**RESUME**

**Ankit Tayal**

**H.No 470, Sector 20-A,**

**Chandigarh. Mob. 97808-50078 E-mail id : tayalankit89@gmail.com**

***JOB OBJECTIVE***

To work for an organization where my knowledge and skill can contribute to achieve organization and individual goals

***EDUCATIONAL QUALIFICATION***

* 10th from CBSE Board
* 10+2 from PSEB Board
* B.A from Kalinga University

***COMPUTER KNOWLEDGE***

* One & Half year Diploma in Computer Hardware and Networking at Jetking Institute Sector 34 A, Chandigarh.
* One year Computer Course at National Institute of Computer Technology (NICT) Sector 30 C, Chandigarh.

***WORK EXPERIENCE***

* Currently Working at Homeopathy Clinic Sector 27 D Chandigarh from 2021 to Till Day.

* Five years experience as a Telecaller cum Computer Operator at Desh Bhagat University, SCO 181-182, Sector 8-C, Chandigarh from April 2016 to June 2021.
* One year work experience as a Computer Operator at Aswal Computer Centre, Sector 17-C, Chandigarh from December 2014 to February 2016.

***PERSONAL STRENGTHS***

* Ability to work in group as well as individually.
* Co-ordinate with others.
* Hard working.
* Positive Attitude.

***PERSONAL INFORMATION***

Father’s Name : Sh. Shakti Ram

Date of Birth : 31-January-1991

Languages Known : English, Hindi & Punjabi.

Marital Status : Un-Married

**(ANKIT TAYAL)**