Riyanka Basu Chatterjee

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In pursuit of challenging and enriching middle managerial assignments in **Sales& Marketing/ Brand Management/ Business Development** with an organization of high repute.

**PROFILE SUMMARY** 

• Adept in **initiating & developing relationships with key decision-makers** in target organizations for business

development

• Deftness in devising and implementing activities aimed at ensuring effectiveness of operations, realization of

sales & business promotion targets, with key focus on ROI

A **proactive learner** with a flair for adopting emerging trends and addressing industry requirements to achieve

profitability Norms

An effective communicator & negotiator with strong analytical, problem solving and organizational skills

**CORE COMPETENCIES** 

• Executing profitable & productive business relationships and building an extensive client base with

distinction of accomplishing multi-fold revenue increase.

Adhering to all company policies, procedures and business ethics codes while ensuring that they are

communicated and implemented within the team.

Increasing demand in the market by implementing consumer loyalty programs/ strategies to improve the product

awareness in markets.

Overseeing complete business operations with accountability of profitability, forecasting monthly/ annual

sales targets, & executing them in a given time frame.

**WORK EXPERIENCE** 

July 22 to Current Date with Kotak Life Insurance (Designation Management)

Recruitment of Partners and Insurance Advisors and Management of the same.

Sep 2011-2017 with TCS as Process Associate

January 2018- 2021 December with TCS as Senior Process Associate

**SUMMER INTERNSHIP** 

Organisation : Keventer

Title: A Complete Study of (Fruit Based Drink) Frooti, Appy Fizz and B Fizz in North and South Kolkata"

Period: July'22 to Aug'22

**ACADEMIC DETAILS** 

2023 MBA in Marketing and Business Analytics from Bharatiya Vidya Bhavan Institute

of Management Sciences

2009 Bachelor of Arts-English Honors from Calcutta University

**ITSKILLS** 

Operating Systems: Windows 10

Software Packages: MS Office (Word, Excel and PowerPoint)

PERSONAL DETAILS

Date of Birth: 29<sup>th</sup> March, 1988

Contact Address: F-43 Jayshree Park, Kolkata, PIN Code - 700034, West Bengal

Languages Known: English, Hindi and Bengali