

# RESUME

**SHAJIYA KHATOON**

Phone no : +6304786416

Mail ID : shajiyazubairkhan@gmail.com

Date of Birth : 22<sup>th</sup> FEB 1989

## **Career Objective:**

Looking for a challenge and intellectual stimulating job in reputed organization and use skills to enhance the organization success along with my professional growth.

## **Educational Qualification:**

Degrees Awarded	College/School (University/Board)	Year of Passing	Specialization	Percentage/CGPA
MBA	G. Pullaiah College of Engineering & Technology, Kurnool( JNTU Anantapur )	2014	Finance&HR	(96.5% aggregate)
Graduation	Osmania Degree College for women, Kurnool(SK university)	2011	B.Com(com)	90.5%
XII	Osmania junior College for girls, Kurnool(Board of Intermediate Education)	2009	CEC	85%
X	Ideal English Medium High School, Kurnool( SSC)	2007		80%

## **Technical Quotient:**

- Proficiency in Microsoft office and Windows.
- Tally ERP 9.
- Language c,c++



- Java.

## **Achievements**

### **Co– Curricular**

- I participated in finance event (RIPPLES) conducted by Ramakrishna PG College, Nandyal.
- Achieved a first prize in Management Meet (KVS FEST2K13) conducted by KV Subba Reddy College of Engineering & Technology, Kurnool.

### **Extra–Curricular**

- Anchoring in Annual function organized by G.Pullaiah College of Engineering & Technology, Kurnool.
- Acted as an organizer for the events conducted in our college

## **Personal Information**

Husband Name : Mohammed Zubair Ahmed Khan.  
Hobbies : Net Browsing, watching movies, listening music, Reading books.  
Married status : Married.  
Permanent Address : H.NO: 16-3-540d, chanchalguda, Hyderabad, Telangana.  
Alternative Contact Numbers : +6304786416.  
**Language Proficiency** : English, Hindi, Telugu.

### **Declaration:**

I hereby declare that all the above information furnished by me is true to the best of my knowledge.

**Date:**

**Place:** Hyderabad.

(SHAJIYA KHATOON)

