



MEMORANDUM ORDER NO. 38
Series of 2025

TO : ALL VICE-PRESIDENTS, CAMPUS ADMINISTRATORS, DEPARTMENT HEADS, UNIT HEADS, DEANS, PROGRAM CHAIRS, STAFF, FACULTY MEMBERS AND STUDENTS

SUBJECT : 13TH CHARTER DAY CELEBRATION OF QUIRINO STATE UNIVERSITY

DATE : OCTOBER 9, 2025

Pursuant to the letter from the Office of the Vice President for Administration and Finance, this is to inform everyone that the University will celebrate its **13th Charter Day** through a series of scheduled activities.

In view of this, **all faculty members, staff, and students** from all campuses are **enjoined to actively participate** in the said celebration, as their involvement is vital to the success of the event.

Further, **all committees handling the various activities** are directed to **perform their respective duties and responsibilities** in preparation for the celebration, **awaiting the issuance of the corresponding Special Order** that will formally designate the working committees.

Attached herewith is the **Schedule of Activities** for your reference and guidance.

For **widest dissemination** and **strict compliance**.


HERMENEGILDO F. SAMOY, JR., PhD.
University President

VISION

The leading center for academic and technological excellence and prime catalyst for a progressive and sustainable Quirino Province and Southern Cagayan Valley.

MISSION

Develop competent and morally upright professionals and generate appropriate knowledge and technologies to meet the needs of Quirino Province and Southern Cagayan Valley.

“Molding Minds, Shaping Future”

SCHEDULE OF ACTIVITIES
13TH CHARTER DAY CELEBRATION
QSU Diffun Campus | November 3-8, 2025

Theme: *QSU@13: Acculturizing Innovation for Sustainable Development*

DAY 1			
TIME	ACTIVITY	RESPONSIBLE	REMARKS
06:00 - 08:30 AM	Motorcade and Parade	Mr. Jaimark Villamayor	Attire: <i>Orange Stripes GAD Shirt</i>
		Mr. Constantine Villanueva	
		Mr. Christian Escario	
08:30 - 10:00 AM	Thanksgiving Mass @ Diffun University Gymnasium	Dr. Cherry P. Collado	<i>*Attendance is mandatory for all personnel. Student leaders only from Maddela & Cabarroguis will join the parade. Students from Diffun will also join.</i>
		Dr. Emma Aspiras	
		Ms. Daphne Lei Salvador	
		Ms. Riza Grace Ramos	
10:00 - 12:00 NN	Opening Program	Socio Cultural Group	
	*Welcome Greetings	Dr. Elizabeth T. Carig	
		<i>Vice President for Academic, Research, & Extension</i>	
	*Message and Introduction of the Guest Speaker	Dr. Hermenegildo F. Samoy, Jr.	
		<i>University President</i>	
	*Message of the Guest Speaker	Hon. Midy N. Cua	
		<i>Congresswoman</i>	
	*Awarding of Benefactors	PRAISE, HRMO	
	Opening of Booths	Dr. Mila Benabise	
	(QSU Marketing, External Business Owners, and Student Entrepreneurs)	Ms. Juniora Blessie Anne Martinez	
		Mr. Denver Laguitao	
	Kapehan sa Grounds	Dr. Jonathan Tariga and CHTM	
01:00 - 05:00 PM	VAWC Kick Off	Dr. Emma Aspiras	
		Dr. Cynthia Valdez	
		Ms. Goldie Grace Estrada	
	Laro ng Lahi	SWDP Coordinators (3 Campuses)	
05:30 - 06:00 PM	Ceremonial Lighting of Christmas Tree & Paskuhan Village	Engr. Dennis Opiano	Attire: <i>Gown / Suit in Citrine Color</i>
		Mr. Denver Lagitao	
06:00 - 10:00 PM	U-NITE		
	*Doxology and National Anthem (AVP)	Dr. Jenalyn M. Sarmiento and Socio-Cultural Group	
	*Unity Dance	Ms. Arlene gay Castillo	
		Ms. Joselle Conception	

