

AARCHA P K

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Objective

Dedicated and Proactive individual seeking to apply experience in Human Resources to HR Manager Position, efficient team worker, aspiring to work in a challenging environment. To put hard work and passion to learn more at any circumstance, adaptive to any environment.

Experience

JOBS'N TA HR SERVICES (07-2021 –Till now)

07/2021 -03/2022

HR RECRUITER

- Researched ideal candidates using range of platforms, including LinkedIn, social media and CV database tools.
- Scour job search websites for potential recruits and contact those candidates personally
- Interview potential sales staff members using industry- standard techniques
- Serve as an employee advocate for new hires as well as established employees
- Complete all new-hire paperwork with candidates who meet the expectation of the job
- Conducted extensive analysis into candidate CVs, searching for keywords and specific skills to streamline shortlisting.
- Consulted with executives to determine business needs and ideal candidate traits.
- Coordinated job fairs and in-house recruitment events to reach target candidates.

04/2022-Till now

TEAM LEADER-CORPORATE

- Handled the recruitment team for IT and non IT .
- Handled recruitment team and coached team on performance metrics
- Monitored the team and trained team on performance metrics and communication skills.
- Experience in handling and supporting the team to meet the sales quota and revenue targets
- Responsible for new business generation and remarkable experience with recruiting resources, volume hiring

Skills

Sound Judgment
Recruiting pitch development
Communication
Leadership Unity
Interpersonal
Problem solving

Reference

Vignesh Boothalingam - "JOBS'N TA HR SERVICES"

Director
9895985911

Languages

English
Hindi
Malayalam
Tamil

Achievements & Awards

DATA HIDING IN AUDIO CARRIR USING AES ALGORITHM IN DWT DOMAIN”in

International Journal of Advanced
Technology in Engineering and Science
(ISSN2348-7550) Volume 04, Issue07, July
2016

EDUCATION

- MTECH(Signal Processing)
Kerala University 2014-2016
- BTECH(ECE)-Kerala University 2010-2014
- XII-Kerala state board 2010
- X-Kerala state board 2008

PERSONAL DETAILS

- Date of Birth:19.06.1992
- Marital Status: MARRIED
- Nationality: INDIAN

Place Trivandrum
Date : 15-9-2022