Mrudula Kushal Shete

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**Marathi language specialist looking for an opportunity in AI chatbot language training, translation, data annotation, transcription role.**

Work Experience:

**Company Name:** Greynium Technologies, Bangalore.

**Designation**: Social Media Executive

**Duration:** January 2017 –February 2017.

**Role:**

* News promotions on social platforms like Facebook, Twitter, Google+
* Running organic Campaigns, Promotions and Polls to target audience
* Scheduling content with social media tools

**Company Name:** Verse Innovation Private Limited, Bangalore.

**Designation**: Content Writer / Language Specialist

**Duration:** September 2014–January 2017.

**Role:**

* Worked as language specialist for Dailyhunt website and mobile application on various platforms (IOS, Android, and Windows).
* Develop content in English as well as regional language (Marathi, Hindi).
* Content Reviewing ,Quality Check and performing necessary validations.
* Proof reading the content and apply changes accordingly.
* Performing conversions of PDF’s or Word files to an E-book using HTML based software.
* Use of Cascading Style Sheet (CSS) to develop E-Book.
* Publishing E-Books on Live Server (Dailyhunt).

**Dailyhunt:** Application for E- News, E-books, Magazines in regional languages.

**Responsibilities:**

1. Conversion of PDFs to E-books,
2. Quality Check for Publishing on Live Server,
3. Publishing E-Books on live server of Dailyhunt.

**Key Skills:**

* Social Media (Facebook, Twitter, Instagram,Linkedin)
* German Language (B2 Level)
* MS-Excel

Technical Summary :

* Hands on Social Media platforms like Facebook, Twitter, Instagram, Pinterest.
* Facebook Promotions, Polls, Twitter Polls, Tweets, Campaigns on Facebook.
* Content Management System (CMS), Search Engines.
* Knowledge of Automation Testing at beginner's level, worked on **Selenium IDE.**
* Well versed with MS-Word, MS-Excel.

Academics:

►Diploma in Software Testing with B+ grade, Seed Info Tech Pune (Nov2011). ►Masters in Computer Management (MCM), MES’s IMCC, Pune (June 2011).

►Certification in German Language (A1-A2 levels) Ranade Institute of Foreign Languages, Pune (Jan 2008)**.** **►**Certification in German Language, Symbiosis Institute, Pune (Jan 2007).

►Bachelor’s degree in Statistics , Fergusson College, Pune (June 2009).

Projects :

1. **Project Name: Orange HR Management Solutions. (Website Testing)**

**Operating system:** Windows 7

**Tools:** Selenium, MS-Excel

**Duration:** 5 days (Sept 11).

**Role:** Test Lead.

**Summary:**

Objective: To track defects, record and report to test manager. Worked on methods, levels, types of testing. Introduced to automation testing tools like selenium, requirements gathering, test-cases generation, defects tracked and reported.

1. **Project Name: Hollyhock India Pvt. Ltd.**

**Operating System:** Windows 7

**Tools:** Visual Basic 5.0

**Duration:** 3months (Jan2011-April2011).

**Role**: System Design, Coding.

**Summary:**

Objective: To build such a system where customer can do ticket booking of train and keep record of customer by registration. Next time customer does reservation there is no need to reenter the customer details as it is stored. Train details, customer details are constraints in the project. The system is user friendly, one can easily access it.

Achievements:

* Certification in German Language with B+ grade, Pune University (Jan 2008).
* Secured First Rank for Certification in German Language, Symbiosis Institute Pune (Jan 2007).
* Second Rank in All India National Level Mathematics Examination “Professor Maths” (2002).
* Won several running and sports events at High School Level.

Personal Details :

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| **Date of Birth** | **:** | 14/11/1987. |
| **Address** | **:** | Paschimanagari near city pride Kothrud, Pune. |
| **Pin** | **:** | 411038. |
| **Languages known** | **:** English, German, Hindi, Marathi. | |
| **Current Location** | **:** Bangalore | |
| **Passport** | **:** Yes | |

I hereby declare that above information given is relevant and best according to my belief.

**Name:** Mrudula Kushal Shete.

**Place: Bangalore**