

# VAIBHAVI HEMANT BHAGAT



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## EDUCATION

LL.M. in Taxation Law   <b>O.P. Jindal Global University</b>	"Pursuing"	2023-2024   Sonipat, Haryana
Bachelor Of Laws (LLB)   <b>Dr. Ambedkar College of Law</b>	Grade – "A"	2020-2023   Mumbai
Master Of Commerce (M.COM)   <b>University Of Mumbai</b>	"Pass"	2017-2019   Mumbai
CA-Intermediate   <b>The Institute of Chartered Accountants of India</b>	"Pass"	2017   Mumbai
Bachelor Of Commerce (B.COM)   <b>D.G. Ruparel College</b>	Grade – "A"	2014-2017   Mumbai
Higher Secondary School Certificate   <b>D.G. Ruparel College</b>	Grade – "Distinction"	2012-2014   Mumbai
Secondary School Certificate   <b>P.J. Pancholia High School</b>	Grade – "Distinction"	2012   Mumbai

## INTERNSHIPS

### **Lawnics Technologies Private Limited** Legal Intern

May 2022 - Aug 2022 | Mumbai

- Understanding the role of technology in the field of law and governance and working closely with cross-disciplinary team members.
- Understanding the legal essentials and explaining the same to other team members.
- Researching laws and creating repositories of the same.
- Helping the tech team understand the rules and principles of law in simple language and reviewing the documents.

### **Lawdocs** Research Assistant

May 2022 - June 2022 | Mumbai

- Conduct research on tax, corporate law & tech.
- Assist in preparing corporate legal documents.
- Assist the paralegals.

**Benjo Legal Services**  
Legal and Research Intern

March 2022 – April 2022 | Mumbai

- Researched and properly articulated answer on legal issues asked on daily basis by layman on the organization social media accounts and websites.
- Worked on various civil, criminal and corporate laws.

**Habitat for Humanity Trust**  
Legal Writer and A Team Leader

July 2021 – September 2021 | Mumbai

- Analyzing and performing the research on the assigned topics.
- Reviewing, drafting, and finalizing the research projects on the assigned topics.
- Solving the legal-oriented issues and providing the appropriate legal advice as a part of the team.

**WORK EXPERIENCE**

**SRD & Co.**  
Articled Assistant

May 2018 – September 2020 | Mumbai

- Supporting clients Tax filing by collecting and analyzing Financial/Operational information and preparing supporting work papers.
- Fulfilling Statutory Compliances- Income Tax, TDS, TCS, PF, etc., Computing & arranging for timely deposit of taxes, filing of returns for timely completion, and ensuring Statutory compliance.
- Responsible for filing Income Tax Returns for Individuals, Corporate, Non-Profit, Organizations, and LLPs.
- Performing the Assessment of the companies for the tax-related compliances/issues by drafting the appropriate responses, arranging to submit the requisite documents, and completing all the requisite Assessment Procedures.
- Performing Outward Remittances of the Resident and NRO individuals and companies including the remittances under the LRS scheme.
- Filing of the FDI Reporting with RBI (FCGPR, FCTRS, SMF, etc.) and applying for Compounding Process of the Companies in case of contravention of the RBI rules made by the Companies.
- Formation & Incorporation of Companies, LLPs, preparation of the supporting ROC documents, their stamping, and registration of the same with the Registrar of Companies.
- Complying with the necessary legal and procedural requirements, advising the management on post restructured scenario, change of name and change of objects and shifting of the registered office of the companies and LLPs.
- Arranging the clients with 197 certificates, PAN Cards, Digital Signature Certificates, TAN, IEC codes, etc.
- Attending the courts for the various tax-related matters, acquiring the adjournment dates, and meeting the Tax officials with respect to the Assessments of the clients.

**Chandabhoy and Jassoobhoy Company**  
Audit Assistant

July 2017 – May 2018 | Mumbai

- Internal Audit of the following –
  - HDFC Bank (housing loan) – PUNE
  - HDFC Bank (housing loan) – SURAT
- Statutory Audit of the following –
  - The Parsee General Hospital
  - The Kludi Rak

- VAT Audit of the companies.
- Filing of the returns.
- Complete exposure in the accounting and operation areas of the internal audit.

### **CERTIFICATION**

- MSCIT Certificate
- Certificate in Hardware and Maintenance of Computer
- Certificate in Criminal Lawyering
- Cryptocurrencies and Regulations

### **VOLUNTEER EXPERIENCE**

- Participated in Marathon Competition.
- Volunteered the Trees Plantation NGO in Mumbai.
- Volunteered in the Clean Mumbai and Green Mumbai Drive.
- Participated in 75th Delhi Police Rangoli Mahotsav.

### **LANGUAGES**

- English, Hindi, and Marathi

### **SKILLS**

- Dealt with clients individually leading to good oral and written communication skills.
- Good Logical and Analytical Skills to complete the given task.
- A good decision-making ability.
- Enthusiastic Learner.

### **INTERESTS**

- Reading, Cycling, Travelling, Exploring, Films, Music.