**Jothi V**

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Bangalore

OBJECTIVE

To be a part of an organization where I can fully utilize my skills and make a significant contribution to the success of the employer and at the same time my individual growth.

EXPERIENCE

* Total 7 years of experience in IT. 3.5+ years of experience in Recruitment(IT and Non -IT).
* Responsible for Full Recruitment Life Cycle.
* Strong exposure in handling IT and Non IT positions from junior level to top level management.
* Good in Boolean Search and Application Tracking System (ATS).
* Good in Domestic and overseas recruitment (Middle East countries)
* Good Organizational and time management skills.

ORGANIZATION

* Working with **“Axceltrees Consulting”** as a **“Consultant”** since Nov 2021
* Worked as a **Freelancer** from Jan 2017 to Dec 2020.
* Worked with **“Agoge Systems”** as a **“Technical Recruiter”** fromNov 2015 to Nov 2016
* Worked with “**Rajasri System Pvt Ltd**” as a Associate Software Engineer from Dec 2009 –Jun 2010
* Worked with “**Pentasoft Technologies**” worked as a Trainer from Jun 2006 to Sep 2009.

ACADEMIA QUALIFIATION

* Completed Master of Computer Application with 81% from Madras University
* Completed Bachelor of Computer Science with 71% from Madras University

CAREER SUMMARY

* **Nov 2021 – Present- “Axceltrees Consulting”**

**Designation- Consultant**

**Roles & Responsibilities:**

* + Responsible for handling End to End IT Recruitments.
  + Responsible to on-board the candidates
  + Have used various searching platforms like Naukri , LinkedIn Reference and Database
  + Responsible for screening and selecting qualified candidates for a job requirement.
  + Manages and coordinates all communication with candidates.
  + Good in Boolean search for sourcing candidates in job boards.
* **Nov 2015 – Mar** **2019- “Agoge Systems”**

**Designation- Technical Recruiter**

**Roles and Responsibilities:**

* Understanding the Requirements of the clients.
* Resume Search by (**Database, Job Portal, References, LinkedIn**) etc.
* Postings job vacancies in job portals (**Naukri, Monster, and Times Jobs**).
* Screening the Candidates Profiles based on Requirements.
* Perform full life cycle recruitment (Sourcing, Screening, Scheduling discussion, Closures)
* **Dec 2009 – Jun 2010- “Rajasri System”**

**Designation- Associate Software Engineer**

**Roles and Responsibilities:**

* Maintaining the project and reporting.
* Conducted initial level interview

**Jun 2006– Sep 2009 - “Pentasoft technologies”**

**Designation- Trainer**

**Roles and Responsibilities:**

* + Conduct training on .Net skills for both 'fresh' graduates as well as experienced employees.
  + Create/update training contents.

PROFESSIONAL STRENGTH

* Good communication & presentation skills
* I’m good in taking responsibility of my work and proactive in resolving and preventing re-occurrences of problems. Good Team Player.
* Familiar with working under pressure and the need to set goals and maintain clear direction for future planning
* Good in MS-Excel MS-Outlook.
* Good in Maintaining and generate report.

PERSONAL DETAIL

**Date of Birth :** 2nd May 1981

**Physical Status :** PWD(Polio-Left leg)

**Marital Status** **:** Married

**Languages Known :** English, Tamil