



SHREYA PAUL

Creative, Ambitious, Desirous of pursuing a career in a reputed organization to fulfil professional and organizational objectives with project management and leadership skills.

ROLES AND RESPONSIBILITIES

- **PWC SDC: Consultant (6 months)**
Audit documents of clients, track and consult accordingly
- **Indian Oil Corporation Ltd.: Finance & HR Intern (1 year)**
To study the employees' work function and allotment of benefits accordingly
To check billings and payments

CONTACT



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Shreya Paul



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Howrah, West Bengal, India

CERTIFICATES

- Communication course from TCSion
- Digital Marketing course from Google
- English linguistics (Hearing, Reading, Spelling) from Oxford University, London
- NISM VA
- Computer Fundamental from Computer World

KEY PROJECTS

- Industry Analysis: Shriram Housing Finance Limited- Power Point Presentation in-group work.
- Analysis of ICICI Prudential Mutual Fund through Power Point Presentation.
- MBA life animated story making
- Team Day & Theme Day

ACADEMIC QUALIFICATION

Year	Examination	Institute	Board	% of marks
2022	PGPFB+MBA	Bengal Institute of Business Studies	VU	69.25%
2021	B.Com(H)	Techno India University	TIU	88%
2018	XII	Shri Shikshayatan School	C.B.S.E	80%
2016	X	Shri Shikshayatan School	C.B.S.E	79.80%

TECHNICAL SKILLS

- MS-Office: Word, PowerPoint, Excel

LANGUAGES

ENGLISH

BENGALI

HINDI

COMPETENCIES

- Leadership skills
- Team management skills
- Time Management skills
- Active and patient

INTERESTS

- Dance
- Recitation
- Photo, Video and Song Editing
- Drawing