

RESUME

Mrs. Minal Prakash Patil

At: Bhokarpada, Post- Poyanje, Tal.- Panvel,

Dist- Raigad, Maharashtra 410221 Email

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Carrier Objective :

To secure a challenging and growth oriented career in growing industry, Where I can explore my knowledge to its best and utilize the same for the overall progress and development of the organization I will be working with you.

Education Details :

| | |
|------------------------------|---|
| Bachelor of Science [BSc.] : | Chemistry |
| Name of College : | K.M.C. College Khopoli, Tal- Khalapur, Dist- Raigad, Maharashtra – 410 |
| 203Name of University : | Mumbai University |
| Year of Passing : | 2011 |
| Class : | IInd Class |

Work History:

Experience: 5+Years

Current - Adarsh Scientific Research Center & Testing Laboratory Pvt. Ltd. Panvel -Work As a Analyst (March 2023- To 15 June 2023)

1. HPLC (DAD & FLD)Make Agilent Technologies

Model - 1260 Infinity 2nd Software: Open Lab (EZ Chrome)

2. GC (FID & MS/MS)Make Agilent Technologies

Model-GC (7890B)& MS/MS(7000D)Software: Mass Hunter

- Calibration of Instruments
- Standard Sample Preparation
- Operation of Software

1. Taurus Petroleums Pvt. Ltd. Manufacturing Lubricating Products. [13th July 2011 to 31st May 2013] At: Village Honad, Takai Adoshi Road, Khopoli 410 203, Tal – Khlapapur, Dist – Raigad, Maharashtra. ‘Worked as a Quality Control Chemist’

■ **Job Responsibility:**

- Testing of Reporting Raw Material as per specification – like Base Oil, Additive, Chemicals, Waxes etc.
- Testing & Reporting of Finish Goods Products Gear Oils, Engine Oil, Jelly, Wax and Greases etc.
- Maintaining Instrument Calibration records.
- Attending ISO 9001:2008 Internal, External Audit.
- Analysis refer by ASTM (American Society for Testing of Materials) & IS (Indian Standard)

2. Venus Wire Ind. Pvt. Ltd. Manufacturing Stainless Steel Wire & Bright Bars

[1st Jun 2013 - 3rd May 2014] At: Village Atkargao, Takai Adoshi Road, Khopoli 410 203, Tal – Khlapapur, Dist – Raigad, Maharashtra ‘Worked as a Quality Control assistant’

■ **Job Responsibility :**

- Making Test Certificates of Finish Good Product
- Maintaining Raw material records
- Preparing & maintaining Inhouse rejection material details
- Making daily testing reports of Raw Material & Finish Good Product
- Documentation of ISO 9001:2008

3. Jay Precision Products India Pvt. Ltd. At: Chambharli IS-5, MIDC Patalganga, Adjacent to SEBI Road, Tal.- Khalapur, Dist.- Raigad Maharashtra **[21st Aug.2017 to 16th March 2020]**
‘Worked as a Quality Control Officer’
The Export Oriented Units(EOU) Plant to Manufacture & Export Hasbro Toys

Job Responsibility :

A. Assembly line Quality Control Inspection:

- To check assembly & function of products as per Hasbro requirement Test Plan.
- To make Inprocess Report of assembly line Quality Control inspection.
- To identify & verify documents of Assembly line material issue for production.

B. IQC (Incoming Quality Control) Inspection:

- To check incoming material inspection as per control plan (Products wise).
- Inspection of Raw material, Master Batch, Ink, Paint & Thinners.
- Inspection of Packing materials, Miscellaneous and outsourced materials.
- To Identify IQC material before inspection.
- IQC Material inspection reporting as per control plan & also reporting in ERP system.
- Enter IQC inspected material details in TDMS (Test Data Management System)[Hasbro System]
- Knowledge of Hasbro requirement SRS (SAFETY & RELIABILITY SPECIFICATIONS) for Toy Testing.

C. Knowledge about Audit handling : ISO 9001:2015,HIQ Audit.

D. To Make criteria for Incoming Material Inspection for Toys testing.

Certificates:

- MSCIT Passed with 88%
- Marathi Typing (30 Speed)
- ISO 9001:2015 training Certificate From Intertek
- Exceptional Performance Award Dt.22.12.2018 from Jay Precision

Personal Details:

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|-------------------|---|----------------------------|
| • Name | : | Minal Prakash Patil |
| • Gender | : | Female |
| • Date of Birth | : | 28/02/1991 |
| • Marital Status | : | Married |
| • Nationality | : | Indian |
| • State | : | Maharashtra |
| • Languages Known | : | English, Hindi & Marathi. |
| • Hobby | : | Reading book,Singing songs |

Declaration:

I hereby declare that all statement made above are true and correct best of my knowledge and brief. Place :

Date :

[Mrs. Minal Patil]

