

Curriculum Vitae

NAME : MOHAMMED HUZAIFA
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CAREER OBJECTIVE :

I am an enthusiastic and positive thinking person intended to build a career with a leading organization to the best. I am flexible for any kind of environment and work schedule. Having 1+ years of experience on Customer Invoice and verify customer documents.

COURSE	INSTITUTION	BOARD	YEAR	PERCENTAGE
SSLC	DECCAN EDUCATIONAL SOCIETY	KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD	2016	49%
PUC	SRI HOMBEGOWDA PU COLLEGE	PRE-UNIVERSITY EXAMINATION KARNATAKA	2018	50%
B.COM	MARIYAPPA FIRST GRADE	BANGALORE CENTRAL UNIVERSITY	2021	65

EXPERIENCE :

- **OMEGA HEALTH CARE MANAGEMENT (DEC 2021 – TILL PRESENT)**

PRIOR AUTHORIZATION REPRESENTATIVE :

- Maintaining email resource and internal log and working closely with supervisors and managers.
- Contacting insurances (by phone, e-mail and regular mail) for eligibility, benefits, network status and authorization, documenting information.
- Verify eligibility within the database system to members and providers.
- Analyse fixed requests and documentation to determine coverage and approval utilizing criteria, utilize names for medical reviews when necessary.

AUTHORIZATION REPRESENTATIVE :

- Responsible for obtaining authorization for service in a timely manner.
- Reviews billing questions with the Billing Department.
- Functions as a member of a team providing cross coverage for peers.

TECHNICAL SKILLS:

- Basics in Computer (M S Office)
- Good Communication Skill

PERSONAL DETAILS :

Name	:	Mohammed Huzaifa
Father's Name	:	Javeed Pasha
Mother Name	:	Sadiqa Begum
D O B	:	03/12/2000
Gender	:	Male
Address	:	Bangalore
Nationality	:	Indian
Religion	:	Muslim
Languages Known	:	ENGLISH, HINDI, KANNADA, URDU
Marital Status	:	Single

DECLARATION :

I hereby declare that the details furnished above are true to the best of my knowledge.

Mohammed Huzaifa

SIGNATURE