

SHUBHRA SHARMA

PROFESSIONAL SUMMARY

Aspiring to work with an organization that offers a challenging career where I can learn and function effectively and contribute towards organization goals. To constantly upgrade my knowledge and skills and make a difference in whatever I do.

EXPERIENCE

Associate, 11/2021 - 07/2022

Innodata India Pvt Ltd - Noida

- Summarize medical records as per client specifications
- Review and summarize medical information such as attending physician statements, lab reports, and other related underwriting information consistent per client specifications.
- Obtained 100% customer satisfaction score within department.
- Delivered project presentations to secure new clients.
- Assisted in supervising other teammates to achieve daily goals.
- Accurately compiled, computed and verified data while resolving complex issues.

Assistant Professor, 08/2017 - 08/2021

Goel Institute of Technology & Management, GITM - Lucknow

- Delivered engaging lectures, seminars and tutorials, increasing class productivity.
- Worked closely with professor to define objectives, guide research and manage deadlines for curriculum.
- Maintained extensive knowledge in current research, ensuring teaching met academic standards.
- Implemented strategic lesson planning, monitoring progress and performance against set targets.

Assistant Professor, 08/2016 - 07/2017

RR Institute of Modern Technology, RRIMT - Lucknow

- Led vocational classes to develop students' practical competencies.
- Supervised student projects, facilitating progress and encouraging deeper learning through application.

Channel Marketing Executive, 03/2016 - 07/2016

Cordlife Sciences Pvt Limited - Lucknow

- Collaborated with team members to achieve target results.
- Resolved customer queries and problems using effective communication and providing step-by-step solutions.
- Developed team communications and information for meetings.



CONTACT

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INTERPERSONAL SKILLS/STRENGTHS

- Special projects assistance
 - Strategic communications
 - Operations management
 - Ability to rapidly build relationship and set up trust.
 - Presentation
 - Ability to cope up with different situations.
 - Result Oriented Approach
 - Punctual, Leadership, Honest
 - Confident & Positive Attitude
 - Enthusiastic
 - Oral communication
 - Status and progress reporting
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LANGUAGES

English, Hindi

PERSONAL DETAILS

- Date of Birth: 15, Oct 1990
 - Father's / Guardian's Name: Mr. U. S. Sharma
 - Nationality: Indian
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Guest Lecturer, 07/2015 - 02/2016
Government Polytechnic, - Faizabad, UP

- Worked with passion, energy and enthusiasm to enhance student engagement with complex curricular concepts.
 - Demonstrated exceptional subject matter expertise, offering practical, up-to-date student teachings.
 - Set up practical lessons with relevant materials, advising of safe equipment use to eliminate risk.
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EDUCATION

M.Tech, Biotechnology, 2015
INTEGRAL UNIVERSITY - Lucknow, UP

B.Tech, Biotechnology, 2013
INTEGRAL UNIVERSITY - Lucknow, UP

Intermediate, CBSE Board PCB, 2007
New Way School - Lucknow, UP

High School, CBSE Board, 2005
New Way School - Lucknow, UP

INTERSHIP

- Jan – June 2015 Development for LC-ESI-MS/MS Method for Quantification of Amphotericin B in Hamster Plasma and its Application in Pharmacokinetic Study in Hamsters. **Indian Institute of Toxicology Research (CSIR-IITR), Lucknow.**
 - Jan – March 2013 Analysis of Mutation Detection in Exon 1-2 of Factor VIII Gene. **Dr. Ram Manohar Lohia Institute Of Medical Sciences, Lucknow.**
 - June – July 2012 Production and Analysis of Milk and Milk products. **Pradeshik Co-Operative Dairy Federation (PARAG), Lucknow.**
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CERTIFICATIONS(WORKS HOPS/SEMINARS)

- Attended the **workshop** on “BIOINFORMATICS” organized by IBS (Institute of Biological Sciences) Biotech Park at Lucknow, UP. (16th Jan, 2012).
- Participation in “DEBATE” held under Vigilance Awareness Week (FOOD CORPORATION OF INDIA) held at R.R. Institute of Modern Technology, Lucknow, UP. (5th Nov, 2016).
- Attended a **National Seminar** on “OPPORTUNITIES & CHALLENGES IN RESEARCH & DEVELOPMENT OF NATURAL PRODUCTS” held at Goel Institute of Pharmacy & Sciences, Lucknow, UP.(31st Mar, 2018).
- Attended the **workshop** on “FOOD QUALITY CONTROL & ADULTERATION ANALYSIS (FSSAI GUIDELINES)” held at Goel Institute of Technology and Management, Lucknow, UP.(31st Aug, 2018).
- Attended the **workshop** on entrepreneurship oriented short term training on “ART OF SCIENCE FOR KEEPING BEES AND PRODUCING BEES VALUABLE PRODUCTS” at Royal Honey Bee Farming Society, Lucknow, UP.(4 th -9 th Feb,2019).
- Worked as a **Convener** at National Workshop on “EMERGING TRENDS IN FORENSIC BIOTECHNOLOGY & FORENSIC PHARMACY IN INDIA” organized by Goel Institute of Technology & Management ,Lucknow with association of Forensic Intelligence Bureau, Gaziabad.(15th -16th Feb, 2019).
- Attended two days **workshop** on “NEXT GENERATION SEQUENCING” organized by Indu’s Academy of Biology and Medicine[IABM], Delhi.(9th-10th April,2022)

DECLARATION

- I hereby declare that the information furnished above is true to the best of my knowledge and if given an opportunity I promise to give the best abilities to the organization.

