

# SATHYA MOHANKUMAR

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FINANCIAL ENABLEMENT ANALYST

msathyank92@gmail.com

Being a Process associate and financial enablement analyst for about 5+ years in accounts & financial Sector now ready to be Seeking for a new challenging position to work and learn towards the growth for my carrier and to organization.



## Experience

### 1. JOB TITLE: FINANCIAL ENABLEMENT ANALYST

**COMPANY:** Accenture Solution Pvt Ltd (Feb 2022 to July 2022)

#### Nature of Work In SAP

Under Accounts Payable: Working for below countries:

- Portugal
- France
- Germany

#### Job Descriptions:

- Check that all invoices are accurately booked into the accounting system and are supported by the required documents
- Review invoice postings to ensure accurate coding of accounts, invoice description and other details, in accordance with tax, accounting, and management reporting requirements as well as accounting policies
- Maintain the vendor expert and AP related codes in the accounting system
- Prepare payment proposal with supporting documents for approval
- Reconcile and resolve account variances
- We download the invoices when clients are required
- Maintain meticulous records of outstanding payables.

### 2. JOB TITLE: SENIOR PROCESS ASSOCIATE

**COMPANY:** Capgemini Business Services India Limited (March 2016 to November 2021)

#### NATURE OF WORK IN SAP

## Education

**MBA in Finance & PGPM in Marketing** - IBMR IBS, Bengaluru

**BBA in Bharathidasan University** - Seetha Lakshmi Ramasamy College, Trichy

## Achievements

**Certified in NSDC**

**Chief Coordinator of IBMR Entrepreneur club]**

**Member in NHRD**

**Coordinator of IBMR Finance club**

**Secured third place in Word Puzzle competition.**

**Participate in Seminar, national and state level**

**Participated in Seminar organized by SAP Tech University.**

**Participated in National level seminar in National College Tiruchirappalli.**

## Strengths

**Strong interpersonal skills.**

**Hard working & Self Confident.**

**Capable to work in a Team.**

Under Accounts Payable: Working for below countries:

- United States (USA)
- Italy
- Germany
- Hungary
- Belgium

**Job Descriptions:**

- Dealing with Accounts payable
- Managing account payable process for separate entities and vendors using SAP
- Processing due invoices for payments within the TAT
- Processing all 3-way, 2-way match po & non po invoices
- Verifying and investigating & resolving the discrepancies to pay the invoices
- Arranging monthly connect with clients to present the monthly progress on entities
- Working in Automation project on OCR application
- Working on Ad-hoc request
- Maintaining records for outstanding payables
- Processing Advance payment, freight & consignment invoices

**3. JOB TITLE: AS JUNIOR ACCOUTANT FOR 6 MONTHS**

**COMPANY: Eagle Security Services and VGT Management**

**Job Descriptions:**

- Manage obligations to suppliers, customers, and third-party vendors
- Reconcile financial statements and prepare docs to send and record invoices
- Contact clients and send reminders to ensure timely payments
- Identify and address discrepancies and Submit tax forms
- Report on the status of accounts payable and receivable
- Update internal accounting databases and spreadsheet
- Handling accounts receivables
- Monthly revenue report of consignment generation
- Maintaining weekly and monthly reports of invoices
- Update a monthly company expense into tally

**COMPUTER PROFICIENCY**

- **SAP (System Application Process)**
- **Tally 9 ERP**
- **MS Office**

**Personal Details**

Date of birth	:	10 <sup>th</sup> October 1992
Father's name	:	Mohan Kumar S.K.D
Marital Status	:	Married

Nationality : Indian

Languages known : English, Tamil

**Declaration:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Place:**

**Date:**

**SATHYA MOHANKUMAR**