G.Murugeswari

12A/2, MGR Nagar 3rd main road,

Velachery,

Chennai-42

Mobile: 9944213014

E-mail:g.murugeswari11@gmail.com

**OBJECTIVES:**

To work in a pioneering organization that provides an efficient platform to apply my knowledge and skills and to be a part of the team that works for the dynamic growth of the organization.

**EDICATIONAL QUALIFICATION**

**Bachelor of Computer Application**

VPMM Arts & Science College **–** 2008 to 2011

Percentage: 70%

**HSC**

Government Girls Higher Secondary School – 2006 to 2008

Percentage: 69%

**SSLC**

Government Girls Higher Secondary School – 2005 to 2006

Percentage: 59%

**PROFESSIONAL EXPERIENCE:**

* **Company Name: RR Donnelly India Outsourcing Private Limited**
* **Designation: Senior Document Specialist**
* **Duration: Oct 2018 - Till date**
* **Company Name: Williams Lea**
* **Designation: Document Specialist**
* **Duration: Dec-2014 - Aug 2015**
* **Company Name: RR Donnelly India Outsourcing Private Limited**
* **Designation: Data Analyst**
* **Duration: Feb 2014 - Sept 2014**
* **Company Name: Ninestars Information Technology**
* **Designation: Junior Associate**
* **Duration: Apr 2012 - Jan 2014**

**INTEREST AND HOBBIES:**

* Listen to Music
* Travelling

**SKILLS**

* **Ms-office**
* **Basics of Illustrator**

**LANGUAGE KNOWN:**

* Tamil and English

**PERSONAL INFORMATION:**

Father name : S.Ganapathy

Date of Birth :25-05-1991

Nationality :Indian

Religion :Hindu

Permanent Address : 73/35, Ramasamiyapuram 1st street,

Sankarankovil

Tenkasi District

**DECLARATION:**

**I hereby declare that the above mentioned information is true to the best of my knowledge and belief.**

**Place:**

**Date: (G Murugeswari)**