# Warrant Officer Jagtap Shekhar Bhikanrao, (Armed Forces Veteran)

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**Current Location:** Bangalore India

# SNAPSHOT PROFILE

Supply Chain professional with **29 years** Military and Corporate experience of creating synergy in cross-functional teams recognized for formulating and executing creative strategies. Proven excellence in Administrative functions, Security Officer Role and in Supply Chain Support, Provisioning (Demand Planning), Procurement, Contract Management, Logistics & Distribution Management, EXIM & Trade Compliances, Warehousing and Inventory Optimization.

# PROFESSIONAL EXPERIENCE

**Platoon Commander of Defence Security Corps Platoon Deployed for Security of DRDO Bangalore (Jan 2022 to Till Date)**

* Commander of the Armed Guard Force of Central Government deployed for safety and security of DRDO Bangalore.
* Overall Administrative & Functional Control of Platoon of 57 personnel.
* Responsible for accommodation, food & personal well-being of Armed Forces personnel, HR Management of 57 skilled personnel, Manpower Deployment for security duties and Asset Management & monitoring associated Accounting of the organization.
* Weapon and Ammunition Management and its safe custody.
* Coordination of Annual Administrative and Technical Inspections of the platoon.
* Security aspects of the DRDO Site measuring almost 2700 acres.
* Formulation of security SOPs, procedures, security passes & entry restrictions.
* Liaison with other concerned agencies viz. District Fire Station & Civil Police to ensure adequate support for security & safety.
* Handling of Modern Security Equipment viz. Metal Detectors, Communication Devices, Drones etc.
* CCTV Surveillance and essential Monitoring procedures.

**Head of Administration & Logistics Management Operations, CHME Society Nashik (Maharashtra) (Jun 2020 to 30 Nov 2021)**

* Facility Management, Operations Management & Logistics Support to largest Education Society. Optimizing turnaround time of filing important documentation to   
  Government Agencies and managing workflow in Society’s Headquarters.
* Managing maintenance team responsible for facility management, maintenance operations School Infrastructural Management, Asset Management & Associated Accounting of the organization.
* Vendor management in procurement/purchase department, creation of wide range of vendor pool and implementation of essential contracts.
* Customer care response improvement management and responses to the stakeholders.
* Creation and review of measurable matrix for filing and Operations team.
* Developing onsite resource from recruitment to skill development to ensure employment of competent staff for duties in valuable education organization.
* Administrative Services, SOPs, Policies, Office Administration, HR Services, Catering/Messing Contracts, Security contracts and associated services.

# Manager Supply Chain and Logistics Support at Indian Air Force (Pan India-10 Locations from MAY 1994- MAY 2020)

**Supply Chain Support**

* Provided effective supply chain & velocity logistical support to 50+ Fighter aircraft, Helicopters & Missile Units operating in North, Western, Central & East India as well as on foreign soil.
* Coordinated across fulfillment centers and distribution channel partners to deliver aircraft spares within specific time frames (max 36 hours) during operations and exercises.
* Forecasted resources, spares parts, manpower, etc for aircraft/Missile/Radar production by creating synergy across cross-functional teams of engineers and pilots, resulting in on-time production and optimization of resources.
* Reduced turnaround time by 20% of repairable components by expediting transportation and yield of repair.
* Performed duties of forecasting material requirements with the aim of avoiding material stock outs and avoiding AOG (Aircraft on Ground) situations. Aggressively coordinated all AOG requirements with stakeholders to minimize AOG situations and maintained expeditious delivery timelines at Fighter Aircraft Operating Bases of Indian Air Force. Also gained experience on Computer Based Maintenance system of Aircrafts & Support equipment
* Coordinated several demand and warranty claim reconciliation meetings with HAL & BEL. Established dashboards and metrics to monitor stock levels of critical MRO aircraft spares, fuel and gas.
* Ensure stocking of materials considering actual project requirements/Average annual consumption trends / waste percentage, life expiry issues and MOQ of products.

