Nida Momin

Team Lead (Pharmacovigilance)

Contact

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Skills

- Team Leader
- Team management and leadership skills
- Project Management
- Excellent verbal and written communication
- Case processing on ARGUS safety database, SDRA CARA
- Lead Oncology, Women

Pharmacovigilance Professional with 8.8 years of experience in the life sciences domain which includes diverse roles as Team Lead, Drug safety associate, Quality reviewer, BCP Lead (Business Continuity Planning).

Work Experience

2018-11 - 2022-08

Team Leader

Tata Consultancy Services , Mumbai, India

- Led various teams in Drug safety, offering Pharmacovigilance services to clients across globe (US and European).
- Involved in direct reportee development by identifying training needs. Training, mentoring and guiding employees to foster proper completion of assigned duties.
- Developed strategies in co-ordination with project managers so as to meet quality requirements efficiently and meet timelines set by clients.
- Client interactions and teleconferences - co-ordinating and communicating with client stakeholders to ensure satisfactory progress of project work and timely resolutions of issues.
- Preparation and execution of presentations and weekly and monthly decks for client meetings and conferences.
- Annual performance appraisals of direct reportees and provide regular feedbacks.

Health care therapeutic area, Product Quality Safety Team (handling US and European clients)

Lead Business Continuity Planning

Managing External and Internal Audits

Training and Mentoring

Case processing

- Assisting the training team in preparation of SOPs, training materials, work instructions, training manuals as part of process curriculum.
- Initiated timely response to emails, voicemails and written correspondence.
- • Cross-trained and provided backup support for organizational leadership.

2016-01 - 2018-11

Medical Record Extractor and QC

Tata Consultancy Services , Mumbai, India

- Extraction of Adverse event and its relevant information from Medical records, Legal complaints and Plaintiff Fact sheets and creation of Medical Extraction form in SDRA.
- Performing duplicate check for every Adverse Event Reports in Argus global safety database and check the validity criteria for case creation.
  • Perform review of the Medical Extraction form and ensure the correctness of the extracted information from that of the source documents. Further confirm the bookin (for initial cases) of the reviewed case or promote (for follow up cases) the reviewed case to intake worklist.

2014-01 - 2016-01

Drug Safety Associate and QC

Tata Consultancy Services , Mumbai , India

- Promptly and accurately identify, interpret and extract adverse event and all relevant corresponding case information from a wide variety of source documents.
- Enter the extracted information into Argus global

safety database for serious and non serious adverse event/adverse drug reactions case reports. Perform appropriate coding for drugs and adverse events using MedDRA and WHODD.

- Performing causality assessments, Narrative writing and final promotion of the cases.
- Performing Quality review on the cases promoted after data entry.
- Good understanding and knowledge of standard operating procedures and abiding by the guidelines.
- Managed ICSRs of all spontaneous serious and non-serious case types.

Education

2009-07 - 2013-07

Bachelor of Pharmacy: Pharmacy

Appasaheb Birnale College of Pharmacy - Sangli

2007-07 - 2009-06

HSC: Science

Sophia College - Mumbai

1997-06 - 2007-06

SSC: SSC

Regina Pacis Convent High School - Mumbai

Accomplishments

- Contextual Master award in appreciation for

submitting process improvement plan and its successful implementation.

- Best Team Award under my leadership, for outstanding performance in work management.
- Star Performer Awards for implementing strategies in improvising team performance and quality with proactive approach and showcasing efficient leadership skills.