

**Memorandum of Understanding**

**Participation of PhD Students in a Science Policy Internship**

**Edna Chiang**

**With**

**The Federation of American Societies for Experimental Biology**

## Purpose

The Federation of American Societies for Experimental Biology (FASEB) offers the opportunity for selected PhD student interns (referred to as "Interns") to participate in a short-term Science Policy Internship to obtain experience in policy development, research, and advocacy. The specific research project(s) will be determined by FASEB.

## Agreement Provisions

The following are the general terms of the Memorandum of Understanding for participants in the FASEB Science Policy Internships:

- FASEB will provide the Intern with access to office space and appropriate technology (computer, telephone, email address) on the FASEB campus within the Office of Public Affairs.
- During the rotation, the Intern will receive a stipend from NIH. The Intern will not receive compensation from FASEB.
- The Intern will not be eligible to participate in any FASEB employee benefit plans or programs.
- The Intern will remain an employee of his or her home institution for the duration of the Internship and will not be an employee of FASEB or any of its member or non-member societies.
- While on the FASEB premises, the Intern will be expected to abide by FASEB's policies, including its Equal Employment Opportunity (EEO) Statement, Harassment Policy, and Electronic Mail and Computer Usage Policy.
- The Intern will receive mentoring guidance and assistance from a representative of FASEB for the duration of the internship.
- All materials resulting from the internship project(s) are the property of FASEB.

Interns are expected to commit a minimum of **22.5** hours per week to internship activities. Interns are expected to report significant leave to their FASEB mentor. Internship activities will begin in May and conclude in August.

Accepted by the Parties:

  
\_\_\_\_\_  
, Intern

2.19.19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
, PhD Advisor

02.19.2019  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
, Administrative Officer

2/19/19  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Anne Deschamps, PhD, FASEB Supervisor

\_\_\_\_\_  
Date