

**Vaishali Bommidyala**

**SAP HR Consultant**

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## Profile Summary

- Certified in SAP HR Professional from an institute in Nov 2022
- To pursue a demanding SAP HCM Consultant role within a reputed firm with the approach to take up responsibilities to accomplish organizational goals where in my skills and potentials are utilized to the maximum.
- Possess advanced written and oral communication skills. Proven to be personable and professional under pressure with superior computer skills at deadline-driven environment
- Post Graduate in Human Resources & Marketing from JNTU University

## Personal Administration:

- Configured enterprise structure elements such as Personnel Areas and Personnel Subareas and also configured Personnel structure elements such as Employee Groups and Employee Subgroups
- Maintained internal and external personnel number ranges and make them to default the same into Actions infotype by using NUMKR feature.
- Configured PA40 screen by setting up personnel action types such as Hiring action, Promotion Action, Termination Action and maintained the infogroups for each of these actions.
- Configured PA20/PA30 screens for facilitating the end users to maintain the employee master data by configuring infotype menus.
- Worked on Infogroup modifier and IGMOD feature.
- Maintained Administrators and Administrator groups and defaulted the same into Organization Assignment infotype by using PINCH feature.

## Organization Management (OM):

- Created various object types like Organization unit, Job, Positions and tasks and assigned a relationship among them to setup the organizational plan.
- Create custom plan version and activating the switch PLOGI PLOGI
- Integrated the OM with PA by activating the switch PLOGI ORGA

## Time Management:

- Configured Public holidays, Holiday calendar and Factory calendar according to client requirements.
- Set up PSA grouping for WS, DWS and public holiday calendar.
- Configured Break Schedules, Daily work schedules, Period work Schedules and maintained Work schedule Rules.
- Maintained "SCHKZ" feature for defaulting Work Schedule Rule into 0007 infotype.
- Maintained features such as "TMSTA" to default the time management status in 0007 info

- Configured Attendance/Absence types and Time quotas
- Configured Counting rule and Deduction rule as per the client requirement.
- Generated absence quotas by using a program RPTQTA00
- Maintained Tables T555A, V\_554S\_E, V\_554S\_F, T555Y, and T555Z
- Worked on negative time evaluation by copying the schema TM04 and customized according to client requirements.

### Payroll (INDIA):

- Configured the payroll area and defaulted the same to Organization Assignment infotype through ABKRS feature.
- Defined period parameter and date modifier to accommodate different pay dates with in a single period parameter and assigned the same to the payroll area.
- Generated the payroll periods and pay dates for each payroll area.
- Configured the control record.
- Defined Employee subgroup groupings for PCR and CAP.
- Configured the Pay scale type and Pay scale area and defaulted the same into Basic pay infotype by using TARIF feature.
- Copied the customer specific wage types from model wage types for each wagetype group 0008,0014,0015.
- Maintained the wage type characteristics by using indirect evaluation modules like SUMME, PRZNT, TARIF, INVAL.
- Defined wage type permissibility for each PS & ESG and defined the wage type model and defaulted the same into Basic pay infotype through LGMST feature.
- Maintained allowance groupings for the wage types.



### Trainings attended:

- Basic Lean Certificate
- Basic Excel
- Interact and Interpersonal Skills



### Rewards/Recognitions:

- Received one bronze award for team work and customer satisfaction
- Won Quality Quiz
- Team award for excellent performance of the team



### Strengths:

- Determined & Hard-working Nature
- Good Communication Skills
- Positive Attitude & Confidence
- Swift learner



### Academic Profile:

- MBA (HR & Marketing) from Sri Chaitanya Engineering & PG College with 70 % - 2015
- B.Sc. (MECs) from Jagruthi Degree College, Ramkoti with 66 % - 2011
- Intermediate (MPC) from Sri Sai Vignan Bharathi College, Secunderabad with 73 % - 2008
- SSC from Vedic Vidyalayam High School, Secunderabad with 80 % - 2006.



### Personal Details:

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|-----------------|---|--|
| Name            | : | Vaishali Bommidyala                                    |
| Father's Name   | : | Madhavaswamy Netha B                                   |
| Date of Birth   | : | 11 <sup>th</sup> July 1990                             |
| Gender          | : | Female   |
| Marital Status  | : | Married  |
| Languages Known | : | English, Hindi & Telugu                                |
| Address         | : | H.No – 11-71, Lenin Nagar, Meerpet, Hyderabad - 500097 |

### Declaration:

I hereby declare that the information given above is correct to my knowledge and will be responsible for any discrepancy

Place: Hyderabad

Date:

Vaishali Bommidyala