

Lt. Colonel Girish D Gaikwad (Retd)

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A **Veteran of the Indian Army (Corps Of Engineers)** having 22+ years of experience with multi faceted talents in various fields viz: **Project Management, Facility Management, Human Resource Management, Material Management, Financial Management**, specialized in training in **CBRN Protection & Disaster management and Qualified Trainer in Field Survey and GIS**. Expertise in managing **HR, Administration, Facility management including Operations and Maintenance, Housekeeping and Security, Vendor Development and Contract Management, Assets Management, Training of trainers**, etc. Adept at managing people, maintaining healthy employee relations, handling employee grievances thus creating a progressive environment, an effective communicator with the ability to motivate personnel towards achieving **organizational objectives and adhering to industry best practices**. A team player and team builder full of positive attitude and zeal to work for the betterment of the organisation.

ASSIGNMENTS

- Indian Army

March 1998 – Feb 2021

PROFESSIONAL EXPERIENCE

✓ March 2019 – Feb 2021

- Appointment : **Staff Officer grade 1** (Budget and Trg) / **DGM**
- Responsibilities : **Budget and Financial Management**
- Achievements :
 - Planning and allocation of approx 13 Million USD annually to various sub ordinate organisations
 - Instrumental in carrying out satisfactory settlement of various audit objections
 - **Planning and conduct** of training for honing of professional skills and promotional aspects of approx **100 technical staff personnel** of the organisation

✓ May 2016 – March 2019

- Appointment : **Garrison Engineer / DGM**
- Responsibilities : **Human Resource management, Material management, Project management, Contract Management, Budget and Financial Management** for a garrison in coastal area
- Achievements :
 - Handled complete responsibility of maintenance, upkeep and **Estate Management** of a total of **1.4 million Sq. feet** of plinth area and **100 – acre** township including Office Spaces, Warehouses, Dry-Docks, Dockyard, Hospital, Overhead Tanks, Electrical & Mechanical Installations Viz. 132/33 KV Receiving Station, 33 / 11 KV Substations, OHT Cranes & 5000 KVA Diesel Generators for sensitive clients like Indian Navy and DRDO
 - Managed **110 plus vendors** to **execute mechanical, electrical and civil infra projects for strategic establishments**
 - Drove bidding process, contract management, comprehensive project management, and budgetary control for infrastructure projects
 - **Effectively managed** an **Industrial work force** of approx **250** skilled & semi- skilled workers of various trades
 - Ensured **smooth implementation of HR policies** for the sub ordinate staff of **approx 300 personnel**
 - Maintained **healthy employee relations** with timely **resolution of grievances** through positive interaction with **committee members of worker unions**

✓ **Sept 2013 – May 2016**

- Appointment : **Instructor Class A / Associate Professor**
- Responsibilities : Training personnel of Tri Services in the aspects of CBRN Protection & Disaster Management.
 - Achievements :
 - **Conducted training for 800 skilled troops of all ranks** in the aspects of CBRN protection and disaster management over a span of 2 years. Planned and conducted various training exercises in the same field
 - **As In – Charge Officer** for various trainee batches carried out detailed **planning and structuring of training programs**, conduct of training, visits to various establishments, **setting up of exam papers, conducted viva-voce, conducted written exam, compiled results** and disbursed course reports
 - As a **Senior instructor** was Instrumental in **planning, coordinating and organizing a Defence Capability Expo for Tri-services personnel** in a manner that echoed the ethos and values of the organization
 - Acquired Qualification as a **trainer in Field Survey and GIS as part of GIO – 09**

