

Rakshendra Pant

Contact

15, Kalpana Colony, Church
Road, Ajay Nagar, Chinhat,
Lucknow - 226028
+91-7985838874
pantrakshendra@gmail.com

Education

KUVEMPU University (BSc .IT) –
72% - 2016.
NIIT – Diploma in IT - 2008
NIOS - Class XII – 60% - 2012
Colvin Taluqdar's – Class X -
60% -2002

Key Skills

Customer Experience
Team Management
Planning
Operations
Cross Functional Co-ordination
Vendor Management

Objective

To acquire a rewarding and responsible position in a growth-oriented company where my experience will be put to best use.

Experience

April 2021 – Till Date

Supervisor • Team Leader • AGPO Management Services

March 2016 to March 2020

Manager • Office Manager • Kanti Degree College, Barabanki

Jan 2012 to Jan 2016

Manager • Store Manager • Zapak Digital Entertainment

Key Responsibilities in my work experience –

- Team management
- Turn around time management for verification
- Daily MIS & Tracking
- Client & Vendor Co-ordination
- Managing Backend Support
- Handling customer query
- Managing branch audits

References

Gaurav Pant
Director, Operations –
Graduate Management Admissions Council
Gurgaon
M - 9818956666