

Harshita Singh

QUALITY ANALYST

Details

India
7518947166
1011harshita@gmail.com

Skills

Test Suite Design
Functional Testing
Regression Testing
Postman API Testing
User Acceptance Testing
Defect Tracking
Design flow validation
Agile/Scrum
Mind maps
Documentation

Languages

English

Hindi

Profile

Experienced and reliable Quality Assurance professional with over a years of experience working in company to ensure the highest quality outcomes possible. Adept in providing suggestions and solutions to improve and enhance productivity.

Employment History

Quality Analyst Engineer, Keka Technologies, Hyderabad

AUGUST 2022 – MARCH 2023

- Performed requirement feasibility analysis for user stories and listing out test scenarios and test cases
- Documented test cases
- Worked with development team and product team to ensure smooth communication about principle feature being developed.
- Participated in Daily scrum meetings, backlog refinement meeting, retrospective meeting and sprint planning
- Prepared and sent daily scrum report
- Actively participated in functional and regression testing
- Actively worked on client issues
- Actively participated in production deployment
- Involved in testing during the system testing or UAT phases

QA Intern , Keka Technologies, Hyderabad

JANUARY 2022 – JULY 2022

As a committed and dependable QA Intern, I contributed to a dynamic and high-energy team at a cutting-edge SaaS-based HRMS Solutions company. I actively participated in testing activities, ensuring the quality and reliability of the software, and providing valuable feedback to improve the product. My collaborative approach and unwavering support helped the team meet deadlines and deliver high-quality solutions to clients.

Projects

Core HR

- Oversaw quality control of asset management, articles, polls, announcements

Performance Management System

- Spread headed performance management: Reviews, Goals, Skills, PIP, Continuous feedback and 1:1 Meetings
- Integrated third party tools such as **Microsoft Teams, Google Meet, Zoom, Jira** with Keka software

Leave Management System

- Oversaw and ensure the smooth process of Configuring of Leave, applying and taking action on Leave

Mind Maps

- Managed Mind Maps and Documentation for better understanding of the product
- Improved product understanding by 40% through the creation of new mind maps and documentation

Education

B.Tech | GLA University | Mathura | 2018-2022