

GIRITIKA

ARCHITECT

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OBJECTIVE

Seeking an opportunity to add value by contributing my experience and knowledge with energy and commitment to the excellence to thrive in your firm's innovative and creative environment.

INTEREST AREAS

Architecture, Interiors, Design Development and Project Management.

WORK EXPERIENCE

1. Habitat Architects, Delhi

Duration: October 01, 2018 to Present.

- Residences at Camellias, Gurgaon.
- Residence at Vasant Vihar, New Delhi.
- Farmhouse at Chattarpur, New Delhi.

2. Studio U+A, Gurgaon

Duration: March 05, 2018 to September 30, 2018.

- Vatika – Seven Elements (Housing), Gurgaon.
- The Manor Boutique Hotel, New Delhi.

3. Meet Sawhney & Company, Gurgaon

Duration: May 01, 2013 to August 22, 2017.

- Residence at DLF Phase-5, Gurgaon.
- Kitchen Showroom-Italian brand, Gurgaon.
- Farmhouse at Mandi, Delhi.
- Godrej-Sample Flat.
- Residence at Magnolias, Gurgaon.
- Furniture Showroom-US brand, Gurgaon.
- Export Office, Noida.

4. Fab Interiors and Architecture, New Delhi

Duration: July 10, 2011 to March 31, 2013

- Farmhouse for Mr. Rakesh Mittal, Chattarpur, New Delhi.
- Salve's Residence, Golf Link, New Delhi.
- Residence at Civil Lines.
- Residence at Indore.

5. Studio 9491, New Delhi

Duration: December 16, 2009 to May 31, 2011

- L&T-Jawaharlal Bhawan, Connaught Place, New Delhi.
- L&T-Technology Centre 3, Chennai.
- Ansal API-Chancellor's Club, Palam Vihar, Gurgaon.
- Ansal API-Megapolis show flat.
- Ansal API-Ecotel, Ajmer, Rajasthan.

- Ansal API-Ansal Bhawan, Connaught Place, New Delhi
- Ansal API-Corporate Park, Noida.
- Mc Coy Soudal Office, Okhla, New Delhi.
- International Business Centre, Gurgaon, Haryana.

ROLES AND RESPONSIBILITIES

- The work responsibility includes both solely as well as a part of the team.
- The work includes the drawings from concept to presentation as well working drawing till the execution at site.
- The co-ordination with the clients, consultants and contractors.
- The procuring and research of the various materials used in the project as well as co-ordination with the vendors to assure it's availability on site.
- The site handling includes the visits and solving of the related queries.
- The making of BOQ and other related schedules of the project.
- For various international brands, the drawings are made in accordance with provided design specifications as per brand requirement. It includes all the co-ordination with the brand company's team and site execution.

WORK EXPERIENCE (INTERNSHIP)

Delhi Design Company, New Delhi

Duration: July 09, 2007 to January 11, 2008

Debenhams retail store

- Liverpool
- Bangor
- Ashford

Roles and Responsibilities

- The layout and standard details to be incorporated as per the given specifications.
- The understanding of the specifications in addition with the knowledge of materials.

ACADEMIC QUALIFICATION

DEGREE/COURSE	COLLEGE/UNIVERSITY	YEAR OF PASSING	MARKS SCORED
Post Graduate Programme in Project Management for Working Professionals (PGPPMWP)	National Institute of Construction Management and Research	2020	First Division
Bachelors of Architecture (B.Arch)	University School of Architecture and Planning, GGSIPU, New Delhi.	2009	Second Division
H.S.C	Dr. Radhakrishnan International School, New Delhi.	2004	First Division
S.S.C	New Greenfield Public School, New Delhi.	2002	First Division

TECHNICAL SKILLS

Auto cad, Adobe Photoshop, Sketch up , MS Office, MSP and Primavera.

PERSONAL INFORMATION

Date of Birth: 24-03-1987

Languages: English & Hindi.

Hobbies: Listening music, Sketching and Sports.

EXTRA CURRICULUR ACTIVITIES AND ACHIEVEMENTS

- Participated in sports at college fest.
- Participated in group singing at college fest.
- Participated in group dance at Republic day at school level and came third.
- Participated in various drawing and calligraphy competitions at school level and won certificates.

DECLARATION

I hereby declare that the above information furnished by me is true to the best of my knowledge.

Thanking you,

Date:

Place: New Delhi

(GIRITIKA)