

RESUME – COMMODORE ALOK CHATTERJEE, INDIAN NAVY
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Commodore Alok Chatterjee (Retd), Indian Navy Veteran

Professional Synopsis

An experienced 53 year old Naval Officer, with 32 years' experience in various operational, training and administrative appointments including Consulting, Strategy and Operations Management, Project Management, Port and Security Management, Procurement, Negotiations, Vendor Management, Contract Management, Audit Compliance, Training & Development and Human Capital Management. A result driven achiever adept at leading and enhancing productivity of cross functional teams and possesses strategic vision to build and implement plans explicitly. Highly motivated for converting opportunities into success and having senior level experience with good inter-personal skills to engage, motivate and encourage others through change. **The Officer has taken voluntary retirement from the Indian Navy with effect from 31 Mar 22.**

Summary of Skill Sets

- ***As the Group Commander of National Cadet Corps, performed the combined duties of Registrar and Dean*** and headed a 25000 strong organization. Was responsible for effective administration and training of more than One Lakh NCC Cadets of West Bengal from enrolment to conduct of classes, culminating in the award of A, B and C Certificates to students affiliated from all major educational universities and schools of West Bengal, in close liaison with the West Bengal State Education Department and UGC.
- Appointed by the West Bengal Government as the Chairman of the Selection Board for recruitment of all NCC Personnel in West Bengal.
- Headed the HR function of the National Cadet Corps from Training and Development, Compensations and Benefits, Grievance Handling, Discipline and Security.
- ***As Commodore Safety and Security of Headquarters, Eastern Naval Command, was responsible for the safety and security of all naval and civil ports in the East Coast of India, in close liaison with the Coast Guard, State Government, State and Marine Police.***
- Vast experience in Procurement and Project Management with International and Domestic Vendors and seamless induction/exploitation thereof, in naval ships and establishments.
- Vast experience in HR Management, Administration, Contract Management and end to end Quality Audit and Compliance.
- Accomplished Operations and Performance Management of diverse and multi-level organizations of the Navy.
- Effective administrative management strategy including planning, formulation and implementation of time bound projects. Vast experience in man management skills, audit compliance, decisive leadership and team building procedures and problem-solving skills.

- Proficiency in Budget Management and Accounting Principles, including P&L Management.
- Programme coordinator for new induction of weapons and sensors including developmental projects with DRDO and DPSUs.
- Robust understanding of issues related to discipline, labour laws, industrial and compensation management.
- Effective administration and management of all colleges and schools of West Bengal, under the aegis of West Bengal Education Department for NCC Certification of over 1 lakh cadets enrolled all across West Bengal.

Relevant Work Experience

1. Group Commander, NCC, Kolkata (2018 to Present)

▪ Job Responsibilities

- Group Commander functions as the Registrar and Dean (as known in civil parlance) of NCC in West Bengal.
- Chairman of the selection Board for appointment of all NCC Personnel under the West Bengal Government.
- Effective operational and administrative management of all NCC Battalions in West Bengal.
- Budget Controller and Financial Management for the Group and Battalions.
- Liaison with all stakeholders (central and state), including training & development, audit compliance, contract management, for effective resolution of all operational, financial and administrative issues of all NCC units.
- Effective implementation of training and award of NCC certification across Govt/Private schools and colleges in West Bengal, with effective liaison with the Ministry of Education, Government of West Bengal.

2. Commodore Safety and Security, Headquarters and Command ASW Officer, Eastern Naval Command, Visakhapatnam (2014-2018)

▪ Job Responsibilities

- Chief Administrator on all Safety and Security issues of all operational and administrative units under the Eastern Naval Command.
- Indigenisation of ordnance, in liaison with Ordnance Factory Board and PSUs and DPSUs.
- Responsible for the safety and security of all naval and civil ports in the East Coast of India, in close liaison with the Coast Guard, State Government, State and Marine Police.

- Effective formulation and management of all issues related to safety (including personal and industrial safety), Information Warfare, Intelligence and discipline in the Command.

3. **Director, Staff Requirements, Naval Headquarters, New Delhi**

Joint Director, Directorate of Staff Requirements, New Delhi

▪ **Job Responsibilities**

- Formulation of Qualitative Requirements for procurement of weapon and sensors for the Indian Navy.
- Floating of tenders, conducting field trials, undertaking contract negotiation and thereafter final signing of contracts.
- Procurement, Contract Management, Audit Compliance with international and domestic vendors.
- Liaison with DRDO Laboratories and private companies (L&T, Mahindra Defence System etc), for indigenous development of weapons and sensors.

4. **Director (Perspective Planning), Army Headquarters, New Delhi**

▪ **Job Responsibilities**

- Evaluating political, military, technical and R&D issues and recommending a 'Way Ahead'.
- Develop military strategic options, covering the perspective horizon, threat assessment and technological forecast with all concerned internal and external agencies.
- Conduct of strategic dialogue with friendly foreign countries.

5. **Commander, Work Up, Indian Naval Workup Team**

- Plan for field training of all frontline warships of the Indian Navy.
- Conduct vigorous sea training for all frontline Warships of the Navy to overcome complex strategic and tactical challenges at sea.

6. **Commanding Officer, INS Kirch, Visakhapatnam**

- Command of Missile Corvette, one of the most potent ships of the Indian Navy.
- Responsible for the war fighting capability of the ship along with welfare and morale of the entire crew, including P&L management.

7. **Educational Qualifications.**

<u>Ser</u>	<u>Degree</u>	<u>University/Board</u>	<u>Remarks</u>
(a)	PGDHRM	SCDL	Distinction

(b)	Army Higher Command Course	Army War College, MHOW	1 st Division
(c)	MSc	Chennai University/DSSC, Wellington	1 st Division
(d)	BSc	Lucknow University	1 st Division
(e)	XII	UP Board (Lucknow Christian College)	1 st Division
(f)	X	ICSE (St Pauls School, Lucknow)	1 st Division

8. **Personal Information**

- Date of Birth : 01 Jan 68
- Marital Status : Married
- Languages Known : English, Hindi and Bengali