

MD. FAIZ KHAN
(COVID WARRIOR)

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Professional Goals

- ❖ I aim to attain an engaging internship position in the field of IT industry. where I can utilize my skills and creatively participate with the system that effectively Contributes to the growth of the organization.

EXPERIENCE

❖ Receptionist | HAHC Hospital

october 2017-present

- Assists the patients, making the patients OPD registration, bills, admit patients and discharging patients.
- Making the final bills.

EDUCATION

❖ Pursuing BCA | IGNOU

❖ XII (CBSE) | School

60% | 2015

❖ X (CBSE) | School

7.8 | 2012

Skills

- ❖ Knowledge of C, C++ and java.
- ❖ Public Speaking
- ❖ Communication skill
- ❖ People handling

Hobbies

- ❖ Singing
- ❖ Having NCC-A Certificate

Key Strength

- ❖ Willing to work with true dedication and integrity towards the organization.
- ❖ Self motivated and adopt myself with the changing environment.
- ❖ Hard working with honesty and positive mindset.

Personal Information

DOB : 25-01-1998
Mother 's name : Chand bibi
Languages Known: Hindi and English
Gender : MALE
Marital Status : Unmarried

