

CURRICULUM VITAE

NAME : NIBEDITA DAS
A-32/25 RABINDRA PALLY, BRAMHAPUR
GARIA, KOLKATA - 700096

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OBJECTIVE -
Looking for a challenging position and active involvement in a progressive organisation, where I can achieve both the organisation and my goals beside I can also enhance my knowledge and skills.

EDUCATIONAL QUALIFICATION

Name of the Examinations	Board/ University	Name of the Institutions	Year of Passing	Percentage(%)	Division
Madhyamik	W.B.B.S.E	Sir Romesh Mitter Girls School	2008	61	1st
H.S	W.B.C.H.S.E	Sir Romesh Mitter Girls School	2010	68	1st
B.Com	University Of Calcutta	Dinabandhu Andrews College	2017	40.5	Pass

Please Note : The Marksheet was issued on clearing one honours paper of second year. Part III was completed in 2013

COMPUTER KNOWLEDGE : Basic

JOB Profile: Officer in Accounts Payable

JOB Experience : Experience of 2 months in 1 Auto Pvt Ltd (Maruti Dealer Point) at the designation of customer care executive (service). Experience of 3 months in pinnacle Honda (Chandrani Enterprise pvt Ltd) at the designation of customer relationship executive (Service) 2 months of experience in lexus motors (Tata motor passenger vehicles) at the designation of customer relationship executive. Worked in startek (previously AEGIS) for the process of Swiggy as a customer support associate for 5 months.
Presently working in Wipro Ltd for 1 year 6 months.

PERSONAL INFORMATION :

Date Of Birth : 01/01/1991
Father's Name : Sri Suresh Das
Nationality : IndianReligion : Hindu
Marital Status : unmarried
Languages Known : English, Bengali & Hindi
Hobbies : Reading Story Books, Cooking, listening to Music
Strength : Determination

DECLARATION : I do hereby declare that all the information provided by me is correct, true and valid. I can produce the supporting documents as and when required. I do hereby assure that I will leave no stone unturned if I get opportunity to work with the respective firm.

