



Chakita Chakraborty

Contact

🌐 **Durgapur West Bengal, India**

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Education

Matriculation & High Secondary

Bankura West Bengal 2015

B.com Graduation

Micheal Madhusudan Memorial
College 2018

Key Skills

- Ms Office, Word, Excel, Power point
- Counseling
- BDA, BDE, Sales
- Team leader
- HR & Operation
- Academic Mentor

Summary

My name is Chakita Chakraborty daughter of Randhir Chakraborty I'm from durgapur West Bengal I have done my Schooling from Satyanarayan Academy School Bankura West Bengal, I have done my B.com Graduation from Michael Madhusudan Memorial College Durgapur West Bengal. Till 2018 I have completed my Education, from 2019 i started working First I worked in BPO sector in Swadesh Software later on I switched to Edtech company Pigeon Education Technology ODA Class in Bangalore i worked in Oda Class for 1Year 2 months. Apart from all these working experience, I have good experience in Microsoft office, word , Excel, Power point and also in Operation. Thank you

Experience

(01/2019 to 10/2019)

Tech support as BDE • Swadesh Software Pvt Ltd Durgapur West Bengal

(06/2022 to 08/2023)

Academic Mentor, BDA, Operation • Pigeon Education Technology PVT LTD Bangalore Karnataka



Communication

- Excellent written and verbal communication skills
 - Confident, articulate, and professional speaking abilities
 - Empathic listener and persuasive speaker
 - Writing creative or factual
 - Speaking in public, to groups, or via electronic media
 - Excellent presentation and negotiation skills
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Leadership

Successfully led a team to exceed sales goals while maintaining excellent customer satisfaction scores.

