Name- Swetha Basa

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Professional Summary

- ➢ Having an overall experience of **12+ yrs.** Experience in practicing Agile guidelines past **7+ yrs.**
- ➢ Expertise in - **SCRUM, KANBAN, SAFE** model of agile development.
- ➢ In my role as a **JIRA Admin**, I have been responsible for managing and customizing workflows, field configurations, and dashboards for reporting purposes.

Work Experience

S.No	Company/ Reason for change	Role	Reason For Change	Period	Duration (Yrs)
1	FactSet Research Systems	Lead Scrum Master	Project Completion and Better learning Opportunities.	Feb '22 - Current	1.5+
2	IVY Comptech	Scrum Master	Better Learning Opportunities	Aug '20 – Feb '22	1.5
3	CBRE	Scrum Master	Contract Completion	Aug '19 - Jul '20	1
4	CallHealth Services	Enabler-Project Management	Maternity Break	Oct '17 - Nov'18	1
5	VSoft Technologies	Test Manager/ Scrum Master	Better Prospects	Dec '11 – Oct '17	5.5
6	Agile Learning	Test Engineer	Maternity Break	Jun '09 - Oct '10	1.5
7	Capgemini	Test Engineer Trainee	Contract Completion	May'08 – Oct '08	0.5

Skills/ Core Competencies-

Development Methodologies	Waterfall, Agile- SCRUM, KANBAN, SAFE
Project Management tools	JIRA, Microsoft Project, Confluence, Mural, SharePoint, Agile Maturity Assessments tools
Defect Tracking	JIRA, Bugzilla, Quality Center, Test Rail
Domain	Consumer Banking, Auto Insurance Health Care, Real Estate, Gaming, Financial Services

Educational Qualification:

- B.Tech- Electronics and Instrumentation Engineering- 06' from Auroras' Engineering College.

Managed Responsibilities:

- ❖ Possess strong expertise in creating content for continuous learning, crafting effective strategies to gather user feedback, and designing transformation plans for teams new to agile. Furthermore, I am adept at developing change management plans and improvement strategies based on agile maturity assessments

- ❖ As a Lead scrum Master, I also oversee five Scrum Masters managing two teams each, with both co-located and distributed setups. I guide them in performance improvement and personal development, actively participating in critical meetings for effective outcomes.

- ❖ I excel in quick learning and effective verbal and written communication. My reliable follow-through, backed by meaningful metrics, instills confidence within the business. As a strong leader with excellent team management skills, I am a valuable source of support to my team.

- ❖ Have experience working in Safe Model for Product Development, taking part in End-to-End PI facilitation and planning. Additionally, I efficiently manage Risk logs and engage in discussions regarding mitigation plans.

- ❖ Possess extensive experience in strategizing, executing, and delivering major/minor Hot fix Patch, Service packs, and major releases. Active in project roadmap review meetings and program level stakeholder meetings.

- ❖ Skillfully facilitate agile ceremonies, ensuring that these events provide tangible value on a daily basis. I evaluate and mentor teams, guiding them towards achieving high performance. I actively contribute and participate in guild, COP, and COE meetups, fostering a culture of collaboration and continuous improvement.

- ❖ I proficiently create and share data analysis reports with core leadership teams, highlighting areas for improvement. Reports include root cause analysis, release checklists, effort deviation, retro feedback analysis, weekly updates, progress reports, and quarterly sprint assessments.

- ❖ I leverage ChatGPT to create learning materials for teams and explore its potential for reducing meetings. Moreover, I seek automation opportunities in process, product management, and engineering to enhance efficiency.

- ❖ I actively engage as a facilitator and participant in various organizational events, retreats, and Corporate Social Responsibility (CSR) programs. I take pride in being a creative contributor, working towards enhancing the branding and overall impact of these initiatives.

- ❖ As a Senior Test Engineer, I lead a 10-member QA team and actively contribute to CMMI Level-3 appraisal. I oversee the End-to-End Testing Life Cycle, including test suite creation, integration test planning, and reporting. I design reusable test strategies and implement regression test automation for faster release cycles in maintenance projects.

- ❖ I have received recognition and awards for consistently delivering Product Increments following best practices. My team has been commended for swiftly embracing Scrum Methodology. Additionally, I am highly valued for showcasing proactive skills and leading initiatives effectively.

Personal Details:

- Happily Married with two lovely Daughters
- Hobbies- Learning Guitar, Terrace gardening.
- Youtube content creator- Starter, Yoga Practitioner and trainer.