**SHIJA KUMAR**

Palamoottil(H)

Thalakode P. O

Puthankurish

Pin 686693

Ernakulam

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# Career Objective:

To work in environment which is innovative, challenging and rewarding and which offers me a knowledge base to enhance my skills, exposure and zeal of knowledge.

# Education:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** | **Institution** | **Examining Authority** | **Year** | **Marks%** |
| MBA  (FINANCE & Marketing) | MARIAN ACADEMY OF MANAGEMENT STUDIES | M.G UNIVERSITY | 2010-2012 | PURSUING |
| BBA | INDIRA GANDHI COLLEGE OF ARTS&SCIENCE, NELLLIKUZHY | M.G UNIVERSITY | 2007-2010 | 68% |
| HSC | MAR BASIL HIGHER SECONDARY SCHOOL,KOTHAMANGALAM | BOARD OF HIGHER SECONDARY EXAMINATION | 2005-2007 | 74% |
| SSLC | LITTLE FLOWER HIGH SCHOOL, OONNUKAL | .STATE SYLABUS | 2004-2005 | 65% |

# ****Technical ability****

* Proficient with MS Office, Power Point
* Knowledge in TALLY
* Diploma in Computerized Professional Accounting(doing)

# Skills:

* Ability to work with Self Confidence
* **Sincerity & Responsibility**
* **Hard working**

# Area of Interest:

* Finance

# Internship Training:

* Industrial visit in Hindustan News Print Factory , Velloor
* Management Project in Eastern Condiments Pvt Ltd , Adimaly as part of BBA
* Theoretical training in ERP

**Achievement**

* I got prize for quiz competition while schooling.
* Won several prizes at school and college level for dance.
* Vice president of commerce club while doing plus two.
* Treasurer of Management Club at college level

# Industrial Visits:

* Eastern condiments pvt ltd,Adimali
* Hindustan news print ltd, Velloor
* Cochin Stock Exchange

# Personal Details:

Father’s Name: P.K Kumaran

DOB: 20-09-1989

Gender: Female

Nationality: Indian

Marital status : Single

Languages Known: Malayalam, English,

# DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Date: 10-2-2012

Place: Kothamangalam (Shija Kumar)