



# Madan Bagga

## Contact

P.O. Auhar Tehsil Jhandutta Distt.  
Bilaspur (H.P.), 174024  
+919736266256  
madanbagga@gmail.com

## Skills

- Account reconciliation expert
- General ledger accounting
- Account reconciliation processes
- ERP (Enterprise Resource Planning) software
- Data trending knowledge
- Account reconciliation specialist
- Cash flow analysis
- Financial modelling capability

## Education

Himachal Pradesh University  
Shimla  
PGDPM & L.W  
1999

- Dissertation in [Area of expertise]

Himachal Pradesh University  
Shimla  
B.Com  
1998

- [Degree] Graduate

## Summary

Experienced in day-to-day accounting processes and applicable regulations. Dedicated to maintaining accurate records with attention to detail and expert financial knowledge.

## Experience

### Executive Accountant

Mohan Mealin Ltd | Solan (H.P.) | Jul 2017 - Current

- Updated general, sales and purchasing ledgers on schedule and verified information against documentation.
- Reconciled monthly bank statements and resolved discrepancies.
- Produced monthly and year-end closing statements, financial documents and invoices.
- Posted journal and ledger entries, prepared financial statements and reports and closed books.
- Helped departmental managers develop and optimise inventory controls.

### Accountant

C&C Constructions Ltd | Gurgaon | May 2007 - May 2015

### Accountant

Anant Raj Industries Ltd | Apr 2005 - Apr 2007

## Languages

English, Hindi: First Language

English: A1

Beginner

