



SAP® Certified Associate

Fena Gajera

SAP FICO Consultant

CONTACT

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SAP FICO

Financial Accounting:

General Ledger Accounting
New GL, Document Splitting,
Accounts Payable FI-AP,
Accounts Receivable FI-AR,
Asset Accounting FI-AA, TAX,
Substitutions, Validations,
Procure-to-pay, Dunning, Order-
to-cash process.

Controlling:

Cost Centre Accounting CO-
CCA, Internal Order Accounting
CO-IOA, Profit Centre
Accounting EC-PCA.

Integration:

FI/CO Integration with SD, MM,
BI

Technical: **Debugging & basic**
ABAP

TESTING SKILLS

Requirement Analysis
Test Planning and Closure
Test Scripting and Execution
Defect Management
Triaging and Reporting
Full STLC Experience
Basic Automation Testing
Agile, V- Model and Waterfall

SOFT SKILLS

Presentations and Demos
Stakeholder Management
Business Engagement
Training and Mentoring

PERSONAL STATEMENT

I am a certified SAP S/4 Hana professional with over 5.5 years of experience in the functional and technical aspects of SAP FI/CO. I have extensive experience in implementing, customizing, and configuring Finance and Controlling modules. Additionally, I have managed complex projects and programs within diverse industries such as FMCG, Utility, NGO, and Higher Education. My experience includes leading multi-disciplinary teams.

WORK EXPERIENCE

Company Name : **ROI Solutions**
Designation : **SAP FICO Consultant**
Duration : **April 2018– till Date**

PROFESSIONAL EXPERIENCE

Client : **Wetherspoons**
Role : **SAP FICO Consultant**
Duration : **April 2022– till Date**

ROLES & RESPONSIBILITIES

- Prepared functional spec as per business requirement, assisted technical team to understand design and complete development.
- Configured Account payables, Account receivables, Cost centre, Cost element, internal order, Project system and Profit centre accounting.
- Work closely with functional and technical team to explain PI requirements and handled medium to high complexity PI deliverables.
- Configured extensively different Dunning area procedure, interest calculation configuration on leaseholder's overdue invoices, Customer account groups, Vendor account groups and efficient reconciliation with sub ledger modules.
- Handled comprehensive FI configuration that was required for the company and for the effective performing of CO module.
- Testing different Fiori tiles for Customer creation, Invoice output and Customer statements.
- Involved in Unit testing, Regression testing and supported team.
- Knowledge transfer to the end users and preparing SAP training documents.
- Handled Key challenging issues post go-live (e.g. PI issues and BW

ADDITIONAL SKILLS

Application Support
Supporting Implementations
Rollout Planning

QUALIFICATIONS

MBA (Accounting & Finance)
Parul University

CERTIFICATIONS

SAP Financial Accounting in
SAP S/4 HANA 1709

REFERENCES

Available on Request

reports such as aged debt analysis, Invoice summary report etc).

Client : **Amcor**
Role : **SAP FICO Consultant**
Duration : **July 2021 - March 22**

ROLES & RESPONSIBILITIES

- Configuration and Postings in New Asset Accounting
- Analysis of the reporting options for Sap S/4 Hana finance
- Worked on GL Migration to S4 Hana finance
- Configure Cash management functions including Bank Account Management (BAM), Cash Operations, Liquidity Management.
- Used FAA_CHECK_MIG2SFIN chart of depreciation migration program for new asset accounting
- Worked on customization for S4 Hana for General Ledger Customization, New Asset Accounting
- Working on E- Invoicing project
- Worked on Data migration for the subsidiaries migration from legacy SAP system to centralized one SAP as per the Global template, where I have done field mapping, data cleansing, data quality checks, updated data in desired templates and uploaded them using LSMW,BDC .
- Providing 3rd line support as per the ITIL service management Methodology. Prioritizing and resolving issues on service now as per the agreed SLA.
- Created configuration changes around Electronic Bank Statement mapping via creating new posting rule and search strings
- Writing functional specification for the required development changes
- Resolved COPA and Product costing issues.

