

CA Disha Parikh

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EXPERIENCE

1. Auxilo Finserve Private Limited, Andheri (E), Mumbai— Assistant Manager- Corporate Planning & Business Strategy

February 2023 - PRESENT

- ❖ Reviewing SOPs of company's internal department and making necessary amendments
- ❖ Drafting various policies as per RBI compliances
- ❖ Coordinating with internal auditors with all the audit requirements and solving their queries
- ❖ Analyzing existing processes of company's contact center and making recommendations for improving the same
- ❖ Identifying company-wise Risk and preparing the risk management presentations for Promoters and Stakeholders for Board Meetings.
- ❖ Preparing business presentations and dashboards for Promoters and Stakeholders for Board Meetings
- ❖ Detailed monthly performance reporting, i.e. reported product & segment profitability, identified key drivers for variances, provided insightful commentary and provided business actionable.
- ❖ Ensured timely release of various MIS reports within the organization

Awarded with ' GEM Award – Business Support' (Spotlight Award- Q1 23-24) within 5 months of joining Auxilo Finserve Private Limited

2. Disha Parikh & Co, Andheri (E), Mumbai— Owner

April 2020 - June 2021- It was under the name of **D S Shah & Associates, in Sangli**

July 2021- January 2023 - Relocated to Mumbai post marriage & renamed the firm

- ❖ Established own CA Firm
- ❖ Worked as an internal consultant in Bharat Tin Works, a manufacturing company based in Andheri East
- ❖ Finalized the Statutory Audits, GST returns, TDS returns ; Filed Statutory Audit reports and Income tax returns
- ❖ Prepared monthly and quarterly financial statements together with forecasting the budget for the year
- ❖ Supervised accounting operations and administering correct implementation of accounting policies
- ❖ Co-ordinated with external consultants in case of GST & Income tax assessments
- ❖ Prepared cash flow statements, periodical debtors ageing report, periodical stock statements for submitting it to various banks
- ❖ Prepared Project reports for raising debt finances
- ❖ Conducted Bank concurrent audit while partnering with another firm in Jaipur, CA Vinay Shashank & Co.

3. Infosys Ltd, Pune — Associate Consultant

June 2019 - March 2020

- ❖ Undergone SAP FICO training.
- ❖ Worked in S/4 HANA Implementation project, with testing team

IT SKILLS

- ❖ MS Office
- ❖ Tally Software
- ❖ SAP FICO software
- ❖ Taxbase, Genius software
- ❖ ST Easy software
- ❖ Zoho Books online accounting Software
- ❖ PowerBi

WORKING SKILLS

- ❖ Income Tax Audits and Return filing
- ❖ Bank Concurrent Audit
- ❖ GST Audits and Return filing
- ❖ Income Tax scrutiny assessments
- ❖ Project Reports for Bank finance
- ❖ Company Registrations, preparation of deeds and other similar work

SPECIAL ACHIEVEMENTS

- ❖ Secured First Prize in Company-wide Chess Competition at Auxilo Finserve
- ❖ Received Merit Scholarship at HSC level.
- ❖ Secured third rank in G.A college of Commerce, Sangli in 11th and 12th class

CERTIFICATIONS

- ❖ Certificate Course on Concurrent Audit of Banks — offered by ICAI
- ❖ Forensic accounting & Fraud examination — offered by Coursera, West Virginia University

HOBBIES

- ❖ Playing Chess, Carrom, Board games and likewise
- ❖ Watching movies & web-series
- ❖ Travelling & Reading

LANGUAGES KNOWN

English, Gujarati, Hindi, and Marathi

4. **Manish Viral & Co., Pune** — *Articled Assistant*

December 2014 - December 2017

- ❖ Managed Tax audits independently and in team.
- ❖ Managed TDS Returns, Service Tax returns, VAT Audits and returns independently until it was applicable.
- ❖ Prepared audit reports along with cash flow statements and communicated with clients.
- ❖ Managed scrutiny assessment cases of direct and indirect tax.

EDUCATION

Institute of Chartered Accountants of India — *Chartered Accountant*

June 2013 - November 2018

Cleared all CA exams in first attempt, except CA Final 2nd group, which was cleared in second attempt

Shivaji University, Kolhapur — *Bachelor of Commerce*

April 2013 - March 2016

Passed bachelors course with 75.17%
