



Preview



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CHANGE TEMPLATE

Manpreet Kaur

Sr Representative
Operations

Contact

Address

Bareilly, India 243006

Phone

9997780344

E-mail

academic.manpreet.cs2@g
mail.com

Skills

Google AdWords

YouTube monetisation

HTML

Css

Languages

English

Bilingual or Proficient (C2)

Hindi

Bilingual or Proficient (C2)

Punjabi

Bilingual or Proficient (C2)

Qualified Advisor II, Transaction Processing trained in financial processes and recordkeeping. Demonstrates attention to detail and problem-solving abilities spotting and resolving discrepancies. Focused on completing accurate and timely work. Well-regarded Advisor highly effective at analyzing data and trends to make timely, useful and effective recommendations. Well-versed in operating in complex, dynamic environments under tight deadlines. Prepared to leverage 6 years' experience to take on new position with your company

Work History

2016-09 -
2022-12

Advisor II, Transaction Processing

Concentrix , Delhi

- Performed quality assurance checks and reported issues to management to discuss solutions.
- Coordinated work or project dedicated to raise awareness of need, applying strong project, and team leadership to enhance success.
- Produced detailed reports outlining key issues and proposed solutions.
- Processed entries to make adjustments and post to client accounts.

Education

2012-05 -
2016-05

BTech: Computer Science

Army Public School - Bareilly

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