

# Resume

**Name - Suraj Kumar Verma**

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## **Career Objective**

Progressive organization offering a conducive work environment and providing an opportunity to prove personal capabilities and contribute to the growth of the organization

## **Educational Qualification**

- 10th Passed from U.P. Board.
- 12th Passed from U.P. Board.
- B.com from Kanpur University
- M.com from Kanpur University

## **Computer Qualification:**

- Basic Computer
- RSCIT Computer Course from Lucknow
- Diploma in Computer Application (ADC)
- **Course on Computer Concepts (CCC)**

## **Experience:**

- Cyrus Electronics Pvt. Ltd as Accounts officer.
- Basic computer trainer in Patel Com. Insti. Lucknow.
- Insurance adviser of ICICI from Dec 2010-2013(and 6 months in LIC)
- Pathways Corporate Services as a Computer Operator.
- UPPCL OFFICE AS A COMPUTER OPERATOR

## **Professional Skills**

- LEADERSHIP QUALITIES
- SMART WORKING
- POSITIVE APPROACH

## **Strengths**

Easily adjust in any sought of environment and dynamic in nature

**Personal Details:**

Father's Name: Shri. Ram Gopal Verma

Mother's Name: Mrs. Phoolmati Verma

Date of Birth: 25-11-1994

Gender: Male

Marital Status: Married

Nationality: Indian

Languages known: Hindi & English

Permanent Address: Vill-Paschim Guan Post-Sairpur BKT Lucknow

**Declaration:**

I do hereby declare that the above information is true to the best of my knowledge. Finally, I request the concerned authorities to provide me a chance, so that I can prove the best of myself. I shall ever be thankful and grateful to you.

**Suraj Kumar Verma**

**Date -**