

KIRAN KUMARI



PERSONAL DETAILS

Email:kiran6699kumari@gmail.com

Date of birth: 07.09.1996

Mobile: 8448913122

Address: K-165 Nihal Vihar Nangoli New Delhi-110041

Marital Status: Single



CORE COMPETENCIES

- Excellent Communication
- Flexibility
- Decision Making
- Team Player
- Self Motivation
- Time Management
- Team Management



CAREER OBJECTIVE

- Seeking a challenging position in a reputed organization where I can improve new skills, expand my knowledge, and leverage my learning.
- To get an opportunity where I can make the best of my potential and contribute to the organization's growth.



EXPERIENCE

Trainee in Delhi Public Library since October 2022 to December 2022



EDUCATIONAL QUALIFICATIONS

S.No.	Education	Board/University	Year
1	Bachelor in Political Science (Hons.)	Delhi University	2018
2	High Secondary	C.B.S.E	2015
3	Secondary	C.B.S.E	2013



PROFESSIONAL QUALIFICATIONS AND ACHIEVEMENT

1	Master of Library and Information Science	IGNOU	Pursing
2	Bachelor in Library Science	IGNOU	2021



SKILLS SUMMARY

- Communication Skills
- Punctuality
- Leadership



LANGUAGES KNOWN

Hindi – Native Language

Good knowledge of English – Speaking, Writing, Listening, and Reading.

Signature

Dated: