

Shweta Singh

Mobile: +91-8975388969

Email: shweta150988@gmail.com

Profile

Seeking a challenging and rewarding opportunity in financial accounting domain with an organization of repute that recognizes and utilizes my true potential while nurturing my analytical skills. Achieving bottom line results while formulating and executing solutions to meet a diversity of needs. Has the ability to build strong relationships with all stakeholders and to turn proposals into reality.

Accomplishments

- Qualified B. Com graduate in Finance and accounting from SIES, Mumbai.
- Freelancing in Equities and Derivatives trade for over 2 years.
- Accented with the latest trends and techniques of the field, and have an inborn quantitative aptitude & determined to carve a successful and satisfying career in the industry.
- Enriched with the ability to learn new concepts & technology quickly.
- Flexible to accept changes, Vibrant, energetic and focused with a high degree of versatility, creativity, commitment and optimism.
- An effective team player with exceptional planning and execution skills coupled with a systematic approach and quick adaptability.
- Highly motivated, positive and goal-oriented, with analytical approach, ability to build and lead effective teams.
- Well-developed communication skills with reputation of accuracy, credibility and integrity.

Academics

Year	Degree	Institute	CGPA/%
2013	B.Ed.	K.J. Somaiya, Mumbai	50.5
2011	B.Com	SIES Sion, Mumbai	51.04
2009	MH - CIT	Sion, Mumbai	60
2007	HSC (C.B.S.E.)	K. V. Koliwada, Mumbai	63.6

Projects

Title: Teaching with Kodak Education foundation.

May'13-Dec'13

Objective: Was responsible for teaching underprivileged children from far-flung area in Mumbai. Kodak Education foundation is responsible to support children and youth from underprivileged families through different education based interventions on a sustainable basis.

Title: Freelancing trade in Capital Market.

Feb'14-May'16

Objective: Had undergone Capital market training, assisted & worked under Chartered Accountant. I have also participated in various investor awareness workshops undertaken on behalf of SEBI. Also responsible in trading derivative instruments and having skilled knowledge in capital market.

Skills

- Accounts, Business studies, Economics,
- Tally 9.0, Window 10, MS Office, DTP.
- Qualified in MS-CIT, Mumbai.
- Knowledge Capital Market and derivatives.
- Investment Analysis Portfolio Management.

Leisure

Painting, Calligraphy, Teaching, Singing, Badminton, cycling and surfing.