

SIMRAN NARANG

J-29 Laxmi nagar, Delhi

· 9205665057

Simranng0275@gmail.com

<https://www.linkedin.com/in/simran-narang-20b82b203>

To secure a challenging position in a reputable organization to expand my learnings, knowledge and skills.

EDUCATION

STUDY PROGRAM—

RUKMINI DEVI INSTITUTE OF ADVANCED STUDIES

COURSE—

BACHELOR OF BUSINESS ADMINISTRATION

12/2020

PRESENT

HIGH SCHOOL—

HAPPY SCHOOL, DARYAGANJ

03/2016-03/2019 78.5%

PROJECTS

- COMPLETED AN INTERNSHIP IN DIGITAL DAD **CAMPUS AMBASSADOR** 1 MONTH
- COMPLETED AN INTERNSHIP IN LETS GROW MORE **CAMPUS AMBASSADOR** 1 MONTH
- COMPLETED AN INTERNSHIP IN BLOOD CONNECT FOUNDATION **SOCIAL MEDIA MARKETER** 1 MONTH
- COMPLETED AN INTERNSHIP IN PTE UNIVERSE **OPERATIONS** 1 MONTH
- COMPLETED AN INTERNSHIP IN SARVAGYA DOERS FOUNDATION **CAMPUS AMBASSADOR** 1 MONTH

SKILLS

- Microsoft suite (ms-excel, ms-word, ms-dos)
- Good communication skills
- Problem solving
- Positive attitude

- Teamwork skills
- Willingness to learn
- Public speaking skills
- Creative thinking

ACTIVITIES

- ALBUM CREATION COMPETITION
- DEBATE COMPETITION ON NOISE POLLUTION
- WEBINAR ON ANALYSIS OF UNION BUDGET 2022
- WORKSHOP ON ENTREPRENEURSHIP SKILLS, ATTITUDE AND BEHAVIOUR DEVELOPMENT
- PARTICIPATED IN NATIONAL CROSSFIRE DEBATE COMPETITION
- ACHIEVED SECOND PRIZE IN POSTER MAKING COMPETITION
- WEBINAR ON CAREER COUNCELLING

LANGUAGES

- ENGLISH
- HINDI

INTERESTS

- HUMAN RESOURCE
- FINANCE

I HEREBY DECLARE THAT ALL THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE.