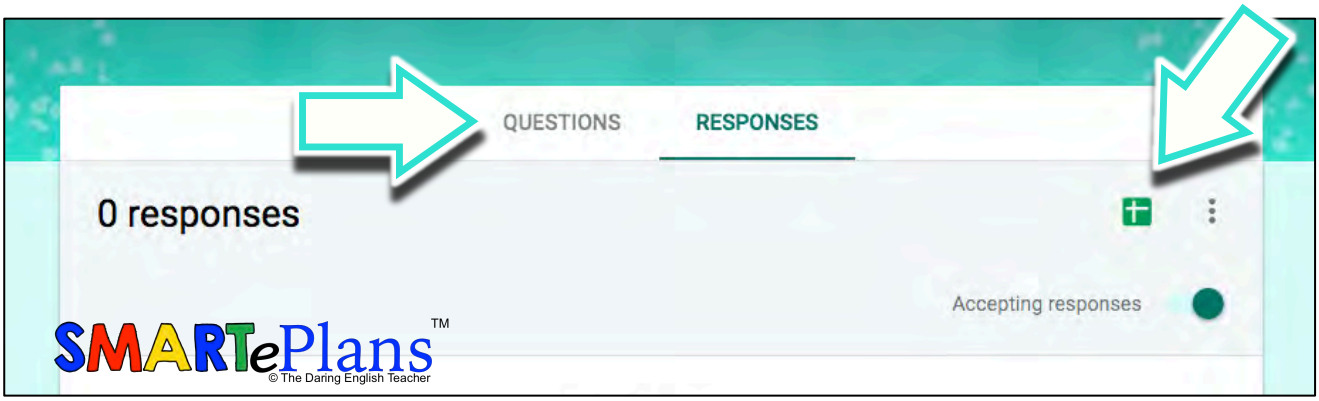
GRADING THE GOOGLE FORM

Once you've assigned your Google Form, it's time to link it to a Google Sheet. When your students take your test/quiz/survey/etc., the whole purpose was to self-grade, so answers and grades are easy to find and sort.

You will notice above your test name there are two links: Questions and Responses.

The questions tab is where you create questions and the Response tab is where you view who has submitted their responses.

ALSO, you will notice in the top right corner a green colored shape. When you hover over this shape, it will say "Create Spreadsheet".



Once you click the green colored shape, it will ask if you want to create a new spreadsheet for the test/quiz/poll/survey you are working on. You click "create new spreadsheet" and then "create."

It will automatically open up a new Google Sheet spreadsheet which will have the name of your test already filled in. It will then create columns based upon your specific test style.

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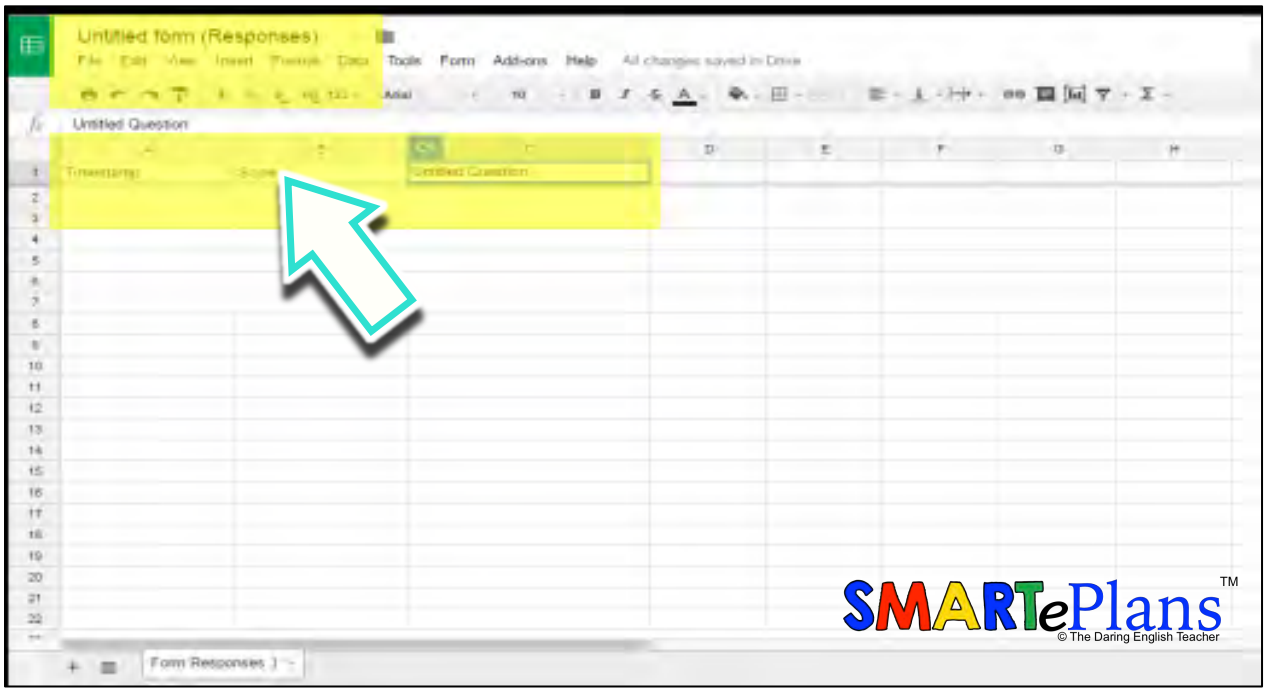
How to use ePlans?