**Procurement**

* Carried out local and centralized procurement as per the government norms at various levels through open/limited tender modes.
* Gained hands-on experience in drafting of Request for Proposals (RFP), evaluation of Quotes, Bank Guarantees & placement of Supply Orders.
* Analyzed & evaluated the procurement processes & implemented the concept of strategic sourcing for ease of handling as well as generation of value.
* Carried out negotiations on more than 50 occasions at national/international levels resulting in exposure to benchmarking of prices, vendor development & management and issues related to vendor performance.
* Selection of dedicated vendors based on capability, performance & reliability to sustain the organizations’ JIT replenishment program and develop long term supplier partnerships and build up alternate vendor base to pre-empt breakdown in supplies.
* Functions of **Defence Procurements & Capital Acquisition**, maintaining Equipment Service Schedules, scaling of Spares, Quantitative Techniques, Reverse Logistics, Budgetary & Financial Control, formulation of SOPs, Preparations of Annual Procurement Plans/Work Plans.

# Contract Management

* Successfully executed global Performance Based Logistics (PBL) contracts with   
  **BAE Systems, UK** & **Hindustan Aeronautics Ltd** (HAL) and effectively managed **seven** international level contracts pertaining to Direct Supply of **Hawk Mk132 aircraft**, spares & flyaway packs, ferry of aircraft, licence production of Hawk aircraft and training aspects of maintenance personnel, 75 IAF pilots & 13 Qualified Flying Instructors (QFIs). My functioning on Hawk Contract involved close coordination with **Acquisition Wing of Ministry of Defence (Govt of India) for seven years**. Obtained essential approvals of MoD towards contractual obligations and also prepared & processed numerous case files in person with MoD to ensure contractual timelines. Adhered meticulously the stipulations of **Defence Procurement Procedures** (**DPP**) of MoD. Formulated & monitored delivery coordination plan for thousands of deliverables under the Hawk Contracts and implemented knowledge of INCOTERMS. Also liaised with other essential **ministries (Finance, Home & External Affairs)** **of Govt of India** for obtaining requisite clearances in the interest of such High Value International Contract.
* Managed procurement & purchase activities covering preparation of terms for single bids, techno-commercial bids and annual supply/maintenance contracts, calling of budgetary quotes/RFPs/RFIs/tender inquiry, compare and evaluate quotes and negotiate price. Gained expertise in post-contract management activities. Devise delivery schedules for staggered supply of lifed raw materials/consumables as per organizational requirements.
* Single handedly dealt with budget & release of foreign payments under international High Value contracts for acquisition of Hawk Mk 132 aircraft from BAE Systems UK.
* Facilitated an income of more than **INR 2.50** Crores (**US$3,33,402.50**) to Indian Govt through meticulous monitoring of foreign payments and recovered the amount from   
  BAE Systems, UK subsequent to contractual change order.
* Acquired knowledge of important statutory provisions & legalities in execution of the outsourcing contracts.

# Inventory & Warehouse Management

* Possess two decades of experience in storage, accounting & inventory management of technical equipment, spares, items of rations, personal and occupational clothing, Fuel, lubricants, Aviation gases, office automation & IT systems.
* Acquired good understanding of inventory control policies and procedures by utilizing information systems to keep a careful track of inventory, carry out stock taking, anticipate inventory needs and re-order stocks considering lead times of procurement at multiple locations.

# Facilitated an income of more than INR 50 lakh (US$66,680.50) to Indian Govt through meticulous disposal of scrap, unwanted and non-moving Government inventory at two locations, pan-India.

* Handled automated warehouse systems & their compatible material handling equipment.

# Distribution & Transportation Management

* Performed at one of the largest distribution hub of IAF responsible for movement of Military cargo and personnel. Also worked with **United Nations** **Movement Control Centre** dealing transportation of UN Troops & Equipment.
* Gained experience in logistics transportation movements by air/surface modes of transports and directed Air side/Landside operations on all military transport aircrafts   
  i.e. C-17 Globemaster, C-130 Hercules, IL-76, AN-32 & Avro.
* Optimised the cost of logistics by selecting right mode of transportation and appropriate distribution hubs.
* Effective liaisoning with transport fleet owners, Container Corporation of India, Shipping Agencies, **Defence** Embarkation Units, Freight consolidators, civil airlines and India Post.
* Possess professional Masters Degree in Shipping Management & Logistics. Have studied in depth **INCOTERMS, IMO Conventions, IMDG Code & IATA DGR** Regulations.

# Quality Audits & Inspections

* Acquired extensive exposure in handling mandatory (audit) compliances and policy formulation.
  + **Internal Process Audits:** As an Ultra Skilled in Trade of Logistics of IAF, carried out internal process audits of more than 15 Air Force Units in execution of their designated tasks and provided vital feedback to the organization.
  + **Flight Safety Quality Audits:** As an Ultra Skilled in Trade of Logistics of IAF, carried out quality audits of forward supply stores for aircraft & helicopter spares & rubberized items along with technical experts of HAL to find ways to improve upon the flight safety as well as serviceability levels.

