Syeda Soofia Fatima

CUSTOMER SERVICE

Profile

Dedicated and results-driven Professional with 4 years of experience as an Assistant Professor in MBA, seeking a challenging Customer Support Executive role to leverage my communication and problem-solving skills in a dynamic organization.

Employment History

Assistant Professor, Jyothishmathi Institute Of Technology & Science, Karimnagar

09/2012 - 05/2016

- 4 years of experience teaching MBA, B.Tech, MCA and Diploma courses, fostering critical thinking and analytical skills.
- Proficient in curriculum development, course planning and student assessment
- Strong interpersonal and communication skills developed through teaching and academic interactions.
- Proven ability to adapt to new technologies and software platforms.
- Conducted research, published academic papers and participated in conferences.
- Mentored and advised students on academic and career goals.

Education

MBA, Jyothishmati Institute Of Technology & Science, Karimnagar

09/2006 - 05/2008

B.com, Sri Chaitanya Degree & PG College, Karimnagar

06/2003 - 04/2006

Personal Details

9704196303 soofiamujtaba786@gmail.com

Links

LinkedIn

Skills

Communication Skills

Adaptability

Microsoft Office

Customer Service

Fast Learner

Ability to work in a team

Critical thinking and problem solving

Effective Time Managment

Hobbies

Listening to Tech talks, Badminton and DIY stuff at home

Languages

English

Hindi

Telugu