



Education					
Degree	Stream	University/Board	Institute	Year	CGPA/%
MBA	HRD	University of Delhi	Delhi School of Economics	2023	7.14/10 (First Class)
BTech	CSE	Tezpur University	School of Engineering	2019	5.46/10
12 th	Science + CS	NIOS		2015	57.8/100
10 th		NIOS		2013	59.8/100

Internships			
Firm/Place	Role	Job Assignments	Period
KPMG Global Services	Trainee CF HR	<ul style="list-style-type: none"> Designed Process Note for Academic Trainees resulting in an organized process of on-boarding to off-boarding Designed Exit Management Process resulting in an organized process of off-boarding Analysed the Impacts of new Labour Codes in 2022 	Jun'22 - Jul'22
Dept. of Business Administration, Tezpur University	HR Project Intern	<ul style="list-style-type: none"> Analysed Tezpur University's infrastructural facilities for PwD individuals via in-depth survey. Gained insights into usage patterns, enhancing accommodation strategies. Contributed to fostering inclusivity by addressing specific needs effectively 	Aug'19 - Dec'19
Shishu Sarothi, Guwahati	Social Work Intern	<ul style="list-style-type: none"> Trained PwD students, enhancing their technical skills and job prospects. Equipped PwD students with essential computer skills (DPT, MS Office) for better employment. Familiarized with Assistive Devices and Software for accessibility. Organized workshop: "Technology for Persons with Disabilities." 	Jul'19
IIT Guwahati	Summer Intern	<ul style="list-style-type: none"> Designed a smart shopping cart system that would keep track of purchased products and online transactions for billing using RFID and ZigBee 	Jun'18 - Jul'18

Positions of Responsibility		
Position	Responsibilities	Period
Founder & Convenor, Sanghra-The D&I Cell, DSE	<ul style="list-style-type: none"> Managed diverse student well-being, placements, and engagement, including PwD and LGBTIA+ communities, via strategic D&I initiatives. Led inclusive programs, cross-departmental collaboration, and data-driven enhancements. Advocated for diverse student needs, staying updated on progressive D&I practices. 	Nov'22- May'23
Senior Member, Student Development Cell [MBA (HRD) DSE]	<ul style="list-style-type: none"> Organising HR Symposia-Annual HR Conference. Organising Synergy-Annual Management fest of Department of Commerce, Delhi School of Economics Co-ordinating guest lectures and workshops from industry experts to enable corporate-student interaction Co-ordinating in house activities like GD-PI, quizzes and case discussions for students 	Jul'21- May'23
Senior Member, Team ESAC [MBA(HRD) DSE]	<ul style="list-style-type: none"> Organising Fresher's Parties Organised "DSE's Got Talent" a talent hunt event Co-ordinating batch trips to various destinations Co-ordinating in-house fun activities for students Organising Farewell Parties. 	Jul'21- May'23
Organizing Member, TechXetra (Tezpur University)	<ul style="list-style-type: none"> Proposed marketing strategies to get funds and promotions for the annual technical fest of Tezpur University. TechXetra 2k17 - Reboot, the tenth edition of the techno-cultural fest was a huge success. It was organized from 3rd Nov, 2017 to 5th Nov, 2017. 	Aug'17- Dec'17

Certifications, Achievements, and Other Extracurricular Activities		
	Achievement/ Extra-curricular-Activities	Year
Certifications	<ul style="list-style-type: none"> Certified Business Intelligence Specialist – Henry Harvin Education Certificate In Excel Crash Course – CFI Certificate In Advanced Excel Tutorial Online – E-learn Markets Certificate In Graphic Design – I.M.A.G.E. 	2022 2021 2021 2013
Academic	<ul style="list-style-type: none"> IELTS Band 6.0 Certified – British Council 	2020
Extra-curricular	Accomplished Athlete: <ul style="list-style-type: none"> Star Athlete – IFBB PRO League Qualifier Series IHFF Sheru Classic 2022 Runner Up - NPC North India 2022 Gold Medallist – NPC Delhi 2022 Awarded Most Promising Bodybuilder - IBBF Mr. Assam 2020 1st Runner Up- Mr. Tezpur University 2019 (Best Physique) 2nd Runner Up- Mr. Tezpur University 2018 (Best Physique) Invited as Guest Poser- IBBF Mr. Assam 2017 	

Additional Information	
Skills	HR Operations HR Process Optimization/Management Employee Relations Interpersonal and Communication Skills Organizational and Time Management Ethics and Confidentiality Teamwork and Collaboration Adaptability and Learning Agility HR Policy and Compliance Training and Development Performance Management Data Analysis and HR Metrics.
Interests	Organizational Development and Change Management Diversity and Inclusion Employee Relations and Conflict Resolution Employee Development and Training HR Analytics and Data-driven Insights
Languages	English Hindi Assamese

Undertaking for Authenticity: It is certified that the information given above, is correct to the best of my knowledge and belief.



(Shivam Ayengia)

Place: Guwahati
Date: 2nd Oct 2023