

Navtinder Kaur

Kaurnaffu15@gmail.com | 8847643470 | #2527 Sector 37C Chandigarh,

SUMMARY Ms Office, Internet browsing, and accessing mails, Typing speed 35 Words per Minute, C, C++, Java, PHP, Ms Dos

Geared up for next opportunity where I can use my technical and functional strengths towards the growth of an organization which will further provide me ample scope of learning further and improve and advance my carrier goals.

SKILLS C, C++, Java, PHP, Ms Dos

Additional Tools: Ms Office, Internet browsing, and accessing mails, Typing speed 35 Words per Minute etc.

EXPERIENCE Fresher in IT Sector.

Other Experience 2020-2021- Work in Institute (Delhi Career Group) As Coordinator, Data Entry, Organizer.
2020-2022- Water Works Sector 39 as Computer Operator

EDUCATION

- 2015-2017 - 12th standard – 75%
- 2017-2020 - BACHELOR OF COMPUTER APPLICATIONS – 72%

PERSONALITY TRAITS:-

- Excellent Communication skill.
- Hard worker and good team player.
- Disciplined and positive thinker, Very professional with good etiquette.
- Enjoy responsibility and like to accept new challenges. Strong will and ability to learn new things.

LANGUAGES

- English
- Hindi
- Punjabi

PERSONAL DETAILS:-

- Father Name: Gurbhag Singh
- Address: - #2527 Sector 37-C, Chandigarh.
- Date of Birth:- 15.11.1999

- Language Proficiency: - English, Hindi, Punjabi.
- Marital Status: - Single.
- Nationality: - Indian

INTERESTS

- Gymming
 - Reading book
 - Exploring new Places
 - Swimming
-