

MS. LATHA V.W.

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OBJECTIVE ' Interested to work at a challenging position In a company where experience, education, training and a professional growth can be achieved with full dedication with my skills and functional knowledge, look forward to give my best In whatever responsibility assigned to me.

#### EDUCATIONAL QUALIFICATION

- SSLC
- PUC
- B.Com

#### ADDITIONAL QUALIFICATION

Hardware Networking Course

#### EXPERIENCE SMMMARY

- 1 March 2012 to April 2014 worked in Serco ( as a customer support executive)
- 2 May 2014 to April 2016 worked in Sub Ten Technology PVT LTD [As a Customer Support Executive]
- 3 . October 2016 to September 2018 worked In Kotak Mahindra bank [As a Customer support executive]
4. December 2018 to May 2022 Worked In JGH Hosiery PVT LTD [In a Marketing]
5. August 2022 to April 2023 worked in Bridglabz Solution PVT LTD{ As a Counselor}

#### RESPONSIBILITIES:

- 1 Have to Maintain sales data
- 2 .Have to add new thing For better Performance
3. Interacting with Executeve For Better performance
- 4.handling US feedbackK and the changes.
- 5.preparing monthly Invoices 10 customer.
- 6.preparing reports from defferent data sources by the data
- 7.Have to mantain all data In a Proper way

#### PEIRSONAL STRENTFI:

1. Positive Thinking and self confidence
2. Hard Working
3. Co ordination

### PERSONAL INFORMATION

Name	Latha
Father's Name	Vasanth
Date of Birth	01 -01-1992
Gender	Female
Nationality	Indian
Marital Status	Single
Religion	Hindu
Languages known	English Hindi and Kannada
Working experience	Total 10 Years

### DECLARATION

I hereby declare that the above information is truly best of my knowledge and belief.

Latha V.W.