Edmark **Tuazon**

Frontend Software Developer | Virtual Assistant

Trece Martires City, Cavite, Philippines

📱 (+63) 970 7688 781 | ✉ edmark.softdev@gmail.com | 🏠 edmarktuazon.onrender.com |
🐙 edmarktuzon | 💼 edmarktuazon

"Success is not final; failure is not fatal: It is the courage to continue that counts."

- Winston Churchill

Summary

I am a self-taught Frontend Web Developer from Cavite, Philippines. With a strong focus on developing responsive and user-friendly websites. My main objective is to deliver top-notch solutions that meet my clients' specific requirements.

As a dedicated self-learner, I am committed to constant learning and improvement, always striving to enhance my skills. In addition to web development, I have experience as a Freelance Virtual Assistant, where I worked on tasks like Data Encoding, SEO and Content Writing. This diverse background opens up exciting possibilities for me to explore beyond just web development.

Work Experience

Osceola Lead Generation Holdings, LLC | Quote.com *California, USA*
Remote Virtual Assistant *Mar. 2023 – Jun. 2023*
- Updated and Calculated data in tables (Google Sheet)
- Edited and added content in WordPress admin (Insurance Company) site.
- Optimized on-page elements such as title tags, meta descriptions, and header tags.
- Utilized AI (ChatGPT) for content creation and SEO purposes.

Teamholix Communication Design Inc. *Manila, PH*
Junior Frontend Web Developer *Feb. 2022 - Mar. 2023*
- Built responsive and user-friendly websites for individuals, groups, startups, and small businesses.
- Converted UI/UX design into responsive web pages using frontend technologies (HTML5, CSS3, Tailwind CSS/Bootstrap 4/5, JavaScript, and PHP).
- Implemented clean codes, perform reporting, and debug operations in the user interface.
- Identified and fixed website problems, including broken links, typographical errors, and user interface responsive issues.
- Managed FTP FileZilla Client for uploading completed projects and conducting user interface testing.
- Edited and added content, including information and layout modifications, to past websites that were created.
- Collaborated with team lead.

Fiverr & Outside Fiverr *PH, Intl*
Freelance Frontend Web Developer *Jun. 2021 - Dec. 2022*
- Collaborated with diverse clients locally and internationally, delivering high-quality solutions tailored to their business requirements.
- Proficiently converted UI/UX design into responsive web pages using Frontend Technologies such as HTML5, CSS3/SASS, Tailwind CSS, and JavaScript.
- Supported clients by working on existing websites and addressing their ongoing needs even after project completion.
- Provided academic assistance and developed web development and web design projects for student clients as part of their school projects, including capstone system.

Previous employer: Shawn Josiah *Victoria, AU*
Landing Page Web Developer *Dec. 2020 - Jan. 2021*
- Contracted as a landing page developer for a one-month period and creating email forms.
- Designed and developed 30 unique email form landing pages specifically for business purposes, each customized to support the client's individual campaign.

Technical Skills

Programming Fundamentals: C++ · Java · Visual Basic (VB)

Web: HTML/CSS/JavaScript · Bootstrap 4/5 · Tailwind CSS · Vue.js · Fundamentals jQuery, TypeScript, PHP and MySQL

Adobe Creative Suite: Figma · Adobe XD

Source Control Management: Git · GitHub

Others: Content editing/writing · On-page SEO · Microsoft Office Suite

Internship

LinkHelpers International Inc.

Arizona, USA

Frontend Web Developer

Sep. 2022 - Feb. 2023

- Completed 300 hours of remote On-The-Job training.
- Designed mockups using Figma and converted them into responsive web pages using HTML5, CSS (SASS), and JavaScript.
- Implemented formspree, an alternative database, to create custom forms without server code.
- Worked on tasks related to on-page SEO and listing directories.
- Provided daily progress reports on task completion.

Certificates

2021- 2022 **Certificate of Completion - On-The-Job training**, LinkHelpers International Inc.

2022   **1st Runner Up - Web Development Competition**, Imus Computer College

2022   **Certificate of Participation - Introduction to Electronic Commerce using Shopify**, Imus Computer College

Education

Imus Computer College

Cavite, PH

Associate two years degree in Information Technology

Jun. 2020 - Jul. 2024

- Successfully elected as councilor twice, implementing an advocacy to provide free virtual training on Fundamentals of Web Development.
- Selected as a participant in a web development competition, representing Trece Martires City branch. Achieved the 1st Runner-up position among the eight competing branches in Cavite.