

**SHRABONI MONDAL**

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Howrah-711104 WB, India

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Objective

Seeking a challenging career opportunity working full-time with an organization that offers me a congenial atmosphere where I can find opportunities to explore and to make positive, meaningful contributions to my line of activity. Desire to effectively utilize my outstanding work ethic, professional skills and domain knowledge to help attain organizational goals.

Profile Summary

Dedicated, talented, and result-focused individual, with academic and offering sound & employable knowledge in job-oriented environment, aspiring to achieve high career growth through a continuous learning process while keeping organization's priorities on top, thereby contributing towards organizational growth.

I.T. Skills

<u>Operating Systems :</u>	Windows 10
<u>Software Package :</u>	HTML, Dos, Ms Office, Adobe Photoshop, Acrobat

Personal Skills

- ☐ Optimistic | Reliable | Flexible | Smart Working
- ☐ Disciplined | Sincere | Presentable
- ☐ Effective Communicator | Good Listener
- ☐ Motivated Team Player but can perform single-handedly if required
- ☐ Confident | Quick Learner | Problem Solving Skills

Educational Qualifications:

Degree	Institute	University	Year of Passing
M.A	VIDYASAGAR UNIVERSITY	Vidyasagar University	2014
B.A	CALCUTTA UNIVERSITY	Calcutta University	2012

Degree	Institute	Board	Year of Passing
12 th Standard	St.Thomas High School	ISC	2009
10 th Standard	St.Thomas High School	ICSE	2007

Work Experience:

2014- 2020: Tailoring Business

2020-2022: Due to Lockdown, business got hampered

2022-till Now: Junior Relationship Manager at Gateway Abroad

Personal Information

Date of Birth : 21.10.1989

Father's Name : Mr. Bikash Kumar Mondal

Gender : Female

Status : Single

Communication : English, Bengali, Hindi

Nationality : Indian

Hobbies : Listening Music, Traveling

Declaration

I hereby declare that the above written particulars are true to the best of my knowledge and belief. I very much hope that you will be interested in my resume and I look forward to hearing positive from you.

Date: 11.06.2023
Place: Kolkata

Shraboni Mondal