

Amit Raghau

computer of knowledge in typing, Ms office, Excel, Ms word, web bro wsing etc.

Contact

9953269612

Address

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amitraghaurock@gmail.com

Language

English/Hindi









Skill

computer of knowledge in typing, Ms office, Excel, Ms word, web browsing etc.

Education

G.B.S.S.School | 2010

10th 52%

G.B.S.S.School | 2012

12th 61%

Delhi of University | 2015

B.A 617

Experience

Associate Executive | 22/04/2014 - 30/4/2018

Convergys , indusind bank, Publicis sapient: my work is MIS on trans port management. preparing the clients query slove on daily basis. pr eparing the Departure updated and daily tracking cabs on GPS. prep aring the occupancy Reports. and Daily Backend work and Email Dra fting. and Coordinating with driver for clients. and preparing the com pliance Report. preparing the trip tickets update Reports. and I also worked in IndusInd Bank of P.L Sale Customer's and proper work on call system Then Daily Data forwarded of my Senior and my Manage

Objective

To work with an organization for whom I can utilize my capabilities i n the direction to satisfy company's expiations.

Publication

part of Experience:

i have an opportunity in Convergys company in experience 4 Years c ostumer support and next Company Publicis sapient in Experience 1.5 years MIS Work. both companies in big opportunity for me.

Achievement

convergys company in Award best manegement work.

Interests

i m interested sports games and dancing etc.

drink

Amit Raghau