		Mr. Manuel De Guzman	
	*State of the University Address	Dr. Hermenegildo F. Samoy, Jr. <i>University President</i>	
	Awarding Ceremony (1 st Batch of Awardees)	HRMO and PRAISE Committee	<i> Mandatory attendance for all personnel</i>
	*Introduction of Guest Speaker	Dr. Hermenegildo F. Samoy, Jr.	
	*Message of Guest Speaker	Hon. Ricmar P. Aquino	
		<i>CHED Commissioner</i>	
	*Awarding Ceremony (2nd Batch of Awardees)	HRMO and PRAISE Committee	
	*Message	Hon. Junie E. Cua	
		<i>Former Congressman and Governor</i>	
	Battle of the Bands (Faculty and Staff)	Mr. Jaimark Villamayor	
	*Presentation of the Guidelines and Criteria for Judging	Ms. Joselle Concepcion	
*Community Singing	Ms. Jumreih Cacal		
DAY 2			
TIME	ACTIVITY	RESPONSIBLE	REMARKS
08:00 - 04:00 PM	Admin, Academics, Research, and Extension (AARE) Day	Dr. Elizabeth T. Carig <i>Vice President - ARE</i> Dr. Florigold V. Saldaen <i>Vice President for A&F</i>	
04:00 - 05:00 PM	Wellness Program Kick-Off and Fun Run	Mr. Jaimark Villamayor & SWDP Units	Attire: <i>White Shirt or Fun run shirt to be paid by the participants (optional)</i>
DAY 3			
TIME	ACTIVITY	RESPONSIBLE	REMARKS
08:00 - 05:00 PM	Intramural Meet Kick Off	Mr. Jaimark Villamayor	
	Culture and the Arts Festival	Ms. Joselle Concepcion	
DAY 4			
TIME	ACTIVITY	RESPONSIBLE	REMARKS
08:00 AM-05:00 PM	Intramural Meet	Mr. Jaimark Villamayor	
	Culture and the Arts Festival	Ms. Joselle Concepcion	

DAY 5			
TIME	ACTIVITY	RESPONSIBLE	REMARKS
08:00 AM- 05:00 PM	Mental Health Awareness Program	Dr. Jenalyn M. Sarmiento	
	Students' Day		
	Intramural Meet	Mr. Jaimark Villamayor	
	Culture and the Arts Festival	Ms. Joselle Concepcion	
	Awarding of Best Booth	Dr. Mila T. Benabise	
DAY 6			
TIME	ACTIVITY	RESPONSIBLE	REMARKS
08:00 AM- 05:00 PM	Alumni Day	Ms. Cristeta S. Damaso	
	Jobfair	Dr. Jenalyn M. Sarmiento,	
		Dr. Wilyn Marzo	
		Ms. Ofelia Pacudan	

13TH CHARTER DAY CELEBRATION
WORKING COMMITTEES

Committee	Members
Executive Committee	Director General: Dr. Elaine May R. Gonzales
	Vice Director General: Engr. Silverio D. Pascua Jr.,
	Secretary General: Mr. Michael R. Magdangal
	Vice Secretary General: Ms. Hazel Joy A. Pascua
Events and Activities Management	Chairperson: Mr. Jaimark P. Villamayor (SWDP)
	Chairperson: Ms. Joselle D. Concepcion (Socio-Cultural) Members: Sports and Wellness Development Program (SWDP) Unit of 3 Campuses Socio-Cultural Services Unit of 3 Campuses
Ways and Means	Chairperson: Dr. Cherry P. Collado Members: Dr. Leila M. Sabbaluca Finance Unit
Procurement Activities	Chairperson: Ms. Kristine Joy Castillo Members: Ms. Maria Teresa O. Bucio Procurement Unit
Decorations and Stage Design	Chairperson: Dr. Rosalyn L. Delizo Members: Dr. Agaton Pattalitan Dr. Maricris Nanglihan College of Teacher Education
Food and Hospitality	Chairpersons: Dr. Fredisminda M. Dolojan (Benefactors) Dr. Jonathan N. Tariga (UNITE Program) Members: ESCE Department CHTM Department
Thanksgiving Mass	Chairperson: Dr. Dr. Cherry P. Collado Members: Dr. Emma Aspiras Ms. Daphne Lei Salvador Mr. Riza Grace Ramos
Hall Preparation, Ushering, and Leis (Day 1)	Chairperson: Dr. Jonathan N. Tariga Members: Ms. Maricel B. Barroga Dr. Carina D. Rustia Dr. Bernadette C. Cortez STAC Unit CHTM Department
Awarding Ceremonies (PRAISE)	Chairperson: Ms. Rowena Y. Pimentel Members: PRAISE Members HRMO of 3 Campuses
Promotions and Press Releases	Chairperson: Ms. Claudine Faye Domingo Members: Mr. Jay-Ar L. Dultiao Mr. Rodrigo C. Castillo, Jr. Ms. Damesdale F. Mabunga Ms. Jhoenna-Marie S. Alvarez Ms. Maie Krisette J. Sagales Mr. Robert Damayon Student Activities: Student Publications

