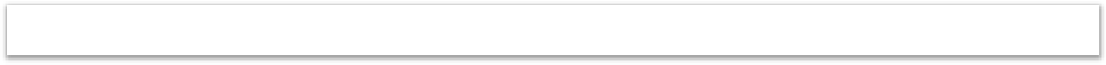
## Situsmita Padhee

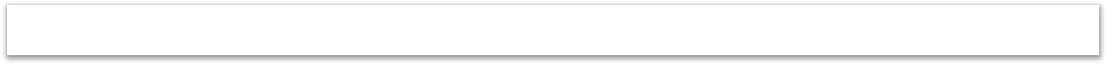
**SAP MM Consultant Contact**:**7204970483**

## Email: situsmita.sapmm@gmail.com



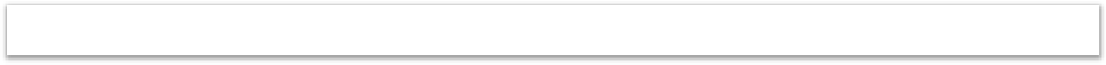
PROFESSIONAL SUMMARY:

**Resourceful SAP MM Functional Consultant with overall 4.6** years of experience **which includes 1** End to End Implementation and **3** support Projects**. Experience of working in a project environment and a good functional understanding of SAP along with experience in configuration and support.**



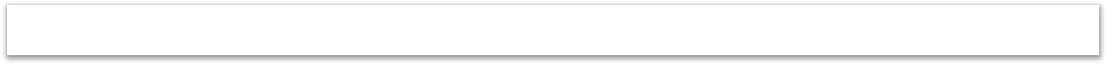
AREAS OF EXPERTISE:

* Actively involved in End-to-End implementation Projects and Support project.
* Experience in the phases of ASAP Methodology like BBP, Realization, Final preparation, Go-live and hyper care support.
* Exposure to AS-IS and TO-BE and knowledge of Gap analysis process.
* Deep understanding of P2P cycle.
* Experience on MM Master Data’s (Material master, Vendor master, Purchase info record, Source list)
* Experience in configuring the organization structure, master data, purchasing documents, release procedure, output determination and automatic account determination.
* Experience on configuration of batch determination and pricing procedure.
* Knowledge on special procurement business process (Subcontracting, Consignment and RTP process).
* Experience into Inventory management (Goods receipt, Goods Issue, transfer posting, stock transfer, reservations and physical inventory, MRP and CBP).
* Knowledge on Intra STO and Inter STO with SD Integration.
* Knowledge on Inventory Management and MRP Plant parameters, Third party PO.
* Knowledge on custom development objects like Reports, Forms and Enhancements.
* Experience on Preparation of user manual.
* Knowledge of cut-over activities.
* Active involvement in Go-live and Post go-live hyper care support.
* Knowledge on CR (Change Request).
* Knowledge on SAP S/4 HANA.



TECHNICAL SKILLS:

* **ERP System:** SAP R/3, ECC 6.0 – EHP 6.0/EHP 7.5.
* **Operation Systems:** Windows 95/98/2010/ XP.
* **Software:** MS Word, Excel, Access, PowerPoint, and Outlook.
* **Ticketing and other Tools:** Service Now, IDoc’s, REMEDY, Other Tools: LSMW, ABAP Query.



PROFESSINAL EXPERIENCE

### Organization NTT Data, Bangalore

**Project #4 : Support**

**Client : Honda Cars India**

**Role : MM Consultant**

**Duration : April 2022 – Till Date**

## Client Information:

Honda Cars India Ltd. (HCIL) is an automobile manufacturer in India owned by [Honda Motor Co. Ltd.](https://en.wikipedia.org/wiki/Honda) The company

was established in 1995 as a joint venture called Honda Siel Cars India (HSCI). The company was renamed to HCIL

in September 2012 following the sale of 3.16 percent stake owned by Usha International, making it a 100 percent

subsidiary of Honda Motor Co. Ltd.

* **Roles and Responsibilities:**
* Provided the best possible solution in shortest possible time for the business queries.
* Clarify the error tickets as per the SLA and solving them as per the priority.
* Coordinate with other consultants for integration related issues.
* Customized reports for the client requirement.
* Providing SAP Process training to new employee.
* Worked closely with senior consultants for functional specifications of custom development objects like reports, forms and enhancement.
* Involved weekly status call with stakeholders and co-team members.
* Preparing end user manual and providing end user training for new associates.

# Educating and supporting users on Master data creation & managing purchase documents.

### Organization NTT Data, Bangalore

**Project #3 : Implementation**

**Client : Honda Cars India**

**Role : MM Consultant**

**Duration : Jan 2021 – March 2022**

**Client Information:**

Honda Cars India Ltd. (HCIL) is an automobile manufacturer in India owned by [Honda Motor Co. Ltd.](https://en.wikipedia.org/wiki/Honda) The company

was established in 1995 as a joint venture called Honda Siel Cars India (HSCI). The company was renamed to HCIL

in September 2012 following the sale of 3.16 percent stake owned by Usha International, making it a 100 percent

subsidiary of Honda Motor Co. Ltd.