✓ **Oct 2009 – July 2011**

- Appointment : **Garrison Engineer / AGM**
- Responsibilities : **Human Resource management, Material management**, Project management, Contract Management, Budget and Financial Management for a garrison in modified field area.
- Achievements :
 - Conceptualized, and coordinated the design and planning of **high value projects costing approx 27 million USD** for the Indian Armed forces
 - Executed a **quality sensitive refurbishment of 100 bedded Multi-specialty hospital** in a **time-bound manner**, effectively using MS office, **Contract Management, Human Resource Management** and **PERT & CPM**
 - Managed **20 plus vendors** to **execute mechanical, electrical and civil infra projects for military establishments**
 - **Effectively managed** an **Industrial work force** of approx **180** skilled & semi- skilled workers of various trades
 - Ensured **smooth implementation of HR policies** for the sub ordinate staff of **approx 250 personnel**
 - Maintained **healthy employee relations** with timely **resolution of grievances** through positive interaction with **committee members of worker unions**

✓ **July 2006 – Sept 2009**

- Appointment : Mechanical Transport Officer, Quarter Master & Company Commander / **Asst Manager & Manager**
- Responsibilities: **Administration, Human Resource Management, Material Management** to achieve organisational goals in sandy deserts and plains.
- Achievements :
 - **Overseeing the entire gamut of HR function** including managing entire employee life cycle, Performance Appraisal, employee engagement and people management for a **skilled work force of 200** approx
 - **Responsible for organized movement of approx 1000 personnel and equipment weighing approx 400 tons** by military special trains and large vehicle convoys that needed diligent planning, involvement and minute to minute tracking
 - **Coordinated movement of engineering stores, ammunition & rations** to provide essential services to approx 1000 personnel
 - **As In- Charge Officer Conducted** training and promotion cadres for approx **200** personnel

✓ **March 1998 – Jun 2003**

- Appointment : Platoon Cdr, Adjutant, IO, Mechanical Transport Officer, Quarter Master/ Civil Equivalent - **Asst Manager**

- Responsibilities : **Administration, Human Resource Management**, Material Management to achieve organisational goals in snow peaked mountains, glaciers, sandy deserts and plains
- Achievements :
 - Actively Participated in **Op Vijay, Op Prakram**, Op Meghdoot, Op Rakshak as a **Team leader** of team of approx **40 personnel**
 - Coordinated movement of engineering stores, ammunition & rations** to provide essential services at **high-altitude area Viz. Siachen Glacier**
 - Coordinated Flood relief and Disaster management operations by skilled cross-functional teams in liaison with state agencies that resulted in prevention of loss of lives and the property
 - As In Charge Officer planned, coordinated and executed construction of Pre-fabricated Habitable Infrastructure for approximately **1000** men in **high altitude** costing approximately **550,000 USD**

ACHIEVEMENTS

- ❖ Awarded commendation of Scientific Advisor to Raksha Mantri in 2017
- ❖ Selected for M Tech in India's Premier institute - Homi Bhabha National Institute, BARC, Mumbai
- ❖ Graded Instructor in Intelligence Staff Course
- ❖ Senior Instructor of CBRN Protection & Disaster Mgmt

QUALIFICATIONS :	SOFT SKILLS:
M.Tech (Nuclear Sciences) Homi Bhabha National Institute, BARC, Mumbai	✓ Strategic Planning
B. Tech (Electrical) from Jawaharlal Nehru University, Delhi	✓ Grievance Handling
Certificate Course in Vendor & Facilities Mgt - College of Military Engineering, Pune	✓ Innovation and problem solving
Leadership Course - Army War College, Mhow (Indore)	✓ Analytical ability
B, Sc in Physics - N. Wadia College, Pune	✓ Collaboration and team building
Swiss Basic course on Assistance & Protection against chemical weapons - Swiss Army Centre , Stans, Switzerland	✓ Attention to details
The Laboratory course of Assistance & Protection against Chemical Weapons - Swiss Army Lab, Speiz, Switzerland	✓ Effective Communication
Intelligence Staff Officers course - MIT S&D, Pune	✓ Negotiation
Geo Spatial Information Officers Course – CME, Pune	✓ Leadership
Advance Diploma in Geoinformatics – Symbiosis International University, Pune	✓ Flexibility to work

PERSONAL PARTICULARS

- DOB: June 16, 1976
- Languages : Proficiency in English, Hindi and Marathi
- Other interests : Golf, Karaoke singing, Badminton and Squash
- Current Location: Pune