

# CURRICULUM VITAE

## EKTA VINOD SARASWAT

### Residence Address:

A-405 Shrenand city-8,  
behind Doon School of  
Excellence

,nr express highway,

**CTM,AHMEDABAD.**

**PIN:-382449.**

**Phone: +91,9923837605**

### E-Mail –

ektasaraswat7@gmail.com

### Personal Memorandum

Date of Birth : 30/07/ 90

Gender : Female

Marital Status : Single

Nationality : Indian

### Hobbies

- ✓ Web surfing
- ✓ Drawing

### Strength

- Sanguine
- Meticulous
- Willingness to Learn
- Excellent communication & presentation skills
- Proactive & self motivated
- Effective team player

### Language Known

English, Hindi, Gujarati

### Career Goal

Seeking a challenging and rewarding opportunity with an organization of repute which recognizes and utilizes my true potential while nurturing my analytical and technical skills.

### Computer Skills

- Basic MS-OFFICE
- Internet access
- Basic power point

### Academic Information

Year	Exam	Institution	Board	CGPA/ %
2015	B.Ed in Science	Vision College of Education	Gujarat University	83%
2014	M.Sc in Electronics	School Of Science	Gujarat University	65%
2012	B.Sc in Electronic	St. Xavier's College	Gujarat University	61.33%
2008	12 <sup>th</sup>	S.D.A.	I.S.C	69.16%
2006	SSC	S.D.A	I.C.S.C	55 %

### Extra-Curricular Activities

- Won best leader (girls) in scouts and guides.
- Participation certificate in creative arts.
- Volunteer in each culture function of School.

### Experiences

I have done 6month job as ass. teacher in **Image English School for 6 month.**

I also worked as teacher in **DHP English School for 2 year.**

Currently am working with **Doon School of Excellence** as teacher

### Strength

Ability to join with other and become a team leader.

Ability to work under stress condition.

Good grasping power, precise in work.

Good convincing power & better communication.

Understanding the management's requirement,

Date:

Ekta V Saraswat