* **Roles and Responsibilities:**
* Worked on ASAP Methodology for the structure and systematic SAP Project Implementation.
* In BBP phase, worked on AS-IS and TO-BE and have knowledge of Gap document process.
* Worked on configuration Settings of Master Data including material master, vendor master, Purchase info record, source list.
* Configured settings of Purchase Documents,
* Configured settings of Release Procedure, Output Determination, Pricing Procedure and Batch Management.
* Worked on Automatic Account Determination.
* Preparation of Training Documentation and Training to Core and End users on TAT process in Final preparation phase.

### Organization: KPMG India Private Limited, Bangalore

**Project #2 : Support**

**Client : Hindustan Unilever Limited**

**Role : MM Consultant**

**Duration : Nov 2019 – December 2020**

**Client Information:**

**Hindustan Unilever Limited (HUL)** is an Indian [consumer goods](https://en.wikipedia.org/wiki/Consumer_goods) company headquartered in [Mumbai](https://en.wikipedia.org/wiki/Mumbai). It is a Subsidiary of the British company [Unilever](https://en.wikipedia.org/wiki/Unilever). Its products include foods, beverages, [cleaning agents](https://en.wikipedia.org/wiki/Cleaning_agent), [personal care products](https://en.wikipedia.org/wiki/Personal_care_products), [water purifiers](https://en.wikipedia.org/wiki/Water_purification) and other [fast-moving consumer goods](https://en.wikipedia.org/wiki/Fast-moving_consumer_goods). HUL was established in 1931 as Hindustan Vanaspati Manufacturing Co. and following a merger of constituent groups in 1956, it was renamed Hindustan Lever Limited. The company was renamed in June 2007 as Hindustan Unilever Limited.

* **Roles and Responsibilities:**
* Provided the best possible solution in shortest possible time for the business queries.
* Clarify the error tickets as per the SLA and solving them as per the priority.
* Coordinate with other consultants for integration related issues.
* Preparing end user manual and providing end user training for new associates.
* Involved weekly status call with stakeholders and co-team members.

# Training and support to end-users for Creation, Release and Printing of purchasing documents.

### Organization: KPMG India Private Limited, Bangalore

**Project #1 : Support**

**Client : Future Metals**

**Role : MM Consultant**

**Duration : Sept 2018 – Oct 2019**

**Client Information:**

Future Metals, a Marmon Group / Berkshire Hathaway Company, is a leading supplier of Aerospace; tubing, aircraft extrusions, sheet, bar, and other raw materials used by the global aircraft manufacturing and maintenance industry. Their 11 distribution centers have been strategically placed near aerospace manufacturing and maintenance clusters in North America, Europe and Asia.

* **Roles and Responsibilities:**
* Post implementation Support includes solving service request raised by end user.
* Solving tickets which logged onto helpdesk within stipulated time & analysis of issue in case of change requests or new developments.
* Solving tickets with moderate and simple impact.
* Coordinating with on-site team.
* Process clarification for the end-user.
* Testing of rectified issues.
* Responsible for the production support of Materials Management.
* Understanding and supporting cross module functionalities with SD, FI & PP.
* Coordinating and communicating with the Account Managers and Client Managers on the issues to be resolved on a regular basis.
* Ensuring resolutions provided are timely & effective.
* Initiate root cause analysis to prevent nonconformance and ensuring corrective action for repetitive issues if any.
* Monitoring of regular support activities.
* Preparation of periodic reports and enhancements required by client.

***Organization: Infosys Ltd., Bengaluru.***

**Duration: June 2013 to June 2016**

**Role :** **Process Executive (Order management)-SAP MM End user.**

* **Responsibilities:**

Order amendment - Cancellations, alterations in quantity, mode of delivery of customer orders, etc. Handling a set of 10 different critical customers. Get the reports from the customers in form of excel sheet or web portal. Working the orders in the mainframe system, see if the date can be matched with the customer needs.



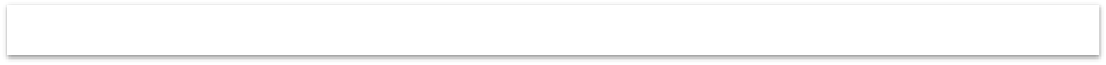
EDUCATION

**Bachelor of Arts** in Burla College of BA from Sambalpur University.

**10+2 in Arts**, Women’s College Jharsuguda from Orissa C.H.S.E

**10th** from Purnabasti MPL High School, from Orissa State Board.

* Receiving several Appreciations from Onshore for maintaining 100% quality and productivity.



ACHIEVEMENTS

* T100 Order Management Certification.
* Received lots of appreciation from the onshore counterpart for my outstanding performance on the accounts.
* Not a single escalation/CAR till now.
* Received many Extra Miler & Client Awards.