



NAVNEET KAUR

PROFILE

Energetic and enthusiastic by nature, I love travelling, exploring the world, meeting people from different backgrounds and cultures. Have a passion for French language and eagerly want to explore new social and linguistic dimensions in the language. Completed Level B2 and pursuing specialized interpretation course from **Alliance Française de Delhi, Lodhi Road**. Currently employed with WNS Global Services Pvt. Ltd. as Sr. Associate - Ops. I am married and a mother of two kids.

CONTACT

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EDUCATION

Jaspal Kaur Public School

(1988 – 2002)

Central Board of Secondary Education, All India Senior School Certification Examination

Guru Gobind Singh College of Commerce, Delhi University

(2002 – 2005)

B.Com (P)

Alliance Française de Delhi, Lodhi Road

Completed Level B2

Currently pursuing specialized interpretation course (COURS D' INTERPRETATION AVANCE)

WORK EXPERIENCE

Senior Associate – Ops (WNS Global Services Pvt. Ltd.)

January 2023 – Present

- Curated French grocery menus for UBER
- Working on project – GMC (Global Menu Creation) for UBER Eats
- Working on Salesforce platform at present.

Freelance academic writing

Worked as a freelancer in French translation jobs and some management related projects.

Amardeep and Co, Greater Noida

The organization deals in the manufacture of baby toys located in Greater Noida. I helped the organization in establishing their brand and enhancing sales through e-commerce platforms like Amazon, Flipkart, and others. I personally took care of the cataloguing of products on the portals and overviewed the growth through various tools of assessments available online.

SKILLS

Excellent written and verbal communication skills.
Fluent in French language.

HOBBIES

Singing
Cooking
Travelling