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| **Experience Summary** | | | |
| * Working as **Associate Principal – Software Engineering** for Larsen & Toubro Infotech Ltd**, LTI.** * **12 years** of IT experience specialized in development, support, and maintenance of web applications on **Microsoft** platform. * As a **Solution Specialist** participated in planning, scope definition, and high-level design of the solution and exploration of solution alternatives. * As a **Subject Matter Expert (SME)** helped the customers by suggesting various process improvements, best practices to structure business data in an organized manner, providing a rich UI experience and efficient search capabilities. * As a **Project owner**, lead the migration project based on Agile methodology. Managed all the stages of the project and associated cross-functional teams. Identified various processes & tools helpful to carry out the operations. Monitored the sprints of project planning & execution by continuous communication & testing scenarios as part of the continuous delivery model. * Provide **trainings** and conduct **Knowledge sharing sessions** with emphasis on improving Customer’s experience with identified tools & technologies. * **4 years** of **International Customer-facing exposure (UK, USA)** with emphasis on **customer-centricity** and high-quality solution delivery. * Collaborate with technical architects to prepare proposals for new **Digital Initiatives** and assistbusiness development team with pre-sales activities and **RFPs.** * Excellent professional **communication** skills to interact with all levels of management and clients, with the capacity to ensure business alignment. * Highly dedicated and performance driven professional with experience in providing and driving solutions in line with enterprise technology environment & specifics. | | | |
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| **Skills Summary** | | | |
| **Technical Skills** | Microsoft Power Apps, Microsoft Power Automate, Microsoft Power BI, Microsoft SharePoint Online, 2016,2013, 2010 versions, Azure DevOps, One Drive, Microsoft Office 365, Microsoft SharePoint Designer 2013, HTML & CSS | | |
| **Soft Skills** | People Management, Leadership, Communication (Verbal/ Written) | | |
| **Domain** | Oil & Gas | Finance & Tax | | |
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| **Professional Certifications/ Trainings** | | | |
| * Certified **SAFe 5** Scrum Master. * Udemy – Product Management Course * Atlassian – Jira Fundamentals * Received **AWS** Partner Accreditation (Technical). * **Applied Project Management** – Effective Execution from Project Management Institute (PMI) | | | |
| **Education & Credentials** | | | |
| * Bachelor of Technology (Electronics & Communication Engineering) in First Division. * Post Graduate Diploma in VLSI Designing, Grade ‘A’ certified. | | | |
| **Work Experience (Latest 2 Projects)** | | | |
| **Project I** | **Process Improvement PI (Ernst & Young, India)** | | |
| **Profile** | **Technical Solutions Manager** | **Team Size** | **12** |
| **Role & Responsibilities** | * Work as a Product Owner for Process Improvement activities. * Identify various Process Improvement areas. * Design and Develop tools on Microsoft Power Platform (Low Code) to streamline and digitize business processes involved in Solution Planning. * Design and maintain Solution Plan templates and technical documentations across the board. * Track the progress of all PI activities through Azure DevOps. * Plan and communicate streamlined processes for content management in Microsoft SharePoint. * Monitor team members day to day usage of various processes and ensure they are following standard guidelines & procedures. * Wear multiple role hats so as to multi-task to manage different asks from various functions across the Team. | | |
| **Technology & Skills** | Project Management, Analytics, Microsoft Office 365, Microsoft Power Platform, Microsoft Teams, Microsoft SharePoint, Azure DevOps Soft Skills: Customer Engagement & Service | | |
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| **Project II** | **Finance SharePoint Support (Chevron Corporation. California, USA)** | | |
| **Profile** | **SharePoint Consultant** | **Team Size** | **7** |
| **Role & Responsibilities** | **Onsite Role, SharePoint SME / Migration Project Owner  Location - San Ramon, California, USA**   * Migration from SharePoint 2010 on premise platform to SharePoint Online platform. * Do technical assessments of different sites, calculate complexities and design migration model. * Work closely with the central migration team throughout the migration lifecycle to address any complex issues and remediate them. Thorough testing of migrated sites and functionalities. * Prepare important documentations and resolution processes as re-usable components for the entire team. * SME for the department providing consultation & support services to more than 150 business users across the globe. * Development of new SharePoint Online sites & business functionalities on modern platform. * Maintenance & support for existing SharePoint applications. * Design & maintain permission hierarchy across the applications securing sensitive information of the department stored in SharePoint applications. * Automate business manual processes with help of Power Automate. * Cross-group collaboration with teams across multiple locations. | | |
| **Technology & Skills** | SharePoint Office 365, Office 365, Power Automate, Power BI, Microsoft Forms, One Drive, SharePoint Server 2010, SharePoint designer 2010, InfoPath 2010, Account Management, Stakeholder Management, Client Facing Role. **Soft Skills:** People Management Skills, Leadership Skills | | |