



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO ORIENTAL

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM  
SGOD-2023-088

To : Public Schools District Supervisors  
Senior High Private School Administrators  
All Others Concerned

Subject: **UPLOADING IN THE ONLINE APPLICATION SYSTEM (OAS) OF DOCUMENTS IN RENEWAL OF PERMIT FOR PRIVATE SCHOOL WITH SENIOR HIGH OFFERINGS**

Date : May 22, 2023

This division informs all administrators of private schools offering senior high school programs on the face-to-face schedule of uploading documents as one of the processes in the application for the renewal of the permit for the school year 2023-2024. This activity will be held at Mati Polytechnic College, Inc., Mati City, on May 25, 2023.

The participant private schools of the said activity shall have a maximum of three representatives from each school. The participants are required to bring the following:

1. Printer with Scanner
2. Extension Wire
3. Laptop
4. Internet Connection

A registration fee of PHP 500.00 per participant for the meals (lunch and snacks), and Travels and other expenses incurred in this activity shall be charged to School funds subject to the usual accounting and auditing rules and regulations.

For information and compliance.

  
**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent



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