

## SAMTA MISHRA

### CLIMATE SOLUTIONS PROJECT MANAGER

*Prince2, PMP, PSM, Six Sigma Black Belt, CSM, Business Analysis foundation Certified*

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## Profile

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Samta is a Project Management Professional and Six Sigma Quality Black Belt Certified Project /Program Manager.

Achieving 11+ years of experience managing Mega projects and Global projects for diversified industries like Energy, Automobile, IT, Airports and Construction, Samta is an expert in Project Management.

She was involved in all facets of the project from Initiation until the Implementation of the project and has delivered over 15 projects worth ranging from \$5Mn to \$10Mn on Schedule and Cost.

Samta is result oriented, she has worked in both Waterfall and Agile Project management with effective Project Management skills and Team management skills. Samta has also developed strong skills of influencing and negotiating with clients and created change orders from the clients worth \$0.5M.

Today, she is transitioning into Climate Project Management and developed new skills such as Net Zero strategy, Circular Economy, Climate Government and Policies, Carbon Cycle, Decarbonisation, and Sustainability in business management.

*Right to work in the UK.*

## Key Skills

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- **Sustainability Management** – Developed knowledge on Sustainability in Business Management through a Cambridge University course and a Terra -Action for climate course (World's largest platform for climate work).
- **Project Management** – Qualified PMP/ Scrum Master/PRINCE2 Project Manager with significant experience of successfully leading projects through the project life cycle. Responsible for planning, execution and delivery of diversified projects in a variety of challenging environments and across numerous countries.
- **Financial Management** – Experienced in Cost Estimation and budget analysis for the projects, Calculating Earned value analysis and investigating discrepancies. MI reporting providing comprehensive variance analysis to C suite. Preparing S curve for the Budget monitoring purpose.
- **Stakeholder Management** – Experience in identification of key stakeholders for projects success and managing stakeholder engagement and understanding their requirements.
- **Risk Management** – Experience in creating and monitoring Risk registers, Preparing RAID logs, Identifying and mitigating risks and issues coming on to the projects.
- **Schedule Management** – Creating Project plans using Microsoft Projects and Primavera and Jira as a project planning and schedule Monitoring tool. Presenting to C-suite for progress representation of the projects regularly.
- **Process Improvement** – Used DMAIC for process improvement in various projects, Samta was part of Internal project audits and also external auditing for her company.
- **Change Management** – Created change order logs for all the Active changes for the projects and also creating change order forms and submitting it to the clients for approvals.
- **IT/Software Skills** – Samta is well versed with Microsoft Excel, Microsoft Project Plan, JIRA, Microsoft Azure, Minitab, Primavera

## Education

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- **NICMAR**, MBA, Project Management (2009 – 2011)
- **IET DAVV**, BE in Mechanical Engineering (2004-2008)

## Professional Qualifications and Awards

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- Learning Action for Climate (Terra.do), August - October 2023
- Sustainability in Business Management (Cambridge University), 2023
- Prince2 Practitioner & PSM practitioner, Business Analysis Foundation, 2023
- PMP Certified, 2022
- CSM (Certified Scrum Master) Certified, 2022
- Six Sigma Green & Black Belt certified, 2022

## Employment History

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### Transitioning into Climate Project /Program Management

**April 2022 – Current**

Relocated to a new country (UK) from India. During this period, she has enrolled herself into a Sustainability in Business Management Course from Cambridge University (UK) and developed her knowledge on Climate space through Terra.do, the World's largest platform for climate work.

### Publicis Sapient /Gurgaon, India

**Sep 2021 – April 2022**

*Program Manager, Digital Transformation Projects*

Developed and implemented digital transformation strategy in lined with Product Roadmap and project plan for Metal Industry.

#### *Key Achievements*

- Responsible for managing worth £2Mn programmes and projects.
- Communicated, coached and coordinated with project employees.
- Consistently met project deadlines and achieved important project top milestones.
- Identified Top 5 critical paths for various projects and highlighted to various stakeholders of the project biweekly.

#### *Responsibilities Included*

- Creating project plans in lined with product owner and team for delivery of the projects in stages in Microsoft projects.
- Coordinating and conducting daily scrum meetings, Sprint planning meetings, sprint retrospectives.
- Creating project reports for the C-suite and highlighting various risks, issues, current actions items for the project.
- Preparing project Reports and highlighting RYG status of the projects to stakeholders.

### White Hat Junior /Mumbai, India

**May 2020 – Aug 2021**

*Program Manager, Digital Transformation Projects*

Led programme management of 2 new digital courses for company (each category doing 1Mn+ USD monthly revenue).

#### *Key Achievements*

- Achieved process improvement for all the reporting process.
- Successfully defined and managed milestone for 3 cross functional teams including development, content and design teams for launch.

- Streamlined Project management methodologies and created project templates for project reporting and progress monitoring which increased efficiency by 90%.

*Responsibilities Included*

- Liaised with Agile Program Manager to communicate RYG status against business goals.
- Set up JIRA board/Microsoft projects for project tracking.

**Eaton Innovation Ltd /Pune, India**

**June 2018 – Nov 2019**

*Program Manager, Automobile Projects*

Successfully launched 4 Projects Start of Production into market each worth \$5Mn.

*Key Achievements*

- Received three times E-Star certificate from stakeholder for Accountability and good work.
- Completed SOP (Start of Production) for “Resourcing of Clutch Release sleeve Project from SMW to Maini” into market worth \$5 Million.
- Completed Stage Gates for project delivery.

*Responsibilities Included*

- Identified and defined Business cases for Multiple Projects (1474,1154,1507,5618). Calculation of NPV & IRR for Multiple projects and checking its viability for industry.
- Managed conflict management in various teams of projects and maintained strong relationship with project/program/portfolio stakeholders, providing consistent updates on strategy and project progress.

**Reliance Industries /Mum, India**

**Jan 2014 – May 2017**

*Project Controller, Power Plant Projects*

Successfully planned and launched 91 MW power plant worth \$10Mn in world’s Biggest Refinery Mega project at Jamnagar, Gujrat.

*Key Achievements/Responsibilities*

- Created project plans of more than 1000 activities in Primavera software.
- Overall Engineering Progress S curve analysis (~90,00,000 Off-shore & On-shore Engineering man-hours) & Procurement S Curve.

**Petron Engineering /Mum, India**

**Nov 2011 – Jan 2014**

*Executive Engineer, Oil and Gas Projects*

Successfully planned and launched 4 different Heaters NHT, CCR & CDU, VDU projects worth \$10Mn. Creating change order forms and submit it to the client and update change logs. Preparation of Extension of Time letters for the construction work, tracking bank guarantees of the work.

**GVK MIAL Airport/Mum, India**

**April 2011 – Oct 2011**

*Management Trainee, Airport Projects*

Reviewed and checked drawings coming from contractor side, Scheduling of Ground Service Equipment's on Airside, to provide Consultation related to Aerodrome Engineering to contractor. Updated Master plan of Overall Airport.

**Cummins India /Pune, India**

**July 2008 – July 2009**

*Assistant Manager, R&D Projects*

Successfully worked in fuel system business and done FEA analysis and done engine tear down training.