

Thriveni Mitte

Contact No.: 8985257043

E-Mail: thriveni.mitte@gmail.com

Innovative and Resourceful Procurement Management Professional with 11 Years' Experience with sound knowledge on Electrical and Electronics components:

Track record of delivering superior results by implementing strategic procurement, sourcing, cost reduction, supplier negotiation and relationship management programs that optimize the value from the supply chain.

PROFILE SUMMARY

- Hands on Experience in Erection and commissioning of HV switch Gears.
- Expertise in trouble shooting of Switchgears, Transformers, and DCS.
- A result oriented professional with rich experience in developing and maintaining **sourcing vision, processes, and organization for selecting, managing, and developing the enterprise's strategic suppliers for Manufacturing industry**
- Executed unified processes and initiatives that improve cost, quality, delivery, and service criteria and foster long-term collaborative relationships with the vendors
- Trained and developed the subordinates to achieve internal stake holder's needs.
- Working knowledge of **SAP – MM Module**
- Expertise in implementing cost saving measures to achieve reduction or rejection of raw materials, negotiating with vendors; developed a cost saving tracker for the same
- Honed with a **cross cultural exposure** with a merit of negotiating with suppliers across globe
- Rationalizing the vendors providing services, including rate negotiations and Preparation of ARC's
- **Import purchasing** with intercompany and non-intercompany entities
- Executed cost saving projects like resourcing, import localization and volume discounting.
- Certified **GPM2 training** for project management & risk assessment.
- Developed Vendor performance by **QCDIM procedures**.

EMPLOYMENT DETAILS

TOTAL EXPERIENCE: 11 YEARS +

SKF Engineering and Lubrication Pvt Ltd

Feb' 2017 to till Present

ERP Applications Used: SAP – MM Module

Customers Handled: JSW, TATA

Key Result Areas:

- Conducting order review and planning of Projects
- Acting as a Procurement in-charge for project Based orders for Lubrication Division with **180 vendor base which is contributing 40% of factory buying ~ 800 million INR.**
- Executed annual cost savings of **~2 million INR.**
- Managing the 5-contract manpower to execute the Plans
- Accountable for:
 - Planning the material based on consumption and for all electrical and critical components and issuing order to the vendor
 - Processing the order to vendor for the parts requirement through Sea, Air and Courier based on the Weight and volumetric weight
 - Creating purchase order for invoice received from the principles
 - Maintaining a close coordination with the shipper and clearing agent for clearance the shipment and ensure the material reaches our warehouse on time
 - Coordinating with the internal Quality, production and dispatch teams for project completion.
 - Reviewing the non-moving and slow-moving parts at branches and plant level and find sources of liquidation.
- Instrumental in raising claims for shortage, damage, price difference and wrong parts to principles and follow up for credit notes and payments
- Preparing and presenting reports for monthly review meetings with higher managements.

Sembcorp Utilities- Super critical Thermal power plant

July' 2012 to Aug' 2016

- Responsible for Electrical Erection, Testing and Commissioning of LT and MV switchgear.
- Implemented preventive maintenance practices and upheld equipment guidelines to reduce downtime.
- Study the system technically and preparing the final spares list and ensuring deliveries on time.
- Study the project technically and preparing the final BOM by coordinating with technical team and preparing the spares list.
- Responsible for store inventory management. Ensure timely inventory pulling for planned and unplanned shutdowns which can impact downtime penalties.

EDUCATION

- **B.Tech. Electrical and Electronics Engineering** from JNTU University Kadapa, Andhra Pradesh.
- **Schooling** from Navodaya Vidyalaya, Kurnool

PERSONAL DETAILS

Date of Birth: 30th July 1990
Languages known: English, Telugu, Kannada, Hindi.
Hobbies: Swimming & cooking