***RESUME***

*NAVYA.A*

*#170, Muthkur,*

*via kadugodi.*

*M.M Sandra post*

*Bangalore -560067*

*Mobile : +91 9535246305 Email : "navyaanv@gmail.com"*

***CAREER OBJECTIVE***

*I am keen to utilize my intense knowledge. I am prepared to work in any relevant organization, being a part of its growth and to scale great heights, as I believe I have aptitude and skill for making an effective contribution to the organization.*

***ACADEMIC CHRONICLE***

*COURSE : MBA in Sikkim Manipal University*

*Year of completion 2015*

*59.86%*

*B.com in St Anne's Degree College*

*Year of completion 2010*

*75%*

*BOARD/ UNIVERSITY : Bangalore University*

*II PUC : St Anne’s PU College 2007*

*pu board*

*73%*

*SSLC*

*: St John's High School 2005*

*Karnataka Secondary Examination Board*

*72%*

***COMPUTER COMPETENCE***

*Basics in Computer*

1. *Tally 7.2*
2. *Basics in MS Office*

***STRENGTHS***

*Quick Learner & Adaptability to situations.*

*Ability to complete tasks within stipulated time.*

*Dedication & focus towards the work.*

*Individual contributor & Effective team player.*

*Sense of ownership & responsibility.*

***EXTRA CURRICULAR ACTIVITIES***

*Participated in sports*

*Participated in Inter Collegiate competition*

***ACHIEVEMENTS***

*Secured first place in Mehendi Competition,*

*Secured Second place in Dumb Sharads*

*Secured Scholarship from International school of Business and Research.*

***PERSONAL DETAILS***

*Date of Birth* **:** *29-03-1990*

*Father’s Name* **:** *Ashwath.k*

*Gender* **:** *Female*

*Marital Status* **:** *Married*

*Nationality* **:** *Indian*

*Languages Known* **:** *English, Tamil, Kannada,Telgu and Hindi*

Hobbies : Listening to Music , drawing, love playing

*With kids and puppies*

***DECLARATION***

*I hereby declare that all the details furnished above are true to the best of my knowledge and conscience. Thank you.*

*NAVYA.A*

Bangalore

Date :