

Curriculum Vitae

Adeeb Ahsan
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Objective

An extremely dedicated individual with 3+ years of experience in the Customer Services Department. Looking for a challenging and responsible position in large and highly professional organization where I have the opportunity to make positive contributions to achieve a personal development and a Further career advancement.

Professional Background

Having **2 years** of experience in :

❖ **Hotel Radisson Blu, New Delhi.**

Department : Customer Services Department
Designation : Customer Care Officer
Time Period : 2 May, 2020 to 21 Apr 2022.

Having **1 year** of experience in :

❖ **IBS Services Pvt Ltd, New Delhi.**

Department : Customer Services Department
Designation : Customer Care Executive
Time Period : 10 Apr, 2019 to 28 Feb 2020.

Having **6 months** of experience in :

❖ **Ola Electric Pvt Ltd. Gurugram.**

Department : Customer Sales Services
Designation : Regional Telesales Executive
Time Period : 2 Dec, 2022 to 03 May 2023.

Academic Quaificational

- ❖ Completed Graduation in Bachelor of Commerce from IGNOU. (2020)
- ❖ Passed class 12th from UP Board in P.C.M (2010)
- ❖ Passed class 10th from C. B.S.E Board (2008)

Skill Set

- ❖ Good Verbal, Written and Reading Skills

- ❖ Good knowledge of CRM Softwares like SAP and LEADSQUIRED
- ❖ Good in Managing things
- ❖ B2B & B2C
- ❖ Good at team handling
- ❖ Good Knowledge of Computers like Internet Browsing,MS Excel etc

Personal Details

- ❖ Father's Name : Mr. Rafiq Ahmed Asim
- ❖ Date of Birth : 28/07/1991
- ❖ Marital Status : Unmarried
- ❖ Nationality : Indian
- ❖ Permanent Address : X-10.B, New Ranjit Nagar, Opp West Patel Nagar, New Delhi-110008

Declaration:

I hereby Confirm that all above information provided above is correct.

Date:
Place:

Adeeb Ahsan