

GARIMA CHHABRA

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Experience in Managing projects and stakeholders.
Holding a 2.5 Years of experience managing development, delivery and adoption of projects. Good and managing timelines, teams and higher management.

Experience

SHRIRAM AUTOMALL INDIA LIMITED

Project Lead -Tech | Jan 2022 to Present

- Managing Key Projects & Products for - PAN India
- CRM – Being the only platform for our team to engage with PAN India customers, Responsibility was to maintain and develop the CRM to keep it up to date, in pace with new verticals being launched in the organisation. Managed research and stakeholders for new developments. CRM was awarded most innovative product for the year 2022
- PASS – Centralised system for all the database across the country. Managed research, development and adoption for PAN India team.
- Gold Auction Platform – Responsibility was to revamp the entire platform. Managed research, requirement gathering and development of wireframes for the single handed. Worked with a team of 4 to develop the portal. Gold generated 33.4 Cr. revenue in 2022.

Project Assistant – Tech | October 2020 to January 2022

- Coordination with multiple cross functional teams.
- Testing, tracking and documenting new Projects.
- Analysis and resolution for product/project related issues
- Managing delivery of new Products with internal release process plan

SR TRANSPORT MANAGEMENT SERVICE PVT. LTD.


SR. Executive/Coordinator – Tech Support | 03 July 2019 to 28 September 2020

- Worked as a Technical Support executive and coordinator.

Key Skills

- Stakeholder Management
- Team & Time management
- Process flow vision & development
- Excellent research & Communication skills
- Process flow development
- User stories

Certifications

-  Google Project Management
-  Google Data Analytics

- Managed tickets and queries teams
- Managed backend support system and training

Education

- MCA • 2022 • Chandigarh University
- BCA • 2019 • Jamia Hamdard University

Certification



Google Project Management: Professional Certificate



Google Data Analytics: Professional Certificate

Awards

- Circle of Excellence – 2021 🏆
- Circle of Excellence – 2022 🏆
- Circle of Excellence – 2023 🏆
- All time Achiever (Technology) – 2023 🌟
- Best Performer (Technology) - 2023 🏆