

CURRICULUM VITAE

1. PERSONAL PROFILE

(a)	Name	: Ravindra Singh
(b)	Date of Birth	: 07 Sep 1972
(c)	Gender	: Male
(d)	Marital Status	: Married
(e)	Language Known	: Hindi and English
(f)	Nationality	: Indian
(g)	Organization	: Indian Army
(h)	Date of Enrollment	: 04 Jan 1991
(j)	Date of Retirement/Release	: 31 Jan 2019
(k)	Total Service	: 28 Years and 28 days
(l)	Last Rank Held	: Subedar (Staff Duty)
(m)	Salary Expected	: As per negotiation



2. ADDRESS:-

Name	: Ravindra Singh		
Village	: Banawari Tola	Post	: Kasia
Teh	: Kasia	District	: Kushinagar
State	: Uttar Pradesh	PIN	: 274402
Mobile No	: 7709556684 and Android Mobile No	:	: 9890275731
E-Mail ID No	: rs422101@gmail.com		

3. CARREER OBJECTIVES

To Work in an organization where my technical skills, leadership qualities and experience can be optimally utilized for a growth oriented Company in Office Management/Banking Sector/Administrative Department/Security Supervisor/ Security Officer/HR Management and Man Management.

4. Educational Qualification.

- (a) 10th in year 1986, Education Board of Allahabad with Hindi, English, Math, Science Two, Biology and Social Science.
- (b) 12th in year 1989, Education Board of Allahabad with Hindi, English, Math, Physics and Chemistry.
- (c) Diploma in Account and Office Management in year 2012
- (d) Graduate from Army (MOD) - On 31 Jan 2019

5. PROFESSIONAL/OTHER QUALIFICATION

- (a) CCC in year 2018 (NIELIT, Govt of India)
- (b) O Level in year 2018 (NIELIT, Govt of India)
- (c) Diploma in Fire and Industrial Safety – On 31 Dec 2018
- (d) Security Training Certificate from Indian Army on 31 Jan 2019

6. ARMY EDUCATIONAL QUALIFICATION

- (a) Clerk Staff Duty Class – One(I)
- (b) Map Reading Class – Two (II)

7. ARMY EDUCATIONAL QUALIFICATION

- (a) Clerk Staff Duty Class – One(I)
- (b) Map Reading Class – Two (II)

8. ARMY GALLANTRY AWARD (MEDAL)

- (a) 9 Years Long Service and Good Conduct Medal
- (b) 20 Years Long Service and Good Conduct Medal
- (c) OP RAKSHAK MEDAL
- (d) OP PRAKARAM MEDAL
- (e) OP VIJAY MEDAL
- (g) CI OPS (J & K) Medal

9. LICENSE AUTHORITY.

- (a) Driving License LT Transport Vehicle

10. KEY PERFORMANCE AREAS

- (a) Account Clerk
- (b) Office Superintendent
- (c) Security Assistant Officer/Security Officer
- (d) All Security and Man Management
- (e) Typing Speed English Word – 40 Word Per Minute.

11. JOB EXPERIENCE

- (a) 28 Year and 28 days Army Service as Office Superintendent in Regt of Artillery.
- (b) Served in various Indian Army Establishment, where the strength of the People was 50 to 500 and some of them were having the area of more than 500 Acre.
- (c) Recognize All over the Indian Army for efficiency and Honesty.
- (c) Throughout Above Average in All Course.
- (d) Has performed the duty as Confidential and Military Law Advisor.
- (e) Has performed the duties of Senior, Junior Commissioned Officer duties.

12. HRM/HRD(PERSONAL MANAGEMENT)

Oversee smooth implementation of Security Polices for manpower planning, recruitment, selection, induction and development of new employees in the organization.

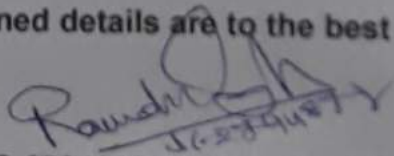
Been team leader with more than 100 personnel under command for various objective and at various forums.

CORE COMPETENIES

- (a) Expert in providing security to any Organization within frameworks for maximum efficiency and benefit to the parent organization by maximizing level of professional competence.
- (b) Ensuring Smooth Operation at all time an maintaining proper decorum and discipline for full readiness by implementing land modifying he police and procedures.

13. DECLARATION

I declare that all the above-mentioned details are to the best of my knowledge and belief.



Date : 29 Nov 2021 (Signature of JC-279487F Ex Subedar (Clerk SD)Ravindra Singh)