



**Monica Limton**  
Scrum Master

## Contact Information

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## Career Summary

Having accumulated more than **8+ years** of progressive experience in the **Enterprise Industry**, fulfilling various vital roles such as **Scrum Master and Project Manager**, I am a dedicated and highly proficient **Scrum Master** with 4 years of experience in leading cross-functional teams and achieving successful project deliveries. My commitment lies in fostering an agile mindset and continuously improving processes. I am eager to find opportunities where I can leverage my expertise to facilitate efficient and collaborative development practices.

## Professional Experience (8 Years +)

### Scrum Master & Project Manager

#### At Inovatrik Technologies Pvt Ltd, Location: Bangalore, Job Role: Scrum Master Sep 2019 – Till Date

- Facilitated daily stand-up meetings, sprint planning, sprint reviews, and retrospectives to ensure smooth project progress and identify areas for improvement.
- Coached and mentored team members on Agile principles, Scrum framework, and best practices, resulting in increased team productivity and quality deliverables.
- Collaborated closely with Product Owners to develop and maintain a well-prioritized backlog, ensuring alignment with business objectives and stakeholder needs.
- Assisted the team in removing impediments and shielded them from external distractions, promoting a focused and productive work environment.
- Conducted regular burndown and velocity analysis to monitor project health and reported progress to stakeholders using clear and concise metrics.
- Introduced and implemented Agile tools and methodologies, such as Jira, Trello, or Kanban boards, to enhance team efficiency and transparency.
- Fostered a culture of continuous improvement by organizing workshops, encouraging team feedback, and implementing process changes to optimize workflow.

**Certifications:**

- Certified Scrum Master
- Certified Scrum Product Owner

**Skills:**

- Agile Methodologies: Scrum, Kanban
- Agile Tools: Jira, Trello, Asana, Confluence
- Facilitation and Coaching
- Team Building and Leadership
- Stakeholder Management
- Problem Solving and Conflict Resolution
- Communication and Collaboration

**Volunteering & Freelancing 2017 - 2019**

At Jobs for Her as an **Ambassador**

At Startup Weekend Madurai as an **Event Organizer & Digital Marketing Associate**

At TamilStartups as a **Community Volunteer**

At Learning Edge India Pvt Ltd as a **Digital Marketing Executive**

**Project Engineer – Application Packaging**

**At Wipro Technologies, Location: Bangalore, Job Role: Application Packaging Mar 2008 – Apr 2012**

- Led the application packaging efforts for a large-scale enterprise deployment, successfully delivering Windows and related software packages within tight timelines.
- Created and maintained a centralized repository of application packages, streamlining software version control and ensuring consistent deployments.
- Collaborated closely with software vendors and internal teams to resolve compatibility issues and ensure smooth application integration.
- Implemented customizations and configurations for specific applications to meet unique business requirements, reducing end-user setup time by 50% to 70%.
- Conducted rigorous testing and quality assurance for all application packages, identifying and resolving potential conflicts and issues prior to deployment.
- Developed comprehensive documentation for application packages, including installation instructions, known issues, and troubleshooting guides.

**Skills:**

- Application Packaging Tools: Microsoft App-V
- Software Testing and QA
- Software Compatibility and Integration
- Scripting Languages: VB Script
- Problem Solving and Troubleshooting
- Documentation and Reporting

## Education

Master of Computer Science (M.Sc.) from **Vivekanandha College** during 2005-2007(**71%**)

BSc(IT) from **Ponnaiyah Ramajayam College** during 2002-2005 (**74%**)

## Certification

**Certified Scrum Master 2023**

**Certified Scrum Product Owner 2023**

Google Adwords Fundamentals Certification

Google Adwords Search Campaign Certification

Google Adwords Display Campaign Certification

Google Adwords Video Campaign Certification

Google Adwords Shopping Campaign Certification

SEMRush SEO Certification

Hubspot Inbound Marketing Certification

Hubspot Content Marketing Certification

Hubspot Email Marketing Certification

**Social Media Marketer from Digital Academy 360 Bangalore.**

**Reference can be provided upon request**