

Parul Soni

Dsp Wali Gali, Kirti Nagar,
Begu Road, Sirsa 125055

Phone no. -98966-88088

E-mail address -sparul171299@gmail.com

EXPERIENCE

Hitesh accounts center

Deals in GST & ITR

Address- shop no. 50, first floor, anaj mandi
Mandi Adampur, Hisar, 125052

Job - As a juner accountant
1st/jan/2020 to 28/02/2022
Deals in Purchase & Sale,
Bank Statement update.
Perpair :-GSTR-1,GSTR-3B
Basic -excel

Gramin Shiksha

Computer Coaching Center

Address- Housing Board Colony, Near Kranti Chowk
Mandi Adampur, Hisar, 125052

Job- As a Computer Coaching Teacher
01/12/2017 to 31/01/2019
Coch. In Tally, Basic and Accounting Class

EDUCATION

DR.BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR

JAIPUR 302015

Degree - LLB.3rd Year (pursuing)

F. G. M. Govt. College
Adampur Hisar
125052

Degree - B. Com
2018-2021

PROJECTS

- **Project Name — Prepaid Balance Sheet for Audit**
(In internship for LLB)

1. Jai Bhawani cement store (Agroha)
2. Nav Durga B/M supplier (Agroha)
3. Bhagya luxmi cement store (Agroha)
4. Krishna Trading Company (Badopal)
5. Haryana Hardware (Hisar)
6. Dharampal Trading Company (Adampur)

SKILLS

- . Bookkeeping
- Tax Filing
- Data Entry
- . Data Analysis
- . Public Accounting
- Business Assessments

LANGUAGE

Hindi