

AVIRAM SAHOO,

Bachelor of SCIENCE (Honours) , Dip in electronics & Tel-communication engineering (with 21 years military and 11 years of industry experience)

CHEMICAL COMPANY AND AN ALUMNUS OF INDIAN AIR FORCE

📍 A-30. JAWAHARNAGAR
SOCIETY, BHARUCH BHARUCH,
Gujarat, 392001

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I am a Veteran, an alumnus of **the Indian Air Force**.

A multi - talented & matured Air veteran with practical experience of managing critical tasks, disaster management & administrative affairs with high degree of accuracy.

Looking forward to lead an challenging role in industry where my optimum potential can be utilized for the growth and development of organization.



Work History

2011-01 - Current

S Security Professional

GACL, Dahej, BHARUCH, Gujarat

- Supervised and operated scanning equipment to view internal structures of luggage, purses and other bags to check for prohibited items.
- Authorized entrance papers and granted or denied entrance to building.
- Inspected suspicious activities and monitored premises for criminal acts and rule infractions.
- Warned offenders about rule infractions and violations and verbally evicted violators from premises.
- Monitored and authorized entrance and departure of vehicles, cargo trucks and visitors.
- Continuous patrols of key areas to spot and control security concerns.
- Identified and challenged potentially unauthorized individuals for screening and detention in order to prevent access to restricted areas.
- Operated detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas.
- Prepared detailed reports on property damage, theft, presence of unauthorized persons and unusual incidences.
- Monitored and authorized entrance and departure employees, visitors and labors on daily basis.
- Prepared reports of daily activities and irregularities such as property damage, theft, guest or employee accidents and unusual occurrences.

2009-01 - 2010-08

- Provided excellent service to guests and employees.
- Patrolled and monitored property areas frequently to restrict any untoward incidents.
- Protected business integrity by ensuring all personnel requiring access to high-security areas go through correct levels of approval.
- Reviewed both security camera footage and live feeds to spot trespassers and criminal activity.
- Contacted law enforcement agencies in case of unauthorized persons, documents and materials.
- Executed security rules and procedures and calmly and promptly escorted non-compliant individuals out of co's premises.
- Checked identification of all persons entering and exiting facility.
- Greeted clients and guests professionally and courteously to cultivate and maintain welcoming atmosphere.
- Oversaw daily monitoring and patrolled buildings, grounds, and work sites.
- Regulated vehicle and pedestrian traffic upon entry onto building grounds through electronic gates.
- Reported irregularities such as fire and safety hazards to maintenance.
- Oversaw periodic safety inspections, patrol service and immediate response to all safety-security situations.
- Awarded position of visitation officer, working visitor reception desk as first contact point for persons entering facility.
- Resolved complaints and issues involving both guests and employees.
- Monitored employee activities, confirming compliance with security regulations.
- Secured personal and company goods against robbery, vandalism and illegal entry.
- Checked and verified photo identification prior to granting facility access.
- Reviewed camera and system feeds and alerted proper respondents regarding discrepancies.
- Responded immediately in emergency situations, applying CPR and First Aid training.
- Permitted entry with escort for approved persons into secure locations.
- Patrolled inside and outside areas of company's premises every weekly to protect facilities and travelers.

SNCO i/c AIR FORCE NET

INDIAN AIR FORCE, GANDHINAGAR, GUJARAT

- Developed team communications and information for operational meetings.
- Developed exceptional attendance record with special attention to punctuality and preparation to work upon arrival.
- Resolved conflicts and negotiated agreements between parties in order to reach win-win solutions to disagreements and clarify misunderstandings.

2009-05 - 2010-01

MANAGER, NABH GAS AGENCY

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- Maintained team efficiency by strategically delegating daily activities, monitoring output and rewarding positive contributions.
- Boosted team member productivity by enhancing performance monitoring and instituting motivational approaches.
- Applied strong leadership talents and problem-solving skills to maintain team efficiency and organize workflows to meet any daily demand.
- Set, enforced and optimized internal policies to maintain efficiency and responsiveness to demands.
- Cross-trained existing employees in order to maximize team performance
- Communicated best practices among on-site and external personnel to align efforts and goals.
- Adjusted job assignments and schedules to keep pace with dynamic business needs, factoring in processes, employee knowledge and customer demands.

2008-04 - 2009-05

MANAGER, COMMAND PRINTING PRESS

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- Performed [bi-monthly] reviews assessing each employee's performance and developed improvement plans.
- Applied strong leadership talents and problem-solving skills to maintain team efficiency and organize workflows to meet any daily demand.
- Maintained team efficiency by strategically delegating daily activities, monitoring output and rewarding positive contributions.
- Maintained current knowledge of all facets of operations.
- Set, enforced and optimized internal policies to maintain efficiency and responsiveness to demands.
- Evaluated employees' strengths and assigned tasks based upon experience and training.
- Maximized performance by monitoring daily activities and mentoring team.
- Prepared and recommended long-range plans for development of command printing press.
- Reviewed performance data to monitor and measure productivity, goal progress and activity levels.
- Provided management with feedback regarding employee performance and training needs.
- Reconciled daily sales transactions to balance and log day-to-day revenue with Microsoft excel.
- Cross-trained existing employees in order to maximize team performance.
- Raised performance in areas of sales, management and operations by identifying and targeting areas in need of improvement.

- Communicated best practices among on-site and external personnel to align efforts and goal.

1987-07 - 1992-06

1989-08 - 1991-11

2002-05



Education

Bachelor of Science: CHEMISTRY, BOTANY AND ZOOLOGY
UTKAL UNIVERSITY, VANIVIHAR - BHUBANESWAR, ODISHA

- Coursework in [Chemistry](#), [Botany](#) and [Zoology](#)



Dip in Electronics and Communication Engineering: Electrical, Electronics and Communications Engineering

COMMUNICATION TRAINING INSTITUTE, IAF - BENGALURU, KARNATA

- Equivalent to Graduation with score of [74%](#) .
- Majored in [Electronics](#)
- Professional development completed in [Electronics](#)



Courses

- [Qu Quick Reaction Team Training Course \(SECURITY \)](#) with Above Average from Air Force Station, Kalaikunda (West Bengal) May 2002.
- PC package Course with above average from Air Force Station Jaisalmer (Rajasthan)Mar 2003.
- Internal Auditors Training program from TUV INDIA April 2012.
- FIRST AID (Senior Professional) from Indian Red Cross Society, September 2016.



Languages

English

- Hindi
- Odia
- Gujarati
- Bengali