



BASHISTH MUNI DUBEY

Subedar and Hony Subedar Major
(Indian Army Veteran)

CONTACT

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Bokaro Steel City

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Date of Birth

10 June 1970

AREA OF EXPERTISE

- ✓ Administration management.
- ✓ Security and manpower management.
- ✓ Team Building and leadership
- ✓ Operation and Management
- ✓ HR Management
- ✓ Time management & Handling of Pressure Situations
- ✓ Fire & Safety Management
- ✓ Deployment of man & management
- ✓ Facility management

PERSONAL PROFILE

Indian Army Veteran with 30 years of experience in having excellent management skill with Administration, Security and Information Technology. Looking to work in the corporate sector to use my skill set and also Security Management/Administrative management/Office management. To work in an organization where my technical skill, leadership qualities and experience optimally can be utilized.

WORK EXPERIENCE

- **Administrative Officer/Security Officer/Office Incharge in Modern Insecticides Limited Ludhiana (Punjab) – September 2021 to March 2022**
- **30 Years Indian Army Service.**
- **Knowledge of all types of weapons handling.**
- **Fire Fighting and Safety.**
- **Leadership.**
- **Administration Experience.**
- **Large Practical Experience on management**
- **Material Handling and management**
- **Training team and communication, network and execution**
- **Managing overall Security function for all location**
- **Overall house keeping maintenance and vehicle management**
- **Managing travel and expense report**

CERTIFICATION

- Security Officer Certificate issued by **Indian Army**.
- Security Training Certificate issued by **Indian Army**.
- Certificate Course in basic computer issued by **Indian Army**
- Trade Proficiency Certificate issued by **Indian Army**.
- Commendation Card issued by **Gen Vipin Rawat (Indian Army)**
- Commendation Card Issued by **ADGSI (Indian Army)**
- Character Certificate issued by **Indian Army**.

SKILL & INTEREST

- **Runs You Tube Channel (Vajra Defence Academy)**
- **Provide physical Training to students for Army, Air Force, Navy, State Police and Para Military Forces, ability on Administration work.**

JUNIOR COMMISSIONED OFFICER

- **Indian Army March 1988 to March 2018 (30 Years)**