

# AASTHA BHUTDA

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## Professional Summary

Qualified Chartered Accountant with 8+ years of Experience in Global Accounting and Reporting. Seeking challenging & Growth Oriented roles in finance Vertical.

## Experience

### Finance Controller

07/2021 to Current

#### Maersk Global Services Centres (India) Pvt. Ltd.

Pune, India

- Successfully managed the month end closing activities and review with CC&AP, FBPs and other stakeholders for sign-off of cost after reviewing the reasons for cost movement in the region and aligning the same with changing business scenarios, cost and volume development and other factors.
- Performed the detailed cost analysis including the cost variance analysis and trend analysis to monitor and control the variable costs ensuring the accurate and timely reporting. Conducting several other controlling activities during the month and guiding and supporting CC&AP to enhance and implement process controls.
- Preparation and Monitoring of cost estimates for Management during month end until the final sign-off.
- Management and Group explanations for major cost movements on a monthly/quarterly basis.
- Supporting external audit for variable cost during soft close and hard close.

### Manager - Operations

01/2019 to 06/2021

#### ICICI Lombard GIC Limited

Mumbai, India

- Successfully handled the Accounting for Premiums Collected and Bank charges along with the Allocations of Bank Charges.
- Successfully done the Reconciliation of Insurance Premium with the receipts handling the portfolio of nearly INR 300 Crores.
- Prepared various customized reports for Management assisting in Decision Making.
- Provided the solutions for introduction and automation of process for new mode of payments which resulted in the significant increase in the business.
- Successfully handled the Statutory, Internal Audits with significant reduction in the queries.

### Analyst (Liquidity Measurement Reporting)

05/2017 to 01/2018

#### Credit Suisse Services (India) Pvt Ltd

Pune, India

- Prepared the Additional Liquidity Monitoring Metrics (ALMM).
- Submission of Enhanced Mismatch Reports (EMR) regulatory reports for UK region.
- Prepared adjustments on manual/tactical basis for submitting reports to PRA and Month End Reconciliations.

### Senior Accountant and General Accountant

11/2013 to 05/2017

#### Symantec Software India Private Limited

Pune, India

- Prepared the Annual Financial Statement (standalone and consolidated) in accordance with applicable provisions along with Notes to Accounts and Cash Flow Statements.
- Successfully managed end to end statutory audit along with preparation of Audit Schedules
- Responsible for Month End, Quarter End and Year End activities.
- Responsible for End to End General Ledger (GL) and Fixed Assets (FA) Module and prepaid subledger.
- Prepared Bank Reconciliations, GL Reconciliations and Variance Analysis.
- Responsible for co-ordination with relevant stakeholders for resolution of open items.
- Done the process mapping activity for the purpose of demerger of Symantec - Record to Report (RTR) and Statutory Reporting.
- Done the accounting for Inter-company transactions.
- Preparation of Quarterly Projected financial statements for the payment of advance tax.

## Core Qualifications

- MIS and Reporting
- Cost Controlling and Analysis
- Reconciliations
- Analytical Review
- Financial Statements
- Orion R11i and R12
- SAP
- Advanced Excel
- MS Office
- Axiom - Tool for Customization of Reports

## Education

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**Chartered Accountancy****2013**

The Institute of Chartered Accountants of India

**Diploma IFRS****2022**

Association of Chartered Certified Accountants

**Chartered Financial Analyst - Level II**

CFA Institute

**Bachelor of Commerce**

Indira Gandhi National Open University

## Accomplishments

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- Recognition in Maersk : *Received multiple awards in Maersk as appreciation for identifying control failure and savings of USD 54,000.*
- Recognition in Symantec : *Received multiple awards in Symantec as appreciation for overall performance.*
- CA in First Attempt with Rank in IPCC : *Cleared all the three levels of examinations of CA in the First attempt with all India 23rd Rank in CA IPCC.*

## Languages

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- English
- Hindi
- Marathi