

THALARI SRAVANI

PROFILE

Eager to use medical coding knowledge and bookkeeping skills to assign and sequence codes correctly for all services rendered to patients.

Seeking an entry-level medical coder position.

CONTACT ME

 +91 8331001605

 thalarisravni@gmail.com

 MS Ramayya
Apartments, Block
7, flat no. 405
Pendurthi
Visakhapatnam
531173.

➤ EXPERIENCE

OPTIVAL HEALTH SOLUTIONS | 2021-2023

Receive and interpret prescriptions from customers.

Check medicine quantity, batch, expiry.

Maintain Inventory Records.

Maintain adequate stock levels.

PULSUS INTERNATIONAL PVT LTD | 2017-2019

Handling and Organising International Conferences as a Program Coordinator.

Handling day to day data analyst, Quality analysis of research papers, Event Management Social media optimization.

Search engine optimization (SEO) for conference websites.

Proven abilities in Quality analysis of research papers and international clients.

➤ SKILLS

MS Office

Team Management skills

Communication skills

➤ CERTIFICATION

Gained Knowledge in MS Office.

Certified in Digital Marketing Course.

LANGUAGE

Hindi
English
Telugu

CORE COMPETENCES

Microsoft office
Microsoft Excel
Microsoft Word
Billing and Invoicing

➤ CONFERENCES

Successfully handled and organised
"International Conference on Agricultural
and Horticulture" which was held in Sydney,
Australia on July 09-10, 2018.

Pediatrics and Surgery which was held in
Wuhan, China on October 23-24, 2019.

➤ INTERNSHIP

DR. REDDY'S LABORATORIES, VSEZ

*Underwent training in processing and
packing of vials.*
May 2016

➤ EDUCATION

BACHELOR OF PHARMACY 2017

Vignan institute of pharmaceutical Technology, JNTUK
Visakhapatnam
Aggregate - 67%

INTERMEDIATE 2013

Narayana Junior College, Visakhapatnam
Aggregate - 81%

SECONDARY SCHOOL OF EDUCATION 2011

Kendriya vidyalaya N.A.D, CBSE, Visakhapatnam
Aggregate - 6.6/10