**Nayana.N.Talkeri**

**+91-9611609965/8892341868**

**Nayanatalkeri1988@gmail.com**

|  |  |
| --- | --- |
| Professional Objective | To work in a creative environment that stimulates to learn through active working. To contribute and participate in the growth of an organization that rewards performance while recognizing commitment and nurtures talent. |
| Summary | Achievement-oriented Finance professional with close to 4 years of experience in Brokerage. Having good exposure to how the numbers impact the business and regulatory reports. Strong PC/spread-sheet skills, excellent product knowledge, and problem-solving aptitudes, detail-oriented, resourceful in completing projects and able to multi-task effectively. |
| Professional Experience | **Deutsche Bank Operating services Private Limited, Bangalore**  *Duration* ***Jan 2016 – till date***  *Designation – Promoted as Process Supervisor*    **Job Profile:**   * Provide daily/weekly/monthly/Reports required by the management. * Provide Transaction Cost / GST / GRM / Bank of England/Month End Report required by the management. * Prepare payment template and advised payments through DB Internet for Global broker account. * Proactively escalating key risk and control issues to senior management, performing deep dive on risk events and suggest ways to mitigate those risks in future. * Ensure adequate controls are in place for all the processes and provide various control reports to the management on a daily/monthly basis. Work along with Control team and EUDA team to improve the control check points on a regular basis. * Experienced in managing projects with excellent understanding of the various phases/ life-cycle of the project. * Prepare and amend/maintain Standard Operating Procedures and KPI’s to facilitate smooth functioning of process – as per the changes in process, control & regulatory requirement, ensuring conformance to Service Level Agreements. * Act as an interface between clients and other divisions of the bank, for example, liaising with traders and ensuring all issues are resolved in an extremely timely and efficient manner. * Generate and distribute Trader’s Cost per Transaction report from a Brokerage stand point. * Tracking Nostro account transactions, preparing detailed reports on cost involved for a trade (from a Brokerage stand point) and producing the same to management on a monthly basis. * Was part of the project with regards to the smooth transition of Manual payments to Cash Ops, as per Gold Standards. * Identify key priorities within daily work flow, work collaboratively to build trusting relationships with peer group colleagues across functional global teams including settlements, Investigations, reference data, Cash operations, Recon & IT. |
| Professional Experience | **Deutsche Bank Operating services Private Limited, Bangalore**  *Duration* ***Sep 2013 till Sept 2014 (Process Executive)***  *Duration* ***Sep 2014 till Sept 2015***  *Designation – Promoted as Analyst*    **Job Profile:**   * Validating of the Foreign Exchange Brokerage trades of FX Spot, FX Forward and FX NDF products. * Confirming the trades for interbank and corporate clients. * Settling Brokerage payments on a timely manner. * Liaising with Onshore and Clients to resolve the disputes. * Attending Conference calls with clients on monthly basis to address the issues. * Handling pending issues from brokers have this resolved. * Weekly and Monthly call with Onshore for process update. * Act as an interface between clients and other divisions of the bank, for example, liaising with traders and ensuring all issues are resolved in an extremely timely and efficient manner. * Prepare payment template and advised payments through DB Internet for Global broker account. * Responsible for reconciling each trade in RMS(Risk Management System) * Chasing and resolving discrepancies of the brokerage. |
| Projects -  Process Optimisation | * **Simplified process with robust controls**: FX Brokerage team generated a save of 30% of our headcount to the business-by delivering 4 automation projects by Aug 2016. Which resulted in an efficiency save of 1.2FTE. * **Fully regulatory compliance, with strong preparations**: As per FATF Reg requirement, for all MT103 payments Deutsche was supposed to input the complete “Originator” details. I discussed the change with the receiving party and the GT team. Worked along with GT team proactively to derive the logic to update the originator details by automation enhancement. * **Fully Optimised cost profile**: Cost was one of the key factors which team addressed during 2016. 30% of cost efficiency save was delivered in 2016. * Automation of Manual to Automated work (Reduced 1.2FTE) * Worked along with EUDA team to generate automation tool’s to take away the manual process and also to add more value to the process by ensuring enhanced control measures. Brokerage unit showcased their excellent Partnership skills, by reaching out to FX Fincon team to collect & include their requirements also into our projects. |
| Achievements | **Deutsche Bank Operating services Private Limited**   * Appreciation mail on multiple event from Onshore/Offshore * Employee of the month award. * Appreciation mail for successfully migration daily manual work. |
| Education | * Master’s in Business Administration (M.B.A) – Rani Channama University, Belgaum. * Bachelor of Commerce (B.COM) Karnataka University Dharwad. |
| Training/ Certifications | Microsoft Office and advanced Excel. |
| Personal | Date of Birth : March 11th Nov  Language : Fluent in English, Kannada, Hindi, Marathi  Reference : Provided upon request |
| Passport No | M4773413 |
| Permanent Address | House No 136, New Shivaji Colony, Papamala, Tilakwadi Belagaum-560006 |
| Current Address | Sangamashree Blg #199, 50th cross,17th Main,3rd block Rajajinagar,  Bangalore-560010 |
| Declaration | I hereby declare that the above mentioned details are true to the best of my knowledge. |
|  |  |