

## APMP Combined Course

Delivery Method : Classroom

Code : APMP-5

Duration : 5 Days

### What you will learn

APM qualifications are aligned to the International Project Management Association (IPMA) competency levels, and the APMP qualification is recognised as IPMA Level D. This five-day intensive course provides delegates with comprehensive training to prepare them for the APMP examination (based on the APM Body of Knowledge, 5th Edition).

It will enable delegates to:

- Understand all elements of the APMP syllabus
- Get familiar with the specific examination language
- Learn strategies and tactics for approaching the examination

Delegates will learn how to:

- Explain the context of Project Management
- Plan the project strategy
- Execute project plans and strategy
- Demonstrate the use of various project management techniques
- Define a project Business Case and it's use throughout the life cycle
- Design a project's organisation structure and recognise appropriate levels of governance
- Communicate with the project team through effective leadership
- Understand the examination guidelines

Please note the cost of the APMP exam is included with this course. Your account manager will be able to assist you should you have any questions.

### Examination Guidelines

Extensive examination practice and feedback is included in the workshop. Delegates can choose to sit the APMP examination at around 13:00 on the final day of the course. The examination consists of:

- 10 essay based questions to be selected from a total of 16. Each worth 50 marks
- 3 hours
- Closed-book

Candidates require a minimum of 275 marks out of 500 (55%) to pass. By successfully passing the APMP examination candidates can choose to further develop their knowledge and understanding by attending the APMPQ Assessment Centre. The attainment of accreditations offered by professional bodies such as the Association for Project Management (APM) is increasingly seen as a recognised indicator of competence in project management.

### Audience Profile

This course is aimed at project managers, project management consultants and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects.

This course is for people with at least two years' project experience.

### Prerequisites

Ideally delegates will have some experience of working in a project environment and have a basic understanding of project management issues.

Delegates will be provided with pre-course reading two weeks prior to attending the course by email. The success on the course will be enhanced by close attention to the pre-reading materials.

This is an intensive 5-day course and delegates will be expected to undertake at least 15 hours pre-course work in order to be fully prepared for the workshop.

### Dates, Venues & Prices

For information on our scheduled public classes please visit us at [www.datrixtraining.com](http://www.datrixtraining.com) or call us at 0800 781 0626 to speak to our relationship executives.

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### Course Outline

#### Project Management in Context

- Project management
- Programme management
- Portfolio management
- Project context
- Project sponsorship
- Project office

#### Planning and Project Strategy

- Planning and Project success & benefits management
- Stakeholder management
- Project management plan
- Project risk management
- Project quality management
- Health, safety and environmental management

#### Executing the Strategy

- Scope management
- Scheduling
- Resource management
- Budgeting and cost management
- Change control
- Earned value management
- Information management & reporting
- Issue management

#### Techniques

- Requirements management
- Estimating
- Configuration management

#### Business and Commercial

- Business Case
- Procurement
- Project life cycles
- Handover & closeout

#### Organisation and Governance

- Project Reviews
- Organisation Structure
- Organisational roles
- Methods & procedures
- Governance of project management

#### People and Profession

- Communication
- Teamwork
- Leadership
- Conflict management
- Negotiation