# Career Objective:

M.S.AMREEN

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Associate myself with a professional Telecom organization, which has potential for both organizational & individual growth, development, provide ample scope for learning and to enhance my skills in becoming a competent technology professional.

# Professional Summary:

* 3+ years of experience in telecom industry.
* Handled projects for RJIL College projects, such as WIFI, UBR, & ENT being as a Material Co-ordinator for RELIANCE JIO INFOCOM PVT LTD for AP Circle from GopiKrishna Electronics Pvt. Ltd, Vijayawada.
* Worked as EMF Co-ordinator for IDEA Cellular PVT Ltd (OMEGA Solutions), Bangalore.

# Experience Summary:

* Worked as a Material Coordinator and EMF Coordinator.
* Good Knowledge in SAP.
* Updating daily work status to management or customer.
* Sharing site plans to vendors and supervising the work quality and performance.
* Constant coordination with teams to get the work done in time.
* Daily encouraging and motivating the vendor teams to reach the target site in time and accelerate the work performance.
* Experience working in fast-paced environments as a self-starter with good communication skills, highly motivated towards achieving goals and meeting deadlines.
* Interacting with teams and analysing the daily work reports.
* Excellent experience in EMF and RF report making and validation
* Excellent experience in EMF calculation method

# Projects:

**Latest:**

|  |  |  |
| --- | --- | --- |
| Company | : | **Reliance RESQ (GopiKrishna Electronics)** |
| Designation | : | **Material Co-ordinator** |
| Duration | : | **April-2017 to April-2019** |
| Project Name | : | **Reliance JIO College Wi-Fi Material Coordinator** |

# Responsibilities:

* Audit and Material Management.
* JMS Submission for deployment completed sites.
* Planning and co-ordination with teams to close the target in time.
* Rise MIN (Material Issue Note) when needed.
* Rise MRN when there are excess materials.
* Booking consumption for the materials consumed on site.
* To coordinate with NHQ for JMS submission.
* Survey report preparation after survey complete.

|  |  |  |
| --- | --- | --- |
| Previous Company | : | **Idea Cellular Ltd** (**Omega Solutions**) |
| Designation | : | **RF Engineer** |
| Duration | : | **MAR-2016 to MAR-2017** |
| Project Name | : | **EMF SURVEY** |

# Responsibilities:

* Working on High-Risk Sites (HRS).
* Updating database daily by coordinating with other operators and using coordinator Lat/Long to reach the site location with the help of GPS.
* EMF optimization to make site ok as per Term cell guidelines and RF reports with report maker, and communicating with EMF team to make site EMF regulated compliance, while taking actions regarding RF activity.
* Monitoring site data form field engineers for EMF report generation and be well prepared for EMF and RF reports with report makers and timely submission of reports to customer.
* Drive test & optimization includes checking the signal strength of a particular site in a region and accordingly changing the tilts and orientation of the GSM antenna to improve the coverage area. Conducting Drive for macro & micro sites to meet traffic and coverage requirement.
* Participate in technical discussions with the customer in order to gather product-related information and doing GPRS drive test. Also checking speed up link and down link frequencies.
* Completing the target of given sites for drive and optimization on or before time and responsible for quality assurance of total drive.

# Educational Qualification:

* M.TECH (VLSI design technology) with distinction.

# Exposure to tools:

**Design Tool:**

* Google Earth
* Networking (CCNA Fundamentals)
* SAP
* Indoor Wi-Fi Survey and Planning

# Professional Attitude:

* Accessibility is my forte.
* Able to work effectively under pressure in order to meet deadlines.
* Willing to walk the extra mile to achieve excellence.
* Hard Working and optimistic.
* Punctual and Responsible
* Multitasking & self-motivated
* Adaptability & flexibility in any environment
* Comprehensive problem solving abilities.
* Quick learner
* Achieving goal in time

# Declaration:

I here by declaring that the above information furnished by me is genuine and to the fullest of knowledge.

**Date:** 1th APRIL 2023.

**Place:** Tirupathi.

M.S. Amreen