


# Shweta Kapoor

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## CAREER OBJECTIVE

To embark upon a career which provides me with an opportunity to develop and perform. To be a part of the Team and to establish myself as leading professional in the field.

## EXPERIENCE

- ❖ 6 months of experience as Counselor at Global Bridge Immigration Services, Mohali.

## ACADEMIC QUALIFICATION

- ❖ Bachelor of Arts from Punjabi University, Patiala in 2013.
- ❖ Senior Secondary Examination from Punjab School Education Board, Mohali in 2010.
- ❖ Matriculation from Punjab School Education Board, Mohali in 2008.

## PROFESSIONAL QUALIFICATION

- ❖ Master of Science (IT) from Punjabi University, Patiala in 2015
- ❖ Post Graduate Diploma in Computer Applications from Punjabi University, Patiala in 2014.
- ❖ Web Designing from JetKing in 2019.

## TECHNICAL SKILLS

- ❖ Knowledge of HTML, HTML5
- ❖ CSS, Javascript
- ❖ Bootstrap
- ❖ Worked on Platform (Chrome, Photoshop, Dreamweaver, Firefox, Wamp)
- ❖ Knowledge of MS Office, Notepad, Notepad ++

## PERSONALITY TRAITS

- ❖ Innovative Thinker and eager to learn new things.
- ❖ Excellent Communication.
- ❖ Able to Handle Pressure.
- ❖ Hardworking.

## PERSONAL PROFILE

- ❖ Date of Birth : 15-Aug-1992
- ❖ Father's Name : Labh Chand
- ❖ Sex : Female
- ❖ Languages Known : English, Hindi, Punjabi.
- ❖ Marital Status : Unmarried
- ❖ Nationality : Indian

### **DECLARATION**

I do hereby declare that the information furnished by me is true and correct to the best of my knowledge and nothing has been concealed or wrongly stated therein.

Date : .....

Place : .....

(Shweta Kapoor)