

➤ **Profile Summary**

- 6+ years of comprehensive experience in Financial Services, including NetSuite Functional Consulting, Financial Research, and Accounting.
- Proficient in SAP and Oracle NetSuite, adeptly managing order-to-cash, procure-to-pay, and record-to-report processes.
- Excelled in Financial Research providing critical insights for asset management firms and U.S. Municipalities bonds.
- Strong background in financial reporting, accounts reconciliation and month-end closing procedures.
- Skilled in building databases, conducting secondary research and providing actionable recommendations.
- Proven ability to interact effectively with global clients, understanding their needs, and providing tailored solutions.
- Eager to leverage my diverse skill set and experience to contribute to a dynamic financial team.

➤ **Skills**

- Technical - *Oracle NetSuite, SAP FI, MS Excel*
- Financial - *Financial Accounting, Financial Research, Financial Reporting, Accounts Payable, Accounts Receivable, Record to Report, Reconciliations, Month End closing, General Ledger, Quantitative Research, Secondary Research*

➤ **Certifications**

NetSuite Training from Udemy in July 2023

➤ **Education**

- Masters of Business Administration (MBA) with specialization in Finance with 74.8% from Prestige Institute of Management, Gwalior, MP
- Bachelors of Commerce with 71.4% from Jiwaji University, Gwalior, MP

➤ **Work History**

***Centium Consulting India LLP, Pune***

*Oct 2022 - Feb2023*

***Netsuite Functional Consultant-Finance***

- Communicated with overseas customers and analyzed their business requirements.
- Collected and analyzed business requirements for the Finance department of the customer.
- Write business requirement documents and other functional related documentations.
- Demonstrated Knowledge of order to cash process, procure to pay process, record to report process.
- Worked on dashboard creation, customization of records, forms and reports, saved search and workflows.
- Resolved Oracle NetSuite related queries & issues of customers in a timely manner.
- Identify functional gaps and provide corrective actions.
- Report on the progress of the work effort, and follow-up to support the application on an ongoing basis.

***Career Break- Maternity & Child Care***

*Mar 2019 - Oct 2022*

***Kiron Marketing, Pune***

*Apr 2018 - Mar 2019*

***Catalogue Executive***

- Responsible for cataloguing of products on Ecommerce portal such as Amazon, Snapdeal and Shopify.
- Involved in categorization of products for listing and its appropriate mapping.
- Conversion of large raw data into finished excel files using various Excel functions.

*Career Break- Health & Well Being*

*Mar 2016 - Apr 2018*

**Vodafone India Services Pvt. Ltd, Pune**  
*(Payroll of Cube9 Infotech Pvt. Ltd, Pune)*

*Jun 2015 - Mar 2016*

**Business Associate**

- Managed accounting transactions for Vodafone Italy and Hungary.
- Documented financial transactions by entering account information on SAP.
- Involved in summarizing of financial data in organized manner using excel.
- Managed various journals and uploaded on SAP.
- Daily Invoice processed.
- Responsible for performing various Record to Report activities such as Bad debt posting, Accruals posting, AP/AR Invoice Posting, Monthly Invoice Reconciliation, Cost and revenue reconciliation, FCH-SAP Reconciliation, Balance sheet Reconciliation, Ageing Report, General Ledger.
- Managed financial discrepancies by collecting and analyzing account information.
- Managed month end close activities.

**Wipro Knowledge Services, Wipro Ltd Delhi**

*Sep 2012 - Apr 2015*

**Senior Analyst**

**Institutional Profile**

- Responsible for creating a database in Bloomberg terminal for all public, private, government companies, institutions, nonprofit organizations, who involve in investment advisory, asset management, fund management, private equity and hedge funds etc.
- Analyzed types of investments and providing comparable data within asset management firms.
- Researched information like Assets under Management, Research Style, Investment Strategies and Investment Approach of Asset Management Companies.
- Do in-depth research about the company by studying information available on the different sources like SEC, company website, third party sources (Hoovers, manta, Bloomberg business week and other).
- To write a complete approach for the company describing all the investment methods and philosophy used by the company.

**US Municipal Bond**

- Involved in Financial research and reporting on U.S. Municipalities bonds annual report filings.
- Researched the Balance Sheet, Income statement and Cash Flow data of U.S. Municipalities.
- Responsible for preparation of Cash flow statement, Income statement & Balance sheet using U.S. GAAP or Regional GAAPs from the given accounting records.

**Real Estate Factory, Noida**

*Feb 2011 - Sep 2012*

**Operation Executive**

- Maintained expenses and salary sheet.
- Coordinated with clients via email.
- Maintained files and records for Inventory.
- Managed admin related work.