

KHUSBOO B

(Hearing & Speech Disabled)

D.O .B: 24.06.1997

Residence: No.10/21 Strotten Muthiah Mudali Street,
4 th floor,sowcarpet,

Chennai -600001, Tamil Nadu

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CARRER OBJECTIVE:-

Recent MBA graduate with a major in HR & finance seeking entry – level position with a renowned organisation. To achieve a position which gives me an opportunity work to expand my knowledge while contributing creative solution for the advancement of the organization and prove my excellence.

KEY SKILLS:-

- Good decision Makers & leadership
- Good time Management
- A good Motivator
- Job sincerity
- Type writing junior
- Tally ERP 9
- Account & finance
- Ms Excel & Ms Word

EDUCATION

- Master of Business Administration (Finance & Hr) –Mop Vaishnav College for women (Autonomous),Chennai April 2021, Grade – 77%.
- Bachelor of commerce (Accounting & finance) – Sri Kanayak Parameswari Arts and science college forwomen, Chennai June 2016 - April 2019, Grade – 80%
- Higher Secondary – Little Flower Convent Higher Secondary School for the Deaf, Chennai June 2015 –April 2016, Grade -91%
- Secondary School – Little Flower Convent Higher Secondary School for the Deaf, Chennai June 2014 –April 2015, Grade -96%

WORK EXPERIENCE:-



- **TRIOS TECHNOLOGIES PVT. LTD**, Chennai -**INTERSHIP** (January to March 2021 – 3 month)
For MBA (Finance) Project
- Ratios prepared on subsequent five year balance sheets
- Sarthak Educational Trust (1 year experience).

CERTIFICATE AND ACHIEVEMENTS:-

Secured 1 st place in state Level in little flower convent higher secondary school for the deaf (10 th & 12 th)

Completed Diploma in office accounting with 77%

Secured 2 nd place in Overall activities

Participate in cook without fire in Hindu college

Participants in Photo collage in Sri Kanyaka Parameswari arts and science college for women

Participants in the Golden Jubilee celebrations & plenary session in DG Vaishnav College

Participate in CSR (MAHARITA) of YUKTI in National Level Management and Cultural Fest of Thiagarajar School of Management, Madurai

Participants in MAHA Utsav fashion show in 3 rd prize Mahalashmi Women College of arts and science

DECLARATION:-

I hereby declare that the details furnished above are true to the best of my knowledge and belief.

PLACE: CHENNAI

DATE:

(B.Khusboo)

