

# Colette M. Borden Berry | Résumé

rue Henri Frédéric Amiel 2 – CH Geneva 1203 – Switzerland

☎ +41 78 688 8329 • ✉ coletteborden@gmail.com

Dual American and French citizenship

Experienced and dedicated **Jewelry Cataloguer** who delivers clean and meticulously proofed work under tight deadlines. Possesses extensive knowledge of makers, maker's marks, and gemology; some **Specialist** appraisal experience. Demonstrates a positive attitude, communicates well, learns quickly, and seeks challenges.

## Experience

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### **Sotheby's**

**Geneva, Switzerland**

*Head of Catalogue Production/Cataloguer*

*2011-present*

Responsibilities include: cataloguing, layout, and proofing of Geneva jewelry sale catalogues; pre-sale public exhibitions; producing and providing condition reports; liaising with clients and the Marketing and Press departments; proofing and approving outgoing material; inventory checks; releases; supporting appraisals as needed.

- o Produced catalogues for several of the highest ever grossing jewelry auctions in history, including the May 2014 'Magnificent Jewels and Noble Jewels' sale, which set seven world auction records and totaled a historic \$141.5 million
- o Organization of pre-sale public exhibitions, including: selection of visuals/layout; supervision of more than 30 temporary employees; supervision of client services; primary contact for security and specialists
- o Streamlined cataloguing in European offices (London, Milan, Geneva) to implement consistent style, vocabulary, and photography

### **Complesso del Vittoriano**

**Rome, Italy**

*Exhibition Guide*

*March-June 2009*

Led private tours in English and Italian of the 'Giotto e il Trecento' exhibit, hailed as one of Italy's most important exhibitions of the year

### **Instituto Marymount**

**Rome, Italy**

*Visual Arts Educator*

*January-June 2009*

Responsible for lesson planning, teaching, and field trips for bilingual children

### **Peggy Guggenheim Collection**

**Venice, Italy**

*Intern*

*September-November 2008*

Led public and private tours of the collection in French, Italian, and English. Assisted with daily operations, special events, translations, and proofing

### **Studio Art Center International (SACI)**

**Florence, Italy**

*Professor's Assistant*

*September 2007-June 2008*

Tutored and graded undergraduate courses in late Medieval through Baroque Art History. Led visits of museums and major civic/religious monuments in various Italian cities

### **Altesino**

**Montalcino, Italy**

*Winery Guide*

*June-September 2007*

Conducted tastings and visits of a winery featured numerous times in 'Wine Spectator' and 'Vintage' for producing one of the 'Top 100 Wines of the Year'

### **Tiffany & Co.**

**Boston, MA**

*Customer Service Associate*

*December 2006-June 2007*

Responsible for small repairs, alterations, cleaning, and polishing of jewelry at Tiffany & Co.'s third most profitable location worldwide for 2006

### **The Phillips Collection**

**Washington, D.C.**

*Intern*

*September-December 2005*

Assisted Marketing & Communications Manager

## Education

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### **Gemological Institute of America (GIA)**

*Graduate Colored Stones Diploma*

**Distance Education**

*2011-Present*

Relevant coursework:

- o Diamond Essentials, Colored Stones Essentials, Colored Stones, Colored Stone Grading Lab (on-campus, London), Gem Identification Lab (on-campus, New York), Gem Identification (currently enrolled, final class for diploma)

### **University of Geneva**

*M.A., Art History*

**Geneva, Switzerland**

*2009-2011*

Thesis graded 6/6

- o *Une époque dans tous ses éclats: Les bijoux produits à Paris au 16ème siècle*  
*[An Era in all its Splendor: Jewels Produced in 16th Century Paris]*

A study of the production and function of Renaissance jewelry in France, specifically Paris, together with a catalogue of approximately 100 jewels identified as authentic following the discovery of 19th century reproductions.

### **American University**

*B.A., Art History*

**Washington, D.C.**

*2002-2006*

- o Dean's List

## Skills

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**Technical:** SAP, Microsoft Office Suite, L<sup>A</sup>T<sub>E</sub>X

**Languages:** English and French (First Language), Italian (Conversational)

**Professional:** Cataloguing, Catalogue Production, Condition Reports, Gem Identification, Appraisals  
Connoisseurship, Research, Planning/Coordinating Exhibitions, Marketing, Client Development