

Sumathi A

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Objective

To build a career with dynamic and professionally managed organization and to reflect high standard performance in any assignment to give thereby ensuring organizational and personal growth

Current Employment History

Employer Name : First source solutions Ltd., Chennai
Designation : Associate
Role : Pre Purchase Review (Phh team)
Period : July 12 2021 – Till Date
Domain : Mortgage – US residential mortgage

Previous Employment History

Employer Name : First source solutions Ltd., Chennai
Designation : Associate
Role : Pre Purchase Review (Mr. Cooper team)
Period : August 31 2020 – July 09 2021
Domain : Mortgage – US residential mortgage

US residential mortgage – Analysis of the complete credit package from a correspondent lender to make sure that loan was funded per FNMA/FHLMC/GNMA/FHA/VA/USDA guideline before the loan goes for servicing.

Key Responsibilities:

- ✚ Reviewing the complete package received from correspondent lender/s
- ✚ As a checker making sure that sample loans are passing the quality parameters set by client
- ✚ Involved in brain storming activities and identify the root cause of internal & external defects
- ✚ Analyzing every individual's skill and provide necessary feedback to improvise their quality
- ✚ Pro actively taken care of external escalations and identified the knowledge gap in the team and provided

Additional deliverables:

I take care some of an internal & external deliverables such as:

- Allocation
- Hourly production tracker
- EOD report

- Quality Tracker
- Attendance tracker

Achievements:

- ❖ Received Rewards & Recognition from Client for achieving 100% Quality.
- ❖ Completed Certification in US residential mortgages

Academic Qualification

| CLASS | INSTITUTION NAME | PERCENTAGE | YEAR OF PASSING |
|---|--|------------|-----------------|
| B.E(Electronics and Communication Engineering) | Tagore engineering college | 66 | 2018 |
| HIGHER SECONDARY | St.Mary's Girl's Higher Secondary School | 86 | 2014 |
| SSLC | St.Mary's Girl's Higher Secondary School | 85 | 2012 |

Personal Details

Date of Birth : 29rd June 1997

Interests & Hobbies : Playing Tennis, Listening to Music

Languages : English, Tamil

Marital Status : Married

Address : No 13, Block B (F1), Sudhanantha Bharathi Street, Ganapathipuram, East Tambaram - 600059

Notice period : 3 months

DECLARATION

I promise that above declared information is true to the best of my knowledge.

PLACE: **Tambaram**

(Sumathi A)