



Anitha Murugesan

Profile Summary

Detailed-oriented billing specialist with 7+ years of experience in managing billings and claims. Investigates and resolves billing disputes and communicates with clients and customers regarding account balances and claim status.

Contact Details

Current address: 244/1, Kamatchi Amman Koil Street, Arpakkam Village, Tiruvannamalai District, Tamilnadu, India. Pin code-606752.

Contact Number: +91 9042334194

Email Address: anithamurugesan15@gmail.com

Employment History

Company Name : Access Healthcare Private Limited

Position : Senior Client Partner

Salary : INR 47,000 per/month

Date of Joined and Exit : 24th July 2020 – 19th July 2023

Company Name : HCL Technologies Private Limited

Position : Senior Customer Service Representative

Date of Joined and Exit : 28th Dec 2018 – 06th March 2020

Company Name : Accenture Solutions Private Limited

Position : Transaction Processing Senior Associate

Date of Joined and Exit : 17th Jan 2017 – 08th March 2018

Company Name : Dell India Private Limited

Position : Senior Data Entry Operator

Date of Joined and Exit : 24th Dec 2014 – 12th Nov 2016

Personal Particulars

Age : 32

Date of Birth : 27th May 1991

Nationality : India

Gender : Female

Religion : Hindu

Marital Status : Single

Passport Number : R9117204

Education History

Qualification : Bachelor's degree

Field of Study : Business Administration

College : Government Arts and Science College

University : Thiruvalluvar University

CGPA : 7.56
Graduation Date : 22/09/2011

Language Known : English (Proficiency) and Tamil (Native)

Additional Information

Skills

Citrix
SAP
Microsoft Office (Word, Excel, PowerPoint and Outlook)
Typewriting English Higher Level
Computer Literacy
Adobe reader (PDF).

Strength

Adaptability to new environment
Ability to learn new specific software and explore new things
Able to cooperate well with sense of responsibility
Able to work independently and teamwork with minimum supervision
Positive and Optimistic attitudes.

Hobbies

Farming and Gardening, Planting trees
Cooking for my family and friends
Playing with my pets (3 Dogs in my Home)

Preferences

Willing to Travel
Ready to Relocate