**CURRICULUM VITAE**

**PALLAVI HEMANT RANE.**

**Room No. 1, Utkarsh Chawl,**

**Utkarsh Nagar, T.P.Road,**

**BHANDUP (W), MUMBAI- 400078.**

**CONTACT NO: - 8652558253**

**CAREER OBJECTIVE:**

I am seeking for an employment that will provide challenge, job satisfaction & future prospectus in company that is driven to excellence & promotes professional development based on an employee’s dedication, loyalty and work ethic.

**Educational Qualification** :

|  |  |  |
| --- | --- | --- |
| **Course** | **Board/ University** | **Class** |
| S.S.C. | MUMBAI BOARD- 2006 | First |
| H.S.C. | MUMBAI BOARD- 2008 | First |
| T.Y.B.COM | MUMBAI UNIVERSITY-2011 | RESULT BALANCE |

**Computer Skills:**

* MS- CIT
* KNOWLEDGE OF TALLY 7.2
* ENGLISH TYPING SPEED 30 W.P.M.

**Personal Details:**

**Father Name** : Hemant Pandurang Rane

**Date of Birth** : 14th March, 1990

**Gender**  : Female

**Marital Status** : Single

**Work Experience** :

* Worked in VIJAY KRIDA MANDAL (NGO) AS AN LIBRARIAN CUM TELEPHONE OPERATOR IN 1 YEAR.
* WORKED IN VIJAY KRIDA MANDAL (NGO) AASTHA IN PROJECT AS OFFICE ASSISTANT IN 6 MONTHS
* WORKING IN VIJAY KRIDA MANDAL (NGO) DISHA PROJECT AS ACCOUNTANT CUM COMPUTER OPERATOR SINCE 2009.

**Date : / /**

**Place: Mumbai**

**(PALLAVI HEMANT RANE)**