Antara Paul

Business Analyst || PSPO I || PSM I || Domain: Banking | Capital Market || ECBA-Trained || Ex-Affluent Global Services (Client-HDFC Bank) || Ex-SBI || Ex-HDFC AMC

Role	Business Analyst	Email	paul.antara92@gmail.com
Current Location	Navi Mumbai	Contact	+919745134120

Professional Summary

- 5 years of rich BFSI Experience including 3 years end-to-end Business Analysis experience in Capital Market (Mutual Funds), Banking domain.
- Expertise in full software life-cycle implementation, upgrades, production support, rollout & enhancement from business analysis, testing, go-live assistance till post implementation support.
- Expert understanding of SDLC processes and Agile flavored development methodologies (Scrum, Agile Framework). Worked with companies like, HDFC AMC Ltd., State Bank of India (Pioneer in Indian Banking Industry), Affluent Global Services (Client- HDFC BANK).
- Understanding of capital market, and banking.
- Understanding of banking (Net-banking) and Mutual Fund (Asset Management Company) operations processes, client service.
- Performed Requirement Management (Gathering, Analysis, Discussion with Stakeholders, Modelling and Documentation)
- Worked with tools like M.S Visio, Excel, PowerPoint for performing BPMN.
- Performed feasibility analysis, gap analysis, scope projects, and worked with the project management team to prioritize deliverables and negotiate on product functionalities.
- Aid in Requirements Knowledge Transfer and Functional Support to Development, Maintenance and Testing Teams
- Own BRD, User Story, Use Case.
- Designing and validating functional workflows and writing UAT Test cases.
- Reviewing Functional documents, Test Plan and Test Cases from external teams.
- Able to perform basic SQL queries.
- Performing User Acceptance Testing and Functionality Testing.
- Able to work on software like Jira, and well versed with Agile methodology (Scrum Ceremonies).

Key skills and Competencies

- Agile Methodology
- Business Analysis
- Requirement Elicitation/Gathering
- BRD/FRD/SRS Documentation
- Requirement Life Cycle Management
- Software Development Life Cycle (SDLC- Agile)
- Change Request

- Stakeholder Management
- Structured Query Language (SQL)
- Wireframe
- Gap Analysis (As-is & to-be)
- User Acceptance Testing
- APIs (Postman, Swagger, Soap)

Professional Experience

Affluent Global Services | Domain- Net-Banking| HDFC BANK (Client)| Mumbai | Business Analyst (Feb2023- Jul2023)

- Epic owner, exposure in Net-banking project of Client HDFC Bank.
- Experience with various complex epics like Bill Pay (Payments), Money Transfer, Mutual funds.
- Actively analyzing impact of functionalities over the existing production version while working in an agile framework.
- Conducting refinement sessions, providing requirements for the development.
- Grooming stakeholders on writing User Stories and reviewing them.
- Giving Sign-off to the User Stories for development purpose.
- Working with existing APIs (Postman collection, Soap).
- Understanding requests & responses of APIs.
- Understanding of different validations which needs to be pass through APIs.
- Developing testbed considering functionalities encapsulating user stories.
- Managing end-to-end Testing on epics, including Sanity, Smoke, comprehensive, regression.
- Managing deployment.

State Bank of India| Domain- Wealth | Mumbai | Role- BA |April 2022 -Nov2022

- Exposure in applications- MILES, SBI Wealth app, YONO app.
- Impact Analysis of the newly introduced functionalities on the existing production environment.
- Elicited & Translated Business requirements for Epics.
- Conducting requirement gathering, walkthrough sessions, driving adoption and training for newly introduced features and functionalities.
- Acted as a liaison between Dev and Quality control team to ensure smooth delivery.
- Documented the user stories with Acceptance criteria, prototypes, Business value, included development and testing notes.
- Conducted Gap analysis/Scope analysis/Impact Analysis on Business Process using techniques like use case diagrams (UML)/context diagram (Data flow modelling).
- Conducted As-is and To - be analysis and suggest fit for business solutions by designing a change strategy.
- Building and managing stakeholder relationships.
- Knowledge of all cross-selling products and their processes.

HDFC AMC | Capital Market-Domain| Manager (Role- Associate Business Analyst) | June 2018- Dec 2021

- Enhancing MF360 and HDFC-MF Online Investors app.
- Working as a liaison between CAMS team and internal team.
- Studying Products and creating As-Is Model of existing products.
- Understanding Goals & Objectives of stakeholders through stakeholder interactions.
- Conducted Elicitation meetings using techniques like Interviews, Questionnaires, Interface Analysis, Document Analysis, Brainstorming Sessions, and Focus Group Discussions.
- Acted as a point of contact for all project activities liaising with Delivery Managers.
- Building and managing stakeholder relationships.
- Knowledge of both Capital Market & Money Market.
- Knowledge of both debt, equity products and operations Processes.

Certifications

- Certified Business Analyst
- ECBA Trained
- SQL certified
- Jira Fundamentals Badge – Atlassian University Badge
- Scrum Foundation Professional Certificate – Certi Prof Professional knowledge
- Lean Six Sigma White Belt Certified- Management & Strategy Institute

Education

- **PGDM in Marketing & Systems (2016 -2018)** *Rajagiri Centre for Business Studies (Full time Course)- Kochi, Kerala*
- **B. Sc (Chemistry),** *Assam University 2014*

Place: Navi Mumbai   Antara Paul