



POOJA GUPTA

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CAREER OBJECTIVE AND PROFILE OVERVIEW

DRIVEN AND ACCOMPLISHED BUSINESS ANALYST WITH A PASSION FOR FINANCE AND RISK MANAGEMENT. SEEKING TO LEVERAGE MY EXPERTISE IN DATA ANALYSIS AND RISK ASSESSMENT TO CONTRIBUTE SIGNIFICANTLY TO THE GROWTH AND PROFITABILITY OF A DYNAMIC FINANCIAL INSTITUTION, WHILE ENSURING ADHERENCE TO REGULATORY COMPLIANCE AND OPTIMIZING DECISION-MAKING PROCESSES

AREAS OF EXPERTISE

TECHNOLOGICAL EXCELLENCE:

- Capital change management
- Data analysis tool (SQL, Excel)
- Conducting sensitivity analysis
- Agile tools (Jira, Confluence)
- Familiarity with regulatory texts

BUSINESS OPERATIONS:

- Data Reporting
- Stakeholders Liaising
- Customer Relations
- Proposing Innovative Solutions
- Lean Management

RECENT RELEVANT EXPERIENCE

Highly analytical and detail-oriented professional with a successful track record in the finance and risk management domain. Proficient in identifying key performance indicators, conducting comprehensive risk assessments, and developing actionable insights to enhance organizational efficiency and mitigate potential financial risks. Skilled in utilizing advanced data analysis tools and collaborating cross-functionally to deliver innovative solutions and drive strategic business growth. Committed to delivering excellence and exceeding expectations in a dynamic and challenging environment.

BUSINESS ANALYST

I-CUBE IT SYSTEM | INDIA

MAY 2022 – AUGUST 2023

Helped US based investment bank to implement various changes in Credit Risk calculation engine from Regulatory as well as internal perspective.

SELECTED ACCOMPLISHMENTS:

- Worked on implementing changes in the risk calculation engine computing RWA capital charge as per BASEL 3 norms.
- In capacity of a business analyst, participated in the SIT and UAT sign off phases along with gathering business requirements during agile sprints.
- Created BRDs, FSDs & CR forms and got their sign offs from the respective users during sprint cycles.
- Tracked the progress of the changes via JIRA and CONFLUENCE tools.
- Created knowledge repository for the new Joiners.
- Contributed to the development and enhancement of risk management software applications, streamlining data analysis and reporting procedures.

BUSINESS ANALYST

B2B INFORMATION SERVICES | INDIA

APRIL 2019 - DEC 2019

Helped a European investment bank in analysing and implementing changes in Market Risk calculation engine from Regulatory perspective.

SELECTED ACCOMPLISHMENTS:

- Worked on VaR computation risk engine to implement enhancements and automation as requested by the Risk Managers.
- Extracted, cleansed, and validated financial data from internal systems using SQL and Excel, ensuring data accuracy and integrity.
- Worked in a mix of agile and waterfall methodology environment and created BRDs and FSDs in the requirement gathering phase.

- Tracked the progress of the changes via JIRA and CONFLUENCE tools.
- Created knowledge repository for the new Joiners.

JUNIOR BUSINESS ANALYST

ICICI PRUDENTIAL | INDIA

JUNE 2018 - JAN 2019

Helped finance dept of the life insurance wing to conduct data analysis and implement changes.

SELECTED ACCOMPLISHMENTS:

- Assisted senior business analysts in conducting data analysis through excel to identify potential business opportunities.
- Performed data validation tasks to maintain accurate records of customer financial transactions.
- Supported the finance team in the preparation of financial statements.
- Participated in meetings with stakeholders to gather requirements for process improvement initiatives.
- Created knowledge repository for the new joiners.

ADDITIONAL WORK HISTORY**INTERN**

ADITYA BIRLA CAPITAL | INDIA

JAN 2019 - MAR 2019

Successfully finished "Life Insurance Project" for Birla Capital company.

SELECTED ACCOMPLISHMENTS:

- Financial analysis of 8 companies during the session.
- Assisted the management to conduct data validation, cleansing and extraction for reporting purposes.

EDUCATION**M.B.A.**

KIET SCHOOL MANAGEMENT | GHAZIABAD, INDIA

2015 - 2017

BACHELORS OF SCIENCE

CSJM UNIVERSITY | KANPUR, INDIA

2008- 2011

KEY SKILLS

- ❖ **BUSINESS:** Risk Capital Charge calculations including EAD, PD, LGD, RWA and CVA, Credit & Market Risk, FRTB, BASEL, regression analysis, Process Improvement, Soft skills and Team Collaboration.
- ❖ **SOFTWARE:** Microsoft Office, Microsoft Project, JIRA, SQL.

KEY ACHIEVEMENTS

Second Prize in "Make Skill Digital" in Innotech event year 2016-2017 during KIET Technic Fest

Second Prize in Creative Writing and Poster Making of KIET School of Management

Participated in National Seminar on moving towards Make in India

Delivered a guest lecture in a secondary school in Kannauj

PERSONAL DETAILS

- ❖ **GENDER:** Female
- ❖ **DATE OF BIRTH:** 20nd August, 1991
- ❖ **PASSPORT NUMBER:** S5416049
- ❖ **LANGUAGES:** Hindi, English
- ❖ **ALTERNATE EMAIL:** Pooja.Gupta.msc14@gmail.com
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