



GOURAV GUPTA

MOB:-7014271796

E-mail: Gouravgupta1702@gmail.com

Objective: To work in an environment which is innovative, challenging and offers a profound knowledge base to enhance my talent and to produce better output every time through constant learning and implementing innovative ideas in the work.

Personal Summary: Qualified and experienced Marketing with proven work experience in Customer Service and Operations. Possess excellent organizational, analytical, communication, problem solving and PC skills. A dedicated team leader who can bring to your business: additional professionalism, passion, productive ideas, enthusiasm and out of the box thinking packed with practical work experience

Key Skills

- Excellent Marketing Skills
- Good Communication Skills
- Team Player
- Positive Attitude

Work Experience

- VODAFONE AS SALES EXECUTIVE FOR OUTBOUND PROCESS
- INDIAMART AS AN ONLINE ASSOCIATE FOR OUTBOUND PROCESS
- WELNEXT SOLUTION AS CUSTOMER SERVICE EXECUTIVE ON E- MAIL PROCESS
- PRESENTLY WORKING IN WIPRO AS AN ASSOCIATE FOR US PAYROLL

Strengths

- A highly motivated self-starter with exceptional communication. Presentation and negotiation skills with an outstanding ability to earn customer loyalty.
- Excellent written and oral communications with ability to build report, identify client Needs, and close the sales.

Educational Qualifications

Qualification	Specialization	Board/University	Year of Passing
M.COM	COMMERCE	MLSU	2020
B.COM	COMMERCE	MLSU	2017
12TH	COMMERCE	CHRISTIAN MISSION SCHOOL	2014

Computer Knowledge

- Good knowledge in MS – Office Package
- Basic Computer Course From Rajasthan Chittorgarh
- Soft skills training from TCS
- THREE MONTHS Vocational training from SARTHAK INSTITUTE
- Good knowledge about outlook
- Have good knowledge of CRM,MAXIMUS,SR CREATION,RTR,SAPPHIRE TOOL
- Have good knowledge of ORACLE EBS PROD,KBX,CITRIX,SMARTSHEET,E-WAT

Personal Details

DATE OF BIRTH	13-10-1996
NATIONALITY	INDIAN
FATHER NAME	RAJENDRA GUPTA
LANGUAGE KNOWN	HINDI & ENGLISH
ADDRESS	VISHWAKARMA COLONY 110044

Declaration

I hereby declare that all the statement made in this application is true, complete and correct to the best of my knowledge and belief.

GOURAV GUPTA