

RAMYA K

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CAREER OBJECTIVE

- Intend to build my career in the challenging and creative environment that can let me to explore and elevate myself on the various aspects of accounts and finance. Seeking an environment where my knowledge can be shared and enriched

SUMMARY

- 7+ years of experience with accounting, audit, taxation, payroll, banking and reimbursement

EDUCATIONAL QUALIFICATION

- B.com from Kuvempu university with 82.42% - in the year 2012

WORK EXPERIENCE

- Currently working for ITC Infotech India Pvt Ltd as Associate Consultant (Grade "IS1") from 23rd July 2021 till date
- Worked as Assistant Accountant in Infosys Ltd - Mysore from 3rd May 2018-till 22nd July 2021
Worked as Accounts Manager in DRM & Co Chartered Accountants – Bangalore from 1st Aug 2016 – 30th Sept 2017
Worked as Tax Executive in Deloitte Touche Tohmatsu Ltd – Bangalore from 27th Jan – 5th July 2016
- Worked as Articled Assistant from Nov 2013 to Nov 2015 at KSK & Co Chartered Accountants, Bangalore

PROJECT DETAIL

Fides Bank (23 July 2021 to present) performs digital banking which mainly deals with finance and insurance, consumer, corporate banking and investment banking also provides mortgages, global wealth management and credit cards services.

PROJECT SERVICE LINES

Client : Fides Bank

Role : Associate Consultant

Responsibilities: Creating the CIF, creating accounts, depositing amount, transferring the amount, checking VAT and charges and messages

PROJECT SERVICELINES Client :

National Bank of Bahrain

Role : Associate Consultant

Responsibilities: Creating the CIF, creating accounts, depositing amount, transferring the amount, checking VAT and charges and messages

Description

I have worked on end-to-end payment transfer for SWIFT messaging type MT 102 and MT 200 and worked on creating the prerequisites such as CIF creation, adding signature, creating accounts, depositing amount into the account. Also worked on creating the template, transferring the amount, verifying the transaction, checking the messages generated and checking the deduction of VAT and charges. I have worked on creating the Overdraft and freezing the account as well and also capturing the evidence in specified format.

PROJECT DETAIL

ICLAIMS (May 2018-till July 2021)

PROJECT SERVICELINES

Organization : Infosys

Role : Assistant Accountant

Department : Reimbursement

Tool Used : IClaims, Payworld

Description:

iClaims is a service product which is extensively useful for Claim, track and maintain user travel, official expense, conveyance, and welfare etc

PROJECT DETAIL

PAYWORLD (May 2019-July 2021)

Description

Payworld project provides payment solution which enables accounts payable teams to pay all.

PROJECT SERVICELINES

Worked as Accounts Manager in DRM & Co Chartered Accountants – Bangalore from 1st Aug 2016 – 30th Sept 2017

Responsibility : Accounting, Audit, Payroll, Taxation

PROJECT SERVICELINES

Worked as Tax Executive in Deloitte Touche Tohmatsu Ltd – Bangalore from 27th Jan – 5th July 2016

Responsibility : Accounting, Audit, Payroll, Taxation

PROJECT SERVICELINES

KSK & Co Chartered Accountants (Nov 2013 to Nov 2015)

PROJECT SERVICELINES

Role : Articled Assistant

Tool Used : Tally ERP 9

Responsibility : Accounting, Audit, Payroll, Taxation

Certifications:

- • MS Office
- • Tally ERP 9
- • Accounting Fundamentals
- • Accounts Payable
- • Accounts Receivable
- • General Ledger and Reconciliation

DECLARATION

"I do hereby declare that the above said information is correct and true to best of my knowledge and belief"

Ramya. K