# ERP

* Hands-on experience on operation of Integrated Materials Management System (IMMOLS) of the IAF; a Pan-India paperless ERP software for management of its entire SCM/logistics activities.
* Worked on various **Load optimization software** during international missions and various military logistics distribution operations in India.

# Learning & Development

* Certified Instructor and internal examiner with a decade of instructional experience in training young airmen at IAF Training Institute, on the trade and military training, leadership, personal & professional conduct.
* Core Member of the Pioneer Team for development and implementation of   
  in-house professional skill development modules for effective multi-tasking of the junior level of the airmen through physical conduct of contact classes, demonstrations & presentations.

# HR Management/Team Supervision

* As a Head Officer I have managed large multi-cultural workforce handling the HR spectrum from job allocations, leave management, grievance redressal and conflict management.
* Evaluated team as well as individual performances and rendered productivity- enhancement feedback. Organized training sessions for team members based on identified training needs. Acquainted team members with organizational policies and procedures for implementing.

# DEPUTATION TO UNITED NATIONS (01 DEC 2009 TO 15 OCT 2010)

* Served in United Nations Mission in Democratic Republic of Congo for one year as per the regulations of UN Security Council. My assignment with MONUSCO, GOMA (UN Mission) has been great lesson for me. Performed duties of Logistics Support in the Field area, Transportation of Troops & Machines. Storage/transportation of essential commodities for mission sustainability. Worked different duty stations of UN Missions and gained vast experience on UN Logistics/Transportation Mechanism. Formulated spreadsheets/databases for smooth accounting of Contingent Owned Equipment (COE) and also Cargo Manifests & Passenger Requisitions (MOPs).

# ACHIEVEMENTS

* **Commendation by the Chief of Indian Air Force in 2003** for“**Operation Parakram**” of Indian Armed Forces from Dec 2001 to Dec 2002, performed in critical war like situation at forward base on western border of India and shouldered responsibilities to ensure velocity logistical support to various augmented forces multipliers.
* **Commendation by Vice Chief of Indian Air Force in 2008** for performance of effective logistics & Contract Management activities of the Acquisition of 66 Hawk Mk 132 aircraft from   
  BAE Systems, UK.
* **United Nations Medal in 2010** for qualifying service in Field Mission of **United Nations** as per the norms of UN Security Council.
* **Commendation by Field Movecon Manager, Goma Region East (MONUSCO) of United Nations in 2010** for good conduct of duties as a Military liaison officer at MovCon, Goma (Democratic Republic of Congo).
* Awarded **Foreign Services Medal by the Indian Air Force in 2010** in recognition of the outstanding service towards the Humanitarian efforts and peace keeping operations at United Nations Mission in Democratic Republic of Congo”.

# EDUCATION & CERTIFICATION

* Post Graduate in Shipping Management & Logistics, (NMIS, Mumbai)
* Bachelor of Arts, (Indira Gandhi National Open University Delhi)
* Diploma in Material Management (Indira Gandhi National Open University Delhi)
* Diploma in Security Management (Indira Gandhi National Open University Delhi)
* Provisioning, Procurement on E-environment, (25ED Air Force Station Devlali)
* Certified Instructors’ Course (Ground Instructor’s School Air Force Tambaram)
* UN Military Logistics Operations & Support (UN Military Training Centre Goma, DRC)
* Basic Security in Field-II (**United Nations** Department of Safety and Security New York)
* **Ultra Skilled in Trade & Development (USTAD)** in Logistics & Supply Chain Management by Indian Air Force (**Skill Level-8 of National Qualification Register**)
* Course on Computer Concepts CCC (NIELIT Aurangabad)
* Certified Multimedia Developer Course (NIELIT Aurangabad)
* DBMS, Web Designing & Programming (CDAC Noida)

# PERSONAL DETAILS

* Date of Birth: **28 June 1976**
* Fathers’ Name: ­­­­­ **Bhikanrao Jagtap**
* Languages known: **Marathi, Hindi, English**
* Marital Status: **Married**

**DECLARATION**

I hereby declare that the information given above is true to the best of my knowledge and if at any stage any of it found to be false my candidature will liable to be cancelled apart from any legal action deemed fit.

Date: **24 July 2023** **Jagtap Shekhar Bhikanrao**

Place: **Bangalore India**