Email: nazneen2861@gmail.com

Mobile: +91 –9019843089

**NAZNEEN**

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| **OVERVIEW:** |

A focused and determined individual having sound knowledge in the field of financial planning, analysis and reporting. Accomplished and result oriented personal who consistently meets deadlines. Thrives in high pressure environment. Excellent financial reporting, budgeting, management and teaming skills.

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| **KEY SKILLS:** |

* Good interpersonal and communication skills
* Self-motivated, confident and organized
* Excellent communication skill
* Reliable, responsible and committed
* Positive thinking and flexibility
* Continuous Learner
* Quick in learning and implementing the knowledge at work

**CAREER GROWTH:**

**BDO India LLP - Accenture India Private Limited**

**Cognizant Technology Solutions (India) Pvt Ltd)**

Senior Process Executive September To September 2022

**Wells Fargo EGS (India) Pvt Ltd)**:

Associate Financial Analyst March 2019 To April 2021

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| **PROFESSIONAL EXPERIENCE:** |

**Key Responsibilities:**

* Review Income Tax federal returns for U.S. corporation.(1120)
* Responsible for self-review of the final deliverables before sending across to US teams.
* Review your work and that of others for quality, accuracy and relevance.
* Utilize available tax technical resources to enhance US tax knowledge.
* Analysis of financial statements & trial balances of corporation & partnership firms to prepare book/ Tax returns & E-filling.
* Tax Analyst is responsible for sales & Use tax return preparation, including applicable research related to sales tax compliance issues & sending for Client Company EY.

Technical Skill

* Core application, Go portal, Black night MSP secure, Dockvelocity,MS - Excel, Word, Power Point,
* Typing skills

**Achievements**

* Received Appreciation for hard working and Exciding targets.
* Top performer for the year 2019 of December, and January February month of an year 2020
* Rewarded for Service Recpognition Award in R & R.
* Part of R & R committee and assisting event on a quarterly basis.

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| **EDUCATIONAL QUALIFICATION:** |

* **2015-2018 B.E.T sadathunnisa Degree, college.**
* Bangalore University – BBA (Bachelor of Business Administration)Degree
* **2014-2015 B.E.T composite PU College, Bangalore.**

Pre-University Board, Karnataka – Class XII Commerce.

* **2011-2012 Meena English High School.**

Karnataka Secondary Education Examination Board- Class

**DECLARATDEN:**The information given above is true and to the best of my belief and knowledge and I hereby declare to stand by the same at all times.

Place: Bangalore Date:

Nazneen.