



# Mivaan Jindal


## Business Developer Executive

### About Me

A professional with 4 year's of experience as Business Developer Executive

### My Contact

 mivaanjindal32@gmail.com

 8837782136

 #63-64, Block-D, Arora Colony, Sunam, Sangrur (Punjab)

### Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

### Education Background

- B.Tech from SUSCET, Tangori, Mohali from Computer science in 2016.
- High School from G.G. S.S, School, Sunam in 2012.
- Schooling from D.A.V Public School, Sunam (Punjab) in 2010.

### Professional Experience

**Business Developer /Management**  
SoftProdigy System Solutions (April 2022 to August 2023)

**Business Developer**  
Viithiisys Technologies (August 2018 - June 2021)

### Main Responsibilities and Key Skills:

- 1.) Experience in generating Good leads through freelancing portals like Upwork, PPH, Fiverr and Freelance
- 2.) Handling Project, taking client calls, Documentation Process, ppts
- 3.) Knowledge of Databases like MySQL Procedural and Object Oriented Programming.
- 4.) Experience with HTML, CSS, JavaScript
- 5.) Can create websites using CMS's like wordpress
- 6.) Can create Documentation according to the client requirement
- 7.) knowledge of hosting and server providers like GoDaddy,Hostinger etc

### Achievements

- Presented Punjab state in Nationals in Chess (U - 14) (53rd National School championship at Guwahati, Assam)
- Played 7 times at State level in Chess
- Participated and Successfully completed Adventure Camp at ATAL BIHARI VAJPAYEE INSTITUTE OF MOUNTAINING AND ALLIED SPORTS MANALI - 175131 HP
- Attended Various Camps Organized by 3 Punjab Air Squadron NCC Patiala.
- Passed 'AYE' certificate examination under the authority of Ministry of Defense, Govt. Of India.
- Got 2nd position in 50m free style Swimming at zone level
- Participated in various Dramas, Debates and Quiz at School level