

# RESUME

**Bhabal Rasika Dattaram (B.Tech, Agriculture Engineer)**

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## EDUCATIONAL QUALIFICATION

SSC Passed From Kolhapur University in 2010

HSC Passed From Konkan University in 2012

B TECH Passed From Dapoli University in 2017

## PROJECT

**Name :** Department of Irrigation and Drainage Engineering.

**Period:** 6 Month

## INTERNSHIP

**1. Organization:** Hutatma Kisan Ahir Dudh Sangh Walwa.

**Period** : 1 Month

**Department** : Agriculture Processing Engineering.

**Description** : a) Manufacturing Process of Dairy Products.

b) Machine operating for updating Mfg Date, Expire Date, MRP.

c) Packaging Process.

**2. Organization** : Agrovision Green Energy Pvt. Ltd. Pune.

**Period** : 4 Months

**Department** : Electrical and Energy Sources Engineering and Marketing.

## WORKEXPERIENCE

**Name of the Company** : SNS Industries

**Job Profile:** Executive Assistant

**Total Experience** : 04 Year

**Department** : Import-Export Certification

**Description:**

- Connect with clients through mails and telephonic interaction.
- Prepare fumigation and heat treatment certificate as per client's requirements and provide them through mails.
- Prepare quotation for new clients as per the client's requirement.
- Preparation of bills based on final prices including taxes and delivery charges.

## STRENGTHS

- Punctual and Organizational skills.
- Multi-tasking.
- Quick Learner.

## PERSONAL DETAILS

**Date of Birth:** - 15<sup>th</sup> April, 1995.

**Address:** - 203/23, Swapnapurti Chs., Maharashtra Nagar, Mankhurd East, Mumbai- 400088.

**Language Known:** - English, Marathi, Hindi.

**Hobbies-** Cooking, Listening Music.

**Marital Status:** - Unmarried