**CURRICULUM VITAE**

**RADHA CHAUDHARY**

**Address:- plot no- 37 flat no-sh2 second floor**

**Rajender nagar shahibabad Ghaziabad**

**Uttar Pradesh (UP) pincode-201005**

**E-mail :-** [**chaudharyradha18@gmail.com**](mailto:chaudharyradha18@gmail.com)

* **CARRER OBJECTIVE:-**
* seeking an entry level opportunity in human resource sector where my experience and knowledge can increase corporate profits & productivity.
* **WORKING EXPERIENCE:-**
* Two year work in **unit-m/s. ANV Mechatronics** in Faridabad as a **HR** **Executive** from 07 Jan. 2018 to 09 Feb. 2020.
* Eight months work in **hdfc bank** in kosikalan as a **bso.** From 01 Jul. 2014 to 14 Feb. 2015.
* **Job profile**
* Kyc and utility identification.
* Customer meeting and good relation to customer.
* All marketing and sales activity.
* Operation work – kyc and daily based report.
* **HR PRACTICAL TRAINING**

Six monthsHR practical training in fiducia solutions in Noida from 20 Feb. 2023 to 20 Aug. 2023.

* **COMPUTER PROFICIENCY:-**
* **Packages –** Excel, MS-word, powerpoint, Access, internet proficient
* **Operating system –** windows 98, xp, vista
* **Software –** Visual pay
* **ACADEMIC QUALIFICATION:-**
* 10+2 from SLBK girls inter college chhata Mathura UP Board in 2005.
* 10th from KC Inter college nandgaon Mathura UP Board in 2003.
* **PROFESSIONAL QUALIFICATION:-**
* I completed my MBA (HR, Marketing) from Excel school of business chhata Mathura Affiliated toGBTU Lucknow in 2009 – 2011.
* I completed my BBA from Bon maharaj institute of management and tecghnology vrindaban Mathura Affiliated to Dr. BR Ambedkar univsersity Agra in 2008.
* **AREA OF INTEREST:-**
* HR (major) Marketing (minor)
* **SUMMER TRAINING:-**
* Six weeks summer training in varun beverages LTD. Kosikalan Mathura on the topic of **“corporate social responsibility with special reference to health and safety”** since 16 june2010 – 30 july 2010.
* 3 months summer training on **“Competitve study of other private sector”.**
* **RESEARCH REPORT:-**

Research report on “implication and awareness of psychometric”.

* **PERSONAL SKILL:-**
* Comprehensive problem solving ability.
* A good team player.
* Positive attitude.
* Self motivate.
* **PERSONAL PROFILE:-**
* Father’s name - Shri Laxmi narayan chaudhary
* Date of birth - 15 oct. 1986
* Nationality - Indian
* Marital status - married
* Language known - English and Hindi
* E- mail - [chaudharyradha18@gmail.com](mailto:chaudharyradha18@gmail.com)
* Mobile - 7982059878
* Hobby - internet suffering ,watching tv
* **DECLARATION:-**

I hereby declare that the information provided is true to the best of my knowledge.

**Date:- (Signature)**

**Place:-** Radha chaudhary