



**Naghma Nazneen**

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## CONTACT

**PHONE:**

+91-8179057480

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nazneensyed106@gmail.com

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## TECHNICAL SKILLS

- **Tools and Software:** Tally ERP, Peachtree, Wings and Focus
- **MS Office:** MS Word, MS PowerPoint, and MS Excel

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## PERSONAL SKILLS

- Analytical thinking
- Research skills for problem solving
- Decision making with conviction
- Self-motivated to achieve goals
- Leadership, Adaptability

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## CAREER OBJECTIVE

Seeking an opportunity in a reputed organization that offers enhancement of my knowledge and challenging environment so as to grow along with the objectives of the organization.

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## EDUCATION

### **(Highest Degree) Post Graduation- MBA (Finance)**

(Osmania University)

**Anwarul- Uloom College of Management – (2017-2019)**

**MBA ( Finance) | 71%**

### **Graduation**

(Osmania University)

**Sujatha Degree College for Women – (2012-2015)**

**B.S.C (M.G.C) | 73%**

### **Intermediate**

**MS Junior College – (2010-2012)**

(Board of Intermediate)

**B.P.C | 82%**

### **ICSE**

**Mukarram Jah High School – (2010)**

(Council for the Indian School Certificate Examinations- New Delhi, Hyderabad)

**Aggregate 70%**

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## COURSE WORK

- **Diploma In Financial Accounting, Excel, Focus, Tally ERP, Wings and Project in Peachtree.**  
(American Accounting School, Hyderabad)
- **Advance Diploma in International Air Ticketing and Travel Management.**  
(Pacific Institute of International Air Ticketing and Travel Management)

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## EXTRA- CURRICULAR ACTIVITIES

- Volunteered During COVID Crisis
- Participated In Science Expo 2012

## HOBBIES

- Travelling
- Gaming
- Sports
- Space Science

## ACADEMIC PROJECTS

### MBA (FINANCE)

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**Title: Role of Demat Account with Reference to JRG Stock Broking Securities Pvt Ltd.**

### B.S.C (M.G.C)

**Title: OHP in Linkage Recombination and Mapping.**

## WORK EXPERIENCE

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- Worked as Software Trainee in CVK INFRATECH Pvt Ltd from Sept-2015 to Sept-2020
- Worked as Software Developer in CVK INFRATECH Pvt Ltd from Sept-2020 to Aug-2021

## PERSONAL INFORMATION

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**DOB** : 18-04-1994  
**Gender** : Female  
**Nationality** : Indian  
**Languages** : English, Hindi, Urdu

**Postal Address** : Attapur, Hyderabad- 500030

## DECLARATION

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I hereby declare that the information furnished above is correct to the best of my knowledge and belief.

**Date:** 21-01-2022

**Place:** Hyderabad

**Naghma Nazneen**

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