**Hashitha Bombay**

Business Project Manager with 9.5+ years of experience in finance and service domain managing process standardization, branding strategies, revamp projects and enterprise-wide application implementation.

**PROFESSIONAL EXPERIENCE**:

**Tax Senior – Business Project Management**

*Deloitte Tax LLP*

Aug 2019 – Dec 2022 Hyderabad, IN

Part of Engagement Management team and dedicated Intela team in Tax Transformation Office.

* Led a 5-member cross-functional and cross-cultural team in the Tax Transformation Office, supporting tax leadership in making informed decisions for the practice.
* Successfully led the Client Analysis and Planning project, designing a Tableau dashboard for all clients in Deloitte with 1000+ client hours and above, aiding leadership in planning engagement life cycles.
* Co-led the enterprise-wide application implementation of a globally integrated digital platform, serving as Deloitte's Tax work management system.
* Managed PMO operations across three different areas, comprehending the needs of internal stakeholders, optimizing resource utilization, planning operations, monitoring deliverables, and promoting process improvements.
* Played a key role as Quality and Risk Manager, assisting leadership in planning the life cycle of clients while analyzing invoices and budget-to-actuals
* Demonstrated expertise in the Finance & Accounts domain, handling budgeting, forecasting, billing, planning, and variance analysis for high budget clients.
* Proficient in stakeholder management, leading projects with cross-functional teams, resolving challenges, and facilitating business calls with leadership
* Specialized in product release management, setting release objectives, tracking progress, and conducting consistency tests in Pilot and Production environments.
* Vast experience in analyzing business methods, devising customized solutions, outlining industry requirements, and identifying best practices for several projects

**Tax Consultant**

*Deloitte Tax LLP*

Jul 2013 – Aug 2019 Hyderabad, IN

Part of the Engagement Management Group which is involved in project management/controller services to help internal Deloitte team meet the client deliverable. EMG is a specialized team involved in standardization, quality, and risk control for Tax processes.

* Worked as a Second level reviewer for streamlining project operations like creating & monitoring project plan, defining project scope, process digitization, building process maps, developing SOP (Standard Operating Procedure), building team and administering risk management.
* Recognized as a transition expert and executed Global Process Transitions from planning, staffing, migration to subsequent stabilization with scheduled time & budgets, transitioned processes from Canada to India, Billing Transition from USA to India.
* Played a key role in process automations by using VBA Macro for recurring tasks and created & worked with an internal group which collected and worked on 40+ process improvement idea to improve the overall efficiency of the process.
* Lead BOT operation and reduced turnaround time for client creation request on International Global platforms by 30% automating process through BOT.
* e-Filing 1,000+ tax returns of US Federal, State and International for Corporation, Partnership, Individual and Trust.
* Budget to Actual Analysis expert for clients with 1000+ client service hours and engagement fees above 1million dollars for projects.
* Ensured zero-defect in all deliverables and overseeing implementation of applications, ensuring timely, high quality, zero-defect analysis and output, as per agreed SLAs
* Standardized different projects by developing various workflows and documents helpful for onboarding team members within projects.

**Skills:**

* Certified Scrum Product Owner®(CSPO)
* Project Management
* Process Standardization
* Tableau
* Enterprise-Wide Application Migration
* VBA Macro
* Power BI
* Visio
* Data Analysis
* Word, Excel and PowerPoint expert

**Education:**

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| **Osmania University**: Post Graduate Diploma in Business Management (PGDBM) | **2018** |
| **St Francis degree college**: B. Com (Regular) | **2013** |
| **Sri Chaitanya Junior College**: Intermediate | **2010** |
| **St. Ann’s High School:** 10th State board | **2008** |

**Contact Details :**

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