# **RESUME**

## PALA MANENDRA E-Mail: manendrapala@gmail.com

Mobile: +91-8500752363

## **Career Objective:**

To have a challenging career in an esteemed organization with environment where my skills are shared, enriched and wish to be a part of the organization, where there is a scope for individual and organization growth.

# **Educational Qualifications:**

| Course              | Year of | Name of the Institution                     | Board/University                                   | Percentage |
|---------------------|---------|---|--|------------|
|                     | Passing |   |  |            |
| M.B.A               | 2017    | Narayana Engineering<br>College, Gudur      | J.N.T.U – Ananthapuram                             | 73%        |
| Under<br>Graduation | 2015    | Sri Prathibha Degree College,<br>Sullurupet | Vikram Simahapuri University<br>Nellore            | 62%        |
| Intermediate        | 2012    | Sri Obul Reddy junior College,<br>Tada      | Board of Intermediate<br>Education, Andhra Pradesh | 42%        |
| S.S.C               | 2010    | Z P P High School, Tada                     | Board of Secondary Education,<br>Andhra Pradesh    | 49%        |

Academic Project : A STUDY ON WELFARE MEASURES

<u>Company</u> : NIPPO BATTERIES PVT LTD

**Duration** : 45 Days

#### **Technical Skills:**

Operating Systems : Windows XP, 7, 8,10.
Application Packages : MS Office, Tally 9.0.

**Work Experience:** Gst Filing, Sales Executive 29/05/2019 to 01/11/2021(hdfc bank ltd), Axis Bank Ltd sales officer 02/02/2022 Now still working, total 4 years experience.

# **Strengths**:

1. Ability to do as single and able to handle the group

- 2. Marketing have knowledge to convince customer
- 3. Banking sales and pitch the correct product based on the customer profile
- 4. Customer service and give proper response with customers
- 5. Able to manage bank book
- 6. Hard Working
- 7. Honest, Persistance
- 8. Self Motivated
- 9. Flexibility, Fast Decision Making

### **Weaknesses**:

- 1. Straight Forward
- 2. Take Decision Very Quickly

# **Personal Details:**

Name : Pala Manendra

Father's Name : Pala Maheswar

Gender : Male

Date of Birth : 01.05.1993

Languages Known : English, Telugu, Tamil.

Nationality : Indian

Address : P.Manendra, S/o Maheswar, Anapagunta (VI), Tada(md),

Tada Kandriga(post), SPSR Nellore (DT), Pin: 524401, Andhra Pradesh.

## **DECLARATION**:

I hereby declare that the above mentioned particulars are true and correct to the best of my knowledge and believe.

| Date:  |                 |
|--------|-----------------|
| Place: | [Pala Manendra] |