Client : **UK Power Network**
Role : **SAP FICO Consultant: Greenfield Project**
Duration : **Feb 2019 – June 2021**

ROLES & RESPONSIBILITIES

- Being Part of SAP implementation team, got involved in the implementation phases of the project scope –Documentation, configuration, testing, training and end user documentation, go-live and support.
- Configured SAP FI-CO related functionality - various Account group for GL, AP, AR and new GL, Automatic payment, Dunning, Taxation [configuring different tax types, tax code, tax calculation, tax posting, tax adjustment, tax reporting], House Bank and related settings, payment terms, account determination , configured foreign currency valuations and maintained exchange rate update, Electronic Bank Statement, Validation & substitutions.
- Responsible for being Single point of contact between the Technical Team and the Business, ensuring all stakeholders are informed and aligned in their expectations
- Identifying any constraints or dependencies relating to the solution or delivery. To manage any risks associated with the project,

understanding when these become issues, and escalate appropriately and suggest mitigating actions. To be managed centrally through a RAID log.

- Configured and maintained GL Customers & Vendors account groups and master data and their related fields status group controls, Asset class, chart of depreciation, Account determination and depreciation areas.
- configured Cost centre, Cost element, Internal order and profit centre Accounting
- Created training and end user procedure documentations and delivered training.
- Responsible for updating the project progress and test output in the tools like HPALM and Jira
- Preparation of unit test script, integration and interface test scripts, and documenting the results; getting final acceptance sign off from business owners
- Creating the functional and technical specification for various requirements.
- Writing of test script with the help of functional specification
- Actively carried out process [OTC, P2P, R2R] implementation and improvement projects
- Played active role on cutover activity for Finance and controlling related data


Client Name : MKC Infrastructure

Role : FI/CO Functional Consultant (Data Migration)

Duration : April 18 – Jan'19

ROLES & RESPONSIBILITIES

- Version: ECC 6.0
- Wrote functional specification of GL Conversion, Vendor Master Conversion, and Customer Master Conversion.
- Worked extensively in New GL, Accounts Payable and Accounts Receivable configuration.
- Configured Leading & Non Leading Ledgers: Created ledger groups, assigned scenarios and customer fields to ledgers, assigned Accounting Principles and involved in Real Time Integration of non leading ledger with controlling.
- Configured Parallel Ledgers for reporting under US GAAP & IFRS standards, assigned accounting principles.
- Involved in configuring Document Splitting: Classified Document Types, GL accounts, Defined document splitting characteristics for GL and CO.
- Extensively involved in the payment program configuration (FBZP): Configured House Bank, Payment Method and Bank Selection.
- Defined Check Lots, Void Reason Codes and Wrote Functional Specs For Check Design.
- Configured and tested automatic payment run F110 for incoming/outgoing payments.
- Worked with ABAPers to design new payment advice form and send payment advice for via email to vendors.
- Configured Electronic Bank Statement – BAI MT940 format for Europe. Worked with Intermediary Bank Account (Bank Chain) setup.
- Accounts Payables Projects: Worked on Multi-Company Code payment configuration, centralized check printing, and Security Enhancement for
- Accounts Payables employees. Worked with Basis person to enhance security of AP roles.
- Maintenance of AP account (Creation of Vendor Master Data, Invoices, down-payment, Outgoing Payments, Partial payments), creation of House Bank, Automatic Payment program.
- Created Cost Centre & Profit Centre hierarchy.
- Worked on the Purchase to Procure/Procure to pay process and



performed FI-MM integration: Worked with MM team to configure movement type, material type, and valuation group. Defined accrual object categories, number range intervals, accrual types and methods.

- Internal Order: Worked on Internal Order project to track spending on a project. Worked with report painter to create reports for internal order projects. Designed specs for development of FI/CO Reports and Layouts.
- Used reporting tools report painter to create forms as per the client's requirement for managerial reporting.
- Provided excellent written/communication support to business users to deal with on-going posting related issues in General Ledger, Accounts receivable, and accounts payable.