**Richa Agarwal**

Add:-109,Krupa Bunglow

Bhangarwadi Lonavala- 410401

Mobile : 9637821952

E-mail**: richa18.gopal@gmail.com**

Specialization**: Major: HR**

**Education:**

**MPM** Indira Institute of Pune university 2012 - 2014 (Pursuing)

Management

DTL Symbiosis Law Pune University 2011-2012 (Appeared)

College Pune

**B.Com** Symbiosis College of Pune University 2008 - 2011 61.60%

Arts and Commerce

**HSC(Commerce)** Don Bosco High Maharashtra board 2007-2008 68.83%

School and Junior

College

**SSC** Auxilium Convent Maharashtra board 2005-2006 51.20%

High School

**PROJECT DETAILS:-**

**Company name:- SCHAEFFLER INA Bearing, Talegaon**

**Project title: - “A study on the Evaluation of Training and Development with the help of**

**Kirkpatrick Model.”**

**Duration: - 50 days**

**Work Done:**

* Understood the detailed procedure of Training & Development procedure of employees in the company.
* Understand the effectiveness of training program in the organisation.
* Understood the changes in behavioural pattern due to training.
* Understood the functions of training.

**Computer Skills:**

**Operating Systems -** Windows, DOS

**Packages Known -** MS Office (Word, PowerPoint, Excel)

**Additional Qualification**:

* **Leadership Development Programme**, to acquire the following skills:
* Negotiation Skills
* Problem Solving Skills
* Systems Thinking
* Strategy

**Extra Curricular Activities:**

* Participated in inter-college Batmination match (2006)
* Winner in inter-college Dance Competition (2006).

**Personal Details:**

**Date of Birth:** 18/12/1989

**Marital Status:** Single

**Strengths:**

* **Learning Attitude**
* **Self Disciplined**
* **Adaptable and Diligent**
* **Team player**

**Languages**: English, Hindi, Marathi

**Declaration:**

I hereby solemnly and sincerely affirm that the above made statements and information furnished by me are true, complete and correct to the best of my knowledge & belief.

**Place:** Pune

**Date: Richa Gopal Agarwal**