
CAREER OBJECTIVE

To seek a responsible position in an organization where I as a team player can contribute to the organization's success with my strong technical and interpersonal skills, while continue the process of learning and enhancing my skills to achieve corporate goals.

PROFESSIONAL SUMMARY

- **Worked with Metro Cash & Carry India for 1 Year**
- **Worked with Rupeek Capital Pvt Ltd for 9 Months**
- **Worked with Kotak Mahindra Bank Ltd for ~2 Years**
- Skilled at operating SAP FICO
- Well-built knowledge of Finance and Accounting
- Excellent Project management and Resource planning skills
- Excellent analytical, quick learning and problem solving skills with a desire to work in a team oriented environment

ACADEMIC CREDENTIALS

- MBA (HR & Finance) from Bangalore University, Bangalore in 2014
- B.COM from Bangalore University, Bangalore in 2012

TECHNICAL SKILLS

- ERP Skills : SAP FICO
- Office Productivity Suite : MS-Office tools

WORK EXPERIENCE**Metro Cash & Carry India, Bangalore
Through CIEL HR Services**

Metro is a leading international wholesale and food retail company which operates in 34 countries worldwide. Metro cash & carry offers close to 7,000 world class products across various categories and Metro has sophisticated mechanism to ensure that each product complies with highest quality standards. Metro is a close partner of local economy and is committed to bringing benefits to local communities.

Period: January 2019 – December 2019

Position: Accounts Executive Treasury (Payments & Receivables)

Key Responsibilities:

- Skilled at operating SAP FICO(FI)
- Payments to various Vendors.
- Recording of inter Bank transactions.
- Reconciliation of payments.
- Handled GST entries.
- Other Statutory payments.

Rupeek Capital Pvt Ltd., Bangalore

Rupeek is an asset backed online lending platform with low operational costs and credit evaluation tools which make credit cheaper for borrowers and investing more valuable for lenders. Rupeek offers valuable lending solutions at the most affordable interest rates in the market and aims at a delightful customer experience. With Zero processing fee, lower interest rates, personalized support, on demand pickup and return of the valuables are few of its unique features. Rupeek gold loans are consumer friendly, hassle free with minimal paper work and fast processing.

Period: April 2018 – December 2018

Position: Operations & Accounts Backend

Key Responsibilities:

- Reconciliation of Accounts
- Handling Loan Management System (LMS) as Checker
- Working on CIBIL Reports
- Working on Equifax, High Mark Reports
- Working on CERSAI Reports
- Back Office Operations & Accounts

Kotak Mahindra Bank Ltd.

Kotak Mahindra Bank Ltd. is an Indian private sector bank headquartered in Mumbai. It offers a wide range of banking products and financial services for corporate and retail customers through a variety of delivery channels and specialized subsidiaries in the areas of personal finance, investment banking, life insurance and wealth management.

Period: October 2014 – September 2016 [1 Year and 11 Months]

Position: Assistant Manager

Key Responsibilities:

- Managing the Receipts and Payments
- Handling Service Requests
- Overseeing the inward and outward remittances
- Keeping up to date record of all accounting transaction
- Mentoring & Training of new hires.
- Handle all the other responsibilities related to the job.

PERSONAL DETAILS

Father's Name : Ramamurthy S
Date of Birth : 12/10/1991
Language Known : English, Hindi, Kannada, Telugu, Tamil
Nationality : Indian
Interest & Hobbies : Watching TV, Listening to Music

DECLARATION

I hereby declare that all information said above is true and correct to the best of my knowledge and belief.

Place: Bangalore

Date:

[Nethra R]