



## WG CDR(DR.) NITIN VAISH (Retired)

Strategic professional with strong business acumen & proven track-record of stamping success across the entire gamut of **Hospital Administration** preferably in **Delhi/NCR**.

✉ skyhawk81@gmail.com

☎ +91-7309651981

📍 New Delhi, India

in [linkedin.com/in/nitin-vaish-6303a658](https://www.linkedin.com/in/nitin-vaish-6303a658)

### PROFILE SUMMARY

- Unique blend of visionary leadership offering **over 14 years** of rich & extensive work experience across **Hospital Administration/ Healthcare Management**
- Expertise in developing & executing quality hospital administration strategies to accomplish multiple digit growth of revenue, **EBITDA & market share YOY and improve ROI through long-term planning**
- Proficient in initiating & developing relationships with **key decision-makers** in target organizations for business development
- Knowledge in implementing strategies for building large teams by promoting a spirit of cooperation between team members
- Devised & implemented **administration & operations initiatives** in tertiary care multi-specialty hospitals and healthcare companies
- Built a track record of successful roll-out, management and turnaround of fortunes through effective planning
- Comprehensive experience in administering day-to-day operations with the goal of providing **high quality and efficient medical service to patients**
- Highly skilled in coordinating, supervising and managing daily operational & administrative activities of the healthcare departments, identifying threats and opportunities, and creating long-term strategies
- Skilled in ensuring delivery of **high quality services** to support customer needs & achieve high satisfaction from all operational users
- Experienced in coordinating with staff for the set-up standards with liability for strategic utilization & deployment of available resources to achieve organizational objectives
- Engaged in operations & maintenance, supply chain management, implementation of projects and programs for patient services
- Stayed updated with relevant laws and standards which were important for hospital administrators, to engage them for creating and modifying facility policies
- Track record in managing complete medical & administration involving technical, administrative and manpower (medical and non-medical) management

### CORE COMPETENCIES

Hospital Administration/Management

Medical Store Management

Facility & Project Management

Patient Healthcare Services

Collection & Recovery Reporting

Supply Chain Management/Budgeting

Clinical & Administrative Procedures

Market Analysis

Bill Preparation & Dispatch

Healthcare Management

Operations Management

Team Building, Mentoring/Leadership

### WORK EXPERIENCE

#### Growth Path:

*Captain*

*Major*

*Wing Commander*

**Indian Army/ Indian Air Force**

*Jul'08-Jul'22*

*PAN India*

#### Office In-Charge Administration

**Ex-Servicemen Contributory Health Scheme, Air Force Station Hindan**

*Jun'18-May'21*

*Ghaziabad*

#### Role:

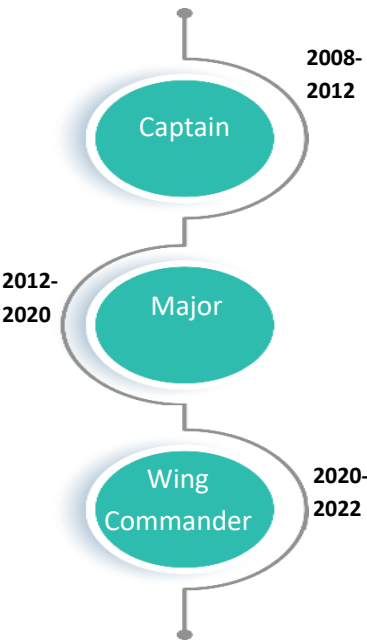
- Formulated long-term/ short-term strategic plans & SOPs to enhance operations; spearheaded cost saving initiatives in various processes
- Devised and implemented strict measures in operating procedures to optimize resources; headed 6+ military hospitals across India as Administrator; managed patient care activities

### CERTIFICATION

**2021:** Lean Six Sigma Certification,  
Green Belt from KPMG



CAREER TIMELINE



SOFT SKILLS

- Analytical & Problem-solving
- High Business Ethics
- Leadership & Delegation
- Organizer & Motivator
- Communication & Collaboration
- Decision-Maker/ Visionary

- Facilitated planning and execution of annual business plan for hospital units; developed quality management system; streamlined SOPs for enhanced operational effectiveness of all departments
- Managed the operations including budgeting, personnel, technology and spearheaded teams for excelling business targets & service delivery metrics
- Integrated medical and office supply financial spends on large scale per year and executed them with strategic objectives to procure expendable and non-expendable medical supplies, office equipment & contingencies at various hospitals all over India
- Accomplished vendor registration, tendering, placement of supply order and ensured supply of medicine by vendor within hospital timelines and compliance
- Fostered relationships with Clinical Team to promote achievement of desired business objectives while managing & developing talent, monitoring quality & accreditation, controlling costs and driving profitability
- Ensured organizational efficiency through proper implementation of policies towards promoting & protecting health & safety and environment effectively
- Administered all aspects of Hospital Management including **manpower planning, facilities administration, cross-divisional coordination with external bodies for smooth running of the hospital & patient care service**
- Delivered leadership, direction, strategy and vision for facilitating growth & business agility
- Conceptualized and imparted training to employees and other staff; administered Veteran Relations and redressed grievances at ECHS Polyclinic Hindan
- Implemented policies that promote & protect health, safety, security, and the quality of work life, the environment and organizational effectiveness
- Conducted various event free mobilizations of man, material and medicines during casualty evacuations, disaster management and aid to civil administration
- Coordinated with doctors, nurses and other healthcare professionals to identify their issues and needs
- Responded to questions from doctors, nurses, and patients in a timely manner
- Directed compensation and benefits for employees and supervised payroll issue
- Assessed and referred patients to other dental specialists & health professionals, depending upon the severity or nature of the problem being faced
- Governed and engaged in career path planning, training, annual performance appraisals, formulating policies, leave planning and grievance redress of around 100 personnel per year

EDUCATION

Professional Certificate Programme in Healthcare Management and Analytics from IIM Kozhikode  
**2022**

Bachelor of Dental Surgery (BDS) from UP Dental College and Research Centre, Lucknow  
**2006**

PERSONAL DETAILS	
Address	: New Delhi-110092
Date of Birth	: 18 <sup>th</sup> January 1981
Languages	: English & Hindi