

PROFILE

Current ADDRESS-

Sector -73 behind A Square Mall
Radhe - Radhe Apartment Noida
Pin code- 201301

CONTACT

PHONE:
9179269931

LinkedIn:
<https://www.linkedin.com/in/harsha-rajpoot-2181621b2>

Language known:
English
Hindi

EMAIL:
Harsharajpoot61@gmail.com

SKILLS:

- Recruiting
- Recruiting
- Empathy
- Organized
- Negotiation

HARSHA RAJPOOT

To work in a healthy, innovative and challenging environment Extracting the best out of me which is conducive to learn and grow at professional as well as personal levels thereby directing my future endeavors as an asset to the organization

WORK EXPERIENCE:-

Associate Recruiter

The Judge Group

03/2022 – 01/2023

The Judge Group is a leading professional services firm specializing in technology, talent, and learning solutions. Our services are successfully delivered through a network of more than 35 offices in the United States, Canada, and India. The Judge Group serves more than 40 Fortune 100 companies and is responsible for the placement of more than 4,500 professionals annually across a wide range of industries. To learn more, visit <https://www.judge.com/>

Roles and Responsibilities: -

- Experience using LinkedIn Talent Solutions to source quality candidates
- Source senior level, highly specialist candidates for leading global businesses, covering international markets
- Screen and interview candidates to ensure we put forward the best quality candidates to clients
- Consult with clients on overall hiring strategies and tailor your approach accordingly
- Source, screen and compile a shortlist of qualified candidates for various technical & Functional roles.
- Source, Screen potential candidate from various portals like Monster, Career Builder, indeed, Dice etc.

HR Executive

Accelerate Foundation

08/2021 - 02/2022

Accelerate Social Welfare Foundation is a group of young corporate professionals who came together to set up Accelerate Foundation to work with grassroots initiatives for effecting positive changes in the lives of underprivileged children, their families and communities.

Roles and Responsibilities: -

- Designing and update job descriptions
- Sourcing potential candidates using various online platforms (e.g., professional forums like (Nakuri.com, LinkedIn, indeed, Apna, Work India, etc.)
- Screening incoming resumes as well as application forms
- Interviewing candidates via various mediums (e.g., in-person, phone, video)
- Advertising jobs on careers pages, job boards, and social media
- Providing contacts of qualified applicants, the company's Hiring Managers
- Sending job offer and recruiting emails, and also answering queries related to compensation and benefits

ACADEMIC PROJECT

Influencer marketing head
Samphion – India's first health & lifestyle dating app

EDUCATION

PGDM in Human Resource Management & Marketing (Percentage -75%) - 2022

Bachelors of business Administration (Percentage-70%) -2020

Class XII(Percentage-83.2%)-2017

Class X (CGPA -5.8)-2015