

ABIRAMI KANAGARAJ

Project Manager

Email: abiramraj8@gmail.com

Contact: 8838645563

RESUME HEADLINE:

Resourceful Project Manager with 7 years of expertise in planning, directing and maintaining continuous operations in various departments. Experienced in leading large-scale technology projects from design through to implementation. Instrumental in dissecting complex problems, devising iterative processes, and leading end-to-end change management. Applying creative and analytical approach to operations for continuous process improvement. Skilled at identifying or anticipating problems and providing solutions. Excels through mentoring, training and empowering the team to excel in performance.

WORK HISTORY:

Jun 2022 - Current

Project Manager

GoAugment Pvt Ltd

- Oversaw a large portfolio of projects to support teams, report progress and influence positive outcomes for key stakeholders using Agile methodology.
- Lead all aspects of projects, including capacity planning, resource allocation, project documentation, client engagement, and change management.
- Outlined work plans, determined resources, wrote timelines and generated initial budgets as part of project scope determination.
- Developed project management roadmap to define project objectives, timelines and milestones using JIRA.
- Met project deadlines without sacrificing build quality or workplace safety.
- Updated operational methods and oversaw accounting procedures for improved efficiency.
- Expanded cross-functional organizational capacity by collaborating across departments on priorities, functions and common goals.
- Maximized performance by monitoring daily activities and mentoring team members.
- Performed statistical analyses to gather data for operational and forecast team needs.
- Accomplished multiple tasks within established timeframes.
- Accelerated progress by continually reviewing performance, budgets and project timelines.
- Maintained clear communication with precise technical writing to document and inform critical processes.
- Collaborated with business users, technical teams, database administrators and testing teams during kickoff meetings, joint application designing and planning sessions to validate requirements.
- Facilitated Scrum framework – sprint planning, backlog grooming, daily scrums, sprint reviews and sprint retrospectives.
- Proactively identified and found ways to resolve issues to prevent distractions and keep projects on track.
- Researched current trends to stay knowledgeable in Scrum methods.
- Coordinated daily activity and flow of projects through multiple departments to verify on-time product delivery.

Dec 2021 - May 2022

Lead Projects

Botree Software International Pvt Ltd

- Understands the technical concepts, architecture, systems, development methods, and disciplines associated with the defined projects, applies the knowledge to deliverables, and leverages it to accelerate project completion.
- Drive a multitude of technical projects for new and existing systems from discovery to execution by managing partners, clients, and vendors.
- Monitoring the tasks in Zoho/JIRA, incident tickets in Remedy and ITSM.
- Provides direction and goals to the group and interacts with stakeholders both internal and external.
- Assesses risks and identifies issues, given solutions to timely and efficiently achieve program goals or project objectives while maintaining quality standards.
- Plans and schedules work, ensure the completion of intermediate milestones and overall project or program in a timely manner.
- Monitors progress against schedule and determines and takes remedial action as appropriate.
- Coordinates and prioritizes utilization of resources with other functions.
- Manage development output, balance resources, and deliver to schedules.
- Collaboration with cross team, cross sites to deliver solutions based on customer requirements.
- Build relationship with key stakeholders and delivering excellent products and supports
- Willingness to dive into software environments and technical issues and to understand the needs of the teams to resolve and drive progress.
- Raising PO's, Invoice and handling the cost management.
- Lead a team of shared resources to drive and analyze critical programs and activities across the projects – exposed value in creating a dedicated team through competitive analysis.

Aug-2016 to Nov-2021

Project Implementation Manager

Tata Communications Transformation Services

- Employed Six Sigma methodologies to improve templates and procedures.
- Enabled SCRUM team to increase throughput if team through use of swarming around features and other high-collaboration approaches, such as paired programming.
- Hands-on experience being an Agile Scrum Master and solid understanding of agile methodologies.
- Have delivered various Telecom products to the customer (IPVPN QOS, WIPVPN QOS, IA, SDWAN, DSL.. etc)
- Worked closely with the program review team to communicate changes and updates in procedures regarding financial assistance and other adjustments.
- Providing training to the new joiners and making them ready for the process.
- Analyzing data and then reproducing reports for the yearly and quarterly analysis depicting the performance of the team/channel and the project.
- Have given and implemented ideas so that the project is delivered within budget and gains revenue from the customer.
- Reducing stakeholder conflicts and preparing a Project Master tracker for the beneficiary of PMO's, technical stakeholders and the customer.
- Worked in cloud and data center migration projects
- Initiated ways to deliver circuits to hyper care customers/ essential service customers during COVID-19, to facilitate their business without any revenue leakage.
- Have experience in handling Global Orders (have liaised with customers from UK, US, Honkong, Singapore, China, Spain, Germany, Italy, Ireland and Egypt).
- Oversaw the ordering, PO approval process and installation of the network equipment supporting both IT and Telecom.

EDUCATION:

- Bachelor of Engineering Electronics & Communications
2016 at KCE, Thanjavur
CGPA: 8.3

CERTIFICATIONS:

- Certified in CAPM®
- Certified in AgilePM®
- Certified in Scrum Fundamentals
- Certified in Six Sigma White Belt
- Certified in Six Sigma Yellow Belt
- Prince 2 & PMP training completed, certification in progress.

SKILL SET:

- Project Management Software (JIRA, ZOHO, MS Visio, etc.)
- Software Development Lifecycle (SDLC)
- Documentation
- Data analysis
- MS Suite
- Agile methodologies (Focused on Scrum and Kanban)
- Client Relations
- Team Leadership
- Risk management processes and analysis
- Change Management

PERSONAL DETAILS:

- Date of Birth : 08/09/1994
- Marital status : Single
- Father's name : Kanagaraj K
- Languages known : Tamil, English
- Address : 1/154 B, South Street, Seeralur, Thanjavur Dt-613002

DECLARATION:

I hereby declare that the information furnished above is true to the best of my knowledge.

Place:

Yours faithfully

Date:

(Abirami K)