

Contact

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Skills

inventory management
MIS
journal entries
General Accounting
trial balance

IT Skills

Ms Excel
Tally

Kajal Gupta

Delhi

Offering 08 years of experience in industry with history of recognition for performance. I possess strong multi-tasking skills, with ability to simultaneously manage several projects and schedules. Excellent public-facing point person for clients,

Experience

Ethos Limited

Assistant Manager
Mar 2019 – Present

Ad print

Accountant
Mar 2017 – Mar 2019

C A firm

Accountant
Mar 2015 – Mar 2017

Education

Bachelor of Commerce (B.Com)

Commerce
Delhi University
2018