**AASIYA ASIF** 

ALLANA.

BLOCK/HOUSE: 368/2949,

GOREGAON[WEST],

MUMBAI 400104, MAHARASHTRA,

**INDIA** 

TELEPHONE NO=

9769436512

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## **OBJECTIVES**

To work for an organization which provides me the opportunity to enhance my skills and knowledge to growth along with the organization objectives.

#### **EXPERIENCE**

Coordinated weekend event of So-fit as a brand promoter at In-orbit mall

Worked as an assistant at Heera Islamic investment company (Back Office) from July 2017 till December 2018 for 1 Years and 5 Months. Participated in IIJS 2018 (India's International Jewelry Show) at Nesco Exhibition Centre for 4 days event.

Worked as Call coordinator at Vbera Technologies Pvt Ltd from September 2018 till June 2019 for 10 Month.

Worked as Billing Specialist at Sutherland Global services from July 2019 till October 2021 for 2 Years and 3 Months.

Worked as Sales associate at Car Care from November 2019 till February 2023 for 3 Years and 3 Months.

## **ACADEMIC QUALIFICATION**

SSC PASSED FROM MAHARASHTRA STATE BOARD IN THE YEAR 2014.

HSC PASSED FROM MAHARASHTRA STATE BOARD IN THE YEAR 2016.

#### **COMMUNICATION**

Good communication skills aimed at understanding customer's needs and providing corresponding services.

# **TECHNICAL SKILLS**

Good computer operation knowledge, Smooth computer navigation & 30 wpm typing speed.

## **PERSONAL PROFILE**

Date of Birth: 03/05/1998.

Place of Birth: Chiplun, Maharashtra.

Age: 23.

Permanent Address: Block/House: 368/2949, Motilal nagar: 2,

Goregaon [west], Mumbai- 400104.

Gender: Female.

Marital Status: Unmarried.

Nationality: Indian.

Languages known: Hindi, Marathi & English.

# INTERESTS / HOBBIES.

Surfing Internet and Travelling.

THANKS A LOT FOR TAKING OUT YOUR PRECOUS TIME TO GO THROUGH MY CV.