**Mrs. Gitanjali Shekhar Ubhe        PMP® SASM CSM®**

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## Professional Summary

- PMP®, SASM SAFe 6, CSM®, ISTQB certified professional with total 13 years of experience with 4 years of experience as a Scrum Master. Experience in leading successful agile teams and driving organizational transformations. Proven track record of facilitating effective sprint planning, daily scrum, sprint reviews, and retrospectives. Skilled in implementing Agile frameworks, coaching teams, and fostering collaboration. Passionate about delivering high-quality products, optimizing processes, and promoting continuous improvement.
- Efficiently performed project management activities including Project planning, Scope management, Estimation, Risk management, Execution & Control, Metrics reporting, Resource management, invoicing.

## Education

B.E. Computer Amrutvahini College of Engineering, Pune University

## Skills

- Agile methodologies – Scrum, XP, Kanban, Scaled Agile framework
- Team facilitation and coaching, interpersonal skills
- Backlog management and prioritization
- Continuous improvement and retrospectives
- Stakeholder management and collaboration
- Risk management
- Conflict management
- Strong communication and interpersonal skills
- Agile Project Management Tools: Jira, Confluence, Microsoft Azure DevOps, Version one
- Languages:  Java, C#
- Version Control: Git, TFS, GitHub, Gerrit
- Tools: Microsoft Visual Studio, Eclipse
- CI and CD: Maven, Jenkins, and Azure Dev Ops
- Test automation, BDD, Gherkin, TDD

## Experience Summary

- Worked as a **Project Manager** with LTIMindtree from April 2022 to April 2023
- Worked as a **Tech Lead** for RPA Test Automation project with **JKTech** from Sept 2021 to March 2022
- Worked as a **Scrum Master and Lead Tester** with **Renishaw Metrology Systems Ltd., Pune** from Feb 2010 to May 2021
- Worked as a **Software Testing Engineer** with **KPIT Cummins Infosystems Ltd**, Pune from January 2008 to Sept 2009.

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### LTIMindtree

### Responsibilities as a Project Manager *(April 2022 to April 2023)*

- Led and coached cross-functional two Scrum teams in the development of products (Utility product and Observability platform- Healthcare) using Agile methodologies
- Facilitated daily scrum, sprint planning, sprint reviews, and retrospectives, ensuring adherence to Scrum principles and practices
- Collaborated with product owners to define and prioritize product backlogs, ensuring alignment with business objectives and customer needs
- Identified and addressed project risks, impediments, and dependencies to ensure timely and successful delivery
- Promoted a culture of continuous improvement by introducing and optimizing Agile practices.
- Mentored team members on Agile principles, encouraging self-organization, accountability, and collaboration
- Utilized Agile project management tools, such as Jira and Microsoft Azure, to track progress, manage backlogs, and report on team performance
- Acted as a liaison between technical and non-technical stakeholders, ensuring clear communication and alignment of expectations
- Tracked and communicated metrics such as velocity, capacity, burn down etc. to the team and stakeholders
- Determined and removed all impediments that may interfere ability of the team to deliver assigned goals
- Resource management, risk management, stakeholder management, release management, metrics reporting, invoicing, conflict management

### JK Tech

### Responsibilities as a Tech Lead *(*Sept 2021 to March 2022)

- Set up RPA automation team with agile scrum framework from scratch
- Organized and facilitated scrum ceremonies such as sprint planning, daily scrums, sprint review, and retrospective, backlog refinement
- Removed impediments so the team is focus on sprint goal
- Collaborated with product owners to define and prioritize product backlogs
- Resolved conflicts and removed impediments so that team should focus on sprint goal.
- Metrics reporting such as velocity, capacity, burn down etc. to the stakeholders
- Participated in Scum of Scrum meeting
- Resource management, risk management, stakeholder management, release management, conflict management

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*Renishaw Metrology Systems Pvt Ltd* (Feb 2010 to May 2021)

*Responsibilities as a Scrum Master*

- Led and coached cross-functional Scrum teams in the development of products (Mechanical and Healthcare) using Agile methodologies
- Facilitated daily stand-ups, sprint planning, sprint reviews, and retrospectives, ensuring adherence to Scrum principles and practices
- Collaborated with product owners to define and prioritize product backlogs, ensuring alignment with business objectives and customer needs
- Identified and addressed project risks, impediments, and dependencies to ensure timely and successful delivery
- Promoted a culture of continuous improvement by introducing and optimizing Agile practices
- Mentored team members on Agile principles, encouraging self-organization, accountability, and collaboration
- Utilized Agile project management tools, such as Jira and Microsoft Azure, to track progress, manage backlogs, and report on team performance
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*Responsibilities as a Lead Test Engineer*
- Led mid-sized team, 3-4 test engineers
- Managing effort estimates in Script Development, Maintenance and Execution, Data Management
- Helping the team on technical and functional queries
- Managed four UIAutomation projects with agile scrum framework
- Designed automation frameworks with objectives of maximizing the reusability and their maintainability
- CI and CD with Azure DevOps, Maven, Jenkins
- Provided automation training to manual testers and freshers
- Risk Management

**Responsibilities as Manual Test Engineer**
- Agile scrum software tester
- Good experience of estimation, planning and writing behavioral scenarios
- Expertise in Manual/Functional and Regression Testing
- Used test management tools such as Spira Team and Microsoft Test Manager
- Prepared test scripts for different scenarios

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- Execution of test scripts and carrying out Exploratory testing as case demands
- Bug Reporting

**KPIT Cummins Infosystems Ltd**.     (*Jan* 2008 to Sept 2009)

**Responsibilities as Software Test Engineer**
- Testing of web applications
- Prepared test cases for different scenarios
- Manual Testing
- Bug Reporting
- Actively interact with Developers on related bugs and their status
- Performed Functional, Regression, Integration testing and Database testing
- Automation Testing with RFT
- Performance Testing with LoadRunner