

Sampada Sutar , Back Office Executive

Mumbai | 8451889989 | sampada.sutar8@gmail.com

Profile

Looking for Graphic designer work from home

Education

Royal College of Arts, Science and Commerce

2013

Bachelor of Arts (B.A)

Other Arts

Experience

Back Office Executive | NA

May 2022 - Present

Looking for back office Executive for work from home for permanently

freelance hr recruiter | Info Corporate Service

Feb 2020 - Aug 2021

HR Recruiter cum Admin | Regime Tax Solutions

Aug 2017 - Nov 2017

Looking for Hr Generalist or freelance recruiter for Part time.

IT Recruiter | Raj Consultancy

Jun 2015 - Jul 2016

Worked as Full Time IT Recruiter and Now looking freelancer HR Generalist remote Mumbai.

Skills

Back Office Support

Awards

Yoga Master

Jul 2010

Yoga Certificate with B + Grade

IT Skills

MSOffice

Courses & Certifications

Advanced certificate in Human Resource Management , Graphic Designing with Office Automation , MSCIT