

**Kavya Mehra**  
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Name: Kavya Mehra  
Highest Qualification: MA (Business Economics)  
Specialization: creative in static work, environment friendly

## CAREER OBJECTIVE

Young and dynamic Masters in Business Economics candidate having the confidence of adding value to the organization by aligning to its values and goals. A strong team player who can demonstrate excellent results achieved through collaborative effect and creative ideation, keen to work in organization with global outlook and work culture.

## ACADEMIC QUALIFICATION

Year	Course	Name of Board/University	CGPA/Percentage
2020	M.A(BE)	Guru Nanak Dev University	59.6%
2017	B.A.	Govt. College for Women Gandhinagar	60.91%
2014	12 <sup>th</sup> Standard	Presentation Convent Sr. Secondary School	74.4%
2012	10 <sup>th</sup> Standard	J.K. Public School	8.4

## CORE TECHNICAL COMPETENCIES

- Analytical and problem solving abilities.
- Good communication and interpersonal skills.
- Internet Friendly.
- Project leading Qualities.
- Advanced Excel
- MS Office

## WORK EXPERIENCE

### Internship

- Have worked as an Intern trainee in HDFC Bank Pvt. Ltd. For 2 months.

### Digital Associate | Amazon Web Services

Jan 2022 - Dec 2022

Skills: Salesforce Quip | Artificial Intelligence (AI) | Data Annotation | Data Warehousing | AWS SageMaker amazon | Turk Computer Vision | Data Analysis | Machine Learning | Python (Programming Language) Data Analytics

- Performs annotation-related tasks in a narrow ML data process area (e.g. audio, image, and/or video-file). Uses internal tools and software provided by the team.
- Participate in data collection activities when scripts and instructions are provided. Adheres to compliance and confidentiality requirements.
- Meets daily productivity and quality targets. Tracks queries related to annotation/data collection and share them with the relevant stakeholders to help solve them.
- Track daily task completion status using recommended tools and provide individual status reports to POC's and managers.

- Own the quality of the execution and stay focused on individual result improvement. Adhered to confidentiality & compliance requirements to ensure zero risk to customer data and Amazon.
- Helps test new SOPs and ML data tools.
- Suggesting improvements to tools, processes, and SOPs.
- Assisting the team to update the daily productivity numbers on a daily basis.
- Expertise in Microsoft Word Excel & PowerPoint.

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## **CERTIFICATIONS & COURSES**

- Attended SEBI Workshop in Guru Nanak Dev University Campus, Amritsar.
- Attended a 3 Day Workshop on Entrepreneurship by IIM Calcutta.
- Attended Workshop on Digital Marketing in Guru Nanak Dev University, Amritsar
- Bronze Medal in Senior Division Essay Writing Contest by SCHOOLS India.
- Certification in Creative Writing and Journalism by Govt. College for Women, Gandhinagar, Jammu.
- Attended National Seminar (Under SAP) on Contemporary Issues in Punjab Economy- A roadmap ahead 2020 conducted by Punjab School of Economic.
- Represented J&K for the National Basketball championship conducted in Tamil Nadu.

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## **AWARDS AND PARTICIPATION**

- Runner up prize in the College Art Exhibition conducted in Govt. Women's College Gandhi Nagar, Jammu.
- Participated in the Open Panel Talk in ENTREPRENEURSHIP & CAREER organized by Guru Nanak Dev University in YUPHORIA -2019.
- Led a group presentation on the Topic Demonetization in India and the impact on Indian economy in a College level competition conducted in Guru Nanak Dev University, Amritsar.
- Participated in University level Debate competitions.

## **PERSONAL DETAILS**

**Name:** Kavya Mehra

**Date of birth:** 17<sup>th</sup> of November, 1996

**Language:** Hindi, English, Punjabi, Dogri

**Hobbies:** Reading articles related to geopolitics and Indian economy, Singing, Painting and Basketball.

**Personal Skills:** Good communication skills, creative approach, ownership qualities, curious to learn new things.

**Present Address:** House No. 42, Sector 6, Trikuta Nagar, Jammu and Kashmir, Pin: 180012

## **DECLARATION:**

I, Kavya Mehra, hereby, declare that the information furnished above is true to the best of my knowledge