# **KHUSHBOO**

### Summary

Obtain a challenging leadership position applying creative problem solving and lean management skills with a growing company to achieve optimum utilization of its resources and maximum profits.

# Experience

### **Traders Company**

Mayapuri New Delhi

August 2019 to August 2022

- 1. Excel Work
- 2.Office Management
- 3. Microsoft work

#### CONCENTRIX

Gurgaon

August 2022- Till Date

1. Content Moderation Role

## Education

### **Delhi University**

Sept 2017 to Sept 2020

#### **Bachelor of Economics**

2nd Division

#### **CBSE Board 12th Class**

April 2017

### **High School Diploma**

Graduate

# **Skills**

- 1.Complete Computer Knowledge in Software Diploma.
- 2. Dedication towards Hardwork
- Complete Digital Marketing Courses in niit.

### Contact



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