MULINTISHIVA

Email   **:** mulintishiva37@gmail.com

Phone no **:** +918008195101

PROFESSIONAL SUMMARY

- ➤ Having 2 years of experience as HR IT Recruiter.
- ➤ Expertise in full recruitment life cycle, IT Staffing - Domestic.
- ➤ Experience in sourcing through Portals, Job Posting, Social Networking Sites andReferences.
- ➤ Worked on Permanent, Contract, C2H (Contract to Hire).
- ➤ Experience in IT Staffing- Domestic.
- ➤ Understanding the requirements of the client
- ➤ Utilization of internal database to identify potential candidates
- ➤ Short-listing, screening and selecting the candidates according to their skill sets
- ➤ An effective HR professional with eloquent communication skills, ability to handle complex situations within crunched deadlines, innovative thinker and creative problem solver, multitasking abilities, strong analytical and recruitment, sourcing and coordinationskills

WORK EXPERIENCE

Previous Working Primus Global Technology pvt ltd IT -Recruiter from July 2020 to September 2021

Currently working **Ilabztechnology. pvt ltd** as IT- Recruiter from **Nov 2021** to Till

Designation: Domatestic IT –Recruiter .

TECHNICAL SKILLS

- ➤ **Net Technologies :** c#.net,ASP.Net,Web Api , VB.Net,MVC, WCF ,Kentico Etc.
- ➤ **Java Technologies :** JAVA , J2EE , Spring , Hibernate , struts , JSP , JSF , Rest , Soap ,Spring MVC Etc.
- ➤ **SAP Technologies :** ABAP , MM , FICO ,SD,Basic , BO , PM , HCM , BI/BW.
- ➤ **Testing Tools**   **:** Manual Testing , Automation Testing , Load Runner,QC,QTP,Selenium , J Meter
- ➤ **Db Developer**   **:** Posture SQL DBA , PLSQL Developer.

- **Big Data Engineering**
- **Devops**

COMPUTER SKILLS

☐ MS Excel, MS Office, MS Word and Power Points

ROLES AND RESPONSIBILITIES

- Handling End to End Recruitment process.
- Briefly Understanding the requirements received from clients.
- Scheduling candidates for interview with the panel once the profile gets shortlisted.
- Collects feedback from interviewers and informing the candidates on the same.
- Follow up with the candidates till they join in company after selection in interview.
- Looking after the entire cycle of recruitment that includes headhunting/searching/sourcing potential candidates.
- Excellent Sourcing in IT Recruitment Skills like Niche, Semi-Niche and Generic skills.
- Negotiating & convincing candidates to accept the offer and make them join in shortnotice as soon as possible.
- Building good relations with the candidates and maintaining the database.
- End- to- End follow-up with candidates since after short listed for interviews and tilljoining date.

ACADEMIC QUALIFICATIONS

- MBA from JUNK in 2019
- Degree from Rayalaseema university in 2017

PERSONAL INFORMATION:

- **Father's Name**   : M. Ramudu
- **Date of Birth**   : 22-07-1997
- **Gender**   : Male
- **Languages Known**   : English, Telugu , Hindi

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the same.

Place:

Date: (Shiva)