

# Sweta Rajput

Gurgaon, Haryana

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## OBJECTIVE

To work as a key player in a challenging and creative environment, to explore my technical skills as well as utilizing my skills for the growth of organization.

## EXPERIENCE

### **Vamstar India (P) Limited, Remote - Senior QA Analyst**

JUNE 2021 - SEPTEMBER 2023

- **Manual Data QA and SQL-based QA:** Conduct manual data quality assurance (QA) processes to ensure accuracy, completeness, and integrity. Utilize basic SQL queries in Redshift to perform data quality checks, identify inconsistencies, and validate data transformations and quality.
- **Bug Reporting and Tracking:** Log and track data-related bugs and issues using Jira or similar bug tracking systems. Ensure timely resolution of reported issues, collaborating with cross-functional teams to implement necessary fixes and improvements.
- **3rd Party Vendor Data QA and Communication:** Evaluate and validate data obtained from third-party vendors or external sources. Perform quality checks on scraped data, establish effective communication channels with vendors to address data quality issues, and ensure data accuracy.
- **Git-based Tagging and Fixing:** Collaborate with development teams to identify and resolve data-related issues. Utilize Git extensions or similar version control systems to tag and track data fixes, ensuring proper documentation and visibility of changes.
- **Data QA Enhancements:** Conduct smoke testing on data to identify major issues or discrepancies. Conduct knowledge transfer (KT) sessions to share domain expertise and enhance data QA capabilities within the team. Perform detailed QA on JSON files and data stored in Redshift databases, checking errors in mapping of sources and ensuring compliance with client requirements.

### **Searce Logistics Analytics LLP, Pune - Business Technology Analyst**

OCTOBER 2019 - MAY 2020

- **Manual Testing:** Conducted manual testing of the product to ensure proper implementation of requirements, including functional, platform, and end-to-end testing.

- **Techno Functional Role:** Part of the TFR team, responsible for configuring the product's functionalities as per end user requirements.
- **Requirement Understanding and Test Planning:** Analyzed and understood project requirements from Business Requirement Documents, wrote test plans, test cases, and test scenarios.
- **Bug Reporting and Review:** Reviewed test cases, identified and reported bugs to developers, and interacted with team members to discuss and prioritize defects.
- **Client Needs and Support:** Skilled at assessing client needs, working in a group, and supporting end users, providing screenshots to identify and reproduce bugs.

### **Pahal Infosystem Pvt Ltd, Bhopal - *Technical Support***

MARCH 2015 - NOVEMBER 2017

- **Software Maintenance:** Responsible for upgrading, installing, patching, and maintaining UIDAI software, ensuring smooth operation of the system.
- **Hardware Support:** Diagnosed hardware problems and installed various peripherals to enhance system functionality.
- **Coordination and Communication:** Coordinated with authorities at UIDAI RO offices and NSDL headquarters, ensuring effective collaboration and information sharing.
- **Data Management:** Implemented and maintained UID data, generated MIS reports, and handled email communication, ensuring data security and confidentiality.
- **Portal Management and Support:** Managed resource activation on UIDAI portal, tracked and uploaded data to CIDR, handled QAMIS portal, and provided remote desktop assistance.

## **EDUCATION**

### **Sagar Institute of Research and Technology, Bhopal - *B.E.(ECE)***

JULY 2010 - JUNE 2014

CGPA/Percentage - 7.89

### **Queen Mary's Hr. Sec School, Bhopal - *XII Class***

2009 - 2010

CGPA/Percentage - 84.4%

### **Queen Mary's Hr. Sec School, Bhopal - *X Class***

2007 - 2008

CGPA/Percentage - 86.2%

## SKILLS

SQL, Data QA, Manual Testing, Excel, Jira and Trello

## AWARDS

### **Star Performer Award**

Vamstar India (P) Limited

*SEP - 2022*

### **Rising Star Award**

Vamstar India (P) Limited

*DEC - 2021*

## DECLARATION

I hereby declare that all the details above are true to the best of my knowledge.