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| Parul Sood | Email:parulsood39@gmail.com Mobile: +91-8743950866 |
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Profile Summary

* Enthusiastic professional 12 years of overall experience which includes around 6.5 years of SAP FICO experience, including one roll-out and implementation and Production Support in General Ledger Accounting, Accounts Payable, Accounts receivable and SAP FICO in Consulting and IT Firm and 4.5 years of experience in configuration management as Technical Documentation Assistant cum Software Consultant.

Skillset

* SAP Finance and controlling module consulting, experience in New GL & Document Splitting, AP, AR, Assets, and Bank Accounting,Integration to Procurement and Material Management, Integration with Sales & Distribution.
* Deft at handling the change process and tracking changes to ensure that the configuration of the computer product is accurately known at any given time.
* Proficiency at grasping new technical concepts quickly and utilize the same in a productive manner.
* Understand the concepts around SAP CO - Cost center accountingand Profit center Accounting, Profitability Analysis.
* Experience in Configuration, Testing and Documentation.
* Experience in End-User Training and Preparation of User Manuals.

Educational qualification

Executive MBA Completed online Executive MBA from NIBM (2018)

(Financial Management

and Project Management)

Degree MBA Master’s in Business Administration, Kurukshetra University (Year 2008)

B.COM Graduation B.Com (Pass), University of Delhi, (Year 2002)

**Professional Courses**

Diploma SECRETARIAL Diploma in Secretarial Practice from YWCA, Delhi, (Year 1999)

&CertificatePRACTICE

IT Diploma in Information Technology, NIIT, South Extension , New Delhi, INDIA (Year 2003)

SAP HR ERP Certification R/3 ECC 6.0 (SAP-HR) from CDAC, Ministry of Communication and IT Govt. of India (Year 2008)

SAP FI Certification in SAP (FICO) from Webcom Technologies, New Delhi (2009)

Certificate Training Coursein PMPKnowledge wood consulting, Noida (2017)

SAP S/4 HANA SD & Completed SAP S/4 HANA SD Training from Udemy

SAP S/4 HANA Finance Vs FICO

Digital Marketing Completed Basic digital marketing course from Roy digital

Completed 100 Days Lead Generation course from Deepak Digital Marketing and 25 days You Tube Domination Course from Deepak Singh (digital marketer Trainer)

Digital Marketing Internship Internship Completed from Digital Deepak (April 2023)

sap Certification

* Worked with NTT Business Solutions Pvt Ltd Deputed from Jul 2021 till Oct 2021
* Worked with Cognizant Technologies Solutions Ltd Deputed from Jan 2019 till Aug 2019
* Worked with Pyramid IT Consulting India Pvt. Ltd. Deputed at client DXC Technologies from Sep’2018 to Jan’ 2019.
* Worked with Teamlease India Pvt Ltd. Deputed at Client site Kohler (india) from Mar 2017 to Aug 2017
* Worked with Capgemini India Pvt. Ltd. from June’2016 to Sep’ 2016. Deputation in Client Location.
* Worked with AWC Software Pvt Ltd deputed at Client Site from Sep’2015 to May’2016.
* Worked with HCL Technologies as a SAP FICO Consultant since Jun’2011 to Jan’2015
* Worked with GIIR Communications India Pvt. Limited, New Delhi from Apr’2010 to Jan’2011.
* Worked with Weapons and Electronics Systems Engineering Establishment, New Delhi Account Executive from Nov’2003 to Mar’2008.

Detailed SAP Professional experience

**Company NTT Data**

**Duration Jul/2021 to Oct 2021**

**Client – R & CO**

* Understanding of Business Process for various processes of the project.
* Completed Mandatory Internal Trainings
* Worked on Daily Issues.
* Worked on New Company Code set-up.

**Company Cognizant Technology Solutions Pvt. Ltd.**

**Client – Agilent Technologies**

**Duration Jan/2019 to Aug/2019**

* Understanding of Business Process for various processes of the project.
* Completed Mandatory Internal Trainings
* Worked on Month End Activity
* Worked on Daily support issues related to Business Place Functionality, AP
* Co-ordination activities between client members and offshore team members as required from time to time as per the project.

