

SANDHYA BONAM
Human Resources Manager

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📍 Lingampally,Hyd

WORKEXPERIENCE

Human Resources Manager

Adroit sws Pvt Ltd.

📅 March 2018 - 2021 📍 Hyderabad

- Fostered a data-driven culture, and coordinated 100% of recruitment phases,Sourcing selecting,Releasing offer.
- Worked with department heads to understand their talent needs, and reduced the time-to-hire to fill the needs.
- Researched and adapted a new benefits plan that improved employee satisfaction.
- Assisted managers in the use of objectives and performance reviews as coaching tools for individual development

Sr.Recruiter

Syscom Tech Inc.

📅 Feb 2014 - Dec 2014 📍 Hyderabad

- Identified gaps in interview funnel, and recommended proactive changes that improved average time-to-hire
- Led forecasting for full-time and contractor recruitment needs by coordinating with executives across all departments
- Collected job requirements, and posted job descriptions on internal site as well as job boards like Indeed and Glassdoor, leading to full-time hires
- Gathered feedback after final interviews, and created comprehensive compensation packages for prospective hires

Human Resources Assistant

Whish works IT Consultant services

📍 Hyderabad

- 📅 April 2013 - Jan 2014
- Maintained employee data and kept updated accounts of all employment records.
- Assisted in recruiting and training of new employees for the marketing and IT teams.
- Administered payroll information, compensation materials, and benefits programs.
- Supported daily operations of busy human resources department.
- Mentored employees through personal and professional issues.

CAREER OBJECTIVE

From sourcing qualified candidates to administering benefits, my focus throughout my career has been to attract and retain the best talent. I wish to utilize my expertise to ensure Stripe grows as the most effective payment processing platform in the market.

EDUCATION

Human Resources Management(MBA)

AIT COLLEGE FROM JNTU

📅 August 2009 - April 2011

📅 📍 Hyderabad

SKILLS

HRIS (Workday)

Recruiting (Sourcing & Interviewing)

Employee Onboarding

Benefits Planning & Administration

Employee Coaching

Ready to work as a offline basis option.