

SANJEEV KUMAR SINGH

Indian Air Force Veteran



EXPERTISE SKILLS

- Telecommunications Systems Engineering
- Telecommunications Knowledge Operations/Maintenance
- Functional and Technical Skills
- Resource Management
- Technical Support
- Requirement Analysis
- Troubleshooting
- Technical Documentation
- Coordination / Liaison
- Training & Development
- Good Communication Skills

AIR FORCE GALLANTRY AWARDS

- 9 Years Long Service And Good Conduct Medal
- 20 Years Long Service And Good Conduct Medal
- OP Rakshak Medal
- OP Parakaram Medal

LANGUAGE KNOWN

- English & Hindi

PERSONAL DETAILS

- Date of Birth: 31 Dec 1980
- Phone: +91 8360063597
- Email: sanjiv143s@gmail.com
- Present Address: Flat no-206, Daisy Block, Daisy Block Post - Shankarpur Road Nagpur, Maharashtra - Pin-441108
- Permanent Address: H.no-3A, Ashokpath, Vidyapatnagar, PO-Baridih, Dist- Eastsinghbhum Dist-Eastsinghbhum, Jharkhand Pin-831017

OBJECTIVE

Pursue a challenging position in a reputed company, where my work is recognized by utilizing my knowledge, skill and experience to the utmost level for the development and enrichment of organization

CAREER SUMMARY

Backed with military discipline and 20 years of experience in Air Force Radio and Wire line communication domain of INDIAN AIR FORCE, my objective is to make a substantial contribution in Telecommunication industry through dedicated and professional service to appointing company and career progression by fulfilling the company objectives.

EDUCATION QUALIFICATION

- Certificate course in Security and Management of Strategic Installation from IGNOU-Air Force Community College
- Diploma in electronics and communication Theory From IGNOU-Air Force Community College
- PGDBA From Symbiosis Centre for distance learning, Pune
- B.Sc From Jai Narain Vyas university, Jodhpur
- 10+2(Intermediate) From CBSE (Chandigarh)
- 10 th(metric) From CBSE (Chandigarh)

EXPERIENCE

Junior Warrent Officer

Indian Air Force | 20 - Jun - 2001 to 30 - Jun - 2021

- 20 years of experience in the field of aviation maintenance, servicing with adequate exposure of communication and Navigational equipment's in Indian Air Force.
- Enrolled as Radio in Indian Air Force. Worked on Different type of Aircrafts and Different type of Radio Sets. (Equipments)
- Hands on experience on communication and navigational equipment's which include periodic servicing, maintenance troubleshooting, snag rectification and modification at unit level
- Practically worked in the avionics lab for analyzing and rectification of snags and malfunctioning of communication and navigational equipment's.
- Certified to carry out Ist and IInd line servicing up to 200 hrs on Radio, radar and Navigational equipment's of Mi-17, Mi-17 IV and Mi-17 V5 Helicopter (MAKE: RUSSIAN, ROLE: Cargo/Passenger Transportation).
- Super vision of EPABX with 100 lines and above. Control and supervision of firefighting and damage control operations.
- Imparting instructions on all common subject to juniors.
- Adequate knowledge of technical documentation, logistic support and inventory holding, maintenance of Ground support equipment's.
- Performed in the role of Junior Network Administrator by covering both telecommunication and Information Technology.

ADMINISTRATIVE

- Acquired proficiency in managing the entire gamut of function such as Security, firefighting, conducting Disaster Mock Drill routinely to staff, housekeeping and employee accommodation, general hospital administration and proficient enhancement of patient care and safety.
- Possess effective public relation skills and competent to deal with various aspects of services/civil matters.
- Efficiently develop strategic plans for procedures & processes, initiatives and people management.
- Well versed with the basic rules of inventory control for efficient functioning of stores.
- Expertise in managing & mentoring teams in Establishment, hospital administration and security procedures.
- Monitored entire office infrastructure and facility such as canteen, transportation, vehicles, Buildings and office premises by using effective planning and preventive maintenance concepts.
- Planning and monitoring security arrangement of the hospitals/establishments and deployment of security personnel.

LEADERSHIP AND MANAGEMENT

- Proficiency at grasping new technical concepts quickly and utilize the same in a productive manner.
- Extensive trade experience with proven track record of attending professional courses thus ameliorating knowledge domain.
- Possess good leadership qualities, thereby delivering results and achieving organizational objectives.
- Possess excellent motivation skills with the
- Capability in displaying the confidence needed to face the toughest leadership challenges.
- Ability to understand the purpose, objective, practice and procedures of department.
- A strong communicator with excellent collaboration and team building skills

TEAM MANAGEMENT AND MOTIVATION

- Possess strong communication, collaboration and team building skills.
- Trained and instructed to have high sense of commitment and strives for the achievement of excellence.
- A team player, with the ability in delegating people with complementary skills for maximum team effort and effectively draws on the strength of all team members.

LIAISON/CO-ORDINATION

- Efficiently coordinating with various departments for the finalization of deliveries as per service levels.
- Ensuring internal cohesion in the organization by maintaining a clear communications network between the various levels.

CRISIS AND DISASTER MANAGEMENT

- Coordinating with the organization response to a crisis/ emergency (fire, floods and accident) in an effective, timely manner, disaster/ emergency management programs.
- Handling the maintenance function involving scheduling of preventive, corrective & shutdown maintenance to maximize availability and reliability of machinery and equipment.