**Name: R.Prashanthi**

**Email: [mailsprashanthi1@gmail.com](mailto:mailsprashanthi1@gmail.com)**

**Contact:** +91 9849669668

**PROFILE SUMMARY**

* Accomplished professionally 7.3 years of experience in IT industry with an expertise in talent acquisition, offer roll outs, on boarding, background verification, client handling, vendor management and contract employee engagement.
* Efficient in handling complete life cycle of recruitment, support towards campus hiring, lateral hiring and till leadership hiring.
* Strong data management skills to maintain clean track of total recruitment activity, publishing reports to stake holders, divisions on weekly basis about offers and joining.
* Ensuring up-to- date compliance of the recruitment system and Directives as communicated from time to time.
* Successful in using various sourcing techniques to tap potential candidates using job portal, employee referral, internal database and various social networking sites like (Linked In/Face book etc.).
* Ability to work under pressure, manage multiple tasks and meet aggressive recruitment deadlines in a fast-Paced environment.
* Quickly adapt to new environments/strategies, open to new and challenging opportunities.

## Educational Qualification: -

M. Tech from JNTU Anantapur in 2014.

B. Tech from JNTU Hyderabad in 2006

# Professional experience: -

## QUESSCORP (DEC 2021 – AUG 2023)

## SYS DATABASE SOLUTIONS (JUL 2016 - DEC 2021)

* Worked as Team Lead in QuessCorp
* Worked as IT Recruiter in Sys database Solutions. supported clients like
  + Accenture: As Sr.IT Recruiter, Supported for Internal hiring & clients as well.

# Responsibilities: -

* Responsible for getting requirements from Hiring Manager or Delivery manager’s or Practice head & set up target to close position as per projects available.
* Handling end to end recruitment activities across all grades.
* Playing a pivotal role in recruitment, sourcing and coordinating with the Hiring Manager to ensure smooth hiring process.
* Responsible for handling complete recruitment life cycle- Sourcing, Screening, Evaluating, Scheduling, and Salary Negotiations.
* Work with internal teams and hiring managers to assist with recruitment efforts.
* Responsible for Sourcing of profiles based on job description through internal and external sources i.e. job portals (Naukri.com, Linked In), employee referrals, internal job posting, internal database, job posting on career sites & job portals, consultant and screening of profiles along with preliminary telephonic interview
* Responsible for Screening of profiles along with preliminary telephonic interview to check the suitability of the candidate with the job requirement
* Responsible for Salary & Grade Negotiation based on Internal & external grade and compensation bench marking & conducting the pre recruitment checks (compliance checks) of the shortlisted candidates
* Regular follow up with offer accepted candidates for their pre & post joining formalities and ensuring proper documentation.
* Active Part in conducting recruitment drives in weekdays & Weekend.
* Have also been in vendor management team.

## Sourcing Portal: -

* Naukri.
* Monster
* Linked In
* Indeed.
* GitHub
* Google Xray etc.
* Times Job

## Personal details: -

Date of Birth : 22nd March,1984

Father’s Name : Rayapudi Elisha

Nationality : Indian

Gender : Female

Marital Status : Married

## Declaration: -

I, Prashanthi, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Prashanthi,

Bangalore.