Ms Sharlin Joseph

20-Sept-1996 Indian Kothrud, Pune 411038, India 7972522969 sharlin209@gmail.com

Profile

3 years of experience in Business Analysis, Project Management, Risk & Compliance Management and Supply Chain. Developed business plans, managed 85% of projects within scope, timeframe and budget. Reduced costs by 10% through vendor negotiations. Improved discrepancy rates for 50 clients from 91% to 96%.

Work Experience

Business Analyst
ideas 4 Transformation

05/2023 – Present
Mumbai, India

- Generated reports to track and analyze project performance and progress through Power BI Dashboard.
- Successfully developed and implemented a new process that reduced customer wait time by 25%, increasing customer satisfaction by 10%
- Managed project budgets, expenditures, procurements and projections and reducing the project timeframe by 10%

Assistant Manager
Kam-Avida Enviro Engineers Private Limited

09/2022 – 05/2023
Pune, India

- In conjunction with vendors, clients, and consultants, managed 85% of projects simultaneously within scope, timeframe, and budget
- Monitored key performance indicators to benchmark the marketing and supply chain departments, resulting in an optimization of 10% in costs.
- Implemented comprehensive business procedures to promote compliance with industry standards and rules.

Associate Consultant
KPMG

10/2017 – 07/2019
Pune, India

- Managed domestic & international risk and compliance management for 50+ clients
- Improved discrepancy rates for clients from 91% to 96% by maintaining high data integrity
- Actively suggested operational improvements for client's compliance and escalation issues
- Collaborated to identify needs & proposed solutions to streamline business processes

Education

Master of Business Administration | Supply Chain Management & Logistics   **2019 - 2021**
Mittal School of Business, Lovely Professional University

Bachelor of Commerce | Cost & Works Accounting   **2014 - 2027**
MIT School of Business, Savitribai Phule Pune University

Skills

Skill	Level	Skill	Level
CRM Systems	●●●●○	BI Tool and Tableau	●●●○○
Project Management	●●●●○	Risk Management	●●●●○
Process Optimization	●●●○○	Tool Implementation	●●●●○