

SONALI SAWANT ARYA

(B.Tech Chemical)

Achievement-driven & high-performance professional with outstanding qualifications in all phases of **Engineering Projects** at ease with budget limitations, project scheduling, planning, deadlines, & high-pressure situations.

Preferred Location: Navi Mumbai, Mumbai, but open to travel all locations.

Education

Bachelor of Engineering (Chemical) from Dr. Babasaheb Ambedkar Technological University, Lonere in 2013 with First class.



Profile Summary

- Result oriented professional with **over 6 years' experience** in **Project management & purchase Control, Project Engineering and Scheduling, planning using MS projects.**
- Gained expertise in the field of MHE (Material Handling Equipment), Crushing, belt conveyors, Grinding.
- Presently working as a **Purchase - Project Coordinator** for Ashapura Group India & Abroad offices.
- **Serving as a Liaison and in-house Chemical engineer Project-Purchase to Ashapura Group India & abroad offices.**
- Insightful knowledge on various equipment including **Conveyors, Crusher, Screening, Vertical Roller Grinding Mill & various Ancillary Equipment.**
- Responsible for all the overall purchasing requirements of the company, and for procuring **goods** and **services** for the **best price.**
- Operating at a senior level, working with all parties to find solutions to complex procurement issues.
- Drafting high **quality, articulate proposals, reports and presentations.**
- Supporting organizational change to **improve business processes.**
- Monitoring all supplier contracts.
- Processing **payments** and **invoices.**
- Negotiating contracts with third parties and suppliers.
- Developing **relationships** with suppliers.
- Following up with suppliers concerning delivery times.
- Reporting to Senior Managers and Executives.
- Reviewing proposals for **competitive pricing, lead time and quality.**
- Monitoring the cost and performance of major suppliers.
- Attended training on SAP PS Module, licensed end user.
- An excellent communicator with skills in managing & controlling the workforce by applying necessary technicalities.

Personal Details

Date of Birth: 26th November, 1989

Languages Known: English, Hindi & Marathi

Address: 305, Platinum Regalo, sector- 16, Shelghar, near to Ramsheth Thakur Sports academy, Ulwe.

Core Competencies

Project Planning & Controlling

Project Management

Purchase of Equipment's

Design & Process engineering

Project coordinator

Technical Support

Employment Details

Ashapura Group of Industries(AIL), Mumbai Since April'15
As a Project Engineer(Coordinator)

Webtel India Oct.13 to March 15
As a Team Leader

Key Result Areas:

- Total in-house development of project / purchase capabilities since 2015.
- Working as a **Purchase-Project coordinator** with various offices of Ashapura such as **Beijing (China), Guinea, Oman, Malaysia.**
- Establishing relationship with all stakeholders related to the project implementation.
- Assisting in order to finalization and contract formulation as **techno commercial purchase engineer.**

Key Responsibilities : Project Purchase Coordinator

- Technical assistance for procurement of capital equipment or services on turnkey or individual purchase for various projects.
- Generate Purchase requisition, Purchase orders using SAP release budget, control on budget.
- Floatation of techno-commercial RFQ/RFI/RFP for various equipment's.
- International procurement experience.
- Proficient in the use of Microsoft Word, Excel, and Outlook.
- Ability to lead cross-functional teams to a successful outcome.
- Strong commercial negotiation skills with an ability to influence others.
- Ability to work and operate in a team environment.
- Liaison for the Capital purchase of equipment with Beijing office – China and Malaysia office.
- Maintain procurement, schedules and budget with management allocation to meet the deadlines.
- Coordination with vendors regarding material delivery for project duration.
- Coordinating with stores at plant and HO purchase department headed for smooth delivery and timely receipt of equipment and services.

Key Responsibilities : Project Management

- Preparing DPR, Planning WBS, Project schedule, control budgeting using MSP (Microsoft projects 2013) and another module SAP.
- Detailed engineering, Project calculations, selection of equipment's as per process requirements.
- Evaluating & analyzing technical report for main & auxiliary machinery and services.
- Preparing pre-execution, monitoring project costs, maintaining it within budgets.
- Executing tasks and producing deliverables as outlined in the Project Plan and directed by the Project Manager.

- Tracking the OEM suppliers, Technical Consultant, Internal & Site Team to ensure timely delivery of packages to ensure smooth and in time project growth.
- Checking running bills, certifying payments of various sub-contractors of the company.
- Interacting with all departments at site & corporate office and optimizing system by preparing the equipment dossier and various project reports .
- Conducting technical meetings with vendors, contractors as required for vendor finalization.
- Checking of draft PO for technical points before issuing the P.O.
- Occasional project site visit at various intervals to all over India.

Major Projects

- Working on **Gypsum board** Project.
- Working on **Herbal, Oil, and Protein Extraction** plant.
- Working on kiln installation in Baraya, Bhuj.
- Expansion of **GCL** Project in Baray, Bhuj.
- **Wood Pallet** project, Shashwat, Bhuj.
- Geosynthetic Clay Liner, Plant Baraya in 2015-16
- **Catlitter** Project scheduling and planning in 2015-16
- **RST**, Plant Naliya in 2018- 19
- **Silica Sand** Gradation line expansion plant Mamuara, Gujarat in 2018
- APL 7-8 line expansion plant Bhuj, Gujrat.
- Assistant to Gypsum grinding and gradation plant at Oman.
- Coordinating for Barge system & Belt conveyor installation in Guinea.
- Studied various projects like, Woven, Nonwoven, Granite cutting and polishing, Pharma excipients, etc.

Software Skills

MS Office:	Office-2007, 2010,
MS projects	MSP 2013
ERP System:	SAP-Project System Module