



MINJU BABY

DHWANI, GREEN DALE VILLAS,
NEAR NGO QUARTERS,
THRIKKAKARA, KAKKANAD

CAREER OBJECTIVES

I SEEK CHALLENGING
OPPORTUNITIES WHERE I
CAN FULLY USE MY SKILLS
FOR THE SUCCESS OF THE
ORGANIZATION.

CONTACT

PHONE:
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LANGUAGES KNOWN:

ENGLISH
MALAYALAM
TAMIL (SPEAK)
HINDI (READ AND WRITE)

EDUCATION

MBA
MARIAN INTERNATIONAL INSTITUTE OF MANAGEMENT
JUNE 2013 – MARCH 2015

CGHR CERIFICATION
WISSEN HR ACADEMY KALOOR
MARCH 2023 – JULY 2023

WORK EXPERIENCE

ASSISTANT HR MANAGER
ARIPPA RESTAURANT
JUNE 2021 – PRESENT

HOSTESS
MARIGOLD VILLA HOMESTAY FORT KOCHI
FEBRUARY 2018 – AUGUST 2019

ADITHI LADIES HOSTEL ALUVA
PROPERITOR
OCTOBER 2017 – PRESENT

HR AND ADMINISTRATION EXECUTIVE
BRAMMA LEARNING SOLUTIONS VYTILLA
JULY 2015 – AUGUST 2016

SKILLS

COMMUNICATION SKILLS 100%

PRESENTATION SKILLS 100%

LEADERSHIP SKILLS 100%

TEAM BUILDING SKILLS 100%

ACHIEVEMENTS AND ACTIVITIES

- 'C' CERTIFICATE HOLDER IN NATIONAL CADET CORPS (NCC) WITH 'B' GRADE HELD IN 2012 UNDER THE AUTHORITY OF MINISTRY OF DEFENSE, GOVERNMENT OF INDIA.
- 'B' CERTIFICATE HOLDER IN NATIONAL CADET CORPS (NCC) WITH 'B' GRADE HELD IN 2011 UNDER THE AUTHORITY OF MINISTRY OF DEFENSE, GOVERNMENT OF INDIA.
- PARTICIPATED IN BASIC LEADERSHIP CAMP HELD AT KANPPUR IN THE YEAR 2011
- SECURED SERGEANT RANK IN NCC
- ACTIVE MEMBER OF FORD PATHWAYS CELL IN UC COLLEGE AT 2013
- COORDINATED COLLEGE FEST CALIGO (FACILITEE COMMITTEE HEAD) IN THE YEAR 2015.
- APPOINTED AS THE PLACEMENT COORDINATOR OF THE PLACEMENT CELL OF MARIAN INTERNATIONAL INSTITUTE OF MANAGEMENT.
- COORDINATED BRAMMOLSAV 2016, EMPLOYEE ENGAGEMENT PROGRAMME AT BRAMMA LEARNING SOLUTIONS

REFERENCE

- **PRAVEEN**
TRAINER
WISSEN HR ACADEMY
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- **JIJITH J**
GENERAL MANAGER
ARIPPA RESTAURANT
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