

Hello,

I'm Amulya Maseeh Manna

9643933225 - amulyamanna4@gmail.com

EXPERIENCE

SKILLS

Honest

Confident

Responsible

Empathetic

Interactive

Patient

Customer care representative

Interglobe Aviation Limited -Indigo

6th December 2018 - 23rd July 2020

Concentrix

16th February 2021 - 4th November 2022

- Establish, develop and maintain positive business and customer relationship.
- Present, promote and sell products/services to existing and prospective customers.
- Perform cost - benefit and needs analysis of existing/potential customers to meet their needs and requirements.
- Expedite the resolution of customer concerns and complaints to maximize satisfaction.

OBJECTIVE

I am committed, friendly and a hardworking person with a passion for providing excellent customer service at all times, because of my nature of helping others, it comes naturally with me. In my role, I have resolved various different issues with empathy and logical reasoning being provided to the customer, always having the needs of the customers and the reputation of the organisation at heart. I have dealt with customers' enquiries, feedbacks and complaints face-to-face, over the phone and via email. Looking forward in putting my excellent customer service and communication skills to work, for any organisation that I work for.

EDUCATION

10th Standard: St. Michael's Senior Secondary School

12th Standard: National Institute of Open Schooling

Date of Birth : 10th September 1999

📍 Address : 476/11, Rattan Garden, Old Railway Road, Near Aryan Hospital, Gurgaon- 122001