



Shruti Shyam

Jr. Executive

Objective

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

My Contact

✉ shrutiganesan1997@gmail.com

☎ +91 9560044254

📍 Chembur, Mumbai

Hard Skill

- Financial accounting
- MS Office

Soft Skill

- Observation
- Communication
- Multi-tasking

Education Background

- JNTU ANANTAPURAMU (2018-2020)
MBA in Financial technology
- Chaudhary Charan Singh University
Meerut (2015-2018)
Bachelor of Business Administration

Professional Experience

ICICI Bank Ltd. | Relationship manager 2021

Key responsibilities:

- Link between the Customer and the Bank (approx 400 Customers handled)
- Attending calls, hearing out issues and providing solution to Customers
- Pitching customers about new fund offer and existing products and services

Sapient Wealth Advisors | Junior Executive
March 2023 - Present

Key responsibilities

- Prepare proposals for new clients and existing clients by analyzing the goals of clients
- Studying the market and recommend investment options
- Assisting in back end operations like filling forms, checking KYC, Nominations, etc.

Projects

- Employee satisfaction in Bharti Airtel Noida - The project states the employee performance based on the qualitative measures. The performance was measured based on fringes and benefits offered to employees
- Investment Banking in Kotak Mahindra Bank, Bengaluru - The project states the trend analysis of the Kotak Mahindra Bank from 2013-18. The comparative analysis is also shown in the project.