## Gazibanda pooja

+91 6303279781 kumarpooja778@gmail.com

# **Career Objective**

To succeed in an environment of growth and excellence which provides an opportunity to enhance the technical skills and to work for the sustainable development of the organization

### **Professional Experience: 3 years**

**Company**: Wipro Limited.

Tenure : May 2019 – Aug 2022.

**Designation:** Senior Associate.

**Project**: Google Waymo Driverless.

## **Description:**

Working on a huge database to save the life of humans, by finding and manipulating the data with 100% Quality Assurance.

# Roles and Responsibilities:

- Acting as a team player to achieve targets and being an exceptional contributor for the team.
- Took the responsibility of the team in absence of the Team Leader.
- Mentored the new op's within the team to brief them about the process.
- Maintained reports, fetching data from Database and sharing reports with Team.
- Supporting the Talent Acquisition team for the interview drive going on behalf of Waymo.

### Work Experience:

Worked as Accountant in Post office Madina since 2016 to 2019

# **Roles and Responsibilities:**

- Met all deadlines, including month-end reporting objectives.
- Supporting the Manager to achieve targets.
- Handle Team when Process requirements.
- Developed standard operating procedures and document workflows for current and future process steps.
- Collaborated with the team to define business requirements for organizational processes, achieve productivity standards and adhere to accuracy standards.

## **Academic Profile**

Qualification	Name of Institution	Year of Passing
B.COM	Sri Venkateshwara degree college Narayanguda	2015
INTERMEDIATE	Govt. Junior college, Kachiguda	2012
SSC	St.Mary's high school,tadban	2010

## **Hobbies**

- Playing carroms
- Volunteer work.
- Listening to music.

### Personal skills

- Comprehensive problem solving ability.
- Excellent verbal & written skills.
- Ability to deal with people diplomatically.
- Willingness to learn team facilitator hard worker.
- Good ability to work in a Team.

## **Personal Details:**

• DOB: 02 April,1994

• Nationality: Indian

• Marital Status: Single

• First language: Hindi

• Languages known: English, Hindi, Telugu.

Address: H.No:18-4-701/704 Aliyabad, Hyd 500053, Telangana,

# **Self-Declaration:**

I hereby declare that all the details furnished above are true to the best of my knowledge.

Place : Date :

Gazibanda pooja