

MUSKAN MATHUR



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PERSONAL DETAILS

DOB: 10th December 1996

Sex: Female

Nationality: Indian

Marital Status: Married

PROFILE

Experienced IT professional with over 4+ years' experience in Windows Administration, Client servicing, Cloud Administrator,

CONTACT

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+917073496603

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Professional Certifications:

- AWS Solution Architect Associate
- Microsoft Azure Administrator Associate
- Microsoft Certified Solution Associate.
- Cisco CCNA Routing and Switching.

EDUCATION

Bachelor's Of Technology in Electronics & Communication (2014-2018)

University: Rajasthan Technical University, Kota (Rajasthan)

College: Government Women Engineering College, Ajmer (Rajasthan)

Senior Secondary School (XII)

Board: Central Board of Secondary (CBSE)

School: Lawrence and Mayo Public School, Kota (Rajasthan)

Secondary School (X)

Board: Central Board of Secondary (CBSE)

School: Global Public School, Kota (Rajasthan)

WORK EXPERIENCE

JP MORGAN CHASE & CO. (JUNE 2022 – MARCH 2023) AS ANALYST IN CLOUD

- Create the instance as per requirement by using Manual or Automated method.
- Modify the resources of instances like CPU, RAM or Disk as per requirement.
- Schedule backup of Instances or it's volumes as per

PROFESSIONAL SKILLS

- Analytical
- Perceptiveness
- Growth Mindset
- Creative Thinking
- Team Work

SKILLSET AND TOOLSET

- AWS Cloud
- AWS Storage – S3, Elastic Block Store, Elastic File System
- AWS Compute- EC2, Elastic Beanstalk, Elastic Load Balancer, AWS Lambda, Auto Scaling
- AWS Networking- VPC, RouteS3
- Windows Server
- Linux system Administrator
 - Jenkins
 - Docker

LANGUAGES

- English
- Hindi

organization backup policy.

- Configure RDS and another services backup.
- Creating the subnet inside Cloud Network as per Network Design.
- Maintain the routing tables.
- Monitor the connectivity link between on premise and cloud tenancy.
- Creating EBS Volumes and maintain their backup.
- Handling incidents, Service and Change request using ITSM tool (Service Now).
- Have Knowledge on Git, Docker, Jenkins, CI/CD Pipelines.

NTT Data Ltd. (2019-2022) as Remote Support Engineer

- Answer support calls and tickets and provide first level application support with application users to troubleshoot and resolve application or system issue.
- Inform Technical Support Management about any escalations or difficult situations that require his/her involvement.
- Responsible for launching Amazon EC2 Cloud instances using Amazon Web Services and configuring launched instances with respect to specific application and regions.
- Installed application on AWS EC2 Instances and configured the storage on S3 bucket.
- Configuring monitoring tools and services to track the performance and health of AWS resources.
- Setting up and managing networking components like Virtual Private Cloud (VPC), subnets, route tables & security groups.
- Resolving issues related to AWS resources, identifying root cause of problems and providing technical support to users or other teams within the organization.
- Managing AWS accounts, setting up new accounts, and configuring account-level setting such as billing, access control and security.
- Documenting configurations, processes and best practices as well as sharing knowledge with team members.