

RESUME

Miss Heena S. Timande

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OBJECTIVE

Intend to build a carrier with leading institution of hi-tech environment with committed & dedicated people, which will provide me umpteenth opportunities & continual up-gradation of my aptitude & interpersonal skills to do constructive work & hence to benefit masses there by contributing to the perpetual headway of the nation.

COMPUTER EXPOSURE KNOWN AND KEY SKILLS

- Windows XP, Basic Internet & Basic computer operation
- Good Communication Skills.
- Can work effectively in team, as well as individually.
- Ability to withstand in high pressure & work in challenging condition.
- Hard working & Positive attitude.
- Knowledge about computer languages like c,c++.

STRENGTH

- Logical & analytical bent of mind.. Sincerity & commitment to the task at hand.
- Friendly nature & compatibility with all kinds of people openness to criticisms.
- Ever-growing thirst for knowledge & a learning attitude.
- Prompt decision making against problem and analysis for the root causes & Ability to achieve target

EDUCATION QUALIFICATION

Name of Examination and Year	Board/University	Institute	% of Marks
S.S.C. 2007	Maharashtra State Board, Pune	N. M. G. High School Wadner	74.61%
H.S.S.C. 2009	Maharashtra State Board, Pune	N. M. G. Jr. College Wadner	56.67%
Diploma in Polytechnic 2012 (CO)	MSBTE	Govt. Polytechnic Arvi	68.97%
B.E. (CSE) 2014-15	RTMNU	Datta Meghe Institute of engg. Technology & research Sawangi Meghe Wardha	63.22%

PROJECT IN DIPLOMA

- Online Book Shop

PROJECT IN DEGREE

- Online Code Compiler using Private cloud

LANGUAGE

- English
- Marathi
- Hindi

HOBBIES

- Reading, Playing, Listening songs.

WORK EXPERIENCE

- Working as Internet Search Operator (ISO) in EDR Continous Information Pvt. Ltd.Nagpur from Nov-2018 (17 Months).

PERSONAL PROFILE

Name : Miss. Heena S. Timande

Father Name : Mr. Sudhakar Rao S. Timande

Date of Birth : 25th Feb. 1991

Address : At. Fukta, Post. Ajansara, Tahasil Hinganghat,
Dist. Wardha M.S.

Email Id : heena.timande@gmail.com

Marital Status : Single

I do hereby declare that the above information is true to the best of my knowledge and belief.

Date : (Heena S. Timande)

Place :