



NAINA MOHAMMED KAMAL

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Objective

Obtain a challenging leadership position applying creative problem solving and lean management skills with a growing company to achieve optimum utilization of its resources and maximum profits.

Experience

Neeiamo Enterprise Solutions Pvt Ltd

Sep 2020 - May 2023

Payroll Delivery

Neeiamo enterprises -2.8 year of experience in payroll accounting department. Service delivery executive. I had experience in USA Payroll & Canada payroll also. Receiving inputs from client and analyze the data. Process End to End payroll myself. E2E means calculating Gross wages and make them flow into Engines, verify throwed outputs. Manage team to deliver the report before timelines. Be the Point of Contact: Responsible to Manage inbound and outbound calls to recover from applicable/assigned accounts/customer.

Projects:

Co- ordinate with configuration team and Automate Payroll reports from Company's Payroll Software. üCreating a Worksheet to Calculate Federal Taxes. üManaging Payroll deliverables for 4000+ employee

Education

Jamal Mohamed College ,Trichy.

B.Com

2019 — 60

Live Wire Institutite

Full Stack Development Course

2022 —

Annamalayar matric higher secondary School

+2

2016 — 80%

Annamalayar matric higher secondary School

10

2014 — 75%

Skills

- HTML5
- CSS3
- Java Script
- React JS
- Node JS
- Mongo DB
- Microsoft Excel
- Excel

Achievements & Awards

State level Certification in Skating
Payroll Specialist Certification

software

District level in Athletes

VS Code

Postman

Mongo DB