



## Varsha Tomar

B-9 top floor Masale wali Gali Near 12 Pocket Shiv Mandir jasola New Delhi 110025  
+19910797425 | tomarvarsha1989@gmail.com

### Objective

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CAREER OBJECT: To seek a position of strategic importance in a challenging atmosphere by making Contribution to the organization to the best of my abilities and developing my own skills during interaction And very Hard working And honest.

### Experience

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- **SB Group of Company** 01/05/2012 - 15/6/2022  
Purchase Manager  
Procurement Civil And Mechanical Materials And vendor Development, price Negotiation quotation collection, price comparison Inventory control supply chain And freight Manage, supplier's payments schedule , supplier data management,po Prepared with Tally And Excel,Monthly Purchase Report,
- **Sheel Biotech Ltd** 24/06/2022 - Till now  
Purchase Manager  
Agriculture projects And tissue culture Lab chemical Materials Procurement, vendor Development, Price Negotiation quotation collection, price comparisons Inventory control supply chain And freight control, supplier's payment schedules, supplier data record, P/O making with Tally And SAP, Excel , Monthly Purchase Report etc.

### Education

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- **Uday Pratap inter College**  
10th  
B- Commerce
- **Uday Pratap inter College**  
12th  
B -commerce
- **Indira Gandhi University**  
B.A  
B

### Skills

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- MS Excel, MS word Tally ERP -9 & prime Gold, SAP Gmail , Google sheet, vendor Development , Negotiation is very strong.
- Any type internet work Abale to Quickly Learn New Software Packages. Good inter personal Communication Skills and work with many partners.

### Projects

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- **Mechanical And civil contractor & Machinerys Rentals And Logistics Projects**  
SB Group Of Company  
COMPANY PROFILE:  
They are leading Material Handling Contractors of SAIL, Rasthriya Ispat Nigam and Tata Steel. They been handling SAIL Yard of Delhi From last 20 Years, which is North India's biggest Yard. Company is also into Logistic of Empty Containers, they are preferred vendor of CONCOR. Parallel they are into rental business with the Firm Name: SB Protech. Addition to this Company is also takes Mechanical and Civil Work. Our Clients are L&T, DLF, IL&FS. Turnover of the Group is INR 300 cr.
- **Sheel Biotech Ltd**  
Tissue culture Lab,& Manufacturing of Protrays and Aeroponic and Hydroponics Polyhouse , Agricultures All Government projects,All type material trading online and offline.

## Languages

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- Hindi English ,

## Personal Details

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- Date of Birth : 01/07/1989
- Marital Status : Unmarried
- Nationality : Indian
- Father Name : Shri Kirpal Singh Tomar
- Hobbies : Soft 🎵🎵🎵🎵🎵🎵🎵🎵🎵🎵 Long drive,
- Place : South Delhi
- Signature : Varsha Tomar