

Ms. Pankaj Sadanand Subhedar
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Summary:

Finance & Accounts professional with 6 years of experience. Presently working as an SAP FICO consultant, holding 3.5 years of experience with one Implementation and support project. Good knowledge of configuration. Looking forward for the opportunity to utilise and upgrade my skill and knowledge in a reputed organization.

Profile Summary:

SAP FICO Consultant, Growel Softech Pvt. Ltd.

Aug 2022 – Jan 2023

Client: Tata Consultancy Services

Project: Bekaert Development Activities

Roles & Responsibilities:

- Support services include – resolve issues on the basis of priority, testing of transactions according to business process.
- Analysing and providing solutions on the issues raised by the client.
- Providing support for Automatic Payment Program.
- Having a knowledge on integration between FI-MM and FI-SD business processes.
- Responsible for solving tickets in GL, AP, AR & AA.
- Having a knowledge of MIGO and MIRO process.
- Resolving incidents within SLA's.
- Having a knowledge of Basic SAP tables.

SAP FICO Consultant, Rathi Engineering Solutions Pvt. Ltd.

June 2020 –Aug 2022

As an SAP FICO consultant, involved in support as well as configuration activities. Involved in the Production support activities in the following areas.

Roles & Responsibilities:

- Assisted Senior Consultants in configuration of Enterprise Structure, global settings - Fiscal Year Variant, Posting Period Variant, Field Status Variant.
- General Ledger basic settings-Chart of accounts, Account Groups, Document types, posting keys, Retained Earnings account, General Ledger Master Records.
- Define open & close posting period.
- Interacting with cross-functional consultants to get the inputs on issues.
- Interacting with end users to assist and to maintain and update on master data.
- Well exposure towards ASAP & Activate methodology.
- Problem analysis and communicating the solutions to the users.

- Assisted in configuration of Asset Accounting- Chart of Depreciation, Asset Class, Depreciation Key, Depreciation Methods, Automatic Payment Program
- Creation of Bank Master Data, House Banks General Ledger Accounts, Creation of Reconciliation Accounts for Vendor, Customer & Assets master data.
- Maintaining the Controlling Area, creation of Cost Center, Profit Center.
- Attending weekly & monthly review meetings conducted by project manager.
- Resolving the issues of GL, AP, AR and Asset Accounting.
- Conducting the meetings with the users to train regarding processes needs to follow.
- Conducting the weekly review meetings.

Associate Procurement, Katerra Technology Services LLP

July 2019 - Feb 2020

- Responsibilities include sourcing & evaluating the vendors, negotiating the contracts and preparation of reports.
- Preparation of Comparison Statement
- Timely procurement with proper quotation for all indents as per requirement.
- Vendor creation in SAP.
- Preparation of PR and PO in SAP.

Finance Analyst, Syntel Pvt. Ltd.

March 2017-June 2019

- Settlement of open FX's, trades, expenses posting by using MCH (Multi Currency Horizon) as per the US trade cycle on accounting side and project manual entries in Cash Projector for balance adjustment.
- Provide Cash balances to the client.
- Tie out the custody balances to accounting.
- Preparing of daily checklists which ensure all necessary tasks are duly completed.

Shri Pancham Khemraj College, Sawantwadi

Oct 2011-April 2013

- To teach at graduate level in areas allocated by the Head of Department and reviewed from time to time by the Head of Department. Organizing students in learning opportunities.
- To supervise or assist with supervision of graduate.
- To participate in the development, administration and marking of exams and other assessments.
- To participate in the administration of the department's programs of study and other activities as requested.

Educational Details:

- M.Com (Accountancy) with first class, Mumbai University in 2011.
- B. Com (Accounting and Finance) with distinction, Mumbai University in 2009.

Technical Skills:

- SAP FICO

Personal Information:

- Name: Pankaj Sadanand Subhedar
- Date Of Birth: 11th October 1988
- Gender: Female
- Marital Status: Unmarried
- Languages Known: English, Hindi, Marathi.
- Permanent Address: Sarala Niwas, A/P Banda, Tal-Sawantwadi, Sindhudurg.

Declaration:

I hereby declare that all the above information is correct and true to the best of my knowledge.

Place: Pune