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Namrata Parab Certified ScrumMaster®, ICP-ACC AgileCoach ®

PROFESSIONAL SUMMARY

- Seasoned project and program manager

- Accomplished servant-leader capable of delivering large-scale software and Web development projects on time and on budget by effectively collaborating, facilitating, leading and coaching multiple Scrum teams. Drove the adoption and enforcement of Scrum rules, removing impediments and fostering self-management.

- Applying best judgment to the removal of impediments, keeping teams focused and delivering success in rapidly evolving and dynamic environments.

- A resourceful team player with **good Interpersonal, effective problem solving** and **decision-making skills**, looking ahead for great career in a fair working environment with opportunities to grow.

EDUCATION

Bachelor of Engineering (Computers) from Shah and Anchor Engineering College, Mumbai University, Mumbai, India.

CERTIFICATION

- **Certified ScrumMaster®** (201808873) from **ScrumAlliance**
- **ICAgile Certified Professional (ICP-ACC)** from '**The International Consortium for Agile**'

PROFESSIONAL EXPERIENCE

Role: Program Manager and Senior **Scrum Master**
Period **Feb 2020 – till date**
Company: Anand Rathi Financial services
Department: Fintech

Responsibilities:
    Handling end to end program for all Anand Rathi fintech projects
    JIRA and Confluence admin
    Setup of entire program in fintech
    Responsible for directing end to end processes and project management
    Team management
    Resource management
    Vendor management

Role: **Agile Coach and Scrum Master**
Period   **Feb 2019 – Feb 2020**
Company: **Vodafone Idea Limited**
Department: **Digital Transformations**

Responsibilities:

- JIRA and Confluence admin
- Acted as Scrum Master for Product teams with a focus on guiding the teams towards improving the way they work.
- Acted as a Project Manager when necessary
- Assisted team to remove impediments by having an understanding the control and release processes
- Assisted with internal and external communication, improved transparency, and radiated information
- Assisted with prioritization and resolution of software defects
- Built relationship with Product owner and other stake holders to facilitate team's interaction with them
- Coached Product Owners in creation and maintenance of Product Backlog
- Coached team members on Agile principles and providing general guidance on the methodology
- Continuously learned Agile/Scrum techniques and shared findings with the team
- Engaged with other Scrum Masters to increase the effectiveness of the application of Scrum in the organization
- Facilitated getting the work done without coercion, assigning, or dictating the work
- Facilitated sprint planning, retrospective and sprint demos
- Helped team to solve problems rather than provide solutions
- Interfaced with Program Management Office to ensure project goals and requirements are being met
- Organized and facilitated project planning, daily stand-up meetings, reviews, retrospectives, sprint, release planning, demos, and other Scrum-related meetings
- Provided all support to the team using a servant leadership style whenever possible, and led by example
- Removed impediments by finding the right personnel to remove the impediment
- Took responsibility of delivery and management of the tasks
- Tracked and effectively communicated team velocity and sprint/release progress to all affected teams and management
- Updated Agile tracking systems to provide transparency on product and sprint backlogs
- Worked with the Scrum Team and the Product Owner to negotiate the minimum viable product for delivery

Period: June 2016 – Jan 2019
Project: **Edge Connectivity**
Company: BHGE India Pvt Ltd
Role: Release Manager

Responsibilities:

1. Ensure metrics on the rally dashboard are green
2. Keep release date current
3. Feature state and readiness state is accurate
4. Correct UAT and Prod dates are maintained for features
5. Dependencies on features are maintained in Rally

6. Defect suites are maintained
7. Retrospectives are conducted, and action items are resolved
   - Identify and resolve continuous improvement efforts
8. Risk management (Identify risk, mitigate risks and maintain risk register)
9. Start on next release train readiness with 2 to 3 sprints remaining on current train

Period: Dec 2015 – June 2016
Project: **BioClinica**
Company: Infogain
Client: **Trident, US**
Role: Team Lead and Scrum Master

Responsibilities:
- Understanding and gathering requirements.
- Coordinating with onsite Team Lead for requirement analysis, LOEs and managing work allocation at offshore.
- Development of the backend/server side APIs and assisting UI teams at times with some UI work and bug fixing.
- Writing test cases for the modules developed.
- Facilitate scrum ceremonies (grooming, sprint planning, retrospectives, daily stand-ups, etc.)
- Enact change and continuous improvement increasing the productivity of Scrum teams by 16% and the quality of deliverables by 22%
- Empowered teams to self-organize and grow cross-functionality
- Protect team from over-commitment, manage backlog, prioritize resolution of defects/bugs as evidenced by the on-time delivery
- Manage the lifecycle of code development, from ideation to sprints to deployment
- Coordinate and manage code releases and shared APIs with other IT groups
- Communicate with other management, engineers, product managers and support specialists on product issues
- Track and communicate team velocity and sprint/release progress

Environment: Java/J2EE, Spring MVC 4.0, JUnit, TestNG plugin for Jenkins**,** Restful web service, Maven 3.1, HTML, JSP/Servlet, JavaScript, JSON, and CSS

Period: October 2013 – Nov 2015
Project: **Sanofi MACS Custom Apps**
Company: Cognizant Technology Solutions
Client: **Sanofi, France**
Role: Team Lead (Offshore)

Summary:
Project includes handling various development, maintenance/enhancement/migration activities pertaining to GRG client applications which encompass around 20+ in number.

Responsibilities:

1) Handled Java development related to Work orders.

2) Provided work estimations and effort required to complete the Work order for different applications.

3) Documentation: Created Impact Analysis documents, Code Tracker sheet, Migration Tracker, Unit Test Case documents.

4) Handled L2 problem tickets independently and provided resolution as per the SLA.
   Debugging of Java applications to fix various issues.

5) Developed few FUSE components using JBoss Developer studio.

Environment: Core Java, JSP, Servlets, Spring, Hibernate, SOAP, JSON, WSDL, JBoss FUSE with Apache Camel

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Period: December 2011 – September 2013

Company: **Cognizant Technology Solutions**
Client/Project: WMC (Wellington Management Company), USA
Role: Senior Developer

Responsibilities: Handled migration activity of around 100+ Maestro jobs from Solaris to Linux environment.

1) Worked on various User Stories (tasks) on different applications.

2) Documentation: Created Impact Analysis documents, Code Tracker sheet, Migration Tracker.

3) Handled Production releases independently from time to time.

4) Debugging of Java applications to fix various issues.

5) Worked on Innovation ideas for the application.

Other projects worked summarized as follows:

Company	Year	Technology	Role
Syntel	2009-2011	Java, JSP, servlets	Software Engineer
Hexaware	2006-2009	Java, J2EE	Software Engineer