

Sudha S

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No:2/11,plot no 31,
TNHB phase 15,
Mullai nagar,RK rd,
Hosur-635109.
Tamil Nadu.

OBJECTIVE

Enhance and develop my technical skills and continually learn about the latest paradigm and processes.

PROFILE

Self-motivated, good communication skills and ability to work in-group.

Quickly absorb and retain new information and procedures.

EDUCATIONAL QUALIFICATIONS

Course	College/University/Board	Year of Passing	Percentage/ CGPA
B.Sc. Maths	Govt Thirumagal mills college,Madras Univ.	2005	64%
HSC	Saraswadhi Vidyalaya Matric Hr.Sec School, Gudiyatham.	2002	82%
Matriculation	Saraswadhi Vidyalaya Matric Hr.Sec School,	2000	77%

COMPUTER SKILLS

C, M.S-Office, HTML, Internet Concepts

WORK EXPERIENCE :

- Worked in **ICICI Bank** as phone banking officer from Dec 2005 to April 2007
- Worked in **Kotak Mahindra Bank Ltd**, as Back Office from May 2007 to Dec 2008.
- Worked in **Sky Retail Capital** as asm (asistanant sales manager) from Jan 2009 To May 2009
- Worked in ICICI Bank as junior officer from November 2009 to 2011
- Worked in AXIS Bank as assistant manager from June 2011 to October 2011
- Entrepreneur of Bag & Bags, Hosur from 2011 to 2020,engaged with purchase,production,marketing, sales etc
- Working in Sisco semiconductors as office admin from jan 2021

PRIMARY RESPONSIBILITIES

- Provide excellent customer service and increasing existing customer base.
- Identifying Building, Training Managing a team of 10 executives entrusted with the responsibility of sourcing
- Customer retention and increasing share of wallet from existing customers.
- Insurance (Unit Linked proposals) etc.
- Mobilizing various Trade and Asset products of bank

SECONDARY RESPONSIBILITIES

- Ensuring smooth account opening process.
- Handling customer queries
- Ensure proper delivery of salary and incentives for the sales team
- Arranging and conducting Personality Development Programmes for foot on street team and phone banking team.

PERSONAL INFORMATION

Father's Name	:	Subramaniam
Date of Birth	:	18/11/1984
Nationality	:	Indian
Languages known	:	Telugu, English, Tamil, Hindi.
Email	:	sudha.naidu@rediffmail.com sudha.naidu@india.com
Hobbies	:	Listening Music, Philately.

DECLARATION

I here by solemnly affirm that all the details provided above are true to the best of my knowledge.

Date :

Place :

S.SUDHA