

# KOMAL BURRAWAR

Address: MIG-171, Indira Nagar, Gachibowli, Hyderabad, Telangana, 500032.

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## SUMMARY

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Highly motivated and results-driven Business Analyst with a proven track record of leveraging data and technology to drive business growth and improve operational efficiency. Seeking a challenging role where I can utilize my expertise to contribute to organizational success.

## EXPERIENCE

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### Tata Consultancy Services | Hyderabad, Telangana

April 2021 to Present - **Business Analyst**

- Worked in Agile environment so having idea about Scrum and Sprint.
- Reviewing weather the test cases covering the whole functionality and stocking the product backlogs.
- Collaborated with cross-functional teams to gather and analyze requirements, facilitating the successful implementation of a new customer relationship management system.
- Developed and maintained comprehensive project plans, ensuring timely completion of deliverable and adherence to budget, resulting in the successful execution of high-profile project

### Cognizant Technology Solution | Hyderabad, Telangana

June 2018 to April 2021 - **Senior Process Executive**

- Document management function is an servicing and Origination businesses in wholesale, retail and correspondent lending mortgages. which includes primarily functions such as differentiation and designation of documents into respective buckets according to their names, and data extraction from some specified documents.
- Verifying, Reviewing and keenly scrutinizing US Mortgage document such as Property (purchase agreement/Rental agreement/Tax certificate) Insurance, Employment and other documents.
- Ensuring compliance with company policies and procedures to meet TAT
- Prioritize work and provide day to day work updates to leadership

## SKILL

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|-----------------------------|-----------------------------|
| ● Data Gathering & Analysis | ● Innovative                |
| ● Strong decision maker     | ● Service-focused           |
| ● Problem Solving           | ● Reporting & Team building |

## Technical Skills

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- Ms Office
- Azure Fundamental
- Srcum Board
- Google Generative AI
- Atlassian Jira

## EDUCATION

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- Masters of Business Administration degree in Finance in Aurora PG College, Hyderabad with 75% (2016-2018)
- Bachelor of Business Administration in Sun International Institute of Technology & Management, Hyderabad with 70% (2013-2016)
- XII from Narayana junior college with 75% in 2013
- X from Dharmavir Sambhaji Vidhyala with 79% in 2011

## LANGUAGES

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- English
- Hindi
- Telugu
- Marathi

### Personal Information:

Name : Komal Burrawar

Father Name : Raju Burrawar

Date of Birth : 03/04/1996

Sex : Female

Marital Status : Single

Nationality : Indian

### Declaration:

I hereby declare that all the details furnished above are true to the best of my knowledge

(Komal burrawar)