

JYOTI SINGH

PROCESS ADVISOR

A strategic and analytical thinker skilled in finding creative solutions to problems, developing relationships with employees, managing projects, and administering benefits programs. Exploring new opportunities in this field. Looking to leverage my skills in the position of an Process Advisor with your company.



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Delhi-110059, NEW DELHI, INDIA

WORK EXPERIENCE

ACCOUNTS EXECUTIVE TRAINEE NYC TECH SOLUTIONS

01/2018 - 05/2019

PROCESS ADVISOR BARCLAYS

01/2022 - Present

EDUCATION

10th C.B.S.E.

DELHI

12th C.B.S.E.

DELHI

B.Com DELHI UNIVERSTY

DELHI

M.Com IGNOU

DELHI

COMPANY SECRETARIES INSTITUTE OF COMPANY SECRETARIES OF INDIA

PURSUING

SKILLS

FAST LEARNER

LEADERSHIP AND TEAMWORK

COMMUNICATION SKILLS

GOOD TEAM PLAYER

BASIC COMPUTER SKILLS

LANGUAGES

ENGLISH
Professional Working Proficiency

HINDI
Full Professional Proficiency

HOBBIES

POETRY WRITING & SINGING