

GANA MANOMOHAN



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📍 Thengarchayil house,manjappalam,t
halikkavu,kannur,670001

SKILLS

Team work skill,Interpersonal skill,
Learning and adaptability,Self
management,Problem solving,

LANGUAGES

English Malayalam Tamil Hindi

OBJECTIVE

Working experience as Accounts Manager with 4 + years and Capital market experience with 2+ years of experience in handling demat operations and settlement of trades. Possess MBA in FINANCE AND HR with NISM DP ,SORM,And equity derivative certificate.looking Tom leverage my knowledge and experience into a role of this esteemed organisation

EXPERIENCE

Accounts manager 1.02.2014 - 31.05.2019

GEETH designing and wholesaling pvt ltd,kannur

Worked as an **Accounts manager**

.Oversee the day to day accounting operations of the company.

.Ensure timely and accurate financial reporting In compliance with all regulatory requirements.

.prepare and analyse all banking transactions,financial statements,budget reports.

.provide financial insite and guidance to support company's startergiv goals.

.identify and resolving company's financial discrepancies and accounting along with the top level management.

.Summarises current financial status and collecting information and preparing balance sheet and other financial reports.

Secratrarial officer

INDBANK MERCHANT BANIKNG SERVICES LIMITED

Experience

- .opening of demat and trading account
- .Issuance of delivery instruction slips (DIS).
- .processing of deliveri instructions slips (DIS).
- .client master modification.
- .processing of transmission.
- .processing of demat and closure request.
- .processing of demat request forms.
- .processing of fund pay in and pay out request
- .running account settlements.
- .processing of mutual funds.
- .generating and dispatching of daily contract- note
- .preparing quarterly client ledger.
- .DP-bill transactions.

.recovery of client overdue



EDUCATION

MBA FINANCE AND HR

KICMA,TRIVANDRUM

First class

BBM (BUSINESS MANAGEMENT)

SREE NARAYANA COLLAGE ,KANNUR

HIGHER SECONDERY

ST.TERESAS ANGLO INDIAN HIGHER SECONDERY SCHOOL

80%



ACHIEVEMENTS & AWARDS

Professional qualifications/Certifications . NISM- SERIES-VII: securitie
certification examination .NISM-SERIES-VI: Depository operations ceri
VIII : Equity derivatives certifications examinations