Peace and Order	Chairperson: Mr. Romeo Nanglihan Members: Mr. Darwynn Estillore QSU Security Personnel Criminology Interns Mr. Alvin Bangloy Mr. Romeo Antonio Mr. Jeremy Abad Mr. Geoff Monsalud
Parade and Motorcade	Chairperson: Mr. Jaimark P. Villamayor Members: Mr. Constantine Villanueva Mr. Christian Escario
Booths Competition and Display with Business Owners and Student Entrepreneurs	Chairperson: Dr. Mila T. Benabise Members: Ms. Juniora Blessie Anne Martinez Mr. Denver Laguitao AED Unit Student Government Officers
Kapehan sa Grounds	Chairperson: Dr. Jonathan N. Tariga Members: CHTM Department STAC Unit
Gender & Development Activity	Dr. Emma Aspiras Dr. Cynthia Valdez Ms. Goldie Grace Estrada Facilitators for Laro ng Lahi: SWDP Coordinators of 3 Campuses
AARE Day	Chairpersons: Dr. Elizabeth T. Carig (ARE) Dr. Florigold V. Saldaen (Admin)
Wellness Program Kick-Off	Chairperson: Mr. Jaimark Villamayor Members: SWDP Units
Cleanliness and Restoration	Chairpersons: Dr. Eleanor Garingan Engr. Dennis Opiano Members: NSTP Instructors of Diffun General Services Unit NSTP Students
Letters and Memoranda	Chairperson: Mr. Martin Jan Alcantara Member: Mr. Brandon James Lagmay
Distribution of invitation and coordination with guest speakers and BOR	Chairperson: Dr. Ysmael D. Draman Member: Planning Unit
Sounds & Lights	Chairperson: Mr. Jaimark Villamayor Members: SWDP Unit
Layout for Program & Invitation and Tarpaulins	Chairperson: Mr. Jay-Ar L. Dultiao Members: Ms. Eula Jane Tamayo Cabarroguis & Maddela Campus in-charge
Plaques & Certificates for Guest Speakers & Awardees	Chairperson: Ms. Rowena Y. Pimentel Members: HRMO Staff of 3 Campuses
Attendance of Personnel	
Tokens for Speakers, BOR, and Guests	Chairperson: Ms. Maria Teresa O. Bucio Members: Procurement Unit
Installation of Buntings and Property Custodianship	Chairperson: Mr. Cristobal Laslas Members: Supply Office Staff
Job Fair and Mental Health Program	Chairperson: Dr. Jenalyn Sarmiento Members: Dr. Wilyn Marzo Ms. Ofelia Pacudan OSAS Units

Alumni Day	Chairperson: Ms. Cristeta Damaso Members: Alumni Organization
Christmas Tree @Bantayog, Paskuhan Village, and Christmas Lights	Chairperson: Engr. Dennis Opiano Members: Mr. Denver Laguitao Student Government Officers General Services Unit
Beautification and Preparation of Buntings	NSTP Instructors and Students of 3 Campuses
State of the University Address	Chairperson: Dr. Divina Gracia S. Sabio Members: QSU Information Unit
Presentation Slides of Awardees	Chairperson: Ms. Grace Sadang Members: ICTU Staff
Memorandum for Attendance	Chairperson: Dr. Florigold V. Saldaen
Transportation	Chairperson: Mr. Cesar Bangloy Members: Mr. Tirso Florentino Mr. Leonard Salazar
Unity Dance	Ms. Arlene Gay G. Castillo Ms. Ms. Joselle D. Concepcion Mr. Manuel De Guzman
Battle of the Bands	Chairperson: Mr. Jaimark Villamayor Members: SWDP Units
Printing of Invitations	Chairperson: Engr. Silverio D. Pascua Jr., Members: Project Management Unit
Program Hosts	
Day 1 (AM)	Mr. Gideon L. Pingkihan & Ms. Mary Rose Abellera
Day 1 (PM)	Mr. Jethro Baldos
Day 1 (Evening)	Mr. Chleo Pascual & Ms. Geraldine Fernando
Day 5 (Students' Day & Mental Health Awareness -Diffun)	Ms. Amelyn Prado
Day 5 (DanceSport)	Mr. John Paul C. Afalla
Day 5 (Campus Star)	Mr. Jay Mark Castillo & Ms. Annaliza Tuppal
Day 5(Closing of Intrams-Diffun)	Mr. Jeremy Bayang
Consultants	Dr. Hermenegildo F. Samoy, Jr. Dr. Elizabeth T. Carig Dr. Florigold V. Saldaen Dr. Divina Gracia S. Sabio Mr. Baltazar G. Damance Dr. Eduard P. Alip