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### PERSONAL INFORMATION

Date of Birth: 24th May, 1996 Nationality: Indian

# PERSONAL SKILLS

Excellent verbal and written communication skills Analytical skills Fluent in English, Hindi, Punjabi and Assamese Quick Learner

#### PROFESSIONAL SKILLS

Proficient in MS Office, Excel and Powerpoint Software skills in Corel Draw and Photoshop Team Player

#### INTERESTS

Music: Playing the Violin Art and Craft Exploring new places and cultures

### **EDUCATION**

# BACHELOR OF MASS MEDIA: 2014-2017

Sophia College for Women, Mumbai, Maharashtra.

Percentage/Grade Obtained: Sem 1: A Grade (GPA: 6.67/7) Sem 2: A Grade (GPA: 6.33/7) Sem 3: A Grade (GPA: 6.17/7) Sem 4: A Grade (GPA: 6.67/7)

Sem 5: A Grade (GPA: 6.50/7)

AHSEC: 2014

Assam Higher Secondary Education Council (12th Standard). St. Mary's Convent, Guwahati, Assam. Percentage/Grade Obtained: A Grade, 87%.

CBSE: 2012

Central Board of Secondary Education (10th Standard), South Point School, Guwahati, Assam. Percentage/Grade Obtained: (GPA: 7.2/10)

# **ACHIEVEMENTS**

Awarded the Best Student in Economics, St. Mary's Convent, 2014.

Awarded the Best Student in Political Science, St. Mary's Convent, 2014.

Third Rank in AHSEC in St. Mary's Convent, 2014. Performing Arts Co-ordinator at Kaleidoscope (2014-2017). NCC Cadet (2008-2010)

Attended a Copywriting workshop conducted by Keegan Pinto

Interned at an ad agency "UPKAR" in Assam,

From 1st May-31st May, 2015. Interned at "Circuit 9 Communications Private Limited",

Bangalore, from 23rd March'16 to 30th April'16.

Volunteered for two Events at "Bella Academy" (October 2015 and December 2016).

Member of Film Society at Sophia College (2014-2017)

Member of Photography Society at Sophia College (2014-2017).

Volunteered for Swachh Bharat Abhivan

Art and Design Club Executive at Sophia College (2014)

Deputy Director General Munsophical-Logistics (2015-2017) Volunteered for an NGO in Assam- 'Mother Old Age Home"

Assam