## **YASAR ARAFATH .S**

[**yasararafath2222@gmail.com**](mailto:yasararafath2222@gmail.com)

**Mobile : +91-8838059965**

### Objective

**A position as an active employee, involving responsibility and working with others as a team member to achieve advancement and growth for the company.**

### Strengths

**Problem Solver**

**Analytical Skills**

**Work History**

**Employer : AMPSTEK**

**Experience : March 2023 Till Present**

**Role : Technical Recruiter**

* Responsible for handling IT requirements from US based clients.
* Submit Quality resumes for each requirement as required by client
* Handled a team of 3 members
* Scheduling interviews with the HR manager & collecting feedback post interview.
* Ensuring the joining of offered candidates.

**Work History**

**Employer : VY Systems**

**Experience : 2nd Jan 2022 to 10th Feb 2023**

**Role : Technical Recruiter US Team**

* Responsible for handling IT requirements from US based clients.
* Understand the job description in detail.
* Source profiles based on the job description for from all the job portals such as Dice, Monster, Career Builder, Indeed, LinkedIn, Screening suitable candidates based on the client’s specific needs
* Responsible to work on contract, Permanent
* Follow up with the candidate for the interview.
* Give feedback to the candidate as soon as possible

**Work History**

**Employer : Infinity Quest**

**Experience : 20th April 2021 to 8th Dec2021**

**Role : US IT Recruiter**

* Responsible for handling IT requirements from US based clients
* Worked on requirements assigned by Account Managers.
* Understanding and analyzing the requirements in different skill set categories.
* Source, Screen and submit candidates by mapping skill sets and the relevant project experience.
* Convinced the candidates on the respective offers, terms and conditions of the firm
* • Experience in working with various visas like Green Card, GC EAD, TN Visa, H1B, EAD and US citizen.
* Experience in working with various US Tax terms like W2, C2C, 1099 and Full time.

**Work History**

**Employer : Virtuebes**

**Experience : 7th Nov 2020 to 7thMarch2021**

**Role : Freelancer US IT Recruiter**

* Experience in End to End US Recruitment
* Understanding the job requirements with the different Technologies
* Source the different candidates from the job portal like Monster, Dice and Social Network like LinkedIn
* Experience to submit the profiles in C2C and Dealing with the candidates like H1B, GC, USC, EAD

### Work History

**Employer : SightSpectrum Technology Experience : 7th Nov2019 to 6thNov 2020**

**Role : US IT Recruiter**

* Responsible for handling IT requirements from US based clients.
* Gathering the requirement from the accounts manager and TL regarding the  
  new requirement.
* Analyzing the requirement as per the client expectations.
* Searching for the perfect candidate through the Dice, Monster and LinkedIn
* Worked on C2C, C2H, W2 and Fulltime requirements.
* Expertise in Dealing with the candidates like H1B, GC, USC, EAD

### Work History

**Employer : Orazer Technologies**

**Date of Employment : June 2017 to March 2018**

**Role : CSR Trainer**

* Address Customer service inquiries in a timely and accurate fashion.
* Responding for the service request and customer complaints.
* Give accurate and proper information to answer questions
* Collected customer feedback and made process changes to exceed

### Work History

**Employer : Hexaware Technologies**

**Title : Customer Support**

**Date of Employment : Nov 2015 to June 2017 Project Details : Voice and Non Voice**

**Roles and Responsibilities**:

* Address Customer service inquiries in a timely and accurate fashion.
* Responding for the service request and customer complaints.
* Give accurate and proper information to answer questions
* Collected customer feedback and made process changes to exceed

Work History

**Employer : Vertex Customer Support**

**Title : Customer Support Executive**

**Date of Employment : Nov 2013 to March 2015**

**Roles and Responsibilities**

* Attending customer calls and gathering the information about the request / Issue.
* Analyzing the request / Issue and providing the online support to the customer.
* Escalating the unsolved issues to L2 team and following the same till the ticket gets closed.

# Education

**Degree / Diploma : Diploma in Computer Technology (DCT) University : Directorate of Technical Education, Tamilnadu.**

**Institute name : M.I.E.T. Polytechnic College**

**Address : Trichy, Tamilnadu.**

# Personnel Details

**Marital status : Single**

**Date of Birth : 09.06.1992 Languages Know : English and Tamil Present Address : 12A, pallivasal Street Trichy**

**Declaration:**

**I hereby declare that all the information provided above is true to the best of my knowledge.**

**Date:**

**Place: Trichy (S. Yasar Arafath)**