

# SHALINI.S

**No:**D/6postalstaffquarters,

Sathuvachari-Vellore-632009.

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**Mobile: +91 -** 9677881719

# CAREEROBJECTIVE:

Seeking a position to maximize my skills and strengthen my abilities in an organization that offers professional growth in the field of team management while being highly competent, innovative, and flexible.

# EDUCATIONAL DETAILS:

|  |  |  |  |
| --- | --- | --- | --- |
| **DegreeName** | **Institution** | **Yearof passing** | **Percentage** |
| M.B.A. | KingstonEngineeringCollege | 2014 | 7.5(CGPA) |
| B.B.A. | Auxiliumcollage | 2012 | 76% |
| HSC | HolycrossHr. Sec.School | 2009 | 77% |
| SSLC | HolycrossHr. Sec.School | 2007 | 67% |

**INTERESTEDAREA:**

* TeamManagement

# SPECALIZATION:

* HRManagement
* Marketing

# TECHNICALSKILLS:

* TypingWriting (English)–Junior
* FundamentalsofComputerandMSOffice
* DiplomainComputerApplication

# WORKEXPERIENCE

**JobPosition :**Supervisor (solid waste management)

**Experience :** 7month (Dec 2022- currently working).

**Organization :** Christian Medical College Hospital.

**Location :**Vellore

**JobPosition :**Reception,Ward,MHC&OPDSecretary.

**Experience :** 3 Years (Nov 2019 – Dec 2022).

**Organization :**ApolloKHHospital.

**Location :**Melvisharam.

**JobPosition :**Receptionist

**Experience :** 2 Years (Nov 2016 -2018)

**Organization :** CMC Hospital

**Location :**Vellore.

# PERSONALPROFILE:

Dateofbirth :05-04-1991

Languageknown :Tamil, English&Hindi

Nationality :Indian

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ContactNumber :9677881719, 9789588063.

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vellore-9

# DECLARATION

I do hereby confirm that the information given in this form is true to the best of myknowledge and belief.

Place:Vellore

Date: (SHALINI S)