**Company Pyramid IT Consulting India Pvt. Ltd.**

**Project Client – DXC Technologies**

**Duration 09/2018 to 01/2019**

**Position Senior Lead Consultant**

* Resolution of Incidents related to AP, Profit Center, AR.
* Understanding of Business Process for various processes of the project.
* Provided KT to onsite Team Joiners about the Two Systems Business Process for GL, AP, AR, AA and Intercompany Processes.
* Peer Reviews of the LE Name Change and Year End Activities Test Results.

**Company Teamlease India Pvt. Ltd.**

**Project Client - Kohler (India)**

**Duration 03/2017 to 08/2017**

**Position SAP FICO Co-ordinator**

* Resolution of Incidents related to AP, Profit Center, AR.
* Co-ordination between different team members and onsite team for resolution of APAC and EMEA Region Incidents
* Worked on various projects as the part of the SAP Finance Team
* Creation of Incidents and status updates in Service Now Tool
* Changes to conditions type and pricing procedure for the additional posting for the intercompany Transactions
* Issues related to Intercompany Transactions
* Thoroughly involved in creation of**Test Scenarios for Vertex every month,** Unit and Integration Testing and Documented the Results.
* Experience in DMEE Structure Setup
* Setting up of Controlling Area, Creating Standard Hierarchy and Master Data in CO
* Support the client in the areas of CO module.
* Involved in configuration changes of SAP CO such as allocation structure, internal order settlement

**Company Capgemini India Pvt Ltd.**

**Project** Client - Colt Technologies

**Duration** 06/2016 to 09/2016

**Position Senior FICO Consultant**

* Completed Internal Trainings mandatory for new joiners.
* Provided solution for the SAP MM and AP tickets configuration changes as per Change management process.
* Analysis of issues related to Purchase offsetting account set-up.

**Company AWC Software Pvt Ltd**

**Project Client - Sapient**

**Duration 09/2015 Start 05/2016**

**Position SAP FICO Consultant**

* Documentation Overview of Business Processes for SAP FI-GL, AP and AR
* Screened candidates for various SAP Modules such as SAP FICO for AWC.
* Prepared SAP overview presentation for internal training
* Attended transition training.
* Worked on various UAT testing processes such as FI-GL, Accounts Receivable and Client/Brand Creation, Asset Accounting
* Prepared UAT Results documentation.
* Prepared Knowledge transfer document of transition processes such as GL and Taxes, AR
* Screened various candidates for the Sapient Recruitment Drive for SAP FICO positions for the first round of interviews.
* Internal Order Settlement

**Company HCL Technologies Ltd**

**Project Fonterra Ltd (Newzeland Project) (A Dairy for Life)**

**Duration 09/2014 Start 01/2015**

**Position SAP FICO Consultant for Support Analyst**

* Resolution of Day-to-Day Ticket Issues related to FI-GL, FI-AP, FI-AR
* Update Status of Tickets in PM Smart Tool
* Attended various project meetings as per project requirements

**Project Millercoors (Support Project)**

**Duration 09/2013 Start to End 08/2014**

**Position SAP FICO Consultant for L2 Support**

* Regression & Cider Testing upgrades for various processes of FI-GL, FI-CO, FI-AA Documentation of the Testing Results
* Creation of Brand Codes
* Initiation of POS files re-processing from other Team
* Creation of Tickets and status updates in IBM ISM Tool
* Reporting of project tickets status to RM as per requirements
* Co-ordination with team members from time to time as per project requirements
* Month End Activities for FI, CO and MM.
* Created and Documented various Value Portal Ideas and uploaded on Value Portal such as proposal for Travel Management, Electronic Bank Statement for SAP (West) System etc.
* UAT Testing for Service Now Tool for Change Request.
* Attended various Client Visits, Trainings such as Cultural Sensitization, Working in Teams, Service Now Training Session conducted by Client.
* Completed various CMMI level Trainings.
* Attended various project meetings as per project requirements.
* Thoroughly involved in creation of**Test Scenarios for Vertex every month,** Unit and Integration Testing and Documented the Results.
* Assist in the testing of Vertex Returns Software and Vertex Reporting and Analysis

**Project The City of Oklahoma City**

**Duration 04/2013 Start to End 09/2013**

**Application Support Project**

**Position FI-CA Consultant**

* Prepared Functional Specification for Z program
* Configuration Settings
* Developments / Enhancements to meet new requirements, testing and Documentation of the same. Documentation provided to Lead Consultant for SAP Archiving Project.
* Support to day-to-day operational Issues related to areas FI-CO (PM Order Settlement), FI-GL, FI-CA
* Assessment Study for Event 32.
* Creation of Commitment Items, Creation of Funds Center
* Define Funds Hierarchies
* Changing the structure of the Master Data Hierarchy, Selecting sub hierarchies in Hierarchy maintenance, Additional functions in Master Data Maintenance.

