

SHAILY JAIN

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Taani Jain123@gmail.com

Enthusiastic English teacher with a decade of experience helping students appreciate literature while refining their own research and writing skills.

EXPERIENCE

07/2018 – 04/2022

GUEST TEACHER, GOVT. SCHOOL , MP

Responsible for teaching subjects as Social Science, Hindi and Sanskrit for classes 1st to 8th .

10/2015 – 05/2017

CUSTOMER RELATIONSHIP MANAGER, SANGHI BROTHERS PVT. LTD. (INDORE)

Monitoring and follow-ups the post Sales of entire Territory processing claims

12/2013 – 04/2015

ACCOUNTANT, JAIN & DOSI SEN'S

Responsible for maintain accounts and all documents for operations and report generations

07/2012 – 03/2013

FACULTY, BHOPAL ACADMEY COLLEGE

Responsible for teaching economics,

EDUCATION

06/2019

PGDYO (YOGA), SEYS

Percentage – 87%

06/2019

M COM, DAVV

Percentage – 55%

06/2015

B ED, DAVV

Percentage – 69%

12/2013

PGDCA, MU

Percentage – 79%

06/2012

BBA, TAKSHILLA COLLEGE

Percentage – 72%

SKILLS

- Operating System : Windows 10
- Office Tools : MS Office
- Excellent in Word, Excel & Power Point
- Good Analyzing Power.
- Dedicated towards work.
- Sincere with High level of Integrity.

ACTIVITIES

Interest in Music and Reading.