


Soumya Dubey


Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contributor to the success of the organization.


Personal Details

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 07987085009

 Narayanganj Jumerati,
Narmadapuram (MP)

 August 23, 1997

 <http://www.linkedin.com/in/soumya-dubey-23a761168>


Skills


Microsoft Office 


Application

SQL

Languages

English 

Hindi 

Marathi 

Education

Post Graduate Diploma in Management Jun 2018-Mar 2020

IIEBM, Indus Business School, pune

Bachelor of Business Administration Aug 2015-May 2018

Mooiji Jaitha College, Jalgaon Maharashtra

Employment

Assistant Manager Aug 2023-Present

Bandhan Bank Bhopal

- Understand and comply with requirements of all relevant policies of the bank including full compliance with Know Your Customer (KYC) and Anti Money Laundering (AML) requirements.

Associate Service Delivery Manager Nov 2021 - Jul 2023

Indusind Bank, Bhopal

- Expertise in Finacle Report generation, FINMIS Report Generation CRM, Bank Reconciliation & Customer due diligence (CDD), Enhanced due diligence (EDD) Audit and Daily Banking Transactions reporting.
- Ensuring Audit rating to Satisfactory with proper Financial Risk and Compliance risk assessment.
- Involved in financial reporting financial crime, risk management, transaction screening compliance & integrations.
- General Banking operation- Transfers, DO/PO RTGS/NEFT, Fixed deposits, Processing of Income tax challan, Customer query. outstation cheque collection.
- Understanding and comply with requirements of all relevant policies of the bank including full compliance with know your customers (KYC) and anti-money laundering (AML) requirements and risk-based approach to address financial crime, money laundering risk.
- CMS Operations - Cash management services to corporates, Cash collection. CMS reconciliation on daily basis.
- Cross sell - Cross selling of third-party products as well as of bank products. Such as Life insurance, General insurance, Mutual funds, Gold, OTR, CASA, TD, etc.

Certificates

Insurance Regulatory And Development Authority Of India Oct 2022

Anti Money Laundering & Countering of terrorist Financing Sep 2023