

KEERTHI

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CAREER OBJECTIVE:

A self-motivated and result oriented B.com graduate with good knowledge in computer seeking an internship position in good organization where my potential will be fully discovered and harnessed while working for the company.

a) ACADEMIC QUALIFICATION:

Course	Specialization	University/Board	Percentage	Year of study
MBA	Finance and Human resource	VTU university (BITM)	86.2%	2021-2023
B.COM	General commerce	Vijayanagar Sri Krishnadevaraya university (SNSCB Degree collage)	85.9%	2018-2021
12 th	Commerce	Sri Nethji Subhash Chandra Bose PU Collage	74.33%	2016-18
10 th	KSEEB	Sri Nethji Subhash Chandra Bose High School	61.44%	2016

b) INTERNSHIP:

TIEI: Toyota Industries Engine India private limited, Bangalore

Worked for a period of 45 days as a HR department on Organization study.

- I will do presentation in the internship period that is best experience
- While leading team of colleagues and achieving set targets.
- I learned how to approach with unknown people.
- Daily activities and close coordination with employees and team members.
- Good work culture and healthily environment.

c) ACHIEVEMENTS:

- Won certificate on collage level accounts fest competition.
- Organized culture events at the collage during UG and PG.

d) PERSONAL SKILLS:

- MS Excel Basics and MS office

- Good at making PPT presentations blended with audio & video inputs.
- Knowledge about the journal and ledger accounts
- Preparing for invoice bill and Data entries
- Good communication skills
- Knowledge about the payroll department work.

e) HABBIES:

- Watching movies
- Cooking
- Listening music

f) LANGUAGES:

- English
- Kannada
- Telugu

g) STRENGTHS:

- Able to work in team
- Active learning and critical thinking
- Able to handle people in very efficient way
- Good knowledge in the accounts
- Time management.

h) PERSONAL DETAILS:

Name: Keerthi

Father Name: Mr. Lokesh

Date of Birth: 02-02-2001

Marital status: single

Negative place: Bellary

Declaration: I hereby affirm that all the above-mentioned information is true to the best of my knowledge and belief.

Place: Bellary

Signature

Date:

Keerthi