

Priyanka Sharma

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**INTRODUCTION**

Completed and delivered nearly 300+ projects where I managed end-to-end projects and quality testing. Some of the major clients were:

**E-Commerce website**

* Neena Buxani
* Metro Sealant
* Zanduco
* Jive PR

**ERP solution for**

* Syska Mitr
* Pritam International
* EZ Checks

**Wordpress website**

* Summit Flooring
* John Owens
* Second Side Series
* Witte Idea
* Zaaf Collection

**OBJECTIVE**

Results-driven and aggressive Project Manager and Lead QA, looking for a position of a Project Manager. Employing hands-on experience with best STLC practices and ensuring quality delivery of projects within established constraints.

**SUMMARY**

* 6+ years of overall Project Management experience and 9+ years of overall QA experience.
* Expertise in conducting and participating in different Types of Testing - Integration, System, Functional, Regression, Sanity, Smoke, and User Acceptance Testing (UAT).
* Strong in analyzing and understanding Business specifications and getting projects delivered.
* Excellent knowledge of the Software Development Life Cycle (SDLC) and Software Testing Life Cycle (STLC).
* Expertise in performing Front End (End to End Testing, System Integration Testing) of applications, hence having a good understanding and knowledge in getting things done.
* Extensive experience in GUI, Functional, System and Regression testing of Web-based applications.
* Good knowledge of Mobile Apps delivery and testing on Android environment.
* Performed extensive Manual Testing on Client Servers and Web-based Applications.
* Interacted with the development team on a daily basis to deliver projects on time.
* Good Track record of producing High-quality results while under Pressure.
* Excellent Communication as I have to deal with clients outside India.
* Quick Learner and can fit into multiple roles if and when required.
* Having an approach of never say never.

**PROFESSIONAL EXPERIENCE**

|  | **iSigma SOLUTIONS May 2020 - Present**  Project Manager and Lead QA  **Environment**: PHP, SQL Server, Wordpress, Shopify, SquareSpace  **Responsibilities: As a Project Manager**   * Analyzing Software requirement specifications (SRS), Business requirement Document (BRD) and development of test data. Assigning resources to the different phases of the project. * Keeping track of timelines and deadlines. * Keeping track of resources so that all resources are fully utilized. * Client communication on basecamp, video, or skype audio calls. * Documentation in terms of video or text tutorials and guides.   **Responsibilities: As a Lead QA**   * Designed and Developed Test plans and test scripts based on BRD and User Stories. * Understanding and Analyzing Test Requirements * Performed Smoke Testing, Functional Testing, and Regression Testing. * Performed Front-end and Back-end testing of all the Modules using Manual Testing techniques. * Logged the defects in Mantis, MS Excel, and Google Sheets in order to perform the defect lifecycle. * Sanity Testing and Regression Testing on modified Software Builds. * Followed Waterfall Methodologies for all the project activities. * Tracking Defects, Selecting Test Cases for Re & Regression Testing. * Perform in-depth quality assurance reviews on software, finding all bugs and taking careful notes of where they are and how they can be reproduced. * Create reports for the programming team with details about each bug or error, listing all mistakes in the order of their importance and providing in-person assistance to fix issues. * Make note of non-technical mistakes as well, including typos or aesthetic failings for the appropriate team to remedy. * Tracking Changes, Preparing Reports, and Updating Documents. * Team Communication and Customer Communication on skype calls and on basecamp calls. |
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|  | **AUTUS CONSULTANCY SERVICES Jul 2013 – Mar 2020**  Lead QA and Project Manager  **Responsibilities as Project Manager:**   * Analyzing Software requirement specifications (SRS), Business requirement Documents (BRD), and development of test data. Assigning resources to the different phases of the project. * Keeping track of timelines and deadlines. * Keeping track of resources so that all resources are fully utilized. * Client communication. * Documentation in terms of video or text tutorials and guides. * Communicated project expectations to the Product manager, project team members, upper management, and other stakeholders in a clear and concise fashion. * Ensured project outputs are consistently high-quality deliverables, on time, and within budget to all business objectives. * Manage day-to-day activities, setting work priorities, and personal development plans, and providing training and development opportunities for all direct reports. * Managed external project resources which include multiple vendors. * Managed scope changes and ensured complete supporting analysis.   **Responsibilities as Lead QA:** |
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|  | * Documented software defects using a bug tracking system and reported defects involving program functionality, output, online screen, and content to software developers. * Delivered thorough QA testing reports that determined product quality and release readiness. * Create, execute, and maintain detailed test plans and test cases. * Communicating with clients on project status and daily deliverables on Basecamp and Emails. * Performing testing of the website which includes Smoke, Sanity, Regression, UI, Functional, and Non- Functional Testing. * Re-Testing Of all bugs on which the team had worked upon. * Regression Testing of the whole project side by side- while fixing the bugs and after fixing the bugs. * Content insertion in Wordpress and Joomla Websites. * Learning and Implementing the latest SEO changes to the websites. * Optimizing websites to achieve great results. * Moving the website from the Development server to the Live server. * Doing Post Launch Testing, before updating the client about the Launch of the Website and rectifying the errors on my end. * Communication with Godaddy Support in case of any issues. * Taking care of Monthly Maintenance of the websites. * Documentation in terms of Written or Video Tutorials. * Available on Chat/Call post office hours as well. * Training to the QA Trainees. |
|  | **GENIUS ACADEMY May 2013 – July 2013**  Computer Teacher and Consultant  To Start my career and to explore my Interest in type of Industry, I worked as Computer Teacher, English Trainer and Consultant in Genius Academy  **Responsibilities as Consultant:**   * Taking queries and calls related to the courses in the Academy. * Follow ups on queries. * Feeding data into system. * Giving reports to Lead.   **Responsibilities as Trainer:**   * Along with consultant, I worked as Language Trainer in the same organization. * I taught English- communication skills, Grammar, role playing, essay, letter writing to the novice students. Based on Educomp books. * I taught MS Word, MS Excel, MS Power-point to students. |

**TECHNICAL SKILLS**

* Tools: MS Word, Excel, PowerPoint, Jira, Screaming Frog, Cross Browser Testing.
* Bug Reporting and Management: Basecamp, Mantis, Google Sheets, Excel Sheets.
* Web Technologies: HTML, Dreamweaver.
* Testing Types: Frontend Testing, Manual Testing, Mobile App Testing (Android and iOS).

**OTHER SKILLS**

* Sound knowledge & Working experience on
  + Joomla, Wordpress, Shopify.
  + Hosting sites on Godaddy & WPengine.
* Technical know-how of
  + FTP, and CSS
* Good writing skills in making documentation or guides for clients.
* Project and team management skills

**EDUCATION**

Bachelor of Technology, Computer Science

Maharishi Dayanand University, Haryana 2008 – 2012

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