

MAINAK ROY

Hyderabad, India

+91 9764085318 / 9502734632

mainak.roy76@gmail.com / mainakroy7731@gmail.com



LOGISTICS MANAGER: INDIAN AIR FORCE

Senior air warrior with over 26 years of experience in managing logistics and warehousing in the Indian Air Force in diverse roles across the organizational hierarchy. Commended by the senior management for consistently rendering superior quality service across the professional career. Seeking challenging senior managerial assignments with a reputed organization to utilize acquired skills in accomplishing organizational growth objectives.

CORE SKILLS	EXECUTIVE SUMMARY
Strategy Planning	<ul style="list-style-type: none">• Skilled in end-to-end management of the organization's supply chain policies, objectives, and initiatives including inventory, warehousing, distribution, and transportation functions.• Adroit in setting up strategic alliances, and developing effective working arrangements with partners, other related organizations, government departments, user groups, businesses, and other sector groups.• Proficient in using supply chain processes, tools, and systems in enhancing operational efficiency and organizational cost savings.• Catered to surplus inventory, reviewing and analyzing performance indicators, conducting sourcing, negotiation, and awarding service contracts.• Managed procurement; issued purchase orders and managed change order implementation. Assessed supplier production schedules and status of orders in line with the work site schedules.• Proficient in maintaining zero loss and damage of items during transit, life monitoring, FIFO, LIFO, scrap functions/manual & ERP documentation & reports, stock taking & waste management• Result-oriented leader and team player with team building and performance management skills, analytical & problem solver, pioneering internal & external communications; and ability to train, supervise, support, develop & guide talents.• Computer Knowledge with special emphasis on IMMOLS (Integrated Material Management Online System).• Awards: 9 Year Long Service And Good Conduct Medal, 25 Years Long Service And Good Conduct Medal, and Assam Bengal Medal.
Warehousing & Inventory Management	
Transportation Management	
Security Management	
Provisioning & Procurement	
Safety & Security / Fire Fighting	
Office Administration	
Resource & Cost Management	
Liaison & Coordination	
Team Leadership	

PROFESSIONAL EXPERIENCE

Indian Air Force, Multiple Locations

Nov 1996 – Present

Senior Non-Commissioned Officer (Logistics Branch)

Achievements:

- Acquired expertise in the areas of Logistics Management, Fleet management, Store management, Vendor management, and Warehouse.
- Set up a contract department in IAF, developing frameworks, documentation, and procedures for procurement worth Rs 50 Cr annually and successfully transitioned to e-Procurement and Government E-Marketplace (GeM) Portal.
- Channelized management of procurement process, cost reduction, contract negotiation, deliveries management, vendor relations, and vendor development at various Air Force Units.
- Redesigned the procurement procedure of an Airbase by setting up a routine chain of supplies of ration, medical, hygiene stores, and fuel products especially during the COVID-19 peak era for approximately 3500 personnel through revised timelines, planning of requirements, inventory analysis, and procurement decisions.
- Rolled out and maintained strict quality control of the products/ services procured and ensured prompt after-sales service/ post-contract management including timely payments to suppliers.
- Instrumental in transforming the entire Supply Chain encompassing benchmarking, procurement through tendering and contracting worth several Crores of Rupees annually, warehousing approx 4,000 tonnes of stores, ensuring unimpeded distribution to nearly 300 IAF bases spread across the nation.
- Ensured 100% availability of items for the CTK/CTH/CTC fleet, and achieved 100% serviceability thrice in a single year. Supplied SU-30 MK- I, AN-32, and MIG Aircraft tyres and spares to all operational units in one go.

Responsibilities:

As Logistics Manager, Dec 2016 - Present

- Involved in the approval of vouchers in the IMMOLS (Integrated Material Management on Line System), supervising during storing packing and preservation of stores.
- Focus on procurement, planning, provisioning, and inventory control of respective stores. Coordinate activities during the auction of salvage stores including transportation of stores to various units.
- Draft letters and signals for receipt and dispatch instructions to different user units, and make correspondences of other matters of urgent nature.
- Spearhead team efforts related to procurement & sourcing, material & management, and SOP formulation. Maintain updated knowledge of Store procedures, Inventory management, Non-moving stores management, FIFO, Warehouse planning, Logistics procedures, Material planning, Packing & Shipment, Procurement, Purchase Order, Invoice, RFP, RFI, and Tender.
- Develop and implement store management strategies and ensure that plans are aligned with all contractual & statutory requirements.
- Set up and manage new stores like Batteries, Mechanical, Electronic Spares & Equipment, Tyres & Rubberised stores, FMCG Products, Textiles, Perishable and Dry ration commodities, and many more.
- Manage the hiring of vehicles for the movement of materials and heavy equipment including other logistics activities through Air/Train and Sea
- Liaised with other wings of Defence services such as Army, Navy MES, and PSUs like HAL, BEL, IOC, etc, and Dassault Aviation (France), Mirage and Sukhoi-30 MK I cell for procurement of Mirage and Sukhoi Mk –I Aircraft parts.
- Secured a good rating in the Directorate of Air Staff Inspection for storing, cleanliness and preservation of tentage items which are being issued to Cadets during Field Craft Training Camp also known as Camp Harvard in Hyderabad

As Assistant Logistics Manager, Nov 2011 – Dec 2016

- Ensured quality, reliability, and reasonable pricing of the spares by negotiating with vendors to procure essential materials and ascertaining alternate dealers for business consolidation
- Designed and developed a framework for the demand/supply chain, identifying the consumption pattern. Maintained updated knowledge of Contract formulation (AMC), Cost Reduction, Negotiation as well as Arbitration.
- Conducted periodical reviews of Inventories, Statistical forecasting, planning, scheduling, budgeting, and procurement by data analysis.
- Prepared contingency plans to ensure an uninterrupted supply of products for the fulfillment of requirements in time.
- Implemented steps to ensure a safe and secure working environment for staff and visitors by defining security and security protocols for all assigned facilities and information systems.
- Developed relationships and long-term partnerships with suppliers. Ensured clear and open communication with the procurement team.

As Equipment Assistant, Nov 1997 – Nov 2011

- Ensured proper storage, labeling, binning, and periodical inspection of 10,000+ items. Conducted surprise checks, and periodical checks of stores.
- Involved in issuing and accounting of clothing items of all personnel of IAF, ration commodities of all personnel of the station.
- Issued and accounted for Petro, Oil and lubricants to all vehicles and other technical items to all sections within as well as outside the station.

EDUCATION

- | | |
|--|------|
| • PGDPM, NIPM, Kolkata, India | 2008 |
| • B Com, Calcutta University, India | 1999 |
| • Certificate of Security Management, IGNOU, India | 2011 |
| • Diploma in Material Management, IGNOU, India | 2011 |

TRAINING COURSES

- Ab-initio training in Indian Air Force Belgaum (Karnataka), 1997
- Explosive Course (2001) Amla (MP)

PERSONAL DETAILS

- **Date of Birth:** 31 Dec 1977
- **Nationality:** Indian
- **Languages Known:** English, Hindi, and Bengali
- **Address:** P- 113, Prakruthi Nivas Annaram, Dist- Medak, Hyderabad, Telangana – 502313