

Shikha Choudhary | Team Leader-Process, Group Quality

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SKILLS

- Six sigma, Lean Management, Quality Tools, cp cpk
- Risk assessment, Process Control – Quality, Environment, Health and Safety
- **Certified Internal Auditor – ISO 9001/14001/45001**- Integrated Management system, Auditing skill
- EBIZ, AGILE, JIRA applications
- Excel, Mini tab, Power point, Word, PowerBi
- Statistical tools -Shainin techniques – Multivari, BVC, Paired comparison
- Poke yoke, Kaizen, 5S, Lean principle, single flow concept.

EXPERIENCE

Oct 2016 – Present, 2023

Team Leader Process - Group Quality

Secure Meters Pvt.

Ltd. Udaipur, Rajasthan

- Conducting audit on ISO 9001, 14001, OHSAS 18001/ISO 45001 as per organization need.
- Learn and drive Shainin DOE tools.
- Facilitate the team in identification of gaps in process implementation, safety and areas for improvement through auditing from customer's perspective.
- Done various field failure analysis and use statistical tools wherever required. Identify improvement areas and facilitate implementation.
- Strong Communication skill
- Maintain PowerBi dashboard

ISO Certification from TUV SUD, IMS

Audit Co-coordinator | ISO certification Audits

- Certification of all 3 management systems ISO 9001/14001/45001.
- Site expansion audits for Certification- Melbourne, Italy offices
- Conducted audits in Overseas location Dubai, Bristol (UK), Australia, Italy and PAN India

Co-curricular activities, Workshops and Conferences

- Got FIRST prize in painting competition held by 'Bharat Vikas Parishad' at city level.
- Got First prize in group song competition.
- Have taken part in quiz competition, essay writing and won many prizes at school level.
- Have attended three day Workshop on "Modernising Microwave Education By Introducing Microstrip and Microwave integrated circuit"
- Got "MERIT CERTIFICATE" from Mohan Lal Sukhadia University, udaipur.
- Got NCC 'A' CERTIFICATE.
- Presented a paper on "bee inspired routing protocols for mobile Ad Hoc network (manet)" in international conference on electronics, communication and signal processing(ICECS-2012), BHOPAL
- Have attended 1 day workshop on INDUSTRIAL AUTOMATION, by Vision World Tech. Pvt. Ltd., jaipur

EDUCATION

Professional Certificate in Advance Operation Management and analytics

Indian Institute of Management, Kozhikode

March 2021 – March 2022

Remote

M.Tech.

Government College of engineering

June2012- June 2016

Ajmer

B.Tech.

G.I.I.T. S

June2005- June 2009

Udaipur