

**Ms. Chitra P**

D/o, Pandiyan
No.3/60 Poigaikudi,
Asoor Post,
Thiruverumbur Taluk,
Trichy-620 015.
Mobile No : 8248474985 / 8270477824
Email : Chitrapandiyan2042000@gmail.com

Objective:

An enthusiastic worker, who enjoys working as a part of a team and finishing the job within the agreed time.

Profile:

Recently worked in Microgreen Technologies Pvt.Ltd, Trichy
as Process Associate from August to December

Working Experience : 5 Months

Company : Microgreen Technologies Pvt.Ltd, Trichy

Duration : August 2022 To December 2022

Designation : Process Associate

Working Experience : 1Year

Company : ICICI BANK LTD

Duration : 2021 October to 2022 August

Designation : **Service Provider**

Job Involved:

- Entering Customer Details Checking the cibil and updating the customer master file in the system
- Forecasting Next Month Sales Plan
- Preparing Monthly performance & Sales Report
- Reporting the status to RM

Worked Experience : 01 Year

Company : Catholic Syrian Bank - Trichy

Duration : October 2020 – September 2021

Designation : Sales consultant

Job Involved:

- Entering Customer Details Checking the cibil and updating the customer master file in the system
- Forecasting Next Month Sales Plan
- Preparing Monthly performance & Sales Report
- Reporting the status to ASM

Worked Experience : 04 Months

Company : TVS Credit Service - Trichy

Duration : May 2020 – September 2020

Designation : Sales consultant

Job Involved:

- Entering Customer Details Checking the cibil and updating the customer master file in the system.

Education Qualification :

- ❖ **Bachelor of Science (Bio Chemistry)** from Seethalakshmi Ramaswamy College, Trichy - 2020 with **60%***
- ❖ **Higher Secondary School Leaving Certificate (HSC)** from Boiler Plant Girls Higher Secondary School, Kailasapuram, Trichy – 2017 with **70%**
- ❖ **Secondary School Leaving Certificate (SSLC)** from Boiler Plant Girls Higher Secondary School, Kailasapuram, Trichy - 2015 with **74.6%**

Personal Details :

Father's Name : Pandiyan
Date of Birth : 20th April 2000
Age : 22 Years
Sex : Female
Nationality : Indian
Religion : Hindu
Marital Status : Single

This is to certify that I have given the detail true and correct.
Thanking you,

Chitra P