

## Contact

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## Top Skills

Initial Public Offer, Due Diligence  
Board Governance, ESG, Compliance  
Management, Fund Raising, Overseas  
Investment, FDI, SOPs, SEBI LODR,  
Corporate Law

## Certifications

Foreign inbound investment & Foreign  
outbound investment

Introduction to ESG: Environmental,  
Social, and Governance

Lending Transactions & Opportunities  
for CS in Banking

# Pankhuri Warange

Company Secretary | 20+ Years of Experience in Corporate Law Matters  
Mumbai, Maharashtra, India

## Summary

As the Company Secretary at Sterlite Power, I leverage my CS and LLB credentials and 20+ years of experience in corporate law matters to enable business growth, sustainability, and long-term value creation.

1. Drove complex corporate transactions such as Strategic equity financing, IPO, GDR, Consortium fund raise, Listing, Preferential allotment, NCDs, merger, acquisition, overseas investment, Foreign Direct Investment, joint venture, Strategic investment.
2. Steered efficient compliance framework for applicable Corporate Laws including Company Law, SEBI Regulations, LODR, FEMA, RBI Regulations, and Secretarial Standards.
3. Board advisory, Board governance, Internal and external stakeholder management
4. Drafted Policies and Procedures to ensure due adherence of applicable compliance and governance framework including compliance process automation.
5. Built and lead a team of professionals.

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## Experience

Sterlite Power Transmission Limited  
Company Secretary  
January 2019 - Present (4 years 9 months)  
Mumbai, Maharashtra, India

Capital Reduction, Merger, Acquisition, Due Diligence, Group Restructuring, Inter Corporate Funding, Private Placement, Preferential Issue, Overseas Investment, Foreign Direct Investment, Compliance Process Automation, Project Financing, Overseas Financial Commitment, Fund Raise, Board Advisory, Board Governance, Stakeholder Management, Related Party Transactions, Process Support to Cross Functions, Capital Restructuring, Board Meetings, Committee Meeting, Shareholders Meeting, Postal Ballot, Asset Flip transaction, Drafting of Compliance framework for Corporate Transactions, Periodic and Event based Compliance and Filings, Statutory Audits, Banking Audits, Internal Audits, Secretarial and Compliance Audits, Review of Agreements.

Gitanjali Gems Ltd

Company Secretary

August 2005 - February 2018 (12 years 7 months)

Mumbai Area, India

Initial Public Offer, Global Depository Receipts, Preferential issue, Private Placement, NCD, Convertible warrant, FCCB, ECB, Joint Documentation, Consortium Funding, Listing Compliances, Buy Back, RBI compliance, Due Diligence, Rationalization of group structure, Merger, Acquisition, Compounding of offence, Managerial Remuneration, Related Party Transactions, FIPB approval, AGM, EGM, Board Meeting, Committee Meeting, Postal Ballot, Security creation, Periodic and Event based compliance, Filings with ROC, SEBI, RBI and Stock Exchange under Companies Act, LODR, Insider Trading Regulations, Takeover Regulations, Secretarial Standards, Dividend assignment, Support to cross functional verticals, Compliance and Reporting Framework around Corporate Transactions, Statutory Audits, Banking Audits, Internal Audits, Secretarial Compliance Audits, Internal and External Stakeholder Management, Case for opinion, Briefing Notes, Review of Agreements, Notices, Petitions, Written Statements, Rejoinders, Power of Attorneys, Affidavits

P S & Associates, Company Secretaries

Partner

May 2003 - July 2005 (2 years 3 months)

Patna Area, India

Secretarial Service Support to various Corporate Clients and Practicing Professionals, Compliance certificates, Secretarial Audit, Compliances Process Support under applicable corporate law provisions, Filings with ROC, RD, Central Government, Stock Exchanges etc., Maintenance of Statutory Books, Registers, Records etc., Liaising with ROC, Loan documentation, Personal Appearance at ROC, Official Liquidator, SEBI Appellate Tribunal to represent Corporate Matters, Conversion of RCPS to RPS, Conducting court convened meeting, Withdrawal of Merger Petition, Managerial Remuneration, Rights issue, Share Transfer Agreement, Conversion of Private company into Public company, Managed Compliance framework around corporate transactions e.g. Inter-State Shifting of Registered Office, Increase in Authorized and Paid-up Capital, Change in Object Clause, Name Change, Disclosure of Beneficial Ownership, Preparation of Records and Registers under Companies Act, 1956, Preparation and Filing of forms

Bihar Hotels Limited (Patna)

Intern

April 2001 - June 2002 (1 year 3 months)

Patna

Listing Compliances, ROC Compliances and Filings, Maintenance of Statutory Books, Registers and Records, Convening and conducting Board and General Meetings, Dematerialization of Company's shares, Tri-partite agreement with NSDL, CDSL and the Company etc.

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Education

Institute of Company Secretaries of India

Company Secretary · (1997 - 2002)

Magadh University

Bachelor of Laws · (2000 - 2003)