

RAJA.B

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CARRIER OBJECTIVE

I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge, and realising my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective.

EDUCATIONAL QUALIFICATION:

COUSE	SCHOOL/ COLLEGE	BOARD/ UNIVERSITY	YEAR OF PASSING	PERCENTAGE
B.E- (CIVIL)	SURYA GROUP OF INSTITUTION	Anna University	2016	5.95 CGPA
HSC	MOUNT PARK Hr. Sec. School	Matriculation	2012	70.4%
SSLC	S .J. S. V. MATRIC. Hr. Sec. School	Matriculation	2010	62.8%

PROJECT:

**Title : MANUFACTURE AND STUDY OF GEOPOLYMER AND FLYASH
USING IN BUILDING PRODUCTS.**

AREA OF INTEREST:

- ❖ Site Supervision.
- ❖ Design of RC and Steel element.
- ❖ Project Planning & Execution and Construction Management

COMPUTED PROFICIENCY SKILLS:

- ❖ Auto CAD
- ❖ MS-office.
- ❖ MS- Excel

PERSONAL SKILLS:

- ❖ My Ability is Stronger than my Disability
- ❖ I am ability to work at pressure also work under team with precisely.
- ❖ I am ability to deal with people diplomatically.

EXTRA-CURRICULAR ACTIVITIES:

- ❖ Visited **SATHANUR DAM STRUCTURE** at Thiruvannamalai.
- ❖ In-plant training at **ASR CONSTRUCTION**.
- ❖ Attended project training in **NLC** at Neyveli.

PROFESSIONAL EXPERIENCE:

Deccan iServices Pvt. Ltd, Chennai

Project Associate, July 2021 – Present

- Co-ordination with Client, Majestic Kitchen
- My responsibility is checking marking of countertop in plan.
- Preparations of quotes and takeoff as per the given drawings.
- To helps managers clearly outline the roles and expectations for their team members.
- To ensure completion of project within the time & cost parameters, quality and effective resource utilization to maximize the output.

Indian Institute of Science, Bangalore

Project Assistant, Oct 2020-May 2021

- Work collaboratively with the project manager and team to maximize productivity.
- Collaborate with the whole project team, contributing to the entire project lifecycle.
- Organize and monitor schedules and see that deadlines are met.
- Coordinate efforts within the team and with outside consultants efficiently
- Help discern requirements and assign tasks to team members.
- Complete any necessary administrative tasks, such as research and email.
- Demonstrate commitment to clients' needs and confidentiality continuously.

ARS Construction, Villupuram
Site Engineer, June 2016 – July 2017

- Working knowledge of construction techniques and building material.
- My responsibility is checking marking of column slab, levels, daily labor report.
- Take off the measurements on day-to-day basis and enter into books.
- Supervising and controlling direct labors. Checking of reinforcement and shuttering.
- Experience in construction of having adequate technical knowledge in building construction and finishing.
- Co-ordination with Client, TNPHC.
- Responsible for progress, Monitoring & controlling all activities.
- Take off the measurements on day-to-day basis and enter in books.
- Supervising and controlling direct labors. Checking of finishing works.
- Ensure maintenance of records at site of materials received reconciliation of materials at site to avoid mismatch.
- Inventory control as per the project requirements.
- Preparations of billing (running and extra claim as when required) Anchoring on-site construction activities as per the given drawings.

PERSONAL PROFILE:

Father's Name	: N.A.Balu
Mother Name	: B.Sumathi
Date of Birth	: 24-05-1995
Nationality	: Indian
Disability	: Locomotor Disabilty – 80 %
Marital status	: Single
Languages	: English, Tamil
Blood Group	: B ^{+ve}
Hobbies	: Playing chess & Cricket.
Address	: No.157, Mettu Street, Veeramur, Villupuram-605402

DECLARATION:

I hereby declare that particular of information stated above are true and complete to the best of my knowledge.

Date:
Place:

Yours faithfully,
(RAJA.B)