


Prabhavathi Nanjundappa

Resume

Personal details

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 No 44, 1st main road,
Seegehalli, Priyankanagar,
Virgonagar post
560049 Bangalore

 May 10, 1985

 Bangalore

 Female

 Indian

 [linkedin.com/in/prabhavathi-n-ab944646](https://www.linkedin.com/in/prabhavathi-n-ab944646)

Skills

Lead generation 

Translation 

Social media 

Internet 

Languages

English 

Kannada 

Telugu 

Tamil 

Malayalam 

Hindi 

Education

- Jun 1995 - May 2001 10th**
St' Anthony's High school T C Palya,
Bangalore
- Jun 2001 - Apr 2004 12th**
Dr|| B R Ambedkar pre university college,
Bangalore
- Sep 2009 - Sep 2013 Bachelor's Degree**
Vinayaka Mission university, Salem

Employment

- Jun 2018 - Aug 2019 Content Reviewer**
Bombinates Technologies private limited, Bangalore
- Handling of Complaints, query related calls and interactions quickly to meet productivity goals.
 - Specialized in content moderation. Correction of SEO questions and Answers.
 - Translating and Recording SEO questions from Kannada and Telugu language. Content reviewing in social media.
 - Content moderation, working in MS word and MS Excel.
- May 2021 – Jan 2022 Customer support executive(UK process)**
Mystify consulting Private Limited
- Handling of Complaints, query related calls and interactions quickly to meet productivity goals.
 - Booking quarantine to the people who travels to UK and provide the details of the availability of hotels, foods, rooms and the date of arrival
 - It was a short-term project handled by the mystify to the UK government during the covid
- Apr 2022 – Sep 2023 Senior operation executive**
Concentrix Services Private Limited.
- Handling KYC verification for the mx of the Fintech,
 - onboarding the merchant for one of the payment gateway
 - Verifying the documents according to the business type
 - Raising Activation Work flow to the concerned department for final approval Working in MX Excel and using company's tools

Date :
Place : Bangalore (India)

Yours faithfully
(Prabhavathi. N)

Qualities

- Am a Quick learner, I adapt any environment and work, punctual to my work, Have lot of patience in work

Profile

Learning New languages, Art and Craft

Freelancing

Customer service representative

Trivayu media works

working as a customer support its a 3 months project calling to the Farmers and ask there feedback about crop pesticides which they used in crop, sending day to day reports to the concerned team

Quality analyst

Trivayu media Works

worked as a quality analyst for Lockup reality show (MX player) for comment moderators it is one of the project handled by TMW

Linguist Translator

Verbolab languages

Worked as a freelance translator for the English, Kannada, Telugu, wise versa, Proof reading.

Custom section

- To be dynamic, flexible & enthusiastic.
- To achieve timely targets.
- To be able to perform well, as an individual and better as a team.

I consent to the processing of my personal data for the purpose of recruitment for the position to which I am applying.

Date :
Place : Bangalore (India)

Yours faithfully
(Prabhavathi. N)