

CURRICULAM VITAE

Khushbu Saifi



Contact No:-9717058125.

Address:-

H. No.:- k-257 near ek minara masjid,
New Seelampur, Delhi- 110053

OBJECTIVE:-

Seeking a responsible position in a reputed firm, which enables me to bring out the best in me, I look forward to join your company where my qualification skill coupled with team spirit and experience will be an asset and allow me to grow with the growth of the organization.

Educational Qualifications:-

- o Graduate from Delhi University.
- o Completed 12th from CBSE board .
- o Completed 10th from CBSE board .

PERFESIONAL QUALIFICATION

- o Completed one year diploma course in "Hospitality Travel Customer Service" from **FRANKFINN** institute.
- o Basic computer course from NIIT.
- o Typing speed is 20-25 word P/M.
- o Basic Email drafting knowledge.

Strength

- o Hard Working
- o Honest
- o Punctual

Hobbies

- o Singing
- o Cooking



EXPERIENCE

- o 2 year experience as an admission counselor in a private school
- o 6 Months experience as a volunteer to organize many corporate events.

Personal Details:-

Father's Name	Mr. Nawab Ahmed
Mother's Name	Mrs. Tasleema Begum
Nationality	Indian
Religion	Muslim
Gender	Female
Marital Status	Single
Blood Group	"A" Positive
Height / Weight	152 / 47
Vision	6/6
Language	Hindi, English, Urdu
Date of Birth	30-Oct-1997
Birth Place	Delhi

Date: _____

Place: _____

(Khushbu Saifi)

