|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| .   |  | | --- | | **Swati Purohit** |   **Contact**     |  |  |  |  | | --- | --- | --- | --- | |  |  | +91 9893915517 |  | |  |  | swati.purohit338@gmail.com |  |      |  | | --- | |  |   **Skills**   * Standard/Custom Objects * Workflows * Approval Process * Lightening Flows * Sharing and Security * Data Loader * Reports and Dashboards * Apex Class * Triggers * Visualforce Pages * Soql and Sosl * Standard/Custom Objects * Workflows * Approval Process * Lightening Flows * Sharing and Security * Data Loader * Reports and Dashboards * Apex Class * Triggers * Visualforce Pages * Soql and Sosl  |  | | --- | |  |   **Certifications**   * Salesforce Associate Certified in May 2023 |  | **Professional Summary**     * Having 2+ Years of experience on salesforce.com as Admin at ****Salorix Consulting****. * Experience in developing Custom applications, Custom objects, Tabs and Custom fields. * Experience in creating Relationship between the objects, Page layout and Record Type. * Experience in using declarative features like validation rules, workflows, approval process, dynamic approval process, sharing rules, automation for satisfying complex business process automations. * Experience in implementing security and sharing rules at object field, and record level for different users at different levels of organization, also created various profiles and configured the permission based on the organizational hierarchy. * Administrative tasks such as User management, creating Users, Profiles, Roles and Permission Sets, Sharing & Security Rules. * Experience in using Data Loader for insert, update and bulk import or export of data from Salesforce.com Objects. * Experience in creating Reports and Dashboards as per business requirement. * Experience in Lead Management and Assignment Rules. * Experience in Case Management and Assignment Rules. * Created Lightning flows and defined related tasks, email alerts, and field updates. * Knowledge in SFDC implementing Apex classes, Visualforce Pages, Batch Apex, Triggers and Email services. * Knowledge of writing Test Methods, SOQL and SOSL queries.  |  | | --- | |  |   **Project Description**    ****Project : Hospital Management****             Created the hospital management software that helps to run smoothly the regular day to day basis operations of any hospital. The hospital management software is made in such a way that it looks after the outpatients, inpatients, billings, database of the patients, and the hospital information including the availability of the doctors, their specialization, the payments to various members of the staff and the billing process.  ****Roles and Responsibilities:****  · Involved in SFDC application setup and customization to match the functional needs of the Company.  · Worked as Salesforce admin support governing user account creation, personal information setup,  password reset, Roles, Profile creation, user group creation, updating company profile, Network  access setup.  · Developed various Custom objects, Tabs, Entity-Relationship data model to efficiently meet the business requirement.  · Defined lookup and master-detail relationships on the objects and created junction objects to establish  connectivity among objects.  · Worked on validation rules, formula fields record types and page layouts.  · Worked on User management, creating Users, Profiles, Roles and Permission Sets, Sharing & Security Rules.  · Involved in security levels and privileges by customizing Salesforce.com Profiles and Roles.  · Created and used Email templates in HTML.  · Created chatter groups for internal discussions.  · Worked on automation and approval process.  · Worked on case escalation and assignments.  · Implemented Field Level security for sensitive data holder fields.  · Created reports, dashboards, and processes to continuously monitor data quality and integrity and assisting users with report design and management.  · Involved in end-to-end testing and gathering feedback from business users.   |  | | --- | |  |   **Education**  **Bachelor of Engineering** **ECE**  **MIT**, Mandsaur, MP  **Master of Engineering** **Digital Communications**  **MIT**, Ujjain, MP   |  | | --- | |  |   **Languages**   * English * Hindi  |  | | --- | |  |   **Personal Details**   * Date of Birth : 6 oct 1989 * Location : Pune |  |

.