

Renuka Joshi

renuka_joshi@rediffmail.com

Contact: 83697 66405

TALENT ACQUISITION | RECRUITMENT

Respected for closing positions in given TAT and managing end to end recruitment for IT, support, operational, management -leadership as well as IC level roles

10 Year Experience into Talent Acquisition

- ✓ Excellent history of screening, validating and conducting interviews of applicants against job description
- ✓ Accustomed to collaborating with people from varied cultural background and performing within a fast-paced commercially driven environment
- ✓ Hands-on experience in Leadership hiring, Bulk hiring, managing multinational stakeholders
- ✓ Enthusiastic professional with experience in collaborating with leadership team to conduct HR strategic planning to support corporate goals

Achievements:

- Appreciated for successful hiring by CEO as well as VP- Software Development.
- Awarded as best performer.
- Closed several leadership role in given TAT.

Forte:

- Strategic Sourcing
- Leadership hiring
- Candidate pipeline generation
- Resource management outsourcing
- Lateral / bulk hiring
- Stakeholder management

Career Narrative

Citibank (On rolls Optimum Infosolutions)Feb 2022- Till date

Lead Consultant

Citigroup Inc. or Citi is an American multinational investment bank and financial services corporation

Key Responsibilities:

- Managing IT as well as Non IT roles across businesses
- Am a part of Market Mapping initiatives.
- Worked on few internal HR roles as well.
- Used database of Workday for sourcing.

UBS – (on rolls Adecco) June 2021 till Oct 21

Recruitment Specialist

UBS is a global firm providing financial services in over 50 countries

Key Responsibilities and Highlights:

- Responsible for middle management and leadership hiring
- Worked closely with the stakeholders across geographies for proactive hiring.
- Was part of diversity hiring team.
- Was a part of CCP (Career Comeback Plan) .
- While working with the stakeholders, implement and suggest best practices
- Ensured organizational talent demands are met, exceeded and measured.
- MIS used : IBM Talent Management Solution BrassRing.

Feb 2020 till May 2021 - Break due to Corona Pandemic

SurePrep India P. Ltd. July 2016 till Jan 2020

Senior IT Recruiter

SurePrep is a US based MNC with its development center in Mumbai

Key Responsibilities and Highlights: Working closely with business leaders and line managers to design and implement Recruitment processes that support strategic business aims. Developed talent acquisition strategies and hiring plans.

- Determined current staffing needs and produced forecasts.
- Shouldered accountability to manage the hiring needs of a business unit,

streamline and implement best practices. Ensured the ongoing and future organizational talent demands are met, exceeded and measured

- Working closely with the leadership (MD's, Directors, VP's etc.) was managed by me
- Led recruitment of the development centre in Mumbai. Reported to GM -HR as there was no Manager - Recruitment.
- Responsible for Vendor Management. Evaluating performance of Recruitment agencies and assisting in decisions regarding the empanelment.
- Managed a team of 2 recruitment executives although I was not a team lead on paper.
- MIS used: HRMantra.

Morningstar Sept 2015 till July 16

HR Executive

Morningstar, Inc. is an American financial services firm- It provides an array of investment research and investment management services

Key Responsibilities and Highlights:

- Played a key contributor in leadership hiring for IT.
- Single handedly managed entire technical recruitment for the C&E team.
- Building a rapport with the candidates from interview process to joining.
- Achieved conversion rate of 70%.
- Handled events for .net and java developers.

iQuest Consultants July 2010 till March 2015

Senior Technical Consultant

iQuest Management Consultants ('iQuest') is one of India's top recruitment partner and the leading executive search firm.

Key Responsibilities and Highlights:

- Worked on hiring needs of mnc clients of multiple domains
- Was a part of IT Recruitment team.
- Worked on Singapore and South Korea drives of an mnc client.

- Did client coordination for a few mnc clients.

Various Engineering and Diploma colleges July 1998 till June 2010

Visiting Faculty

Key Responsibilities and Highlights:

- Teaching technical subjects like C, C++, DBMS etc.

Educational credentials

BE(ELTL)1997
PG (IGNOU)