

Curriculum vitae

Fredy Benedict

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Objective:

To work in a challenging environment where I could constantly learn and successfully deliver solution to problems and overcome challenges, scale new heights and put my skills to best use



Professional Experience

- Fresher
- Receive, sort and distribute daily mail/deliveries.
- Perform other clerical receptionist duties such as filing and photo copying.

Education

- Data Entry operator, st. Xavier's Community College, Chakka
- Bcom Finance, st, Xavier's college, Thumba,TVM
- DIPLOMA IN PROFESSIONAL ACCOUNTING, SEOZNIX TECHNOLOGIES, THAMBANOOR, TVM- Sub – Fundamentals, windows, Tally, PeachTree
- Plus two, Commerce, St' MICHEAL's H.S.S., KADINAMKULAM, Puthukurchi P.O.
- SSLC. St' MICHEAL's H.S.S., KADINAMKULAM, Puthukurchi P.O.

Computer Skills:

- o MS Office, Adobe Page maker, Photoshop,

Languages known:

- o English, Malayalam,tamil

Personal Profile:

Age & DOB	: 24, 07-02-1997
Sex	: Male
Nationality	: Indian
Marital Status	: Unmarried
Address P.O., Tvm	:Pranitha House, arthiyal purayidam, Puthukurchi
Father Name	: Benedict

Religion	: Christian
Cast	: LC Mukkuva
Disability	: 42% Mental Retardation

I declare that the information given above is true to the best of my knowledge.

Fredy Benedict