

Bhavani Soudari

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📍 5-8-253 sagar housing complex, Hyderabad, 500070 Telangana

Profile

I have proven ability to develop and implement innovative strategies that Optimize business operations and drive revenue growth.I am seeking a senior level position where I can leverage my experience and passion for innovation to make a significant impact and contribute to the success of an organization

Education

Bachelor's in Engineering	May 2011 – May 2015
Siddhartha institute of engineering and technology, Hyderabad	
75.01	
Intermediate Board of education	Mar 2009 – Apr 2011
Narayana junior college, Hyderabad	
79.4	
SSC Board of secondary education	Mar 2009
Nagarjuna model school, Hyderabad	
82	

Employment

Associate financial analyst	Apr 2021 – Present
Infor India Pvt Ltd., Hyderabad	
<ul style="list-style-type: none">-Research, review and reconcile the accounts before renewing- Tracking KYC and review the mandatory documents for the new accounts and ensuring are they with policy and procedures.- Processing reports of new accounts according to the client set up rules.- Working with different region accounts.- Reviewing the different type of agreements related to trust, custody accounts.- Reconciling the account details from download received through DOCUMENTUM application.- Connecting with the customers through online and providing the end solution.- Following up on the payments from the customer.- Interacting with SSM's on the daily basis related to payment escalations.- Reconciling the account details which we extract from the ERP application.- Prepared and performed tasks related to auditing.- Recording and maintaining various processes related to	

I consent to the processing of my personal data for the purpose of recruitment for the position to which I am applying.

Personal details

Date of birth
September 11, 1993

Place of birth
Hyderabad

Gender
Female

Skills

Ms excel

Accounts receivable

Accounts payable

Collections

Edi 810, 834 mapping

Order entry

Languages

English

Hindi

Qualities

- Quick learner, flexible, problem solving, adaptability,motivation

Accounts receivable and payables.

- Processing of invoices for various vendors and its reconciliations
- Closely observing monthly, quarterly, annual targets and working on high priority base of higher renewal value accounts.

Process associate

Dec 2015 – Dec 2019

Genpact Pvt Ltd, Hyderabad

- Responsible for going into new vendor situations and doing the initial evaluation of a project.
- Performed account reconciliations
- Performed 3way matching and reconciling the Invoice.
- Prepared reports and perform variance analysis of financial statements.
- Handled escalations and analyze the root cause to avoid further escalations
- Research and analyze vendor disputes related to payments and receivables within a given TAT.
- Reconciliation regarding vendor disputes against discrepancies of cost, quantity and allowances
- Audited invoices for cost, quantity, legitimacy or duplication
- Prioritized the invoices according to their payment terms
- Contacted vendors to resolve their account discrepancies.

Extracurricular activities

Volunteering

Jun 2022 – Present

Infor India Pvt Ltd, Hyderabad

Peer tutoring

Jun 2022 – Present

Infor India Pvt Ltd, Hyderabad

Communication

creative thinking skills which are useful for process development

Achievements

Received star performer award from clients for outstanding performance.

Received RAVE from client.

Telangana

Soudari bhavani