

SHREYA BHATIA

Audit Assistant

A proactive individual with a several years of experience in finance and accounting looking to develop and grow personal and professional skills through a practical and analytical method of working.

EXPERIENCE

Berlin, Germany
Nov 2022 - Jan 2023

- Audit Assistant**
BDO AG Wirtschaftsprüfungsgesellschaft
- Audits of **fixed assets, prepaid expenses, deferred income, shareholder's equity** and **personnel accruals**.
 - Analysis of other **operating income and expenses, personnel expenses** and **depreciation**.
 - Performing **control tests** and **inventory observation**.

Berlin, Germany
Sep 2021 - Oct 2022

- International Accountant**
Delivery Hero HF Kitchens GmbH
- Responsible for Month end closing of international entities.
 - Performing monthly **intercompany reconciliations**.
 - Review accounting bookings carried out by local teams.
 - Preparation of **accruals**, providing **intercompany invoices** as well as reviewing **sales report**.
 - Worked on projects such as **VAT/Intrastat reconciliation, partner reconciliation, and bank reconciliation**.

Berlin, Germany
Jan 2020 - Aug 2021

- Finance Manager**
Verve Group
- **Team lead** of Accounts Payable Finance team.
 - Leading the monthly **billing process** on the Group level.
 - **Initiation of payments** to stakeholders based on revenue generation.
 - **SWOT analysis** and **KPI creation** for monthly and annual business performance reports.
 - Designing aging groups of payables for **credit** and **liquidity analysis**.
 - Role enhancement through **receivables management** and fabrication of **financial statements** for external reporting.

Berlin
Nov 2018 - Dec 2019

- Finance Working Student**
Verve Group
- Trade receivable and payable management.
- Preparation of daily and weekly KPIs for measuring **efficiency** and **productivity**.
 - **Creation of manuals/guides** regarding the process of the company during Audit.
 - **Process optimization** to increase efficiency in the Billing process.

New Delhi
Apr 2015 - Mar 2016

- Assistant Accountant**
JMC Automotive Components PVT. LTD.
- **Preparation of Financial statements** for Annual Closing in accordance with Local GAAP.
 - Assisted in **Budgeting and Forecasting** for the following fiscal year.
 - Conducting feasibility checks for new projects through **Cost modeling** including Buy or Lease calculation.

EDUCATION

Berlin
2017 - 2019

- Masters of Arts, International Management**
International University of Applied Sciences, Bad Honnef
- Specialization in the field of Finance. (1.6 CGPA)
- Preparation and defense of Papers such as: "Offshore Accounting Techniques" and "Trends in Mergers and Acquisitions".
 - Successful completion of Master thesis on "Microfinance in India".

Düsseldorf
2016 - 2016

- German Language Course**
Institut für Internationale Kommunikation
- Completion of German course (Up to A2 Level)

New Delhi
2012 - 2015

- Bachelors of Commerce (B.com) Honors**
Delhi University, India.

New Delhi
- 2012

- Pre-University Education**
St. Xavier's Senior Secondary School

SOFTWARE KNOWLEDGE

Financial and Accounting Software

- Lucanet - Intermediate
- Datev - Beginner
- Fortnox, Netvisor and BYZNYS.
- Tableau

Billing Software

- Billoid, Easybill and Twinfield- Intermediate.

Tracking Tools

- Hassoffer and Everflow- Intermediate.

Other business softwares

- MS Office - Intermediate.
- VBA - Beginner.

CONTACT INFORMATION

Email

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Date of birth

1994-06-12

Nationality

Indian

Link

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m/in/shreya-bhatia-b945
52101

SKILLS

- Variance Analysis
- Critical Thinking
- Conflict Resolution
- Financial reporting
- Cost Modelling
- Analytical Approach
- Business Process Improvisation
- IFRS Accounting

LANGUAGES

English

Advanced

German

Beginner

Hindi

Native