

# ASITA KATHURIA

Chartered Accountant

B-5/91 First floor, Safdarjung Enclave Delhi-110029

Mobile: 8287655559 E-mail: asitabarman@gmail.com

## Profile and Career Objective

- Chartered Accountant with 7+ years of experience in financial reporting, Inter-Company, General Accounting and Audits.
- Currently working with Keysight Technologies Inc, Gurugram as Finance Senior (5+ Years)
- Strong presentation and communications skills with career objective to utilize professional knowledge and experience for adding value to organizational and team goals.

## Academic Profile

Qualifications	Institution/Organization	Board	Year	Percentage
CA Final	Institute of Chartered Accountants of India	ICAI	2015	55%*
B.com	Khalsa College for Woman, Ludhiana	Punjab University	2012	71%
12 <sup>th</sup>	Bhartiya Vidya Mandir, Ludhiana	CBSE	2009	91%
10 <sup>th</sup>	Saraswati School, Ludhiana	PBSE	2007	87%

\*Exemption in Strategic Financial Management and Information Systems Control and Audit in Final Exams.

## Work Experience

Keysight Technologies

Period : July 2018 to Present (5+ Years)

Finance Senior in Intercompany Team of General Accounting & Reconciliation Department

(US MNC in manufacturing of testing and measurement equipments & software for the Aerospace & Defense Industry worldwide)

Particulars	Description
Intercompany Billing	<ul style="list-style-type: none"><li>➤ Leading a team for Intercompany billings performed within the organization.</li><li>➤ Assuring all Transfer Pricing compliances wrt to the intercompany billing.</li><li>➤ Working with Transfer pricing team and Country Controllers meet the billing requirements</li><li>➤ Providing summary of IC billings for the month to management and stakeholders</li><li>➤ Handling all ad hoc/audit queries with proper documentation/backups.</li><li>➤ Performing integration billing related t Merger and acquisitions</li><li>➤ <b><u>Streamlined and automated the process to minimize all manual interventions.</u></b></li><li>➤ <b>Implemented project for automation of IC billings saving 2000+ manhours p.a. for the organization. Project was considered for Six Sigma Green Belt project.</b></li></ul>
Transfer Pricing Compliance	<ul style="list-style-type: none"><li>➤ Preparing critical reports necessary for Transfer Pricing Compliances by having end to end knowledge of the process, data, reason and multiple source of reports.</li><li>➤ Monthly slides and presentation to stakeholders related to relevant data and numbers.</li><li>➤ Coordinating audits by resolving queries, audit trail, backups and explanations</li></ul>
Month end closure activities	<ul style="list-style-type: none"><li>➤ Ensure all programs required to close intercompany ledgers in Oracle are triggered and closed on time.</li><li>➤ Ensure all Intercompany invoices in system are accounted and any deviations is treated appropriately.</li><li>➤ Reconciliation of ICAR and ICAP accounts worldwide</li><li>➤ Preparing post console reports for variance analysis in IC BS natural accounts.</li><li>➤ Analysis of reports from OneStream &amp; MSTR and consolidating variance analysis report of all entities.</li><li>➤ Preparation of reconciliations on monthly basis and coordinating with different KBFs on open items.</li><li>➤ Processing the Journal entries as per reports and mails received from respective teams.</li><li>➤ Movement of Intercompany invoices from SL to GL. Follow-ups with IT team for stuck invoices.</li><li>➤ Dummy closure of all IC invoices in SL level and movement to GL through INCO reclass JV.</li><li>➤ FX calculation and Month end Journal postings</li><li>➤ Providing relevant SOX backups and handling all SOX related queries/issues.</li></ul>
IC Balance settlements	<ul style="list-style-type: none"><li>➤ Preparing recons for netting and non-netting countries every month</li><li>➤ Managing the all IC Accounting, IC Settlements, IC Balance Aging and Intercompany 3-way reconciliations for non-netting countries (India, Brazil, China &amp; Russia) and supporting to country controllership</li><li>➤ Preparing metrics/settlement report to give an update on ageing balances on monthly basis</li></ul>

Key Projects Handled	<ul style="list-style-type: none"> <li>➤ <u>Mergers and Acquisitions (M&amp;A)</u> - Tracking and monitoring acquisition status of Keysight with Prisma, Eggplant as Sub lead for GAR, General Ledger, Accounts Payables &amp; Accounts Receivables</li> <li>➤ <u>Application Testing</u> - Provided support for major system implementation like Oracle, Incorta, MSTR.</li> <li>➤ <u>Centre of Excellence</u>- Responsible to extract and report all the commonly used reports within the General reporting and accounting teams. We have reduced 478 manual hours of reporting within the teams in GAR.</li> <li>➤ <u>Three-way reconciliations</u>- Special reconciliation project and team efforts (IC, GTL, CCO) within GAR</li> <li>➤ <u>Ransomware attack</u> Worked on creating BCP plan in respect of Intercompany responsibilities for the organization and leading Dry Run planning.</li> <li>➤ <u>Creation/Splitting of Entities</u>- Team member in project of establishing New Entity/Inventory Organization in Vietnam and worked on splitting activities in US between field and factory.</li> <li>➤ <u>New NA creation</u> and mapping it to balance sheet/scheduled</li> </ul>
Other Training	<ul style="list-style-type: none"> <li>➤ Green Belt Training</li> <li>➤ DEI – India Finance Mentoring and Development Program</li> <li>➤ Critical communication skills training</li> </ul>

**Agarwal & Saxena**

**Period: February 2016 till June 2018 (2+ years)**

Chartered Accountants

- Supervising and handling assignments of Statutory & Tax Audits in compliance with Accounting Standards, Auditing & Assurance Standards, Companies Act 2013 & CARO etc.
- Preparation of budgeting report/ Provisional Financial Statements by understanding the revenue growth, expense proportion, cash flow, capital inflow etc
- Leading assignments of accounts reconciliation, tax returns reconciliation, TDS reconciliation, cash flow statements and FAR reconciliation by checking the factual accuracy of the data and cross matching with the ledgers, returns etc.
- Regular assistance to **Ernst & Young team** in internal audit assignments of their clients for specific management requirements on Finance control, Cash & Bank control, Fixed Asset control & Register by following Ernst & Young internal audit and reporting ethics.

#### IT Skills

- Proficient with Excel, Word, Power Point Presentations
- Hands on experience in various ERPs viz. Busy, Tally, ERP9, Oracle, MicroStrategy, Incorta ,Alchemist, webtool etc.

#### Personal Details

Marital Status	Married (2 children)
Spouse Name	CA Rohit Kathuria
Residential Address	B-5/91, Safdarjung Enclave, New Delhi
Date of Birth	19th November 1991
Languages Known	Hindi & English
Hobbies	Reading, Dancing & Cooking.
Strengths	Disciplined & Easily Adaptable to situations
Nationality	Indian