



BACKED BY FAIRFAX

Date:- 14-March-2023

E-Code :- 5627

Name :- Sayali Bhausaheb Kalbhor

Dear **Sayali**,

You joined Go Digit General Insurance Limited on **02-January-2023** as **Consultant - Customer Happiness** in the **Customer Happiness** department and accepted the terms and conditions of employment by submitting your consent to the employment letter. As such you are strictly bound by the terms of employment letter and the company's code of conduct.

As per clause 12 of the Appointment letter, it is agreed and understood between you and the Company that, the contract of employment may be terminated by either party by giving to other at any time, notice in writing of 1 days and the termination of contract shall take place at the end of such notice period. Further, the termination with immediate effect may be made by either party by paying to other an amount equivalent to the 1 days of gross salary in lieu of notice.

You have tendered your resignation on **02-March-2023**, and requested for an early relieving and agreed to pay towards the shortfall of notice period.

In view of the above, we would like to keep you informed that you are liable to pay an amount of Rs.**17083/- (Rupees Seventeen Thousand Eighty Three only)** to the company towards the shortfall of notice period of 29 days. We have arrived at the recovery amount after adjusting your payable salary (if any applicable). Detailed Settlement report attached with the mail for your reference. We call upon you to remit the amount in the below mentioned Company's account within 7 days of the receipt of this letter.

Name	Go Digit General Insurance Ltd
Bank Name	ICICI Bank
A/c No	000405116626
IFSC Code	ICIC0000004

Do feel free to reach out to us in case of any questions.

Thanking you,

For Go Digit General Insurance Limited

CHRO

Amrit Jaidka Arora