

MEGHRAJ PANDEY

INDIAN ARMY VETERAN



SKILLS

- Security & Manpower Management
- Fire & Safety Management
- Team Building & Leadership
- HR Management
- NCC Instructor
- Operations Management
- Time Management & handling pressure situations

STRENGTHS

- Leadership
- Competent
- Ambitious.
- Analytical
- Cooperative.
- Hard-working.
- Versatile.

LICENSE AUTHORITY

- Driving License LMV.

LANGUAGE KNOWN

- Hindi, English, & Bagheli

ARMY GALLANTRY

AWARDS

- 9 Years Long Service And Good Conduct Medal
- 20 Years Long Service And Good Conduct Medal
- OP Rakshak Medal
- OP Parakram Medal
- OP Vijay Medal
- CI Ops (J&K) Medal
- High Altitude Medal
- Op Rhino Medal
- OP Meghdoot Medal

PERSONAL DETAILS

- **Phone:** 9098027372 / 7410969132
- **Email :-** meghrajpandey470@gmail.com
- **DOB :** 03- 01 - 1984
- **Marital status** - Married
- **Address** - Vill- Khamhariya (Paiyasiyan)
- Post-Mand (Madhogarh) Teh-Raghuraj Nagar, Dist-Satna, State-Madhya Pradesh, Pin Code -485113

OBJECTIVE

To Work In An Organisation Where My Technical Skills, Leadership Qualities & Experience Can Be Optimally Utilized For a Growth Oriented Company In Office Management/ Banking Sector/ Accounts/ IRCTC Ticket software/ Administrative Department/ Fire Officer, HR Management / academic coordinator, Man Management and all documentation of Officer's & Other Ranks in the Army

EDUCATION

- 10th Passed From Education State Board of MP Bhopal In 2000
- 12th Passed From Education State Board Of MP Bhopal In 2002
- BA Passed In Distance Education MP
- MA In English Literature Passed First With Honor's in MGCGV Satna (MP)
- PGDCA Passed First With Honor's in MGCGV Satna (MP)
- Post Graduation Diploma In Disaster Management Passed First From IGNOU
- Equivalent Graduation from Indian Army. (MOD) 2022

ARMY EDUCATION

- Military Transport - Class - I
- Map Reading Class - II
- Stress Management Motivator
- Take keen Interest in Unit PT, Unit Routine, Yoga and Official Corresponds

CERTIFICATE

- Security Training Certificate. (Indian Army)
- Technical Training Certificate. (India Army)
- Diploma In Computer Application Certificate From MP
- Diploma In Information Technology Grade -A+ From C-DAC Pune
- Fire Fighter Course MEPSC
- Security Officer Course MEPSC

KEY PERFORMANCE AREA

- Store Keeping of General Store / CSD Store
- Security Asst Officer / Security Officer
- Monitoring Of Security Aspects (Technical/Physical Security)
- CSD Store Management & Account Clerk
- Office In Charge & Handling All Type Of Documentation
- Excellent Knowledge Of Small ARMS
- All Security & Man Management
- Excellent Knowledge Of Computer

WORK EXPERIENCE

HAV ARTY 17 Aug 2002 To 31-10-2022 IN INDIAN ARMY

- 20 years of Experience as Clerk Staff Duties in the Army/ Store House Management/ Office In-Charge/ In Corps Of ARMY HQ, DIV HQ & Various Establishments as a Computer Clerk Cyber Security Non Commissioned Officer.
- Served In Various Indian Army Establishment, Where The Strength of The People was 50 To 500 And Some Of Them Were Having The Area Of More Than 500 Acre.
- Recognized All Over The Indian Army For Efficiency & Honesty.
- Throughout out standing in All Course.
- Service personnel's/civilian's families and Security of The area.
- Has performed the duty as Confidential and Military documentation.