

# RESUME

## RAKESH CHANDRA

INDIAN ARMY VETERAN



### SKILLS

- Information Technology.
- HR Management.
- PC Cyber Security Policy & Audit.
- CCTV based Security Center.
- Computer Training of new Individual.
- Security & Manpower Management.
- Fire & Safety Management.
- Team Building & Leadership.
- Operations Management.
- Time Management & handling pressure situations.

### ARMY EDUCATION

- Map Reading Class-I.
- Technical Trade Class –I.
- Battle Physical Efficiency.
- Physical Proficiency.

### ARMY GALLANTRY AWARDS :

- 9 Years Long Service and Good Conduct Medal.
- Op Rakshak Medal.
- High Altitude Medal.
- CI Ops (J&K) Medal.
- Commendation By Commandant 164 Battalion During at Shri Amarnath Yatra
- Commendation By Commander Sector East (United Nation Mission In South Sudan).
- Videsh Sewa Medal.
- Commendation Card From General Officer Commanding In Chief (South Western Command).

### PERSONAL DETAILS

**Phone :** 8492956982

**Email :** rakesh19shobha@gmail.com

**DOB :** 23-05-1985

**Marital status** - Married

**Address - Balaji Enclave Phase 3 Grass Farm,  
Post- Badowala, Tehsil & District - Dehradun,  
State - Uttarakhand, Pin-248007**

### FAMILY DETAILS

Mrs Shobha Dhasmana (Wife)

Miss Anshika Dhasmana (Daughter)

Miss Aditi Dhasmana (Daughter)

### OBJECTIVE

Indian Army Veteran with 18 years of experience in having excellent management skills and computer Information Technology knowledge. Looking to work in the corporate sector to use my skill set. Which would enable me as a fresh Diploma Engage to grow while fulfilling organizational goals.

### EDUCATION

- 12th Passed From Education State Board of Uttarakhand in 2003.
- Equivalent Graduation from Indian Army (MoD) 2022.

### CERTIFICATE

- Diploma In Information System (DIT) Certificate – Grading **A\* 83%**.
- Advance In Data Processor (ADP) Certificate – Grading **A (Instructor)**
- Application In Software MS Access Certificate – Grading **A+.**
- Security Training Certificate. (Indian Army).
- Technical Training Certificate (India Army).

### KEY PERFORMANCE AREA

- Unit Information Technology Cell.
- Computer Training of new Individual.
- Sound of clerical Knowledge.
- CCTV Based Unit Security Center.
- Man Management & Store Keeping General Store.
- CSD Store Management and Account.
- Typing English & Hindi.

### WORK EXPERIENCE

#### THE GARHWAL RIFLE 28-03-2004 to 30-09-2022.

- Worked in Indian Army for 18 year As a Soldier.
- With 18 Years Experience in professional soldiering under inclement weather, is capable of guarding premises for protracted hours. He is adept in using a number of weapons.
- 15 Years Experience in Handling of **Information Technology** Equipment to include office work in all WIN & SERVER Installation, NETWORKING, SOFTWARE & PROGRAMMING, HARDWARE (CPU), MS Word, PPT, EXCEL with Accounting, ACCESS, PHOTOSHOP, Computer Training of new Individual, Sound of clerical Knowledge, DATA STORAGE & MANAGEMENT, HRMS Package, CIMS Package, PC Cyber Security Policy with Cyber Audit and CCTV based Security Center, etc and all Computer Related works in INDIAN ARMED FORCES (ARMY). (Experience Certificate Attach).
- Served in Various Indian Army Establishment, where the Strength of the People was 50 to 500 and some of them were having the area of more than 500 Acre.
- Recognized All Over The Indian Army For Efficiency & Honesty.
- Throughout Above Average in All Course.
- Service personnel's/civilian's families and Security of The area.
- Has performed the duty as Confidential and Military Law advisor.

### DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.



'OP HIFAZAT'  
MANIPUR



'OP RAKSHAK'  
JAMMU & KASHMIR



SURATGARH



'OP RAKSHAK'  
KERAN SECT

# 95वीं बटालियन दि गढ़वाल राईफल 19TH BATTALION THE GARHWAL RIFLES

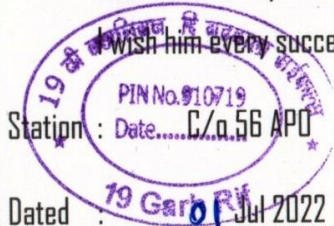
## EXPERIENCE CERTIFICATE

This is to certify that Army Number **4089139H** Rank **L/HAV** Name **Rakesh Chandra** of 19<sup>th</sup> Bn The Garhwal Rifles is an energetic soldier with outstanding working abilities. He was posted to this unit as Non Commission Officer & is a very good Organizer of Administrative and Training events at unit level. The Individual has successfully completed **Advance Data Processing course at Infantry School, Mhow & obtained A (Instructor) grading** and **Diploma in Information Technology with A\* (83%) grading**. The individual has profound knowledge & experience in Information Technology which includes Networking, Server Installation, Database Management, Data Storage Management, MS Office, Software Programming, Handling of hardware, CCTV based Security Center, Training of new individuals and sound clerical Knowledge. He displayed immense maturity and dedication in the course of execution of tasks assigned to him. His contributions to the unit are praiseworthy. The individual was awarded with the General Officer Commanding in Chief, South Western Command **Commendation Card** and recipient of United Nation Force Commander **Commendation Card** for his dedicated professionalism and exemplary work while serving in United Nations peace keeping mission at South Sudan. The Individual has a very high integrity and is very ethical.

His sincerity and devotion to his duty and work is exemplary. His initiative, selflessness, capacity for long hours of work with honesty and integrity has rendered him worthy of commendation. His meritorious performance is in keeping with the finest traditions of The Indian Army.

To the best of my knowledge & belief he bears a good moral character.

I wish him every success in life and hope he will be an asset to his future employer.



  
Commanding Officer  
कमान अधिकारी  
19 Garh Rif  
19 गढ़वाल राईफल