# Shikha Bhadoria

## Reseption, castmar care executive

Gwalior City, Madhya Pradesh shikhabhadoria4\_ew6@indeedemail.com +91 99814 60033

Willing to relocate to: Gwalior, Madhya Pradesh

# Work Experience

#### **BPO Executive**

KARVY Group - Gwalior, Madhya Pradesh May 2019 to Present

Hy i am Shikha, my work is castmar care executive.

#### **Castmar care executive**

Karvi bpo centar Present

Understanding, team manegmant, passion, good caching power.

### Resption

Hotal Rama utsaw June 2014 to April 2019

Team Manegmant, pangchulity, Clint understanding.

#### Receptionist

Hotal rama utsav - Gwalior, Madhya Pradesh June 2014 to April 2019

Hi, I am Shikha. My work front office management. My work in staff management, castmer se communicate karna, time management, inventory management, party ya event ko sahi tarike se organize karwa na.

#### Education

#### **Bsc final**

Jivaji univercity

### Skills / IT Skills

- staff manegment
- Accounting
- Telecommunication
- Customer service

- Communication skills
- Typing
- Hindi

# Additional Information

my hobbye are riding, penting and dsignning.