

ALKESHA BHALCHANDRA KASBALE

Contact

Address:

Room No.13, Janta Chawl
Committee, Bamanwada, M.C.
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Date of Birth: 04-July-1997

Languages

English – ●●●●●

Hindi – ●●●●○

Marathi – ●●●●●

Objective

To employ my knowledge and experience in accounting and taxation with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise.

Skill Highlights

- Standards of accounting
- General business knowledge
- Software proficiency
- Data analysis
- Service orientation
- Attention to detail
- Effective communication
- Critical thinking
- Problem-solving
- Prioritizing

Experience

Senior Accountant - April, 2018 to May, 2022

Vishwas & Associates (CA Firm), Andheri, Mumbai

- Accounting and finalization in Tally
- GST monthly returns as well as GST audit
- ITR filing
- TDS returns filing
- Bank reconciliation
- Any other administrative work related to CA firm

Assistant Manager (Accounts & Finance) - June, 2022 & still working

Pyramid Global School, Boriwali East Head office.

Education

- **Bachelor of Commerce:** M L Dahanukar College, Vile Parle, Mumbai, 2018
- **Master of commerce:** Tolani College of commerce, Andheri, Mumbai, 2020

Certifications

- MS Office
- Certification in Tally ERP 9