

M KARTHIK

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New No.31 old No.12C, Thanthoni Amman Koil I Street Extn

Villivakkam,

Chennai – 600 049.

Brief Profile

- Semi qualified Accountant (CA Inter) with 16 years experience and a commerce graduate
- Asst manager accounts for 7 years in **SUBBU AND COMPANY PRIVATE LIMITED**
- 10 years of Experience with **BHASKARAN & KRISHNAN Chartered Accountants**, in Audit & Assurance, Taxation and Accounts review

Objective

- To gain maximum exposure and deep understanding in areas of corporate finance and financial services.
- To leverage on my experience gained and add value to my work process
- To work in a stimulating and challenging environment with a tab on critical resources

Work Experience

From Dec 2015 to 15th Nov 2022 as Asst manager-Accounts in SUBU AND COMPANY PRIVATE LIMITED, Nelson Manickam Road, Chennai -29

From Feb 2005 – Oct 2015 working as an ***Intern Executive for three years and continued as Senior Audit Assistant*** in **Bhaskaran & Krishnan, Chartered Accountants**, K-92, Anna Nagar East, Chennai – 600102.

Work profile and Areas Handled in Subbu and Company Private Ltd and their Associate Companies (Ampa Group)

- Filing of GST Returns and Reconcile with Book of Accounts and GST Registration.
- Filing of E-TDS Returns and Reconcile with Book of Accounts and Issue Form 16A to vendors and Form 16 to Employees
- Finalization of Book of Accounts and Co-ordinate with Auditors to File Income tax Return and ROC Return.
- Preparation of Age wise analysis of Bill Receivables and Bill Payable and monitoring the status.
- Reconcile books of accounts with Vendor/Customer books and help in management decision making and Final Settlements.
- Filing of Vat Return and Reconcile with book of accounts.
- Preparation of Budgets and Comparison with Actuals and Analyze the Variances
- Prepare Projections and Provisional financial statements for Banks, Advance tax working and to Management for strategic decisions.

Work Profile & Areas Handled in Bhaskaran and Krishnan

- Statutory, and Balance Sheet Finalisation Audit of Nationalized Banks.
- Engaged in Statutory Audit, Internal Audit of Partnership Firms, Private & Public Limited Companies and NGOs
- Engaged in Tax Audit of Individuals, Private & Public Limited Companies.
- Finalization of Accounts in Proprietary & Partnership Firms and Limited Companies
- Involved in Reconciliation of Excise duty, CST and Vat in Limited Companies like TanFac Industries Limited
- Utilisation certificate audit for sulphuric acid and molasses are done in limited companies like Hitech carbon (a unit of Aditya Birla Nuvo Ltd)

Major Clients Handled

NAME	ASSIGNMENT	INDUSTRY
Indian Bank (Ambattur,Sirkali, Nagapatnam, Kellys,kadambattur, kolattur, palipet)	Branch Statutory Audit	Banking & Financial Services
State Bank of India (Arakonam, karur, karaikudi,rasipuram)	Branch Statutory Audit	Banking & Financial Services
TANFAC Industries Ltd, cuddalore (Group of Aditya Birla)	Statutory Audit Tax Audit	Manufacturer of chemicals
Radcoflex india P Ltd , Irrugattukotai	Statutory Audit Tax Audit Vat Audit Service Tax consultant	Manufacturer of hose pipes
PVTI carbon black P Ltd	Statutory Audit Tax Audit Service Tax Consultant	Consultancy service on Carbon black
Baywatch Travels P Ltd	Statutory Audit Management Audit Internal Audit	Travel Agency
Bright Choice Investment Shoppee P Ltd	Statutory Audit	Stock Brokers
C.K.Investment P Ltd (Group of K.G.Builders)	Statutory Audit	Construction and real estate

Ox and tomato, Harrington road	Vat Audit, Service Tax Consultant, Tax Audit	Food Industry
Sri Balaji Engineering Works, Ambattur estate	Tax Audit Vat audit	Labouring works to Brakes India and Sundaram Groups
PLAN Internal New Delhi Fund Projects	Internal Audit Consolidation of Funds	NGO
Cesvi fund projects	Internal Audit	NGO
Raw Tanned products	Vat audit, Tax audit	Trading of garments
HTC private limited	Vat audit, Tax Audit, Statutory audit	Trading of dyes

Educational Qualification

- Qualified CA Intermediate in Nov 2011
- Graduated in Commerce from D.G.Vaishnav College, Arumbakkam Chennai, University of Madras April' 2004 – 72%
- Higher Secondary from Singaram Pillai Matriculation HSS, Chennai March' 2001

Technical Add-Ons

- General - Microsoft Office Suite (2010-Updated)
- Accounting Packages – Tally Prime , SAP 6.0
- Tally professional from tally UK certificate
- Book keepers certificate from UK
- Basic Internet Skills & Networking

Personal Details

Date of Birth : **18-11-1983**
Father's Name : **N.S.Mani**
Nationality : **Indian.**
Languages Known : **Tamil, English.**