



Sharda Pratap Singh (B.Tech/B.E) SAFe Scrum Master/ Project Manager

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PROFILE SNAPSHOT:

An enthusiastic, self-organized, Technical Prog/Project Manager with approx. **13.05 years** of progressive experience managing and leading strategic IT-Infra Projects, FinTech Software Product Development, Deliveries, and Implementation projects. Adept in various project management methodologies and framework like, Agile / Scrum / KANBAN / Hybrid / Waterfall etc.

- 90% projects successfully delivered within the pre-defined constraints.

AREAS OF EXPERTISE:

Agile/Scrum methodology/ Lean Agile
Implementation & Maintenance Project Scheduling
Strategic Planning and Service delivery management
PM Tool: JIRA Cloud Site, Confluence, Primavera P6,
Rally, Azure DevOps, Salesforce clouds.

Application Development / Enhancements,
Resource Mobilization & Optimization, CI/CD – DevOps
Team Building, User Stories, Coaching agile practice.
Service Now, BMC Remedy, SDLC Project, My Wizard
Coaching agile practices, Product and Sprint Planning.

CERTIFICATION

- ❖ SAFe Agilist 6.0
- ❖ SAFe 5 Scrum Master Certified
- ❖ PMP Certified
- ❖ Scrum Master Certified.
- ❖ PRINCE 2 Certified.
- ❖ Business Technology Management Specialization.
- ❖ Project Management Principles and Practices Specialization.
- ❖ Agile Project Management.
- ❖ Creative Thinking.
- ❖ Scrum Master Certification Specialization

SKILL SET:

- Managing the complete life cycle of the project recognition and allocation and de-allocation process and coordinate project deliverables end to end.
- Agile coach to 48 number of scrum teams to ensure the principles of Agile and pillars of Scrum are adhered to, ensuring the establishment and maintenance of self-organizing teams.
- **Automation**, Salesforce **cloud**, **SAP implementation** and **Development** Projects.
- Organize and facilitate project **planning**, **daily stand-ups**, **reviews**, **retrospectives**, product backlog **grooming sprint**/release planning, demos, and other **Scrum-related meetings**.
- Ensure strong focus on Project Implementations Review and Scrum Retrospectives to ensure that all possible learnings are gathered.
- Project Management, Problem, Incident, Change and Service Delivery Management and function team delivered data audit, problem solving and service operation.
- Understand business goals and user needs, collect requirements, and synthesize product plans to deliver maximum impact.
- Deliver end-to-end product solutions, including competitive research, requirements definition, user experience, and delivery.
- Drive and deliver strong engagement planning deliverables to client, process excellence initiatives, streamline processes with stakeholders across initiatives so there is a productivity gain in our initiatives.

- Preparing and publishing various reports (Project Service delivery report, Resource Allocation and Milestones to be closed) and share with client, as per overview communicate the same with respective team.
- Engaged as a liaison between stakeholders and technical team for requirement gathering to outline project scope, objectives and deliverables and guided the development team to understand customers need for them to design and develop the products.
- Interacting with the Clients on a continuous basis regarding the specifications of the projects and handling their queries issues related to the project.

Additional Responsibilities

- Responsible for resource billing in the project and taking care for attendance data for team.
- **Delivered Project and Technical team data Audit.**
- Processing and allocation of work and taking care of new joiners on-board and off- board to client.
- Preparing daily volume report of the process and taking care for client specific induction for new joiners, working as a lead for all new updates and activities.

EMPLOYMENT DETAILS:

Total work experience: 13.05 Years.

- ❖ **April. 2019 – Present: Project Manager/SAFe Scrum Master at Accenture Technology, (Gurgaon).**
- ❖ Feb. 2018 – Dec 2018: Assistant Project Manager – Service Management at **Softel Solutions, (Delhi)**
- ❖ Nov.2014 – June 2017: Sr. Process (Project Lead) – Business Operations at **INFOSYS, (Pune)**
- ❖ Jun 2010 - Nov.2014: Assistant Manager - Project Management at **D.D. ENGINEERING WORKS, (Pune)**

Operations Management

- Initiating implementation of resource deployments (team size, span, shift utilization, skill sets) & ongoing monitoring for specific process to ensure budget & pricing assumptions compliances.

Learning & Development

- Identify the training needs for process executives as well as ensuring training implementation for the specific process to ensure competency development across domain, operations and behavioral.

Financial Reporting and Analysis:

- Reporting on Financial performance at any level with powerful integrated view of Cost Center and project performance.
- Managing the project financials and taking care for attendance data for team.

ACADEMIC QUALIFICATIONS:

- Completed **B. Tech (Bio-Tech) from V.M.K.V. Engineering College with 63.34%**, Salem affiliated to Vinayaka Mission's University.
- Completed H.S.C from S.J.J. Memorial. COLLEGE with 67.44%, Jamshedpur, affiliated to the State Board (J.I.E.C, Ranchi).

PERSONAL PROFILE:

Name	SHARDA PRATAP SINGH
Father's Name	Ram Pyare Singh
Date of Birth	1 st Jan 1984
Gender	Male
Nationality	Indian
Languages Known	English (Professional Proficiency), Hindi (Native Language)

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned.

Place: New Delhi.

Yours Sincerely
(Sharda Pratap Singh)

