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POSITION FOR SENIOR SECURITY MANAGER & GENERAL ADMINISTRATION

Objective

I, having served in Indian Air Force for 20 yrs. in the field of law enforcement and asset protection, both in the peace and field area, am a certified physical security professional.

I, carrying three decades of experience, am seeking a position in the field of Physical Security management. During my travel in this field, I have directed security operations by implementing security's best practices inculcating the modern hi-tech security methods available in the industry, designed security policies, plans and procedures of the organization that best suits the enterprise. I am passionate to take up responsibilities and share my experiences and eager to further my career in this field for mutual benefits and set benchmarks.

Core specialties

As an Air veteran, I possess adequate in-depth knowledge in the following physical security aspects:

- Physical security assessment for vulnerability and audit of premises and suggesting improvements
- Asset protection, loss prevention and mitigating wrongful gain in any area of operations
- Fire safety measures, control and monitoring of men, material & vehicle at all entry / exit points
- Drawing effective and appropriate SOPs in line with company/corporate security policy
- Conducting fire drill / evacuation during emergencies
- CCTV monitoring & backup for Investigation and reporting
- Liaison with local government agencies in relation to security and safety related issues for necessary support

Key skills:

- Strong problem-solving and analytical skills
- Effective communication
- Selecting security service providers and its men for quality man power
- Design industry specific training modules and conducting training
- Computer literate, (read & write) Tamil, Hindi & English
- Multiple-site administration and control.
- Knowledge in various firefighting apparatus, reacting to Building Management System (BMS) alarms,

Professional Experience

❖ **Asst. Security Manager**, M/s. Global Calcium Pvt. Ltd., Hosur, effective 10 Apr 2017 to 04 Sept 2020

Primary responsibilities:

Being a pharma company, which is dealing in life saving drugs, I was involved in bringing out a viable and workable industry specific security SoPs for a smooth flow of business operations, without diluting the essence of Security concepts at multiple locations and high value storage go-downs. Also handled event management, food court during Company's annual celebrations

❖ **Security Manager**, GE T&D, India Ltd. (formerly Alstom T&D), Hosur – 12 Dec 2015 to 08 Apr 2017

Primary responsibilities:

Being one of the leading MNC in core sector manufacturing, I had to assess security setup keeping in view the prevailing security environment, both domestic and international. The security needs of this site demanded that the site is upgraded to match with that of the international standards and had to be abreast with daily security developments.

Secondary responsibilities include:

- Canteen management
- Staff transportation and its control through GPRS software
- Sourcing material related to security implements
- Event management

❖ **Assignment Manager**, Dell BPO, Saravanampatti, (SEZ) Coimbatore – 06 Mar 2015 – 30 Jul 2015

As this site is located inside the SEZ complex, it is governed by both, central and state Government's guidelines and strictly monitored by a Govt. officer stationed at site. At this site, Dell, being an MNC in the BPO sector and with its large employee strength, of both genders, security operations was multi-dimensional.

Key Functions:

- Managing the overall security gambit of the premises viz. manning 24/7 with 150+ security staff and a large fleet of transport to ferry the employees
- Strict control over all types of media devices entering the premises
- Handling advanced centrally monitored visitor managements system with modern security gadgets
- Highly sophisticated access control system with digital imprints of employees' movements both local and global, integrated with advanced CCTV monitoring
- Control and monitoring of employee transport security by way of GPRS tracking,
- Impart training on various drills for security team, security lecture for new joiners, recording of activities to meet international audits
- Liaising with other agencies and business enterprises within the SEZ complex for a cordial co-existence

❖ **Asst. Manager, Materials** - M/s. Sree Venkateswara Engg. Corp., Coimbatore 02 May-2007– 31 Dec 2013

Key Functions:

This engineering company is dealing with core sector, heavy metal fabrications. As such, I was primarily engaged to manage stocking and maintaining engineering components. Later, I was elevated to procurement and with added responsibility to source engineering services providers and logistics. As such, I was assigned for goods and services activities in the area of Material procurement and storing viz. SCM, Transportation, Security of Material, Vendor management, services outsourcing, liaison with civil govt. depts., internal ISO auditing.

❖ **ISO & Business Coordinator**- M/s. Ferro Links, Coimbatore Jul 2002 – Jan 2007

Key Functions:

This company is in the business of casting, machining and supplying OEM auto components to auto major and additionally dealing with pig iron and coke for furnace industries. I was initially assigned for ISO related activities and then later inducted into various other business activities.

❖ **Asst. Security Officer** – Kovai Medical Centre & Hospital (KMCH) – Jul 2000 – Jul 2001 Key Functions: Physical Security control, visitor control, trauma care center in-charge, Ambulance dispatch and control

❖ **Served in Indian armed force** (Indian Air Force) Mar 1980 – Mar 2000 in various strategic locations in India in the field of Police administration.

Qualification: Pre-University

ITI Computer Course (COPA)

Graduation Certificate issued by Min. of Defense

In brief

I am a 1962 (04.10.1962) born native of Coimbatore, Tamil Nadu, active, healthy and single

I, as defense personnel, have acquired adequate knowledge in the field of physical security and loss prevention by working in various strategic locations within India. Added to this, post service engagements, exposure to corporate specific security needs and special needs of facility management have had added color to my profile and I had acquired hands-on experiences, as well. I have devised cost effective security measures without diluting the essence of physical security concepts and implemented industry's best practices in all my workplaces, which had a measurable effect and mutual benefits for the organisation and service provider.

With the core capability of mine being protection of various form of assets, coupled with multiple skills acquired during the course of my engagement, both in the military service and in the corporate sectors, I have evolved as a multifaceted task man. I believe these qualities can best be put to use for various operations of an organisation, ***especially in green-field projects***, wherein, the management gets all their needs of "sites under development stage" are attended at a single work station.

The in depth knowledge thus acquired in the field of physical security, transport management, material management, food court, housekeeping, event management, adhering to ISO etc. can have a telling effect in controlling a major chunk of administrative activities of an organisation for a smooth functioning and effective completion of projects on time.

Good communication and soft skill sets, knowledge in handling variety of modern security gadgets, multi-site handling, and improvised solution to ever changing security & safety scenarios are a few added convincing points for negotiations to implement '***site-specific***' and cost-effective security measures. All these are put to effective usage without compromising the business needs. Also, with a greater number of migrant workers engaged for industrial production activity, I can be a critical asset to manage and handle related issues.

I believe, I still have the energy and enthusiasm to improve the ambiance of situations I am called for. As a team player and learner, I can contribute to a large extent to achieve the common goal and bring in an appreciable and measurable change by inculcating the best practices within the given work environment.

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