Utilizing Google Forms

SORTING DATA IN SHEETS/FORMS



If this is a self-grading Google Form, please read this page.

At the top, you will see “[Title of Form] (Responses)”. In ROW 1, you will also notice pre-filled in column headers.

In Column A, you will see Timestamp. As your students complete and submit their Form, the time and their name will be transferred to this Sheet. This is how I check when the assignment was completed.

For multiple choice, checkbox, and dropdown style tests, their score will be in Column B. From Column C forward, you will see your question and their response.

Google Forms creates this Google Sheet for you. The benefit is that the two are linked together and are both located together in your Google Drive.

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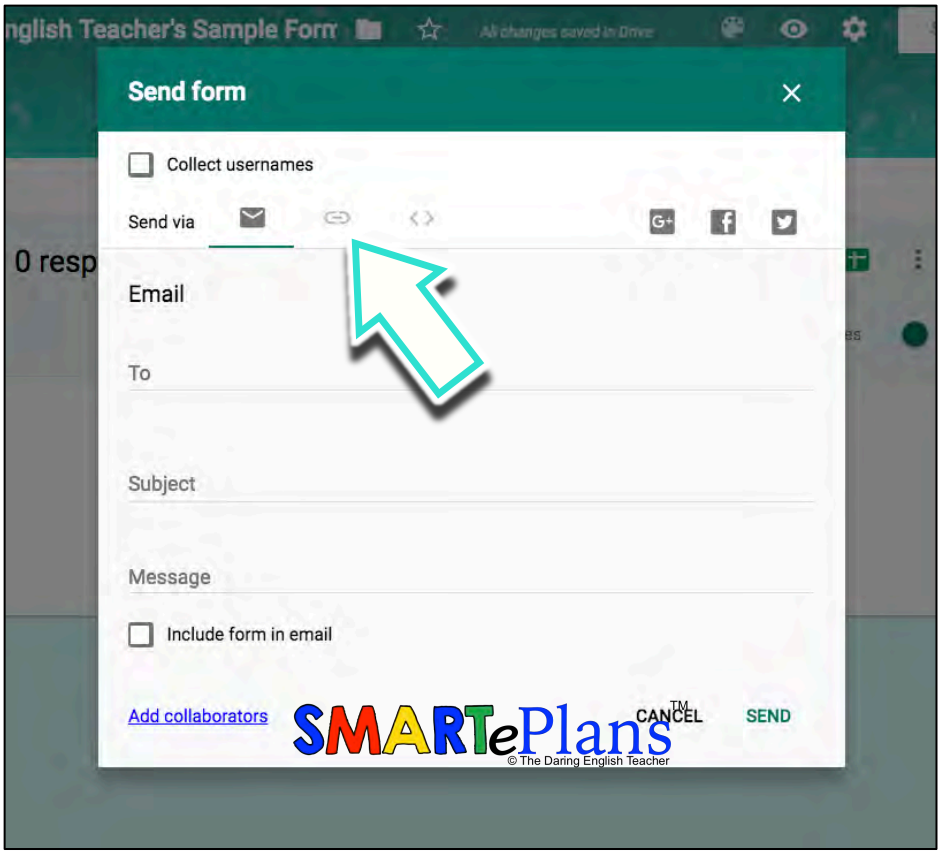
How to use ePlans?

