



# SACHIDA NAND SINGH

Klp Type 3 / 20 , Airforce hindan , Ghaziabad ,  
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## OBJECTIVE

I am a veteran, an alumnus Indian Air Force can pursue a Challenging Career and be a part of a progressive organization that gives a scope to enhance my knowledge and utilize my skills towards the growth of the organization.

## EXPERIENCE

♦  
INDIAN AIR FORCE (June 2001 - June 2022)

### Ex. Junior Warrant Officer

Planning and execution of training program, Preparation of syllabus and training material as well as an instructor imparting practical and theoretical training.

1. General administration, Office Management, and Co-ordination of operational activities.
2. Team lead and supervisor for electronics and communication systems eg.

Dornier 228 201 aircraft 1st and 2 <sup>nd</sup> line servicing	(Oct 2003 to Oct 2008)
MATCAL (Mobile Air Transportable Calibration Lab)	(Oct 2008 to Aug 2014)
Calibration and repair of GPTE as well as STTE etc	
Mobile communication Terminal (BEL),	(Aug 2014 to Sep 2017)
Air Combat simulator,	(Sep 2017 to Present)

3. Store and Inventory Management as Inventory Holder, Liaisons with Logistics section (2014 to 2022)
4. Aviation safety, office safety information security and other security related duties. (2003 to 2022)
5. Trained and mentored employees to maximize the team performance. (2014 to 2022)
6. Guided teams in product merchandising and Inventory management. (2014 to 2022)

## EDUCATION

- ♦ NIMS University , Jaipur  
2016-2018  
Master Of Business Administration (HR)  
60.30%
- ♦ IGNOU, New Delhi  
2012  
Diploma of Higher Education (Electronics)
- ♦ IGNOU , New Delhi  
2012  
Certificate of Higher Education (Security Management of Strategic Installation)
- ♦ Patna University , Patna, BR  
2008  
Bachelor of Arts (Sociology)  
DGCA BAMEC Paper I & II Cleared

## SKILLS

- ♦ Security, Administration and Management
- ♦

Team and Vender Management

Interpersonal skills. Simulator Ground

Instructor

- ♦ Microsoft Office, Facility Management

## STRENGTH

- ♦ A good team player.
- ♦ Ability to adapt to diverse culture.
- ♦ Can take any responsibility and give long hours. Conversant with computers.
- ♦ Analytical approach.
- ♦ Quick learner of new technologies

## COMPUTER PROFICIENCY

- ♦ Managing computers and laptops for office automation purposes including MS word, PowerPoint, Effective surfing for research purpose and data collection.
- Worked in computers for e MMS (Maintenance Management System),  
IMMOLS (Integrated Materials Management online System),  
Automatic Calibration and  
Maintained Aircraft form e-700.

## PROFESSIONAL SUMMARY

- ♦ Experienced Technical Lead skilled in business, (Six sigma and kaizen concept)  
Military Aviation, Engineering and flight Simulation. Strong Engineering professional with a Master Of Business Administration-MBA focused in Human Resources Management/Personal Administration.

21 years of experience in Indian Air Force, Worked as tech Adjutant in Air Combat Simulator and head member of tech team, with a flexible nature of learning any new technology and ready to take any challenging work. Having experience of Inventory handling, Calibration and repair of electronics equipment, Worked in heavy Aircraft (Dornier), Worked in Aircraft Simulator, Worked in Mobile Communication Terminal (Satellite Communication).

## PERSONAL DETAILS

Date of Birth : 15/01/1983

- ♦ Marital Status : Married
- ♦ Nationality : Indian
- ♦ Permanent Address

Kalawati Kunj

High school road kurthaul

Patna Bihar, Pin 804453