

NISHA – PMP Certified Program & Project Management Professional

Results-oriented and PMP® certified Project Manager with over 10 years of experience in **project and program management**, targeting opportunities in **project or program management**, with a focus on delivering successful outcomes and achieving exceptional results

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Executive Summary

- ❖ Possessing **extensive experience** of **more than a decade** in successfully **managing projects** and **strategic programs** within the **BFSI industry**
- ❖ Actively **leading strategic programs** and **driving initiatives** for **platform migration** and **client onboarding** as a **Project Manager** at **Arcesium**
- ❖ Proficient in **agile methodologies**, **waterfall project methodologies**, **requirement gathering and analysis**, **business analysis**, **people management**, **resource planning**, **change management**, and **incident and escalation management**
- ❖ **Demonstrated** history of **managing projects effectively**, **ensuring on-time completion**, and **proactively resolving challenges and obstacles**
- ❖ Possessing **exceptional leadership skills** and a **proven track record** of **successfully managing client onboarding** and **overseeing projects** from **initiation to completion**



Core Competencies

Strategic Planning & Leadership

Agile & Waterfall Methodologies

Resource Planning

Requirement Gathering & Gap Analysis

Global Service Delivery Management

People Development & Mentoring

Stakeholder & Client Management

Escalation & Incident Management

Change & Risk Management

Program & Project Management

Critical Thinking & Decision Making

Cross Functional Coordination



Academic & Certification Details



PGDM (MBA), from IIM Kolkatta



Bachelor Of Engineering, from NSIT, Delhi University



Project Management Professional, from Project Management Institute in 2020



Career Timeline

2011 - 2015



2017 - 2022

BNY MELLON

Since 2022



Awards & Accolades

- ❖ **Awarded by Account Manager** for exemplary **project implementation** along with **client appreciation** Oct '18
- ❖ Honored with **Achiever's Award** for outstanding performance in **Asset Servicing India- Apr' 22**



Professional Experience

Since Aug'22 with ARCESIUM as Project Manager

Key Result Areas:

- ❖ Acting as the main point of contact between clients, internal teams, and vendor groups, responsible for defining project scope, establishing project timelines, and overseeing the entire project lifecycle
- ❖ Effectively balancing and optimizing the triple constraint of scope, time, and cost for all projects
- ❖ Proactively leading projects, ensuring timely execution and effective risk management through the utilization of CAIR (Constraints, Actions, Issues, and Risk log)
- ❖ Serving as the primary liaison for the auditor to ensure a thorough assessment of project delivery practices within the Service Delivery functions
- ❖ Presenting essential input, data, and crucial deliverables to ensure all compliance-related documents and processes are readily accessible for review

Achievements:

- ❖ Effectively completed the migration of around 5000 hedge fund portfolios from an external accounting platform to an in-house system for a U.S. Investment Management Bank, ensured smooth transition, enhanced operational efficiency, all within the estimated budget of \$203k
- ❖ Managed a US-based hedge fund (\$ 500mn) client onboarding across Technology and Managed Services functions, resulting in enhanced client satisfaction and increased revenue

- ❖ Played a key role in the creation of customized Treasury Reports dashboard for US hedge fund with an estimated budget of \$136k
- ❖ Successfully collaborated with auditors, facilitated a comprehensive evaluation of the organization's project delivery practices
- ❖ Showcased a dedication to transparency by presenting meticulous project documentation and reports for thorough audit

May'17 – Aug'22 with BANK OF NEW YORK MELLON as Project Manager

Key Result Areas:

- ❖ Managed 90+ projects as part of Application Onboarding, Transformation, and Program Management
- ❖ Handled the take-on of 25 Institutional clients and third-party data owners onto the technological platform for data aggregation and financial reports' generation
- ❖ Led a team of 15+ project stakeholders, ranging from internal Service Delivery teams to vendors, ensuring highest compliance with Project Governance
- ❖ Conducted 10+ training sessions as a Subject Matter Expert (SME) for Project Management best practices and ETFs projects
- ❖ Provided on-the-job training to new joiners in the team for Project Management, Standard Change projects, and Functional processes
- ❖ Pioneered internal promotions, coupled with dynamic content creation and quiz competitions, amassing an impressive 10K+ audience views, bolstering engagement and fostering a culture of continuous learning
- ❖ Liaised with Senior Management and Guest Organizations, while skillfully moderating sessions with 500+ attendees, ensuring seamless and insightful interactions, and contributing to the event's overall success

Achievements:

- ❖ Delivered exceptional project governance compliance, achieving a remarkable 95% adherence, and systematically enriching the Project Knowledge Repository
- ❖ Implemented technology application for Financial Reporting function for 20+ US Institutional clients as part of U.S. Securities and Exchange Commission Modernization Reporting Program (SEC 2018 mandate)
- ❖ Led the seamless transfer of investors' holdings valued at approximately GBP 420 million for UK mutual fund houses, in strict adherence to the FCA's 2019 mandate
- ❖ Steered project teams across Transfer Agency, Custody, Technology, and Vendor Logistics, which contributed to a revenue boost of GBP 124,000 for the organization
- ❖ Effectively managed communication channels & analyzed data for 20,000 retail investors and 3,000 Institutional Agents, orchestrating collaboration between the client, Print & Mailing vendor and Master Data team which ensured streamlined and accurate dissemination of critical information
- ❖ Demonstrated expertise across a diverse range of project types within Investment Services functions, including fund launches, liquidations, in-conversions, out-conversions, in-specie conversions, technology migrations, and operating model changes
- ❖ Successfully delivered Client Change projects with an estimated budget of GBP 710k for APAC, EMEA, UAE, and USA domiciled Fund Companies and Investment Managers
- ❖ Efficaciously orchestrated BNYM India's premier innovation expo, overseeing 36 sessions, featuring 55 distinguished speakers, and engaging over 9K participants, resulting in heightened brand visibility and industry recognition

Aug'11 – May'15 with RELIANCE POWER LTD. as Assistant Manager

Achievements:

- ❖ Led the successful implementation of SAP PM & MM Modules, defining activities & plans in SAP for all business functions
- ❖ Provided extensive post go-live support to over 250 end users at the plant site ensuring smooth operations
- ❖ Catalyzed collaboration between application teams and various business functions, defining the data points for business users
- ❖ Laid the foundation for efficient short-term and long-term planning, resulting in an impressive 22.60% improvement, with maintenance job completion soaring from an average of 69% to an outstanding 91.60%
- ❖ Implemented a cost-saving strategy, resulting in INR 3.5 Crores of savings through the integration of overhaul plans across 10 departments
- ❖ Demonstrated exceptional project management and planning skills, garnering recognition as a key advisory member to senior management on the performance management of the 600 MW power plant
- ❖ Pioneered a continuous monitoring approach, maintaining declared capacity at an impressive 104.76%
- ❖ Directly oversaw a budget allocation of 50 lacs for material procurement, ensuring precise release to the next level, further emphasizing a keen proficiency in financial control and strategic resource management
- ❖ Improved SAP monitoring tool for maintenance cost, resulting in savings of INR 20 lacs per month and better cost management



Technical Skills

Software Tools

• Jira, SNOW, Sharepoint



Languages Known

English

French

Hindi

Urdu

Punjabi