



NARESH

GOOGLE WORKSPACE ADMINISTRATOR

I am skilled in Google Workspace administration, including managing user accounts, configuring security settings, and providing technical support.

WORK EXPERIENCE

Currently, I am working in Tech sense labs Pvt. Ltd.
On The post of Google Workspace Administration
(June 2021)

I am responsible for managing and maintaining the organization's Google Workspace environment. My role involves overseeing user accounts, managing access permissions, configuring security settings, and providing technical support to ensure smooth and secure operations.

9 Months experience of Data Operator
From Delhivery Pvt. Ltd.

I developed proficiency in managing data entry tasks with accuracy and efficiency. I gained valuable experience in utilizing various software tools and learned to maintain data confidentiality while ensuring timely completion of tasks.

CONTACT



9053700753, 9050243245



naddysoni007@gmail.com



Sector 142, Noida, Uttar Pradesh

PERSONAL INFORMATION

- D.O.B. - 09-12-1996
- Gender - Male
- Marital Status - Unmarried
- Nationality - Indian

EXPERTISE

- Digital Marketing
- Admin Console
- Google Workspace integrations
- Google Workspace Configuration
- Email Marketing
- Graphic Designing
- Microsoft Office 365

EDUCATION

Graduation (2019)

I hold a B.Sc. degree in computer science from Maharshi Dayanand University of Haryana. My education provided me with a deep understanding of programming, software development, and various technologies used in computer science.

LANGUAGES

- English
- Hindi

HOBBIES

Dancing



Art & Designs



Fitness