**Project TIC Project**

**Duration 06/2011 Start to End 01/2013**

**Implementation and Roll Out Support Project**

**Position FI-CO Consultant**

* Extensive Support to day-to-day Operational Issues related to areas FI-AP, FI-GL, FI-AA, CO
* Configuration Settings required from time to time as part of Support.
* Developments / Enhancements to meet new requirements, testing and Documentation of the same.
* Upload Masters using LSMW.
* Provided Functional specification for new ABAP development.
* Creation of New Company Code rolls out.
* Testing of various ‘Z’ transactions and Reports.
* Master Data Maintenance for GL, Financial Statement Versions, Cost and profit center creations and updating standard and alternative Hierarchies.
* Co-ordinate and provided extensive support to lead consultant in day-to-day activities of project.
* Co-ordination with team members from time to time as per project requirements.

**Tax Depreciation Project Implementation 2011-2012**

* Set-up Company Codes for Tax Depreciation Project implemented in 2011-2012.
* Documentation of all relevant process UAT (User Acceptance Testing), Integration. Testing for Tax Deprecation Project programmes.
* Created and tested scenarios for various programmes for Tax Depreciation Project.

Functional Summary

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| --- | --- | --- | --- | --- | --- |
| **Company Name** | **Industry Vertical** | **Department** | **Role** | **From Period** | **To**  **Period** |
| **GIIR Communications India Pvt. Limited, New Delhi** | Advertising LG Electronics Sister Concern | Finance& HR | Senior Executive –Finance &Accounts | **April, 2010** | **Jan, 2011** |

Professional Work Experience – Domain Functional

**Company GIIR Communications India Pvt. Limited, New Delhi**

**Duration 09 Months (April, 2010 to Jan 2011)**

**Position Senior Executive – Finance & Accounts**

**Key Responsibilities**

* Create Sales and Purchase Orders in SAP System.
* Co-Ordination Activities between Marketing Teams.
* Develop process by interaction with Korean Consultant Online for the settlement of Invoices in SAP System.
* Preparing Invoices in Excel Format.
* Preparing Cost Sheets for the Marketing Projects and Generate revenues from the cost sheets.
* Developing Reports from SAP System.
* Assisting Finance Manager in their day to day activities.
* Payment processing in SAP System for all the vendors.

Preparing monthly reports of the expenses incurred by the departments.

**Company Weapons and Electronics Systems Engineering Establishment, New Delhi**

**Duration 11/2003 Start to End 03/2008**

**Position Documentation Assistant Cum Software Consultant**

* Provided Software Requirement to Tele logic Representatives for System Architecture Tool as per the project requirements.
* Worked on Office Management Application using Visual Basic.Net.
* Managed & prepared Technical Documents according to project life cycle through Teleological Doors 8.1 software documentation tool.
* Handling Recruitment of Personnel from the consultancies & various procurement cases for the organization.
* Preparing the PowerPoint Presentations for the meetings.
* Created Databases using MS Access and SQL Server.
* Providing Administrative Support to Head of department in their day-to-day activities.

**Major Accomplishments:**

* Worked on Software tools, DOORS and System Architect. Major activities included:
  + - Tracing the requirements with the help of DOORS (Dynamic Object Oriented Requirements Specification).
    - Administering the Change Control process.
    - Maintaining configuration of all support software with associated documents.
    - Providing feed back to the higher management on a fortnightly basis regarding the status of Configuration Control activities of the Project.
    - Imparting training to Project Members for CaseTools (DOORS, System Architect).
    - Major work included generating the reports in XML, HTML and Microsoft word format

A team of 7 members were involved in this implementation project.

Personal Info

Nationality : Indian

Marital Status : Single

Languages Known : English, Hindi, Punjabi

Current Location : Noida, India