CURRICULUM VITAE

**Sachin Kumar verma**

E-7A/ 398, Sangam Vihar, New Delhi- 110080

**Mobile No**:-9304703911

**Email**:-sachinkumarverma8448@gmail.com

**Objective:**

An energetic aspirant dedicated to make his own identity in the industry or become an indispensable asset to growth oriented organization seeking a challenging position in an organization that will make the best use of my skills and allow me to contribute in the growth of organization.

**Competencies:**

* Fast learner.
* Friendly with an upbeat attitude.
* Good communication skills.

**Knowledge & Skills:**

* Able to take information from various internet sources and compile them into meaningful summary information.
* Basic computer knowledge.
* Tally

**Educational Qualifications:**

* 10th Passed from CBSE Board.
* 12th Passed from CBSE Board.
* Graduated Bcom. (Hons) from Delhi university.

**Strength:**

* Positive Attitude.
* Team Worker.
* Punctual & Responsible.
* Good managing capabilities.

**Experience:**

* As working Gyan Drishti Trust in teach tally and Computer (Accounts software).
* 2 years working as a Auditors in jamia Hamdard university

**Interest & Activities:**

* Learning new things always

**Personal Details:**

Father’s Name : Sudhir Prasad kushwaha

Date of Birth : 03 July 2002

Nationality : Indian

Gender : Male

Marital Status : Unmarried

Language Known : English & Hindi

**Declaration:**

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

**Place: New Delhi Sachin Kumar Verma**