

Ashwini T A

Email ID- ashwinita96@gmail.com

Contact No- +91 7892893847

Career Objective:

To be a successful professional in accounts and an organization that can provide me opportunities to widen my skills to grow & expend with the organization.

Organizational Experience:

A creative, proactive person with about 1 year of experience in Accounting and GST filings “Nagesh & Mylar Chartered Accountants”.

Job Description:

- Record day to day transactions and maintain complete books of accounts.
- Preparing and maintain of all the important documents and notes for further procedure.
- Generate reconciliation of bank, customers and suppliers as well as associated with companies account.
- Compute Payroll and employee benefits.
- Tax calculation **including GST**.
- Ensure deduction and payments of TDS.
- Correspondence with clients, suppliers and other related parties.
- Performs various other duties and activities as assigned by management.

Educational Details:

Course	Name of the College/School	University/Board	Marks(%) & CGPA	Year of Passing
M.COM	SRN Adarsh College	Bangalore Central University	7.23 (CGPA)	2018-20
B.COM	Sheshadripuram Commerce College	Bangalore University	6.5 (CGPA)	2014-17
P.U.C	Rajajinagar P.U College	Department of Pre-University Education	63.6%	2012-14
S.S.L.C	Rajajinagar Boys & Girls High School	Karnataka Secondary Education Examination Board	40.80%	2011-12

Project:

“TAX PROFESSIONAL’S PERCEPTION TOWARDS E-FILING OF IT RETURNS” A STUDY IN BANGALORE SOUTH.

Technical Skills:

1. Operating System: Windows 8,10
2. Software Skills : Tally ERP 9 with GST, MS Excel, MS Word, MS Power point

Conferences/Workshops:

1. Attended the “Rethinking Commerce and Management in the Digital Era” Conference at St. Claret College.
2. Actively participated “Networking King-2015 a national level IT Infrastructure Management Competition”.

Extra-Curricular Activities:

1. Actively Participated the IT Fest “Tantra Utsava 2019” held on 12th April 2019.
2. Proactively completed the training course on “Diploma in Accounts with Tally ERP 9” at Indian Global Software Solutions.
3. Participated in “National Youth Day Celebration” at Seshadripuram Commerce College.
4. Participated in “Personal Excellence Student Development Program” held in Seshadripuram Commerce College.

Personal Details:

Name	: Ashwini T A
Father’s Name	: Adinarayana Shetty T V
Nationality	: Indian
Permanent Address	: No.1 st floor, Near Metro Pillar Magadi Main Road, Bangalore-560023
Date Of Birth	: 18/11/1996
Interests	: Internet on Things, Listening music.
Languages Known	: English, Kannada, Telugu

Declaration:

I hereby, declare that the above furnished details are true to the best of my knowledge and belief.

Date:
Place: Bangalore

Name
Ashwini T A