

BHAGYA LAKSHMI.G

SR, TALENT
ACQUISITION
PROFESSIONAL

REACH ME ON

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PROFESSIONAL SUMMARY

Seeking a position as a Sr. Full-Cycle Recruiter with any industry vertical. I bring solid U.S I.T and non-I.T recruitment experience having fulfilled positions for top clients such as Google (HQ, Mountain View), SpaceX, Microsoft, Cisco, Verizon, and many more. I'm highly experienced with the following: active and passive sourcing, qualification/interviewing, salary negotiation, offer presentation, all activities in the associated pipeline. Highly qualified in using exceptional sourcing techniques to target niche active and passive candidates.

I have consistently exceeded recruiting goals and have been recognized as a top achiever in every project I worked on. Excellent written and oral communication skills. Team player, able to multitask and maintain focus in fast paced environments.

PERSONAL DETAILS

Born and bred in Bangalore,KA. I live with my husband (Emmanuel), my son (Sean) of 1.5 years and an adorable Indie dog (Mini).

EDUCATION

MASTERS IN BUSINESS ADMINISTRATION | M.B.A IN H.R

SIKKIM MANIPAL UNIVERSITY – BANGALORE | 2013

BACHELORS IN ARTS | B.A

MYSORE UNIVERSITY | 2009

BPP (BACHELORS PREPARATORY PROGRAMME)

MYSORE UNIVERSITY | 2007

HIGH SCHOOL | S.S.L.C

SRI VEERABHADRA SWAMY HIGH SCHOOL | 2001

PROFESSIONAL SKILLS

- Sourcing / Screening / Interviews
- Internet/Web Research
- Networking/Referrals
- Offer/Compensation Negotiation
- Job Portals & ATS
- New-Hire Orientation
- Keywords, Boolean Search Strings

JOB BOARDS

- Career Builder, Monster, Naukri,
- Indeed, Zip Recruiter, Dice
- Google Search / Boolean search operators

VMS

- SAP FieldGlass & many in-house VMS that I had access to on a project to project basis.

AWARDS & RECOGNITIONS

AT ZENITH TALENT VIA ZYNOM TECHNOLOGIES PVT LTD.

PERFORMER OF THE YEAR DEC 2017

Consistently exceeded Zenith's recruitment KPIs month on month.

PERFORMER OF THE MONTH (7 TIMES ACROSS MY TENURE)

KPIs: Quality of submissions. For the # of starts and they completing the minimum viable time in the projects.

WORK EXPERIENCE

SABBATICAL

MATERNITY LEAVE | FEB 2018 - PRESENT

- Privilege of a life time to welcome our first-born, Sean into our lives. Loved everything about this break. And I could actually afford to take this after continued work projects back to back for years together.

POSITIONS I OWNED

Filled all direct client positions such as (non- exhaustive)

I.T. POSITIONS (US Clients)

- Sr. Software Engineers
- UX/UI Designers
- Interaction Designers
- I.T Project Managers
- Program Managers
- System Administrators
- Business / Data Analysts
- Test Engineers
- UX Researchers
- Full Stack Developers
- Front End / Web Developers
- Technical & UX Writers
- Salesforce Administrators & Architects & many more.

NON I.T. POSITIONS (US Clients)

- Content Writers
- Administrative Assistants
- Financial Analysts
- Accountants
- Training Specialist
- LMS Administrator
- Project & Program Coordinators

PERSONAL TRAITS

- Extremely Hardworking
- Very particular about integrity
- Customer/Candidate Advocate
- Time-bound & responsive
- Smart in mining easier workflows without compromise.

KNOWN LANGUAGES

ADVANCED: English, Hindi, Kannada, & Tamil

BEGINNER PROFICIENCY: Malayalam & Telugu.

WORK EXPERIENCE (CONTD)

SR. TECHNICAL RECRUITER | U.S STAFFING

ZENITH TALENT VIA ZYNOM TECH | MAY 2015 - JAN 2018

- Source, evaluate, screen and submit only the best of talent pool.
- Conduct 1st level interviews and submit the formatted resume in accordance with client specified formats.
- During my tenure here, I worked on 80% of Google's, MTV, CA's tech and non-tech roles. The remainder of my time was focused on work for SpaceX's position.

RECRUITMENT EXECUTIVE | U.S STAFFING MINDLANCE | SEP 2014 - MAY 2015

- Worked primarily on tech and non-tech W2 roles for direct accounts/clients/MSP/VMS. Source & recruit position. Leveraged tools such as job boards, job posting sites, internal databases, references from my existing pipeline.

KEY ACCOMPLISHMENTS

- 15 OFFERS TILL DATE. 13 SUCCESSFUL STARTS
- Consistently met and exceeded the daily / weekly and monthly targets. (Submissions / Quality / Internal KRA's)
- 6 start's in a month. (Topper in the department)

TECHNICAL RECRUITER | U.S STAFFING

SCARLET WIRELESS | AUG 2013 - AUG - 2014

- This is where I started my US IT Recruitment career. Worked on direct, indirect IT & NON IT, US clients of formerly Scarlet Wireless, now "Managed Staffing"

KEY ACCOMPLISHMENTS

- 25 OFFERS ACROSS TECH & NON TECH / 21 SUCCESSFUL STARTS.
- Only topper in the team to achieve all the month's target in a three week period.
- Received written compliments from both Internal Quality and Client's side time to time.

STAFFING INTERNSHIP | INDIAN COMPANIES ONLY.

- WORKED AS AN INTERN FOR JOB CONSULTANCIES IN BANGALORE TO GAIN EXPERIENCE IN THE FIELD OF RECRUITMENT. WORKED FOR SUCH AS HSBC, FIRSTSOURCE, MPHASIS AND AMAZON

KEY ACCOMPLISHMENTS

- APPROX 30 OFFERS & 15 SUCCESSFUL STARTS TILL DATE

Thank you very much for your kind review and consideration.

Bhagya Lajshmi G.