Utilizing Google Forms

SENDING THE FORM TO STUDENTS

Now that you've created your Form and linked it to a Google Sheet, you will need to send it to your students. This is very simple.

Look at the top right corner of your screen. There is a big button that says "send". Click send. You will see this screen:



From this screen, you can send the Form via email, link, or embedded html. The easiest way to send the Form to your students is to send it via a link. You can post the link in Google Classroom, on a classroom website, or place it in a document.

You can also share the Form via Google+, Facebook or Twitter if you were sending out a poll to many people.

If you select the email option, students will receive an email with a link to click to access your Form.

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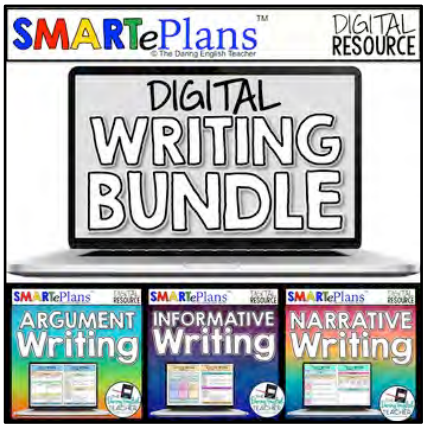
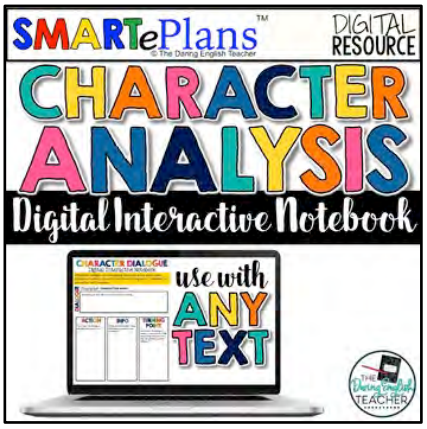
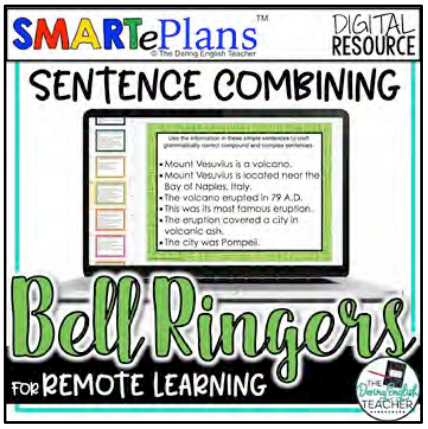
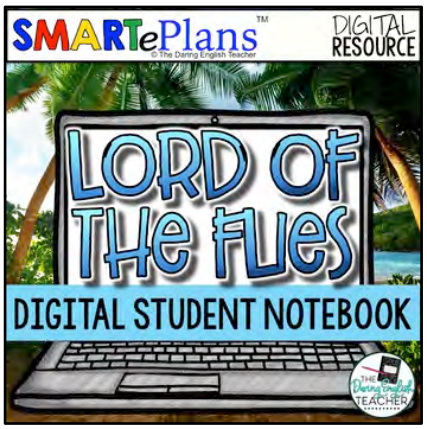
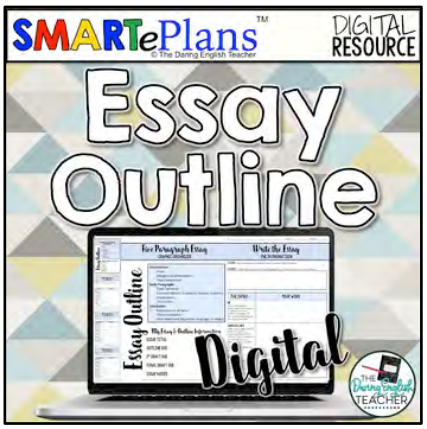
YOU MAY ALSO LIKE...











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